



Draft minutes are subject to approval at the next Full Council meeting

Draft Minutes of the Environmental Planning Committee Meeting held at the Miners Welfare Hall, High Green on Thursday 13th January 2022

Commenced: 6.30pm - Concluded: 7.15pm

Councillors Present: Dr John Bowden, John Brownrigg (Ex-Officio), Denise Fearnley, Mick Gethin, Alan Hooper (Vice-Chairman), John Housley (Ex-Officio), Carol Levery and Tim Whitaker.

Absent Councillors. There were none.

Officers. Andrew Towlerlton – Parish Clerk/RFO and Laura Tickle – Administration Officer.

Members of the Public. There was one member of the public (Sheffield City Councillor Mike Levery).

Chairman’s Announcement

Before the commencement of the meeting, Councillor Dr John Bowden, outlined the purpose and procedure for this meeting to ensure that it was effective, lawful, and safe.

| | |
|-----------------------------|---|
| <u>2021/77 (EPC)</u> | <u>Item 77: Apologies and Reasons for Absence</u> There were none. |
| <u>2021/78 (EPC)</u> | <u>Item 78: Declarations of Interest</u> There were none. |
| <u>2021/79 (EPC)</u> | <u>Item 79: Exclusion of Press and Public</u> There were no items that require the exclusion of the press and public. |
| <u>2021/80 (EPC)</u> | <u>Item 80: Public Participation Session</u> There were none. |
| <u>2021/81(EPC)</u> | <u>Item 81: Environmental Planning Minutes</u> Councillor Dr John Bowden introduced the draft minutes of the Environmental Planning meeting from 2 December 2021 and the draft notes from the Environmental Planning meeting from 16 December 2021. Proposed by Councillor Dr John Bowden and seconded by Councillor Denise Fearnley and |

RESOLVED: That the minutes and notes of the Environmental Planning meetings of 2 December 2021 and 16 December 2021 be endorsed.

(8 in favour)

2021/82(EPC)

Item 82: Planning Matters

82.1 To note and consider the list of planning applications for comment since the last meeting and any delegated to the Admin Officer in accordance with Council Policy.

1 was considered.

| Date Received | Planning Reference | Site Location | Brief Description of Proposal | Date Comments Due |
|---------------|--------------------|---|--|-------------------|
| 4.1.22 | 21/05184/FUL | 24 Wheel Lane, Grenoside, Sheffield, S35 9RN | Conversion of outbuilding to form annex. | 13.1.22 |

Proposed by Councillor Dr John Bowden and seconded by Councillor Denise Fearnley and

RESOLVED: That the Council has no objections or comments to make on this planning application.

(8 in favour)

82.2 To receive notifications of any planning decision notices (listed)

The Committee was informed of notifications of planning decision notices for 5 planning applications, as follows:

| Planning Reference | Site/Location Proposal | Outcome |
|--------------------|--|------------------------|
| 21/02635/FUL | 168 High Street, Ecclesfield, Sheffield, S35 9XF Alterations to roof to form additional habitable space including gable extensions erection of front side and rear dormers and raising of ridge height. | Granted conditionally. |
| 21/04507/FUL | 109 Cross Hill, Sheffield, S35 9YS Erection of single-storey rear extension to dwellinghouse. | Granted conditionally. |
| 21/02888/FUL | Windmill Hill Farm, 201 Windmill Hill Lane, Sheffield, S35 1UQ Alterations to existing 2no dwellinghouses and barns to form 1no dwellinghouse and ancillary accommodation including demolition of two-storey and single-storey side extensions (Re-submission of planning application 20/03106/FUL). | Granted conditionally. |
| 21/04453/FUL | 118 Wortley Road, High Green, Sheffield, S35 4LU | Granted conditionally. |

| | | | |
|--------------|---|--|------------------------|
| | | Alterations to roof to form additional habitable space including erection of rear dormer and 2no velux windows to the front and erection of two/single storey rear extension to dwellinghouse. | |
| 21/03292/FUL | 33A & 33B St Mary's Lane, Sheffield, S35 9YE | Use of former bakery/café (Use Class E) as a dwellinghouse (Use Class C3) with associated alterations to fenestration, landscaping, and formation of parking. | Withdrawn. |
| 21/04650/FUL | 14 Lane Head, Sheffield, S35 8PH | Erection of a single storey detached outbuilding for use as home office. | Granted conditionally. |
| 21/03134/FUL | 77 Halifax Road, Grenoside, Sheffield, S35 8PA | Alterations and extension to roof to form additional habitable space including raising of ridge height erection of front dormer and formation of rear terrace. | Granted conditionally. |

These were noted by the Committee.

2021/83 (EPC)

Item 83: Licensing Matters

None received.

