



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

Ward Based Grant Application Form

Please ensure that all the details requested on the following pages are completed in full. Please note that the Parish Council will be unable to process your application if any of the required information has been omitted.

Applicants may be required to provide proof of expenditure of any previous grant by providing invoices, receipts etc. before a new application may be considered.

Please submit this form completed within one month of receiving it.

- 1 What is your group called? *Give your name as it appears on your bank account.*

Thorncliffe Tennis Club

- 2 Please give us your contact details.

Title	<input type="text" value="Mr"/>	First name	<input type="text" value="Alan"/>	Surname	<input type="text" value="Smedley"/>
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Position in group (if applicable)	<input type="text" value="Tennis Coach"/>
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Address.

<input type="text"/>
<input type="text"/>

Your phone number, if we need to talk to you.

<input type="text"/>

Your email address, if you have one

3. Full address of where your activities will be based.

Thorncliffe Tennis Club, Mortomley Sports Ground, Mortomley Close Off Mortomley Lane,
High Green, Sheffield S35 3HS

4. Which Ward will the project cover? Please tick the appropriate box (you may tick more than one):

Burncross	
Chapelton	
Ecclesfield	
High Green	X
Thorncliffe	
Grenoside	

5. What is the purpose of your group – what difference do you make and how do you meet the needs of your community?

To provide a facility whereby tennis players of all ages, ethnicity and sexual orientation can enjoy their sport both socially and competitively within a safe environment

6. What activity will you put on or project will you undertake if we give you a grant and when will this take place?

We currently offer regular junior coaching and some limited senior coaching. We plan to develop senior coaching in the Spring 2022 to attract further members in order to promote the sport within the community. The general public now have access to our courts through Premier Tennis who are a not-for-profit community interest company trying to get more people playing tennis and enjoying fun and fitness together. We therefore want to purchase some "promotional " material which will include suitable weatherproof signage on the inside of the courts displaying the club's contact details in case the members of the public using the courts want to make enquiries regarding club membership and coaching. We also want to place a suitable advertisement in TITO magazine and Look Local newspaper in Spring 2022 to raise the profile of our club and attract new members and/or members of the public who would be interested in the coaching offered at our club.

7. Does your group receive funding from anywhere else? Please state who this is from and the amount of funding

No, we currently don't receive any funding. Our local LTA representative has recently informed us that to receive LTA funding, we need to have a membership base of approximately 40 players per court. As we have 3 courts, that would mean we need 120 members, we currently have 60. This is why we are looking to increase our number of members, as this would enable us to apply for funding from other sources. Our courts should be resurfaced every 10 years in accordance with LTA recommendations at a cost of £10K per court, the funds in our bank account will need to be used for this purpose.

8. Please give us a breakdown of what you want the funding to pay for :-

Item requested	£ per item/activity	Total
Small waterproof signage	£80 +VAT	£96
Large waterproof signage	£ 175 + VAT	£210
Advert in Look Local (1/4 page)	£135 + VAT	£162
New club sign to be displayed above the clubhouse door	£	£
Net winders for tennis nets (needed by club coaches)	£30 x 6	£180
	£	£
	£	£
	£	£
Total cost of activity		£648
Total cost of grant requested from us		£648

9. You must provide a copy of your latest financial accounts together with a copy bank statement.

10. Please list all the people who are authorised to make withdrawals from your account.

Name	<input type="text"/>	Name	<input type="text"/>
Name	<input type="text"/>	Name	<input type="text"/>

11. How many people have to sign for each withdrawal?

12. Please give details of your bank account including bank, account number and sort code. Please give details of who a cheque should be made out to.

13. Would all applicants please note that it is a requirement of the Parish Council that photographic evidence is provided of the event/purchase.

Please note that the Parish Council is subject to Freedom of Information Act 2000 and other related legislation. This means that most of the information you supply to the Council will probably be public. If you do not want any information released your grant cannot be considered.

Declaration of intent

This application needs to be signed by the person whose name appears as the contact at the beginning of the form.

I can confirm that the organisation named on the front of this form has authorised me to make this application.

I can confirm that *all* the answers to the questions are true.

Name	Alan Smedley		
Position in group	Tennis Coach		
Signed	<input type="text"/>	Date	14.02.2022
	<input type="text"/>		<input type="text"/>

The Parish Council has been advised to request a short questionnaire on any risks there may be in respect of applications for financial assistance. Therefore in order to be satisfied that there will be no legal implications for the council if they do give a grant in response to your request, I would be pleased if you could kindly reply to the following few points.

QUESTIONS	TICK BOX OR ANSWER
1. Does the applicant/your group have adequate <u>public liability insurance in the Group's name</u> to a minimum of at least £2 million cover for any activities etc. which may benefit from the council's grant. Please supply us with a copy of your certificate along with your application.	Yes
2. Is the premium paid up to date (give date)	Yes
3. Have police checks (CRB disclosure) been carried out for group members who deal with children and vulnerable adults	Yes
4. What steps have been taken to minimise any accidents, loss or damage to property or people or property.	Risk assessment
5. Will the grant be repaid to the Parish Council if the event does not take place or the items that the grant is requested for are not purchased?	Yes
6. Will the lack of a grant stop the event taking place or seriously curtail or reduce the activities of the group in any way	Yes
7. Has the health and safety of members of the group or the public participating in an event been properly assessed and have satisfactory conclusions been drawn from this assessment	Yes
8. Are you satisfied that all possible risks have been adequately covered by the systems and procedures you have placed in force for the event or for the use of the equipment purchased from the grant	Yes

Signed by Chairman Date..... 14.02.2022

Signed by Secretary Date..... 14.02.2022