



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

14 FEB 2022

Ward Based Grant Application Form

Please ensure that all the details requested on the following pages are completed in full. Please note that the Parish Council will be unable to process your application if any of the required information has been omitted.

Applicants may be required to provide proof of expenditure of any previous grant by providing invoices, receipts etc. before a new application may be considered.

Please submit this form completed within one month of receiving it.

- 1 What is your group called? *Give your name as it appears on your bank account.*

FRIENDS OF CHAPELTOWN PARK

- 2 Please give us your contact details.

Title First name Surname

Position in group (if applicable)

Address.

Your phone number, if we need to talk to you.

Council Offices Mortomley Lane SHEFFIELD S35 3HS

☎ 0114 284 5095 ✉ admin@ecclesfield-pc.gov.uk

🌐 www.ecclesfield-pc.gov.uk

Your email address, if you have one

--

3. Full address of where your activities will be based.

Chapelton Park, Station Road, Chapelton, Sheffield S35 2XE

4. Which Ward will the project cover? Please tick the appropriate box (you may tick more than one):

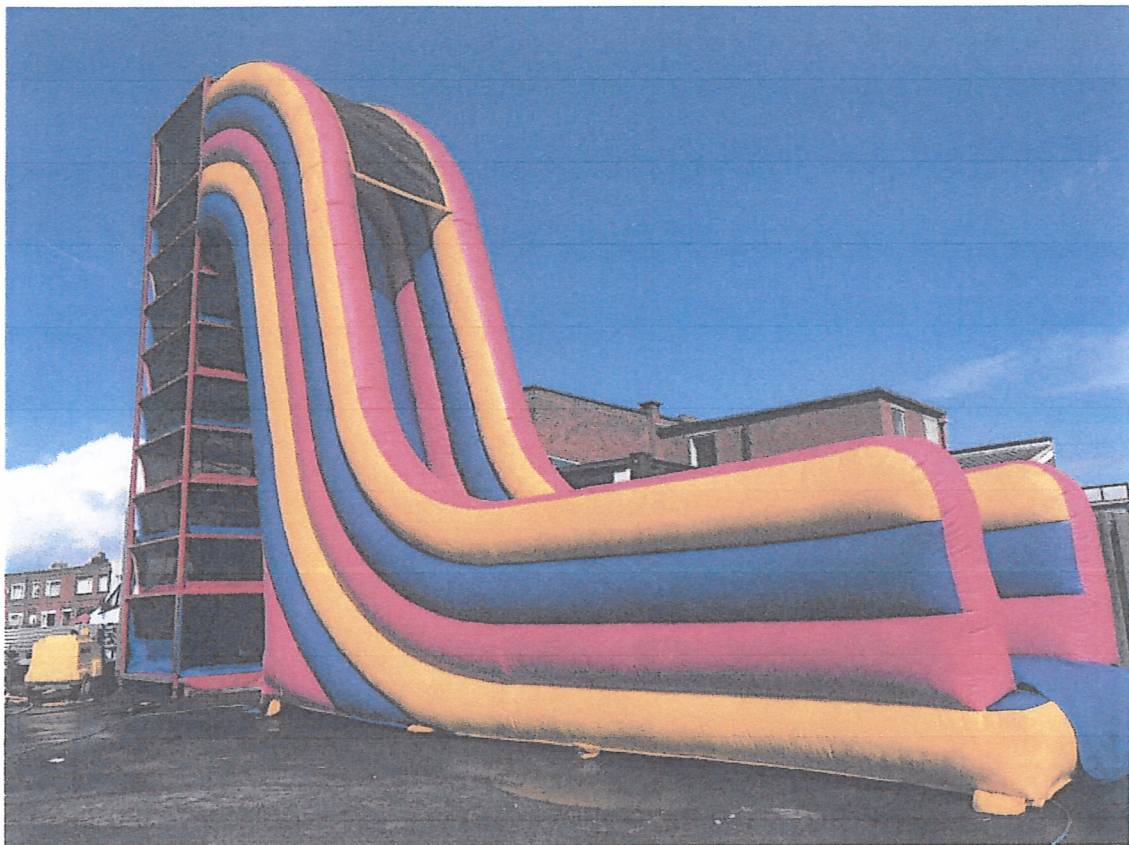
Burncross	<input type="checkbox"/>
Chapelton	<input checked="" type="checkbox"/>
Ecclesfield	<input type="checkbox"/>
High Green	<input type="checkbox"/>
Thorncliffe	<input type="checkbox"/>
Grenoside	<input type="checkbox"/>

5. What is the purpose of your group – what difference do you make and how do you meet the needs of your community?

We are a group of volunteers working with SCC to improve the park and encourage visitors to the park by putting on monthly free of charge events. We improve people's health and wellbeing by providing play and recreational equipment in a beautiful setting and making the park and Chapelton a better place to live and visit.

