



Draft minutes are subject to approval at the next Full Council meeting

**Draft Minutes of the Environmental Planning Committee Meeting held at the
Miners Welfare Hall, High Green on Thursday 12 May 2022**

Commenced: 6.30pm - Concluded: 7.10pm

Councillors Present: Dr John Bowden (Chairman), Alan Hooper (Vice-Chairman), John Brownrigg, Denise Fearnley (21/132.1 onwards), Mick Gethin, John Housley, Carol Levery and Tim Whitaker.

Absent Councillors. There were none.

Officers. Andrew Towleron – Parish Clerk/RFO and Laura Tickle – Administration Officer.

Members of the Public. There were three members of the public.

Chairman's Announcement

Before the commencement of the meeting, Councillor Dr John Bowden, outlined the procedures to ensure that it was effective, lawful and safe.

<u>2021/127 (EPC)</u>	<u>Item 127: Apologies and Reasons for Absence</u> There were none.
<u>2021/128 (EPC)</u>	<u>Item 128: Declarations of Interest</u> There were none.
<u>2021/129 (EPC)</u>	<u>Item 129: Exclusion of Press and Public</u> There were no items that require the exclusion of the press and public.
<u>2021/130 (EPC)</u>	<u>Item 130: Public Participation Session</u> There were none.
<u>2021/131 (EPC)</u>	<u>Item 131: Environmental Planning Minutes and Notes</u> Councillor Dr John Bowden introduced the draft minutes of the Environmental Planning meeting from 7 April 2022 and the draft notes from the Environmental Planning Delegated Power meeting held on 21 April 2022.

Proposed by Councillor John Brownrigg and seconded by Councillor Carol Levery and **RESOLVED:** That the minutes and draft notes of the Environmental Planning meetings held on 7 April 2022 and 21 April 2022 be endorsed.

(8 in favour)

2021/132 (EPC)

Item 132: Planning Matters

132.1 To note and consider the list of planning applications for comment since the last meeting and any delegated to the Admin Officer in accordance with Council Policy.

9 were considered.

Date Received	Planning Reference	Site Location	Brief Description of Proposal	Date Comments Due
20/04/2022	22/01113/FUL	472 Burncross Road, Sheffield, S35 1SL	Demolition of conservatory and erection of single storey extension in matching render to dwellinghouse.	11/05/2022
25/04/2022	22/01409/FUL	Lower Butterthwaite Farm, 125 Butterthwaite Lane, Sheffield, S35 9WA	Demolition of barn (retrospective) and erection of 1 no. dwellinghouse with associated landscaping and access.	16/05/2022
27/04/2022	22/01487/FUL	130A Springwood Lane, Sheffield, S35 4JQ	Erection of single-storey from extension in matching render to dwelling.	18/05/2022
03/05/2022	22/01331/FUL	3 Ecclesfield Court, Sheffield, S35 9AD	Erection of a balcony to the front of dwellinghouse.	23/05/2022
03/05/2022	22/01507/FUL	1C and 1B Wortley Road, Sheffield, S35 4LQ	Alterations and change of use from car vehicle spares shop to restaurant (Use Class E(b)).	24/05/2022
03/05/2022	22/01418/FUL	Barnes Hall, Bracken Hill, Sheffield, S35 1RD	Internal/external alterations to the south facing wing (1897) and existing north extension (1994) including enlargement of existing extension and removal of extension parapet, alterations to	24/05/2022

				fenestration on both south facing wing/north extension including replacement of existing ground and first floor windows of south wing with double glazing and replace entrance doors also replacement of single sash ground floor window on the main building.	
03/05/2022	22/01419/LBC	Barnes Hall, Bracken Hill, Sheffield, S35 1RD		Internal/external alterations to the south facing wing (1897) and existing north extension (1994) including enlargement of existing extension and removal of extension parapet, alterations to fenestration on both south facing wing/north extension including replacement of existing ground and first floor windows of south wing with double glazing and replace entrance doors also replacement of single sash ground floor window on the main building.	24/05/2022
03/05/2022	22/01111/OUT	St Marys Roman Catholic Church Hall, Pack Horse Lane, Sheffield, S35 3HY		Outline application (all matters reserved except access) for the demolition of existing buildings and erection of 2 dwellinghouses.	24/05/2022
04/05/2022	22/01689/TEL	Land Adjacent to 17 Chapel Road, Chapeltown, Sheffield, S35 1SS		Erection of 15m phase 8 monopole with associated cabinets and ancillary works (Application for	25/05/2022

			determination if approval required for siting and appearance).	
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Proposed by Councillor John Brownrigg and seconded by Councillor Denise Fearnley and **RESOLVED:** That the Council has no objections or comments to make on these planning applications except for:

