



Draft minutes are subject to approval at the next Full Council meeting

**Draft Minutes of the Environmental Planning Committee Meeting held
on Thursday 4 November 2021**

Commenced: 6.30pm - Concluded: 6.55pm

Councillors Present: Alan Hooper (Vice Chairman) (2021/64 onwards), Victoria Bowden (substitute for Dr John Bowden), John Brownrigg (Ex-Officio), Denise Fearnley, John Housley (Ex-Officio), Carol Levery and David Ogle.

Absent Councillors. Councillor Dr John Bowden.

Officers. Andrew Towlerton – Parish Clerk/RFO and Laura Tickle – Administration Officer.

Members of the Public. There were none.

Chairman’s Announcement

Before the commencement of the meeting, Councillor John Brownrigg, outlined the purpose and procedure for this meeting to ensure that it was effective, lawful and safe.

<u>2021/58(EPC)</u>	<p><u>Item 58: Apologies and Reasons for Absence</u></p> <p>Proposed by Councillor Denise Fearnley and seconded by Councillor Carol Levery and RESOLVED: That the apology and reason given for absence by Councillor Dr John Bowden be approved.</p> <p>Councillor John Brownrigg chaired the meeting. Councillor Victoria Bowden substituted for Councillor Dr John Bowden.</p> <p style="text-align: right;"><i>(6 in favour)</i></p>
<u>2021/59 (EPC)</u>	<p><u>Item 59: Declarations of Interest</u></p> <p>There was none.</p>
<u>2021/60 (EPC)</u>	<p><u>Item 60: Exclusion of Press and Public</u></p> <p>There were no items that require the exclusion of the press and public.</p>
<u>2021/61 (EPC)</u>	<p><u>Item 61: Public Participation Session</u></p> <p>There were no questions asked.</p>

2021/62 (EPC)**Item 62: Environmental Planning Minutes**

Councillor John Brownrigg, introduced the draft minutes of the Environmental Planning meeting from 7 October 2021 and the draft notes from the Environmental Planning meeting from 21 October 2021.

Proposed by Councillor David Ogle and seconded by Councillor John Housley and **RESOLVED:** The minutes and notes of the Environmental Planning meeting of 7 October 2021 and 21 October 2021 be endorsed.

(5 in favour)

2021/63 (EPC)**Item 63: Planning Matters**

63.1 To note and consider the list of planning applications for comment since the last meeting and any delegated to the Admin Officer in accordance with Council Policy.

4 were considered.

Date Received	Planning Reference	Site Location	Brief Description of Proposal	Date Comments Due
15.10.21	21/04330/FUL	Le Petit Café, 1A Church Street, Ecclesfield, Sheffield, S35 9WE	Application under Section 73 to vary conditions numbers 3. (Restriction of hours) and 4. (Cooking Equipment) as imposed by planning permission 15/02956/CHU – Use of building for Use Class A3 (Café) (Retrospective).	04.11.21
20.10.21	21/04480/FUL	Hill Top Stables, Holly House Lane, Sheffield, S35 8PG	Erection of an agriculture building, formation of a menage area with lighting and fencing and retention of a field shelter (Re-submission of 20/02096/FUL).	09.11.21
22.10.21	21/04453/FUL	118 Wortley Road, High Green, Sheffield, S35 4LU	Alterations to roof to form additional habitable space including erection of rear dormer and 2no velux windows to the front and erection of two/single storey rear extension to dwellinghouse.	11.11.21

27.10.21	21/04507/FUL	109 Cross Hill Sheffield S35 9YS	Erection of single-storey rear extension to dwellinghouse.	11.11.21
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Proposed by Councillor John Brownrigg and seconded by Councillor Denise Fearnley and
RESOLVED: That the Council has no objections or comments to make on these planning applications.

