



**Draft minutes are subject to approval at the next Full Council meeting**

**Draft Minutes of the Environmental Planning Committee Meeting held  
on Thursday 4 November 2021**

**Commenced: 6.30pm - Concluded: 6.55pm**

**Councillors Present:** Alan Hooper (Vice Chairman) (2021/64 onwards), Victoria Bowden (substitute for Dr John Bowden), John Brownrigg (Ex-Officio), Denise Fearnley, John Housley (Ex-Officio), Carol Levery and David Ogle.

**Absent Councillors.** Councillor Dr John Bowden.

**Officers.** Andrew Towleron – Parish Clerk/RFO and Laura Tickle – Administration Officer.

**Members of the Public.** There were none.

**Chairman's Announcement**

Before the commencement of the meeting, Councillor John Brownrigg, outlined the purpose and procedure for this meeting to ensure that it was effective, lawful and safe.

**2021/58(EPC)**

**Item 58: Apologies and Reasons for Absence**

Proposed by Councillor Denise Fearnley and seconded by Councillor Carol Levery and  
**RESOLVED:** That the apology and reason given for absence by Councillor Dr John Bowden be approved.

Councillor John Brownrigg chaired the meeting in the absence of Councillor Dr John Bowden.

Councillor Victoria Bowden also substituted for Councillor Dr John Bowden.

*(6 in favour)*

**2021/59 (EPC)**

**Item 59: Declarations of Interest**

There was none.

**2021/60 (EPC)**

**Item 60: Exclusion of Press and Public**

There were no items that require the exclusion of the press and public.

**2021/61 (EPC)**

**Item 61: Public Participation Session**

There were no questions asked.

**2021/62 (EPC)**

**Item 62: Environmental Planning Minutes**

Councillor John Brownrigg introduced the draft minutes of the Environmental Planning meeting from 7 October 2021 and the draft notes from the Environmental Planning meeting from 21 October 2021.

Proposed by Councillor David Ogle and seconded by Councillor John Housley and **RESOLVED:** That the minutes and notes of the Environmental Planning meetings of 7 October 2021 and 21 October 2021 be endorsed.

*(5 in favour)*

**2021/63 (EPC)**

**Item 63: Planning Matters**

63.1 To note and consider the list of planning applications for comment since the last meeting and any delegated to the Admin Officer in accordance with Council Policy.

4 were considered.

Date Received	Planning Reference	Site Location	Brief Description of Proposal	Date Comments Due
15.10.21	21/04330/FUL	<b>Le Petit Café, 1A Church Street, Ecclesfield, Sheffield, S35 9WE</b>	Application under Section 73 to vary conditions numbers 3. (Restriction of hours) and 4. (Cooking Equipment) as imposed by planning permission 15/02956/CHU – Use of building for Use Class A3 (Café) (Retrospective).	04.11.21
20.10.21	21/04480/FUL	<b>Hill Top Stables, Holly House Lane, Sheffield, S35 8PG</b>	Erection of an agriculture building, formation of a menage area with lighting and fencing and retention of a field shelter (Re-submission of 20/02096/FUL).	09.11.21
22.10.21	21/04453/FUL	<b>118 Wortley Road, High Green, Sheffield, S35 4LU</b>	Alterations to roof to form additional habitable space including erection of rear dormer and 2no velux windows to the front and erection of two/single storey rear extension to dwellinghouse.	11.11.21
27.10.21	21/04507/FUL	<b>109 Cross Hill Sheffield S35 9YS</b>	Erection of single-storey rear extension to dwellinghouse.	11.11.21

Proposed by Councillor John Brownrigg and seconded by Councillor Denise Fearnley and **RESOLVED:** That the Council has no objections or comments to make on these planning applications.

