



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

Council Offices, Mortomley Lane, High Green, Sheffield S35 3HS

Telephone: (0114) 2845095

Email: admin@ecclesfield-pc.gov.uk

Visit our Website: www.ecclesfield-pc.gov.uk

To All Members of the Finance and Premises Committee

SUMMONS AND AGENDA

9th December 2021

Dear Councillor,

You are respectfully summoned to attend the Finance and Premises Committee meeting of Ecclesfield Parish Council to be held virtually at **7.00pm on Thursday 16 December 2021**.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the Finance and Premises Committee Meeting of Ecclesfield Parish Council for this date.

Please follow this link to join the meeting:

<https://us02web.zoom.us/j/86287182909?pwd=UUdtZWwhL011VGttYXFhWGtQZnM0UT09>

Meeting ID: 862 8718 2909

Passcode: 909037

One tap mobile

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Yours sincerely

Andrew Towlerton

Mr Andrew Towlerton
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Committee Membership*

Councillor Kate Guest (Chairman), Councillor David Ogle (Vice Chairman), Councillor Victoria Bowden, Councillor John Brownrigg (Ex Officio), Councillor Susan Davidson, Councillor John Housley (Ex Officio) and Councillor Thomas Sturgess.

*Substitute members may be appointed in accordance with Standing Order 4v.

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this remote meeting to ensure that the meeting is effective, safe, and lawful including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting. The meeting is being recorded by the Council for the purposes of aiding minute taking.
- All Councillors present
- are required to state their name prior to the commencement of the meeting.

AGENDA

2021/87 (F&P). Apologies and Reasons for Absence

To note any absences.

To approve any reasons for absence.

2021/88 (F&P). Declarations of Interest

To consider any requests for dispensation.

To note any declaration or interests not already declared under the Member's Code of Conduct or Member's Register of Disclosable Pecuniary Interests.

2021/89 (F&P). Exclusion of Press and Public

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

2021/90 (F&P). Public Participation Session

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders. (Standing Order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

2021/91 (F&P). Finance Committee Minutes

To consider the approved Minutes and actions of the Finance and Premises Committee meeting held on 18 November 2021 (attached as item 91a).

2021/92 (F&P). Budget and Precept 2022/23

To consider and recommend to Council the:

1. **Budget for the financial year 2022/2023.**
2. **Precept for the financial year 2022/2023**

(indicative budget and precept calculations are attached as confidential item 92a)

2021/93 (F&P). Review of Council's Telephone/Telecommunications Contract

To present options for recommendation to Full Council for the provision of the Council's Telephone/Telecommunications contract following a tendering process. The Council's existing contract ends in March 2022. The quotes the Council has received are attached as confidential items 93a, 93b and 93c.

2021/94 (F&P). Internal Improvements to the Council Offices

To consider and agree the tender for the improvements to the Council Offices following a tendering process to undertake this work. The quote from the Council's preferred bidder is shown as confidential item 94a.

2021/95 (F&P). Purchase of the Chairman's Chain and Cabinet.

To receive a progress report.

2021/96 (F&P) Other Correspondence

To receive a verbal report from the Clerk on any other correspondence, including from Sheffield City Council concerning graffiti on the Storage/CCTV room at Chapeltown toilets.

2021/97 (F&P). Date and Time of Future Meetings

To note the date and time of the next scheduled Finance and Premises Committee meeting to take place on Thursday 27 January 2022 at 7.00pm.

To note the date and time of the next scheduled Council meeting to take place on Thursday 13 January 2022 at 7.15pm.