



Draft minutes are subject to approval at the next meeting of the Trust.

Draft Minutes of the remote Meeting of the Trustees of Grenoside Exhibition Account Charity held on Thursday 25 March 2021 via Zoom Video Conference

The formal meeting Commenced: 6.30 pm - Concluded: 6.55pm.

Councillors Present. John Housley [Chairman], John Brownrigg, Victoria Bowden, Kate Guest, Alan Hooper and Carol Levery.

Officer. Andrew Towleron – Parish Clerk/RFO [minute taker].

Members of the Public. Four members of the public.

Chairman's Opening Remarks. Prior to the formal commencement of the meeting, the Chairman, Councillor John Housley, outlined the procedure for this remote meeting to ensure that the meeting was effective and lawful. He reminded Councillors and members of the public that we are in the election purdah period when specific restrictions on communication and activities are in place. It was reported that the Clerk of the Council would be recording the meeting to assist with minute taking.

Item 01: Apologies and Reasons for Absence

Andrew Towleron stated that he had received an apology from Councillor Gary Lakin.

Item 02: Declarations of Interest

Andrew Towleron explained that he had not received any.

Item 03: Exclusion of Press and Public

Andrew Towleron reported, that in his opinion, there were no items on the agenda that would require the exclusion of the press and public.

Item 04: Public Participation Session

A question was raised by a member of the public about whether there had been any meetings since 4 October 2018 (see item 05) especially as it would appear that one payment had been made in October 2019. Andrew Towleron confirmed that according to the records October 2018 was the most recent meeting. He also stated that he would provide further clarification on the payment of £400 made in October 2019 including the approval mechanism to the person who raised the question.

Item 05: Minutes

The minutes of the meeting of 4 October 2018 were considered. Councillor Alan Hooper noted that his name had been omitted from those in attendance. He had been in attendance, however, as evidenced in that he was mentioned as raising a question in the draft minutes.

Proposed by Councillor John Brownrigg and seconded by Councillor Carol Levery, and

RESOLVED: That subject to the addition of Councillor Alan Hooper as being in attendance the minutes of the meeting held on 4 October 2018 be approved.

(6 in favour)

Item 06: Appointment of Trustees

Their adequacy was considered. Andrew Towleron stated that he had notified the Charity Commission that he would acting as Advisor to the Trust in his capacity as Clerk and Responsible Financial Officer to the Parish Council.

Item 07: To receive and consider a verbal report from the Clerk and Responsible Financial Officer of the Parish Council and to consider any implications therefrom, including

- 1) **To confirm the year end cashbook/accounts for the period April 2019 to March 2020 (attached as item 7a)**
- 2) **To confirm the cashbook, account/bank reconciliation and management accounts for April 2020 to March 2021 (attached as item 7b)**

Councillor Alan Hooper led on this. He gave a broad overview of the financial position of the Trust for the financial year 2019 to 2020 and for the period April 2020 to March 2021. It was doing relatively well especially in light of the reduction of income from its investments, reflecting a world wide trend.

As of the end of March 2021, the Trust held £25,262.76 in its savings accounts comprising £14,692.50 in the M&G Savings Account and £10,570.26 held in the Black Rock Account. It held a further £3,826.35 in its current account. Its overall balance was £29,089.11. Total income (from investments) was £1092.83 and total expenditure £0.

The Clerk to the Parish Council confirmed that the annual return for the financial year 2019 to 2020 had been successfully submitted to the Charity Commission on time.

Proposed by Councillor Alan Hooper and seconded by Councillor Carol Levery, and

RESOLVED: That the year end cashbook/accounts for the period April 2019 to March 2020 and the cashbook, account/bank reconciliation and management accounts for April 2020 to March 2021 be confirmed.

(6 in favour)

It was suggested and agreed that £2,000 should be transferred from the Trust's current account, which was showing a healthy balance, and invested into the M&G Savings Account.

Proposed by Councillor Alan Hooper and seconded by Councillor John Brownrigg, and

RESOLVED: That it is recommended that £2,000 should be transferred from the Trust's current account and re-invested into its M&G Savings Account.

(6 in favour)

Item 08: To consider progress with the establishment of Grenoside Exhibition Foundation Charity and consider next steps

It was noted that at its 6 February Full Council meeting, the Parish Council had '*Resolved That i) The Grenoside Exhibition Foundation Charity take over the running of the charity and the Council approve the handover to the Charity. The Charity Commission would be informed and due process would be followed; and ii) Any solicitors or legal fees be taken from the Grenoside Fund*'. A general discussion then took place. It was noted that while the minutes did not include any specific timescales by which this should be done, progress had been delayed for a variety of reasons including staff changes and the COVID pandemic. It was agreed that progressing this should be a high priority of the Council.

Item 09: Date and time of future meetings

It was agreed that the Clerk should seek to arrange a mutually convenient time and date for the next meeting, which normally take place on an annual basis.