- 1) 22/01111/OUT – St Mary’s Roman Catholic Church Hall, Pack Horse Lane, Sheffield, S35 3HY – Outline application (all matters reserved except access) for the demolition of existing buildings and erection of 2 dwellinghouses. The Committee have no objections to the application, but they have noted and support the comment from The Coal Authority regarding the need for a coal risk assessment received in relation to this planning application. The Committee would like this issue addressed.
- 2) 22/01689/TEL – Land Adjacent to 17 Chapel Road, Chapeltown, Sheffield, S35 1SS – Erection of 15m phase 8 monopole with associated cabinets and ancillary works (Application for determination if approval required for siting and appearance) – The Committee supports the resident’s concerns. The Committee would also like more specific information as to where the monopole will be sited on Chapel Rd.

(8 in favour)

132.2 To receive notifications of any planning decision notices (listed)

The Committee was informed of notifications of planning decision notices for 4 planning applications, as follows:

Planning Reference	Site/Location Proposal	Outcome
22/00222/FUL	62 Chapel Road, Chapeltown, Sheffield, S35 1ZG Application to allow alterations to north-west side extension (amendment to planning approval 21/03008/FUL).	Granted conditionally.
22/00584/FUL	162 Greengate Lane, Sheffield, High Green, Sheffield, S35 3GT Demolition of outbuilding and erection of a three storey side extension with a rear dormer window and erection of a garage.	Granted conditionally.
22/00849/FUL	42 Mafeking Place, Sheffield, S35 2UT Demolition of rear conservatory and erection of two/single storey rear extension to dwellinghouse.	Granted conditionally.
22/00988/FUL	44 Housley Park, Sheffield, S35 2UE Demolition of detached garage and outbuilding, erection of single storey side and rear extension to dwellinghouse.	Granted conditionally.

	These were noted by the Committee.
<u>2021/133(EPC)</u>	<p><u>Item 133: Licensing Applications</u></p> <p>Notification from TRAXX Market, Chapeltown to play live music on the following dates, Friday 3rd June and Saturday 4th June 2022.</p> <p>This was noted by the Committee.</p>
<u>2021/134 (EPC)</u>	<p><u>Item 134: Government consultation on street names.</u></p> <p>To consider the Council's response (if any) to this Government consultation. The key question it is seeking views on is whether city/borough/district councils should be required to consult with parish councils and others when naming streets (Further information can be found at Technical consultation on street naming - GOV.UK (www.gov.uk))</p> <p>The Committee discussed the above and have agreed that Parish Council should be consulted upon on naming streets in the Parish. It was agreed that Cllr Carol Levery would fill in the online survey on behalf of the Planning Committee.</p>
<u>2021/135 (EPC)</u>	<p><u>Item 135: To receive an update on various projects and activities.</u></p> <p>a) The Clerk gave an update to the Committee. The Neighbourhood Working Group have been working on the Design Code which is almost finalised. The intention was to hold a special meeting of the Environmental Planning Committee to which other councillors and members of the Steering Group would be invited to learn more about the document.</p> <p>b) Cllr Tim Whitaker gave the Committee an update on the Community Skip Day. This is being held at Angram Bank Park on Saturday 2 July 2022. The day will be widely advertised, to inform parishioners, what it's about and what they can and cannot throw away. The event will be manned by Councillors and Staff.</p> <p>c) The Administration Officer read out a note from the Community Coordinator relating to the 'No Mow May activity. "We are participating in 'no mow May' as a way to encourage and aid natural biodiversity within the Parish. By encouraging residents to refrain from mowing their gardens for the duration of May, nature will have a chance to really flourish in early Spring. We have two 'scaremows', dressed in stained uniform items which couldn't have been passed on. One is outside the Parish Offices and the other in the memorial garden. Both with little signs stating that we are not mowing these areas for the duration of May and encouraging residents to wait until June to mow theirs." This was noted by the Committee.</p>
<u>2021/136(EPC)</u>	<p><u>Item 136: Date and time of future meetings</u></p> <p>To note the date and time of the next Environmental Planning Delegated Power Committee meeting which is scheduled to be held on Thursday 19 May 2022 at 6.30 pm being held remotely via zoom.</p> <p>To note the date and time of the next Environmental Planning Committee meeting which is scheduled to be held on Thursday 9 June 2022 at 6.30 pm at the Miners Welfare Hall, High Green.</p>