



Draft minutes are subject to approval at the next Full Council meeting

**Draft Minutes of the Environmental Planning Committee Meeting held at the
Miners Welfare Hall, High Green on Thursday 7 April 2022**

Commenced: 6.30pm - Concluded: 7.10pm

Councillors Present: Dr John Bowden (Chairman), Alan Hooper (Vice-Chairman) (2021/25 onwards), John Brownrigg (Ex-Officio), Denise Fearnley, Mick Gethin, John Housley (Ex-Officio), Carol Levery and Tim Whitaker.

Absent Councillors. There were none.

Officers. Andrew Towleron – Parish Clerk/RFO and Laura Tickle – Administration Officer.

Members of the Public. There were four members of the public.

Chairman's Announcement

Before the commencement of the meeting, Councillor Dr John Bowden, outlined the procedures to ensure that it was effective, lawful and safe.

<u>2021/115</u> <u>(EPC)</u>	<u>Item 115: Apologies and Reasons for Absence</u> There were none.
<u>2021/116</u> <u>(EPC)</u>	<u>Item 116: Declarations of Interest</u> There were none.
<u>2021/117</u> <u>(EPC)</u>	<u>Item 117: Exclusion of Press and Public</u> There were no items that require the exclusion of the press and public.
<u>2021/118</u> <u>(EPC)</u>	<u>Item 118: Public Participation Session</u> There were none.
<u>2021/119</u> <u>(EPC)</u>	<u>Item 119: Environmental Planning Minutes</u> Councillor Dr John Bowden introduced the draft minutes of the Environmental Planning meeting from 3 March 2022 and the draft notes from the Environmental Delegated Power meeting held on 17 March 2022.

Proposed by Councillor Dr John Bowden and seconded by Councillor John Brownrigg and **RESOLVED:** That the minutes and draft notes of the Environmental Planning meetings held on 3 March 2022 and 17 March 2022 be endorsed.

(7 in favour)

**2021/120
(EPC)**

Item 120: Planning Matters

120.1 To note and consider the list of planning applications for comment since the last meeting and any delegated to the Admin Officer in accordance with Council Policy.

10 were considered.

Date Received	Planning Reference	Site Location	Brief Description of Proposal	Date Comments Due
17/03/2022	22/00366/FUL	5 Greno House, School Lane, Grenoside, Sheffield, S35 8QU	Demolition of existing porch and erection of a new porch with replacement window adjacent to the porch (amended description).	05/04/2022
17/03/2022	22/00988/FUL	44 Housley Park, Sheffield, S35 2UE	Demolition of detached garage and outbuilding, erection of single storey side and rear extension to dwellinghouse.	07/04/2022
17/03/2022	22/00985/CHU	Ground floor offices, 6 Hydra Business Park, Nether Lane, Sheffield, S35 9ZX	Use of ground floor offices (Use Class E) as additional educational space for Chapeltown Academy (Use Class F.1).	07/04/2022
17/03/2022	22/00460/FUL	Morrison Utility Services Limited, Site E, Ecclesfield 35 Industrial Estate, Station Road, Ecclesfield, Sheffield, S35 9YR	Cladding of prefabricated concrete garage with corrugated sheet (Cabin 3).	07/04/2022
22/03/2022	22/00963/FUL	30 Vicarage Crescent, Sheffield, S35 8RE	Demolition of existing side garage and erection of two storey side and single storey front extension to dwellinghouse.	12/04/2022
24/03/2022	22/01058/FUL	8 Wellbourne Close, Sheffield, S35 1YW	Partial demolition of garage and demolition of single storey rear extension and erection of a single storey side/rear extension to dwellinghouse.	14/04/2022

28/03/22	22/01062/FUL	106 Cross House Road, Sheffield, S35 8RX	Erection of a two-storey side extension, single-storey side extension and provision of a raised patio area to the rear of the dwellinghouse.	14/04/22
29/03/22	22/01083/FUL	13 Hawkins Avenue, Sheffield, S35 1TU	Demolition of front porch and erection of single-storey front extension including porch and wc to dwellinghouse.	21/04/22
30/03/22	22/01093/FUL	74 White Lane, Chapeltown, Sheffield, S35 2YH	Demolition conservatory and erection of single-storey rear orangery to dwellinghouse.	21/04/22
30/03/22	22/00648/FUL	Former HSBC, Station Road, Chapeltown, Sheffield, S35 2XE	Change of use of ground/part first-floor to a bar and restaurant including new front/rear doors.	22/04/22

Proposed by Councillor John Brownrigg and seconded by Councillor Denise Fearnley and **RESOLVED:** That the Council has no objections or comments to make on these planning applications.

