



Draft minutes are subject to approval at the next Full Council meeting

Draft Minutes of the Environmental Planning Committee Meeting held at the Miners Welfare Hall, High Green on Thursday 3rd March 2022

Commenced: 6.30pm - Concluded: 7.10pm

Councillors Present: Dr John Bowden (Chairman), Alan Hooper (Vice-Chairman), John Brownrigg (Ex-Officio), Denise Fearnley, Mick Gethin, John Housley (Ex-Officio), Carol Levery and Tim Whitaker.

Absent Councillors. There were none.

Officers. Andrew Towlernton – Parish Clerk/RFO and Laura Tickle – Administration Officer.

Members of the Public. There were none.

Chairman’s Announcement

Before the commencement of the meeting, Councillor Dr John Bowden, outlined the purpose and procedure for this meeting to ensure that it was effective, lawful and safe.

<u>2021/103</u> <u>(EPC)</u>	<u>Item 103: Apologies and Reasons for Absence</u> There were none.
<u>2021/104</u> <u>(EPC)</u>	<u>Item 104: Declarations of Interest</u> There were none.
<u>2021/105</u> <u>(EPC)</u>	<u>Item 105: Exclusion of Press and Public</u> There were no items that require the exclusion of the press and public.
<u>2021/106</u> <u>(EPC)</u>	<u>Item 106: Public Participation Session</u> There were none.
<u>2021/107</u> <u>(EPC)</u>	<u>Item 107: Environmental Planning Minutes</u> Councillor Dr John Bowden introduced the draft minutes of the Environmental Planning meeting held on the 3 February 2022, draft notes from the Environmental Delegated Powers meeting held on 27 January 2022 and the draft notes from the Environmental Delegated Powers meeting held on 17 February 2022.

Proposed by Councillor Dr John Bowden and seconded by Councillor John Brownrigg and **RESOLVED:** That the minutes and draft notes of the Environmental Planning meetings held on 27 January 2022, 3 February 2022 and 17 February 2022 be endorsed. *(8 in favour)*

2021/108(EPC) Item 108: Planning Matters

108.1 To note and consider the list of planning applications for comment since the last meeting and any delegated to the Admin Officer in accordance with Council Policy.

6 were considered.

Date Received	Planning Reference	Site Location	Brief Description of Proposal	Date Comments Due
10.02.22	22/00503/FUL	16 Hill Top Rise, Sheffield, S35 8PD	Erection of dormer extension with Juliet balconies to rear of dwellinghouse, replacement of garage door with a window.	03.03.22
10.02.22	22/00222/NMA	62 Chapel Road, Chapeltown, Sheffield, S35 1ZG	Application to allow alterations to north-west side extension (amendment to planning approval 21/03008/FUL).	03.03.22
15.02.22	21/05295/FUL	64 Greenhead Lane, Sheffield, S35 2TP	Alterations to roof to form additional habitable space including raising of ridge height and erection of rear dormer to dwellinghouse.	07.03.22
17.02.22	22/00625/ADV	Pizza Hut, 1 Loud Side, Sheffield, S35 2UQ	2x internally illuminated fascia signs and 1x internally illuminated projecting sign.	09.03.22
18.02.22	22/00474/FUL	111 Johnson Lane, Ecclesfield, Sheffield, S35 9XG	Demolition of porch and conservatory, erection of single storey side/rear extension to dwellinghouse.	11.03.22
18.2.22	22/00366/FUL	5 Greno House, School Lane, Grenoside, Sheffield, S35 8QU	Demolition of existing porch and erection of a new porch with rendering to dwellinghouse.	11.03.22

Proposed by Councillor John Brownrigg and seconded by Councillor Denise Fearnley and **RESOLVED:** That the Council has no objections or comments to make on these planning applications.