*(5 in favour)*

**63.2 To receive notifications of any planning decision notices (listed)**

The Committee was informed of notifications of planning decision notices for 5 planning applications, as follows:

Planning Reference	Site/Location Proposal	Outcome
21/03373/FUL	<b>Sherwin-Williams Diversified Brands Limited, Thorncliffe Road, Sheffield, S35 2YP</b> Siting of 5 additional silos in existing tank farm.	Granted conditionally.
21/00025/FUL	<b>Units 4 &amp; 5 Excelsior Works, Station Road, Ecclesfield, Sheffield, S35 9YR</b> Internal/external alterations to units including provision of first floor.	Granted conditionally.
21/02066/FUL	<b>26 Cotswold Avenue, Sheffield, S35 2ED</b> Erection of first floor side extension over attached garage to dwellinghouse.	Granted conditionally.
21/03510/FUL	<b>South Yorkshire Police Authority Car Park, Station Road, Ecclesfield, Sheffield, S35 9WL</b> Demolition of link corridor, removal of hedges and provision of 1No window.	Granted conditionally.
21/03488/FUL	<b>1 Caister Avenue, Sheffield, S35 2ZN</b> Erection of attached garage to side and porch to front of dwellinghouse.	Granted conditionally.

These were noted by the Committee.

**2021/64 (EPC)**

**Item 64: Licensing Matters**

Licensing application received from Aldi Stores Limited, The Common, Ecclesfield.

A concern was raised relating to the opening hours and the sale of alcohol.

Councillor Alan Hooper informed the Committee that all the Supermarkets are putting in for blanket hours for the sale of alcohol and opening hours.

It was suggested that the Council should write to the Licensing department asking for clarification on the sale of alcohol within the opening and closing hours of the Supermarket.

Proposed by Councillor John Brownrigg and seconded by Councillor Denise Fearnley, and **RESOLVED:** That the Council should write to the Licensing Department for clarification on the sale of alcohol within the opening and closing hours of the Supermarket.

*(6 in favour)*

<p><b><u>2021/65 (EPC)</u></b></p>	<p><b><u>Item 65: Correspondence</u></b></p> <p>Two items of correspondence were discussed:</p> <ol style="list-style-type: none"> <li>1) Planning issue at Butterthwaite Lane, Ecclesfield</li> <li>2) Environmental Projects – to receive an update on various environmental projects, including Hedgehog Heroes, and consider next steps from the Community Coordinator.</li> </ol> <p>These were considered and noted by the Committee and their comments are below:</p> <ol style="list-style-type: none"> <li>1) The Clerk Andrew Towlerton informed the Committee that a petition was intended to be received to Ecclesfield Parish Council relating to planning application 17/04006/FUL. This was then discussed.</li> <li>2) The Community Coordinator Emma Mainwaring gave an update on various environmental projects.  Hedgehog Heroes – A camera has now been purchased and the schools in the Parish will be contacted to see if they would like to grow a wild area where the camera can be installed and view hedgehogs in their natural habitat. While initially the camera is installed in one school, the other schools will be contacted to grow a wild area and the camera will then move and be installed around the schools in the Parish.  Plastic Free Communities – the Community Coordinator is going on a training webinar this coming week on how the Parish could be involved in this project.</li> </ol> <p>Councillor David Ogle asked the Chair of the meeting Councillor John Brownrigg if he could leave the Environmental Planning Committee. This was noted and agreed.</p> <p>Councillors Tim Whitaker and Mick Gethin stated that they would like to join the Committee.</p> <p>Proposed by Denise Fearnley and seconded by Carol Levery and  <b>RESOLVED:</b> That it is recommended to Council that Councillors Tim Whitaker and Michael Gethin join the Environmental Planning Committee.</p> <p style="text-align: right;"><i>(6 in favour)</i></p>
<p><b><u>2020/66 (EPC)</u></b></p>	<p><b><u>66: Date, Time and Frequency of Future Meetings</u></b></p> <p>To note the date and time of the next Environmental Planning Delegated Powers Planning Committee meeting scheduled to be held on Thursday 18 November 2021 at 6.30pm.</p> <p>To note the date and time of the next Environmental Planning Committee meeting scheduled to be held on Thursday 2 December 2021 at 6.30pm.</p>