2021/84 (EPC)

Item 84: Plastic Free

Community Coordinator, Emma Mainwaring, gave an update to the Committee on the progress for the Parish becoming 'plastic free'. The Parish has now signed up to become plastic free. Emma has also contacted Dronfield Town Council for some further advice on becoming plastic-free, as they have signed up. Emails will be sent to Councillors, groups and members of the public asking if they would like to be on the Plastic Free Working Group.

Councillor Alan Hooper asked if the Parish becoming plastic free could be promoted. It was agreed that now that the Parish has signed up, posters can be used to display but we must use the plastic free posters that are on the official Plastic Free website.

2021/85 (EPC)

Item 85: Keep Britain Tidy Campaign.

Community Coordinator, Emma Mainwaring gave an update to the Committee on the progress for the Keep Britain Tidy Campaign. A launchpad for a Spring Clean at the end of May/June 2022 is being planned and this will be tied in to promote the Parish becoming plastic free. Local community groups will be asked if they would like to help and get involved with this. A meeting is being planned to help coordinate the various spring clean activities over the weekend. All areas within the Parish will be covered.

| | |
|------------------------------------|---|
| <p><u>2021/86 (EPC)</u></p> | <p><u>Item 86: Garden and Wildlife Competition</u></p> <p>Community Coordinator, Emma Mainwaring gave, an update on the Garden and Wildlife Campaign. After the success of the gardening competition last year, Emma asked if the Council will continue again this year. The process would be to promote it in April/May for the community to enter and depending on the weather to judge the gardens by June/July. This was agreed.</p> <p>Emma has also suggested the introduction of a new wildlife friendly category, for people with gardens that attract lots of wildlife and also perhaps a child-friendly way of gardening. This could also tie in with the Parish being hedgehog and nature friendly. This was agreed.</p> |
| <p><u>2021/87 (EPC)</u></p> | <p><u>Item 87: Tree Update</u></p> <p>Community Coordinator, Emma Mainwaring, gave an update to the Committee on the trees planting project in the Parish being led by Sheffield City Council. Contact has been made with Sheffield City Council and the Council had been informed that some trees will be planted in Chapeltown Park. A further update will be provided once more information is received from Sheffield City Council.</p> |
| <p><u>2021/88 (EPC)</u></p> | <p><u>Item 88: Litter Pickers</u></p> <p>The Clerk, Andrew Towleron informed the Committee that an enquiry has been received from a member of the public regarding litter picking packs. It was suggested that the Council could purchase some packs and hand them out to members of the public.</p> <p>The Committee discussed this and while they support this idea in principle, there were issues relating to insurance, public liability insurance and health and safety. If any more enquiries relating to this were to come in to the Council, it was suggested that they be signposted to existing local community groups who organise litter picks. Also,, make the local litter picking groups aware that they can come to the Council for a grant and if any new groups are formed they can also come to the Council for a grant.</p> |
| <p><u>2021/89 (EPC)</u></p> | <p><u>Item 89: BT Phone Box – Thompson Hill</u></p> <p>The Clerk, Andrew Towleron, informed the Committee that an enquiry has been received into the Council by a member of the public regarding the phone box at the bottom of Thompson Hill, outside the Doctors surgery. The resident considered that the phone box is a magnet for anti-social behaviour and urged that it be moved. The Clerk explained that the Council is awaiting information following BT’s consultation on the removal of phone boxes in the parish and the wider City.</p> |
| <p><u>2021/90 (EPC)</u></p> | <p><u>Item 90: Correspondence</u></p> <p>To receive and note any correspondence received, including:</p> <p>1) Objection letter relating to planning application 21/04801/FUL – 209 High Street, Ecclesfield, Sheffield, S35 9XB – Erection of a dwellinghouse (Resubmission of 20/04177/FUL) for information only.</p> <p>Councillor Dr John Bowden explained that the resident stated that she was under a lot of stress and worry with regards to this planning application and the effect it is having on their property. They had been in touch with Parish and Sheffield City Council Councillors for help and advice. The Committee agreed that it is in full support of the neighbour and</p> |

| | |
|------------------------------------|--|
| | <p>their objections on this planning application and would like the objection letter sent to the head of the planning department and the planning officer.</p> |
| <p><u>2021/91 (EPC)</u></p> | <p><u>Item 91: Date, time and frequency of future meetings</u></p> <p>To note the date and time of the next Environmental Planning Delegated Powers Committee meeting scheduled to be held on Thursday 27 January 2022 at 6.30 pm being held remotely via zoom.</p> <p>To note the date and time of the next Environmental Planning Committee meeting scheduled to be held on Thursday 3 February 2022 at 6.30 pm at the Miners Welfare Hall, High Green.</p> |

DRAFT