



# ECCLESFIELD PARISH COUNCIL

*Serving your Community Since 1894*

**Council Offices, Mortomley Lane, High Green, Sheffield S35 3HS**

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**To All Members of the Environmental Planning Committee**

## **SUMMONS AND AGENDA**

6<sup>th</sup> January 2022

Dear Councillor,

You are respectfully summoned to attend the Environmental Planning Committee Meeting, which will take place at **High Green Miners Welfare Community Hall** on Thursday 13<sup>th</sup> January 2022 at 6.30pm.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the Environmental Planning Committee meeting of Ecclesfield Parish Council for this date.

If you are attending the meeting in person, please see the COVID guidelines below:

- **Do not attend if you are feeling unwell and displaying COVID symptoms.**
- **Wear a face covering when entering and leaving the building. This can be removed once seated.**
- **Use sanitiser on arrival.**
- **Follow the social distancing rules in place throughout the meeting.**

**Members are reminded that the Full Council Meeting will take place immediately after this meeting at 7.15pm.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting. **Members of the public if you wish to attend the meeting please contact the Council Office to book a seat.**

Yours sincerely

*Andrew Towlerton*

Mr Andrew Towlerton  
Clerk and Responsible Financial Officer  
Ecclesfield Parish Council

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### **Committee Membership**

**Councillor Dr John Bowden (Chairman), Councillor Alan Hooper (Vice Chairman), Councillor John Brownrigg (Ex Officio), Councillor Denise Fearnley, Councillor Mick Gethin, Councillor John Housley (Ex Officio), Councillor Carol Levery and Councillor Tim Whitaker.**

\*Substitute members may be appointed in accordance with Standing Order 4v.

### **Chairman's Announcement**

Prior to the commencement of the meeting, the Chairman will outline the procedure for this remote meeting to ensure that the meeting is effective, lawful, and safe including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Councillors and members of the public to follow the COVID guidelines and wear a face covering when entering and leaving the building. This can be removed once seated.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting. The meeting is being recorded by the Council for the purposes of aiding the taking of minutes.
- All Councillors present are required to state their name prior to the commencement of the meeting.

Prior to the meeting there will be a presentation from Dinah Ward from South Yorkshire Climate Alliance on how Communities can make Christmas more environmentally friendly (15-20mins).

### **AGENDA**

#### **2021/77 (EP). Apologies and Reasons for Absence**

To note apologies for absence.  
To approve any reasons for absence.

#### **2021/78 (EP). Declarations of Interest**

To consider any requests for dispensation.  
To note any declaration or interests not already declared under the Council's Code of Conduct or members register of Disclosable Pecuniary Interests.

#### **2021/79 (EP). Exclusion of Press and Public**

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act 1960 Section 1 (2) as amended due to the confidential nature of the business to be transacted.

### 2021/80 (EP). Public Participation Session

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders. (standing order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

### 2021/81 (EP). Environmental Planning Minutes and Notes

To consider the draft Minutes including actions, of the Environmental Planning Committee meeting held on 2<sup>nd</sup> December 2021 (attached as item 81a).

To consider the draft Notes of the Environmental Planning Committee Delegated Powers meeting held on 16<sup>th</sup> December 2021 (attached as item 81b).

### 2021/82 (EP). Planning Matters

82.1 To note and consider the list of planning applications for comment since the last meeting and delegated to the Clerk and Admin Officer in accordance with Council Policy.

Date Received	Planning Reference	Site Location	Brief Description of Proposal	Date Comments Due
4.1.22	21/05184/FUL	<b>24 Wheel Lane, Grenoside, Sheffield, S35 8RN</b>	Conversion of outbuilding to form annex.	13.1.22

82.2 To receive notifications of any planning decision notices received in to Ecclesfield Parish Council from Sheffield City Council (listed).

Planning Reference	Site/Location Proposal	Outcome
21/02635/FUL	<b>168 High Street, Ecclesfield, Sheffield, S35 9XF</b> Alterations to roof to form additional habitable space including gable extensions erection of front side and rear dormers and raising of ridge height.	Granted conditionally.
21/04507/FUL	<b>109 Cross Hill, Sheffield, S35 9YS</b> Erection of single-storey rear extension to dwellinghouse.	Granted conditionally.
21/02888/FUL	<b>Windmill Hill Farm, 201 Windmill Hill Lane, Sheffield, S35 1UQ</b> Alterations to existing 2no dwellinghouses and barns to form 1no dwellinghouse and ancillary accommodation including demolition of two-storey and single-storey side extensions (Re-submission of planning application 20/03106/FUL).	Granted conditionally.

21/04453/FUL	<b>118 Wortley Road, High Green, Sheffield, S35 4LU</b> Alterations to roof to form additional habitable space including erection of rear dormer and 2no velux windows to the front and erection of two/single storey rear extension to dwellinghouse.	Granted conditionally.
21/03292/FUL	<b>33A &amp; 33B St Mary's Lane, Sheffield, S35 9YE</b> Use of former bakery/café (Use Class E) as a dwellinghouse (Use Class C3) with associated alterations to fenestration, landscaping, and formation of parking.	Withdrawn.
21/04650/FUL	<b>14 Lane Head, Sheffield, S35 8PH</b> Erection of a single storey detached outbuilding for use as home office.	Granted conditionally.
21/03134/FUL	<b>77 Halifax Road, Grenoside, Sheffield, S35 8PA</b> Alterations and extension to roof to form additional habitable space including raising of ridge height erection of front dormer and formation of rear terrace.	Granted conditionally.

### **2021/83 (EP). Licensing Matters**

To receive and consider any licensing matters for comment since the last meeting and delegated to the Clerk and Admin Officer in accordance with Council Policy.

None received.

### **2021/84 (EP). Plastic Free**

To receive a verbal update.

### **2021/85 (EP). Keep Britain Tidy Campaign**

To receive a verbal update on preparations.

### **2021/86 (EP). Garden and Wildlife Competition**

To receive verbal update on preparations for the year 2022 and to consider the introduction of a new category relating to Wildlife.

### **2021/87 (EP). Tree update**

To receive a verbal update.

### **2021/88 (EP). Litter pickers**

To consider the purchase of litter picking equipment for the use of individuals in the Parish.

**2021/89 (EP). BT Phone box – Thompson Hill**

To receive a verbal update.

**2021/90 (EP). Correspondence**

To receive and note any correspondence received, including:

- 1) Objection letter relating to planning application 21/04801/FUL 209 High Street, Ecclesfield, Sheffield, S35 9XB - Erection of a dwellinghouse (Resubmission of 20/04177/FUL) for information only. (attached as item 90a).

**2021/91 (EP). Date and Time of Future Meetings**

The next Environmental Planning Committee Delegated Powers meeting is scheduled for Thursday 27<sup>th</sup> January 2022 at 6.30pm being held remotely via zoom.

The next Environmental Planning Committee meeting is scheduled for Thursday 3<sup>rd</sup> February 2022 6.30pm at the Miners Welfare Hall, High Green.