



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

Council Offices, Mortomley Lane, High Green, Sheffield S35 3HS

Telephone: (0114) 2845095

Email: admin@ecclesfield-pc.gov.uk

Visit our Website: www.ecclesfield-pc.gov.uk

To All Members of the Parish Council

SUMMONS AND AGENDA

28 January 2022

Dear Councillor,

You are respectfully summoned to attend a Meeting of Ecclesfield Parish Council which will take place at **High Green Miners Welfare Community Hall** on Thursday 3rd February 2022 at 7.15 pm.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the meeting of Ecclesfield Parish Council for this date.

If you are attending the meeting in person, please see the COVID guidelines below:

- **Do not attend if you are feeling unwell and displaying COVID symptoms.**
- **Wear a face covering when entering and leaving the building. This can be removed once seated.**
- **Use sanitiser on arrival.**
- **Follow the social distancing rules in place throughout the meeting.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting. **Members of the Public if you wish to attend the meeting in person, please contact the Council Office to book a seat.**

Yours sincerely

Andrew Towlerton

Mr Andrew Towlerton
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Please note that prior to the commencement of the formal meeting at 7.15 pm there will be a presentation by Michael Appleby on the Chapel Green Advice Centre.

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this meeting to ensure that the meeting is effective, lawful, and safe including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Councillors and members of the public to follow the COVID guidelines and wear a face covering when entering and leaving the building. This can be removed once seated.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting.
- All Councillors present are required to state their name prior to the commencement of the meeting

AGENDA

2021/177 (FC). Apologies and Reasons for Absence

To note any apologies for absence.
To approve any reasons for absence.

2021/178 (FC). Declarations of Interest

To consider any requests for dispensation.
To note any declarations of interests not already declared under the Council's Code of Conduct or Members Register of Disclosable Pecuniary Interests.

2021/179 (FC). Exclusion of Press and Public

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act) 1960 Section 1 (2) (as amended) due to the confidential nature of the business to be transacted.

2021/180 (FC). Public Participation Session

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders (Standing Order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

2021/181 (FC). To co-opt a Parish Councillor to fill the vacancy for Thorncliffe Ward

The Council has a vacancy for a Councillor for Thorncliffe ward to be filled by co-option of a suitable person.

2021/182 (FC). Council Minutes

To approve the Minutes of the meeting held on 13 January 2022 (attached as item 182a).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted to the minutes prior to the meeting commencing.

2021/183 (FC). Environmental Planning Committee Minutes

To approve the Minutes of the Environmental Planning Committee meeting held on 13 January 2022 (attached as item 183a)

To receive a verbal report from the Environmental Planning Delegated Powers Committee meeting held on the 27 January 2022.

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted to the minutes prior to the meeting commencing.

2021/184 (FC). Staffing Minutes

To approve the Minutes and approve any recommendations requiring Council approval of the Staffing Committee meeting held on 20 January 2022 (attached as item 184a). Councillors attention is particularly drawn to the following items:

- That it is recommended to Council that guidance should be issued recommending that any member of staff who has come into contact with someone that has tested positive for COVID-19, but has not tested positive for COVID themselves, should notify the Clerk immediately and they should work from home for at least five days - 2021/40 (SC).
- That it is recommended to Council that Good Vibes Only be commissioned to provide a half-day mental health awareness training session for councillors and staff based on their quotation of the 16 November 2021 - 2021/41 (SC).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted to the minutes prior to the meeting commencing.

2021/185 (FC). Finance and Premises Committee

To receive a verbal report from the Finance and Premises Committee meeting held on 27 January 2022, including any recommendations to Council. Councillor's attention is particularly drawn to the following recommendations.

That it is recommended to Council:

- That South Yorkshire County Scout Council be granted an award of £1,500 towards a 20ft steel shipping container to store equipment and tools of which should come from the Ward Based Grants Programme (all five wards).
- That the High Green Community Shop be granted an award of £2,460.81 towards a community shop in High Green to provide goods affordable for members of the Public of which should come from the Covid Support and Recovery Fund.
- That Chapelton Playgroup be granted an award of £500 towards the rent of the building for 20 sessions of which should come from the Covid Support and Recovery Fund.
- That Sheffield City Council be granted an award of £4,500 towards the cost of improvements to the Cart Road/Chambers View play area of which should come from the Community Infrastructure Levy.
- To appoint Diane Brown, Internal Auditor for the Parish Council's Year End Accounts 2021-22.

2021/186 (FC). Financial Matters

To further discuss the Parish Council's bank accounts and consider next steps.

2021/187 (FC). Payments for Approval

To consider the approval of the list of payments made between 11/1/2022 to 25/1/2022 (attached as item 187a).

2021/188 (FC). Target Hardening at Angram Bank

To receive a progress report

2021/189 (FC). Covid Pandemic

To receive a progress report.

2021/190 (FC). Correspondence

YLCA White Rose, YLCA Training programme and VAS Health and Wellbeing: Opportunities & Update

NB – Copies can be provided to Councillors, where appropriate, by request.

2021/191 (FC). Date and Time of Future Meetings:

Environmental Planning Delegated Powers Meeting is scheduled for Thursday 17th February 2022 at 6.30 pm.

Finance and Premises Committee Meeting is scheduled for Thursday 17th February 2022 at 7.00 pm.

Environmental Planning Committee Meeting is scheduled for Thursday 3rd March 2022 at 6.30 pm.

The next Council Meeting is scheduled for Thursday 3rd March 2022 at 7.15 pm.