



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

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To All Members of the Staffing Committee

SUMMONS AND AGENDA

13th January 2022

Dear Councillors,

You are respectfully summoned to attend a Meeting of Ecclesfield Parish Council Staffing Committee to be held remotely at 7.15pm on Thursday 20 January 2022.

Please follow this link to join the meeting:

<https://us02web.zoom.us/j/89531451760?pwd=bW56b0pQYVJWOHVuVDd3VnBiLzVyUT09>

Meeting ID: 895 3145 1760

Passcode: 003416

One tap mobile

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To agenda is shown below and can also be viewed by clicking the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the meeting of Ecclesfield Parish Council for this date.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting.

Yours sincerely

Andrew Towlerton

Mr Andrew Towlerton
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Staffing Committee Agenda 20/01/22

Committee Membership

Councillor Carol Levery (Chairman), Councillor Victoria Bowden (Vice-Chairman), Councillor John Brownrigg (Ex Officio), Councillor John Housley (Ex Officio) and Councillor Thomas Sturgess.

*Substitute members may be appointed in accordance with Standing Order 4v.

Chairman's announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this remote meeting to ensure that the meeting is effective, safe and lawful including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting. The meeting is being recorded by the Council for the purpose of aiding minute taking.
- All Councillors present are required to state their name prior to the commencement of the meeting.

AGENDA

2021/33 (SC). Apologies and Reasons for Absence

To note apologies.

To recommend for approval reasons for absence.

2021/34 (SC). Declarations of Interest

To consider any requests for dispensation.

To note any declarations of interests not already declared under the Members Code of Conduct or Members Register of Disclosable Pecuniary Interests.

2021/35 (SC). Exclusion of Press and Public

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

2021/36 (SC). Public Participation Session

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders (Standing Order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

2021/37 (SC). Staffing Committee Minutes

To consider the Minutes, including any arising actions, of the Staffing Committee meeting held on 11 November 2021 and as approved by Council (attached as item 37a).

2021/38 (SC). Local Government (including parish councils) 2021/22 Pay Award

To provide an update on negotiations between employers and trade unions.

2021/39 (SC). Minimum Wage 2022/23

To provide an update on the new Minimum Wage for 2022/23 and implications for staff.

2021/40 (SC). COVID Pandemic

To provide an update on implications for staff and officers and steps taken.

2021/41 (SC). Mental Health Training Next Steps

At its November 2021 meeting, members asked that consideration be given to providing mental health training for staff and councillors (minute 2021/28). Council staff have looked into this and a company called Good Vibes Only can provide a half day training session.

2021/42 (SC). Staffing Update

To receive a verbal report by the Clerk.

2021/43 (SC). Date and Time of Future Meetings

The next meeting is scheduled to take place on Thursday 10th March 2022 at 7.00pm.