(5 in favour)

63.2 To receive notifications of any planning decision notices (listed)

The Committee was informed of notifications of planning decision notices for 5 planning applications, as follows:

Planning Reference	Site/Location Proposal	Outcome
21/03373/FUL	Sherwin-Williams Diversified Brands Limited, Thorncliffe Road, Sheffield, S35 2YP Siting of 5 additional silos in existing tank farm.	Granted conditionally.
21/00025/FUL	Units 4 & 5 Excelsior Works, Station Road, Ecclesfield, Sheffield, S35 9YR Internal/external alterations to units including provision of first floor.	Granted conditionally.
21/02066/FUL	26 Cotswold Avenue, Sheffield, S35 2ED Erection of first floor side extension over attached garage to dwellinghouse.	Granted conditionally.
21/03510/FUL	South Yorkshire Police Authority Car Park, Station Road, Ecclesfield, Sheffield, S35 9WL Demolition of link corridor, removal of hedges and provision of 1No window.	Granted conditionally.
21/03488/FUL	1 Caister Avenue, Sheffield, S35 2ZN Erection of attached garage to side and porch to front of dwellinghouse.	Granted conditionally.

These were noted by the Committee.

2021/64 (EPC)

Item 64: Licensing Matters

Licensing application received from Aldi Stores Limited, The Common, Ecclesfield.

A concern was raised relating to the opening hours and the sale of alcohol.

Councillor Alan Hooper informed the Committee that all the Supermarkets are putting in for blanket hours for the sale of alcohol and opening hours.

	<p>It was suggested that the Environmental Planning Committee should write to the Licensing department asking for clarification on the sale of alcohol within the opening and closing hours of the Supermarket.</p> <p>It was proposed by Councillor John Brownrigg and seconded by Councillor Denise Fearnley, and RESOLVED: That the Council should write to the Licensing department for clarification on the sale of alcohol within the opening and closing hours of the Supermarket. <i>(6 in favour)</i></p>
<p>2021/65 (EPC)</p>	<p><u>Item 65: Correspondence</u></p> <p>Two items of correspondence were discussed:</p> <ol style="list-style-type: none"> 1) Planning issue at Butterthwaite Lane, Ecclesfield 2) Environmental Projects – to receive an update on various environmental projects, including Hedgehogs, and consider next steps from the Community Coordinator. <p>These were considered and noted by the Committee and their comments are below:</p> <ol style="list-style-type: none"> 1) The Clerk Andrew Towlerton informed the Committee that a petition was intended to be received to Ecclesfield Parish Council relating to planning application 17/04006/FUL. This planning application was granted permission to start works for a barn conversion. Works were started and when the roof was removed some of the walls collapsed and became unsafe, the walls were then removed. At this point the Pandemic hit and works stopped. Remaining parts of the structure became unsafe and now the original structure no longer remains in place. Sheffield City Council have now informed the applicants that they will have to reapply for a new planning application and it is likely to be refused as this is in a green belt area, even though the original planning application was granted. The Clerk informed the Committee that while they can support the applicants, it would be advisable to wait until the Parish Council receives in the new planning application. Councillor Alan Hooper also informed the Committee that Sheffield City Councillor Alan Woodcock is also dealing with this planning application. 2) Community Coordinator Emma Mainwaring gave an update to the Committee regarding environmental projects. Hedgehog Heroes – A camera has now been purchased and the Schools in the Parish will be contacted to see if they would like to grow a wild area where the camera can be installed and catch the Hedgehogs in their natural habitat. While the camera is installed in one School, the other Schools will be contacted to grow a wild area and the camera will then move and be installed around the Schools in the Parish. Plastic free Parish – the Community Coordinator is going on a training webinar this coming week on how the Parish could become plastic free. And in time hopefully get the Schools and businesses in the Parish involved with Community clean ups and local litter picks in and around the Parish. <p>Councillor David Ogle asked the Chair of the meeting Councillor John Brownrigg if he could propose that he leaves the Environmental Planning Committee and propose that Councillors Tim Whitaker and Mick Gethin take his place.</p> <p>Proposed by Denise Fearnley and seconded by Carol Levery that Councillors Tim Whitaker and Mick Gethin join the Environmental Planning Committee. RESOLVED: That Councillors Tim Whitaker and Mick Gethin join the Environmental</p>

	<p>Planning Committee.</p> <p style="text-align: right;"><i>(6 in favour)</i></p>
<u>2020/66 (EPC)</u>	<p><u>66: Date, Time and Frequency of Future Meetings</u></p> <p>To note the date and time of the next Environmental Planning Delegated Powers Planning Committee meeting scheduled to be held on Thursday 18 November 2021 at 6.30pm.</p> <p>To note the date and time of the next Environmental Planning Committee meeting scheduled to be held on Thursday 2 December 2021 at 6.30pm.</p>

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