



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

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To All Members of the Finance and Premises Committee

SUMMONS AND AGENDA

10th February 2022

Dear Councillor,

You are respectfully summoned to attend the Finance and Premises Committee meeting of Ecclesfield Parish Council to be held at **the Council Offices** on Thursday 17th February 2022 at 7.30 pm.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the meeting of Ecclesfield Parish Council for this date.

If you are attending the meeting, please see the COVID guidelines below:

- **Do not attend if you are feeling unwell and displaying COVID symptoms.**
- **Wear a face covering when entering and leaving the building. This can be removed once seated.**
- **Use sanitiser on arrival.**
- **Follow the social distancing rules in place throughout the meeting.**

Andrew Towlerton

Mr Andrew Towlerton
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Committee Membership*

Councillor Kate Guest (Chairman), Councillor David Ogle (Vice Chairman), Councillor Victoria Bowden, Councillor John Brownrigg (Ex Officio), Councillor Susan Davidson, Councillor John Housley (Ex Officio) and Councillor Thomas Sturgess.

*Substitute members may be appointed in accordance with Standing Order 4v.

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this meeting to ensure that the meeting is effective, safe, and lawful including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Councillors and members of the public to follow the COVID guidelines and wear a face covering when entering and leaving the building. This can be removed once seated.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting. The Council may record the meeting for minute purposes.
- All Councillors present are required to state their name prior to the commencement of the meeting.

AGENDA

2021/108 (F&P). Apologies and Reasons for Absence

To note any absences.

To approve any reasons for absence.

2021/109 (F&P). Declarations of Interest

To consider any requests for dispensation.

To note any declaration or interests not already declared under the Member's Code of Conduct or Member's Register of Disclosable Pecuniary Interests.

2021/110 (F&P). Exclusion of Press and Public

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

2021/111 (F&P). Public Participation Session

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders. (Standing Order 3 states that

the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

2021/112 (F&P). Finance Committee Minutes

To consider the draft Minutes and actions of the Finance and Premises Committee meeting held on 27 January 2022 (attached as item 112a).

2021/113 (F&P). Asset Register (2022/2023)

It is good practice for a Parish Council to review its Asset Register on at least an annual basis. Ecclesfield Parish Council's updated one is attached as item 113a for consideration by the Committee with a view to the final one being recommended to Full Council for approval.

2021/114 (F&P). Chapeltown Toilets

It is over 8 eight years since the Council entered into an agreement with Sheffield City Council for the undertaking of services in relation to Chapeltown Toilets. It may be timely to review the agreement (attached at item 114a) to ensure that it is fit for purpose.

2021/115 (F&P) Other Correspondence

North History Group Grant Monitoring Form – attached as item 115a
Disability Sports Yorkshire Grant Monitoring Form – attached as item 115b

2021/116 (F&P). Date and Time of Future Meetings

To note the date and time of the next scheduled Finance and Premises Committee meeting to take place on Thursday 17th March 2022 at 7.30pm.

To note the date and time of the next scheduled Council meeting to take place on Thursday 3rd March 2022 at 7.15pm.