



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

Council Offices, Mortomley Lane, High Green, Sheffield S35 3HS

Telephone: (0114) 2845095

Email: admin@ecclesfield-pc.gov.uk

Visit our Website: www.ecclesfield-pc.gov.uk

To All Members of the Finance and Premises Committee

SUMMONS AND AGENDA

20th January 2022

Dear Councillor,

You are respectfully summoned to attend the Finance and Premises Committee meeting of Ecclesfield Parish Council to be held virtually at **7.00pm on Thursday 27 January 2022**.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the Finance and Premises Committee Meeting of Ecclesfield Parish Council for this date.

Please follow this link to join the meeting:

<https://us02web.zoom.us/j/82918209438?pwd=ek1IVllwdUdZeXVaN0R1TllxVEt3dz09>

Meeting ID: 829 1820 9438

Passcode: 688543

One tap mobile

+443300885830,,82918209438#,,,,*688543# United Kingdom

+441314601196,,82918209438#,,,,*688543# United Kingdom

Yours sincerely

Andrew Towler

Mr Andrew Towler
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Committee Membership*

Councillor Kate Guest (Chairman), Councillor David Ogle (Vice Chairman), Councillor Victoria Bowden, Councillor John Brownrigg (Ex Officio), Councillor Susan Davidson, Councillor John Housley (Ex Officio) and Councillor Thomas Sturgess.

*Substitute members may be appointed in accordance with Standing Order 4v.

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this remote meeting to ensure that the meeting is effective, safe, and lawful including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting. The meeting is being recorded by the Council for the purposes of aiding minute taking.
- All Councillors present are required to state their name prior to the commencement of the meeting.

AGENDA

2021/98 (F&P). Apologies and Reasons for Absence

To note any absences.

To approve any reasons for absence.

2021/99 (F&P). Declarations of Interest

To consider any requests for dispensation.

To note any declaration or interests not already declared under the Member's Code of Conduct or Member's Register of Disclosable Pecuniary Interests.

2021/100 (F&P). Exclusion of Press and Public

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

2021/101 (F&P). Public Participation Session

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders. (Standing Order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

2021/102 (F&P). Grant Applications

Ward Based Grants

- South Yorkshire County Scout Council (attached as item 102a)

Covid Support and Recovery Fund Grant

- High Green Community Shop (attached as item 102b)
- Chapeltown Playgroup (attached as item 102c)

Community Infrastructure Levy

Sheffield City Council (attached as item 102d)

2021/103 (F&P). Finance Committee Minutes

To consider the approved Minutes and actions of the Finance and Premises Committee meeting held on 16 December 2021 (attached as item 103a).

2021/104 (F&P). Appointment of an Internal Auditor

Following the announcement that the Council's current Internal Auditor provider (Yorkshire Internal Audit Service) is unable to continue to provide this service, the Council has undertaken a tendering process for a suitable replacement. The Committee needs to consider the outcomes of this tendering process and make any recommendations to Full Council on next steps.

2021/105 (F&P). Financial Matters

1. Bank Balances as of 18th January 2022

Co op General account	£ 60,418.23
Co op Imprest account	£ 3,736.79
Co op Deposit account	£ 10.48
Grenoside Exhibition account	£ 2,607.11
Scottish Widows account	£ 59,863.99
Unity Trust account	£170,374.00
Black Rock Investments	£ 9,878.10
M & G Investments	£ 16,457.86

2. Banking Mandates

To receive a progress report

2021/106 (F&P) Other Correspondence

Windmill Hill thank you letter (attached as item 106a)

Paces thank you letter (attached as item 106b)

Thornccliffe Bowling Club (attached as item 106c)

2021/107 (F&P). Date and Time of Future Meetings

To note the date and time of the next scheduled Finance and Premises Committee meeting to take place on Thursday 17 February 2022 at 7.00pm.

To note the date and time of the next scheduled Council meeting to take place on Thursday 3 February 2022 at 7.15pm.