6. What activity will you put on or project will you undertake if we give you a grant and when will this take place?

Photo of the large climbing wall and chute we would like to be able to offer free of charge to everyone:



As part of the Queen's Platinum Jubilee celebration in June 2022, we plan to hold Chapeltown GALA on Saturday 4th June from 11am to 3pm.

To encourage everyone to attend and to make the attractions as affordable as possible, we want to offer some of the rides/attractions/refreshments free of charge. For example a large climbing wall with inflatable chute for everyone, Go Karts for children, Penalty shootout and Coconut shy and free fruit kebabs.

To reserve the climbing wall (£700) and Go Karts (£500) we need to pay before the end of March.

The other items can be paid for nearer the time.

7. Does your group receive funding from anywhere else? Please state who this is from and the amount of funding

We have applied for £500 from Lishmans in Chapeltown (Harry Bottom Charitable Trust) as they have funded us in the past – not yet received.

We have also raised £16,123.95 this year for a stone monument to commemorate people who have suffered from the Covid Pandemic. This covers the whole East Ecclesfield. Funders are: Aviva Community Fund; TARA Community Fund; Earl Fitzwilliam, Sheffield LAC, Ecc Parish Council, local shops and many local residents.

8. Please give us a breakdown of what you want the funding to pay for :-

Item requested	£ per item/activity	Total
Large climbing wall/chute	£700	£700
Go Karts	£500	£500
Fruit Kebabs, Coconuts & Prizes and Soccer net	£300	£300
Ranger help (4 people for 4 hours) to set up & man stalls	£300	£300
	£	£
	£	£
	£	£
	£	£
Total cost of activity		£1800
Total cost of grant requested from us		£1800

9. You must provide a copy of your latest financial accounts together with a copy bank statement.

10. Please list all the people who are authorised to make withdrawals from your account.

Name	<input type="text" value="Doris Denton"/>	Name	<input type="text" value="Doris Denton"/>
Name	<input type="text" value="Doris Denton"/>	Name	<input type="text"/>

11. How many people have to sign for each withdrawal?

12. Please give details of your bank account including bank, account number and sort code. Please give details of who a cheque should be made out to.

13. Would all applicants please note that it is a requirement of the Parish Council that photographic evidence is provided of the event/purchase.

Please note that the Parish Council is subject to Freedom of Information Act 2000 and other related legislation. This means that most of the information you supply to the Council will probably be public. If you do not want any information released your grant cannot be considered.

Declaration of intent

This application needs to be signed by the person whose name appears as the contact at the beginning of the form.

I can confirm that the organisation named on the front of this form has authorised me to make this application.

I can confirm that *all* the answers to the questions are true.

Name	<input type="text" value="Doris Denton"/>		
Position in group	<input type="text" value="Secretary"/>		
Signed	<input type="text"/>	Date	<input type="text" value="12.2.22"/>
	<input type="text"/>		<input type="text"/>

The Parish Council has been advised to request a short questionnaire on any risks there may be in respect of applications for financial assistance. Therefore in order to be satisfied that there will be no legal implications for the council if they do give a grant in response to your request, I would be pleased if you could kindly reply to the following few points.

QUESTIONS	TICK BOX OR ANSWER
1. Does the applicant/your group have adequate <u>public liability insurance in the Group's name</u> to a minimum of at least £2 million cover for any activities etc. which may benefit from the council's grant. Please supply us with a copy of your certificate along with your application.	Yes Insurance is with RHS and certificate will follow. Start date 1.2.22 – they have just changed insurers and paperwork not through yet.
2. Is the premium paid up to date (give date)	Yes Jan 22
3. Have police checks (DBS disclosure) been carried out for group members who deal with children and vulnerable adults	Yes
4. What steps have been taken to minimise any accidents, loss or damage to property or people or property.	Risk assessments for each event.
5. Will the grant be repaid to the Parish Council if the event does not take place or the items that the grant is requested for are not purchased?	Yes
6. Will the lack of a grant stop the event taking place or seriously curtail or reduce the activities of the group in any way	Yes we would still have the event but not be able to offer any foc activities.
7. Has the health and safety of members of the group or the public participating in an event been properly assessed and have satisfactory conclusions been drawn from this assessment	Yes
8. Are you satisfied that all possible risks have been adequately covered by the systems and procedures you have placed in force for the event or for the use of the equipment purchased from the grant	Yes – suppliers have their own insurance.

Signed by Chairman Date..... 12.2.22.....

Signed by Secretary Date..... 12.2.22.....