(7 in favour)

120.2 To receive notifications of any planning decision notices (listed)

The Committee was informed of notifications of planning decision notices for 8 planning applications, as follows:

Planning Reference	Site/Location Proposal	Outcome
22/00125/FUL	19 Cotswold Avenue, Sheffield, S35 2ED Erection of two-storey side/rear extension to dwellinghouse.	Granted conditionally.
22/00236/FUL	3 Salutation Gardens, Sheffield, S35 4AA Erection of a garage to side of dwellinghouse.	Granted conditionally.
22/00154/FUL	25 Potter Hill Lane, Sheffield, S35 4JE Demolition of existing garage and erection of detached outbuilding to provide ancillary accommodation and storage.	Granted conditionally.
21/01691/REM	218 Wortley Road, High Green, Sheffield, S35 4LX Erection of 5x detached dwellinghouses with car parking accommodation (Reserved matters application sought to approve appearance, landscaping, and scale).	Withdrawn.

22/00301/FUL	47 Vickers Road, High Green, Sheffield, S35 4JY Erection of single storey front and rear extensions to dwellinghouse.	Granted conditionally.
22/00335/FUL	33 Bentley Road, Chapeltown, Sheffield, S35 1RH Erection of two storey side/rear extension with integral garage, single storey rear extension with decking and steps to rear garden and erection of detached garden room to rear/side of dwellinghouse.	Granted conditionally.
21/03765/FUL	Stagecoach Dept, Green Lane, Ecclesfield, Sheffield, S35 9WY Removal of temporary units and erection of two-storey welfare/office building with associated works and parking.	Withdrawn.
22/00246/FUL	32 Creswick Lane, Sheffield, S35 8NL Alterations to roof space to form habitable accommodation including formation of gable ends, erection of front and rear dormer windows, erection of single-storey side/rear extension and front porch including balcony above, alterations to two bay windows and rendering to all facades of dwellinghouse (amended plans and description 23.03.22).	Granted conditionally.

These were noted by the Committee.

2021/121
(EPC)

Item 121: Licensing Applications

A Licensing application had been received from Thorpe Hesley and High Green Cricket Club.

The Committee had no comments to make on it, and this was noted.

2021/122
(EPC)

Item 122: Jeffcock Road Survey

The Clerk gave the Committee an update on the survey. The survey has now been completed and responses have been received by the Council. The Clerk, with the Chairman, Cllr Dr John Bowden and Vice-Chairman Cllr Alan Hooper are to arrange a meeting to go through in detail the responses and figures from the survey and will report this back to the Environmental Planning Committee, Full Council and Sheffield City Council.

2021/123
(EPC)

Item 123: Neighbourhood Plan Update

The Clerk gave an update to the Committee. The initial Design Code has now been produced and the Neighbourhood Plan Working Group will consider this. The amended document will then be brought to a future meeting of the Environmental Planning Committee.

<p><u>2021/124</u> <u>(EPC)</u></p>	<p><u>Item 124: To receive an update on various Environmental Projects and Activities</u></p> <ul style="list-style-type: none"> a) School Uniform Swap Shop open day held on March 26, 2022. The Clerk gave an update. This was the second school uniform swap shop day held at the Parish Council offices. It was again very well received and over 360 items of school uniform handed out. b) Hedgehog Working Group, including wilding at Lound School. The Clerk explained that Emma Mainwaring had given a presentation at a Hedgehog Conservation Event organised by the Sheffield and Rotherham Wildlife Trust covering how the Council has become Hedgehog Heroes, what being a Hedgehog Hero entails and how it is funded and supported. The presentation was very well received at this well attended (about 100 people) event. There will also be an article in the Clerk magazine, which is distributed to most town and parish councils in England and Wales, about Ecclesfield Parish Council becoming a Hedgehog Hero Council. c) Global Recycling Day held on March 18, 2022. It was explained that Ecclesfield Parish Council in conjunction with the local radio station Hallam FM and Cash for Kids had taken part in Global Recycling Day this year. This involved clothes being dropped off at the Council Offices and picked up later in April for recycling. The Parish Council's involvement in this project had been mentioned on the radio.
<p><u>2021/125</u> <u>(EPC)</u></p>	<p><u>Item 125: Correspondence</u></p> <p>To receive and note any correspondence received, including:</p> <ul style="list-style-type: none"> a) Letter from Sheffield City Council re: Graffiti at High Green Health Centre. b) Email from Sheffield City Council, Cllr Terry Fox re: Vacant property at 45 Church Street, Ecclesfield. c) Email from resident re: Litter on Greengate Lane and in Angram Bank Park (Foster Way). <p>These items were considered by the Committee and items a and b were noted by the Committee.</p> <p>With regard to item c, it was explained had been forwarded onto Streets Ahead. Sheffield City Councillor Ann Whitaker was invited to also give an update to the Committee on item c as the email had also been sent to her and was taking action to resolve this.</p>
<p><u>2021/126(EPC)</u></p>	<p><u>Item 126: Date and time of future meetings</u></p> <p>To note the date and time of the next Environmental Planning Delegated Power Committee meeting scheduled to be held on Thursday 21 April 2022 at 6.30 pm being held remotely via zoom.</p> <p>To note the date and time of the next Environmental Planning Committee meeting which is scheduled to be held on Thursday 5 May 2022 at 6.30 pm at the Miners Welfare Hall, High Green.</p> <p>It was suggested that that the date should be changed for the next Environmental Planning Committee to the 12 May 2022. This date change will be discussed at the Council meeting following this Environmental Planning Committee meeting.</p>