(8 in favour)

108.2 To receive notifications of any planning decision notices (listed)

The Committee was informed of notifications of planning decision notices for 3 planning applications, as follows:

Planning Reference	Site/Location Proposal	Outcome
21/05184/FUL	24 Wheel Lane, Grenoside, Sheffield, S35 8RN Conversion of outbuilding to form annex.	Planning permission not needed.
21/03962/LBC	Sylvester Farm, 448 Whitley Lane, Sheffield, S35 8RQ Alterations to existing garage to form habitable accommodation and enlargement of 1x side and 1x front window of the farmhouse.	Granted conditionally.
21/03832/FUL	Sylvester Farm, 448 Whitley Lane, Sheffield, S35 8RQ Alterations to existing garage to form habitable accommodation and enlargement of 1x side and 1x front window of the farmhouse.	Granted conditionally.

These were noted by the Committee.

2021/109 (EPC)

Item 109: Environmental Project Updates

- 1) Chapelton Library – The Clerk gave an update to the Committee on the wilding of areas within the Parish for bugs and the installation of bug hotels. This will be ongoing within the Parish in different areas at local businesses and schools.
- 2) Environmental Clean-up date – Cllr Whitaker informed the Committee that a clean-up day at Angram Bank Park had been arranged for 9 April, but as this would be during Purdah, the date has now been changed to 7 May. A skip will be hired, and the event will be advertised for any parishioners wishing to attend and join in. Cllr Whitaker also informed the Committee that the day will be manned by Councillors and staff.
- 3) School Uniform Swap Shop – The Clerk updated the Committee that a uniform swap shop has been arranged for the 26 March at the Council office. The day will be manned by 2 members of Staff. This was noted by the Committee.

2021/110 (EPC)

Item 110: To consider the purchase of 6 waste bins

The Clerk asked the Committee to consider the purchase of 6 more dog waste bins around the Parish. Cllr Hooper updated the Committee on the issues with the provision of dog waste bins around the Parish. He explained that they were no longer dog bins, they are multi waste bins. It was explained that it was easier to place them in Parks, as there can be complications in placing them on streets, and extra costs will be involved. It

	was suggested that this item should go to a future meeting of the Finance and Premises Committee.
<u>2021/111</u> <u>(EPC)</u>	<p><u>Item 111: Jeffcock Road Survey</u></p> <p>The Clerk gave the Committee an update on the survey. The survey has now been completed and distributed to residents of Jeffcock Road. The survey has been well received, and responses are being logged as they come in. Once the results had been analysed, it was suggested that the survey comes back to an Environmental Planning Committee meeting for the next steps. Cllr Hooper and the rest of the Committee would like to pass on their thanks to Natalie Richardson (the Council's Administration Assistant) for all her hard work in preparing and delivering the survey.</p>
<u>2021/112</u> <u>(EPC)</u>	<p><u>Item 112: Neighbourhood Plan Update</u></p> <p>The Clerk gave an update to the Committee. The draft for the Design Code is near completion and once ready the intention was to convene a meeting of the working party leading on the preparation of the Neighbourhood Plan to discuss it and consider next steps.</p>
<u>2021/113</u> <u>(EPC)</u>	<p><u>Item 113: Correspondence</u></p> <p>To receive and note any correspondence received, including:</p> <ol style="list-style-type: none"> 1) Enquiry relating to 46 Church Street, Ecclesfield. <p>The Clerk informed the Committee that the Parish has been copied into a letter to Sheffield City Council from a resident inquiring about the empty property at 46 Church Street, Ecclesfield; the property has been vacant for 7 years. As Cllr Victoria Bowden was at the Environmental Planning meeting the Clerk invited her to give the Committee some more information on this enquiry, as she has been involved with it as a Sheffield City Councillor. Decisions are still being considered at Sheffield City Council as to what to do with the property. It was suggested that the Parish Council write to Sheffield City Council's Planning Department and Conservation Team in support of the resident's request and that an update be provided to the resident who made the enquiry.</p>
<u>2021/114</u> <u>(EPC)</u>	<p><u>Item 114: Date and time of future meetings</u></p> <p>To note the date and time of the next Environmental Planning Delegated Powers Committee meeting scheduled to be held on Thursday 17 March 2022 at 6.30 pm being held remotely via zoom.</p> <p>To note the date and time of the next Environmental Planning Committee meeting scheduled to be held on Thursday 7 April 2022 at 6.30 pm at the Miners Welfare Hall, High Green.</p>