



# ECCLESFIELD PARISH COUNCIL

*Serving your Community Since 1894*

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**To All Members of the Finance and Premises Committee**

## **SUMMONS AND AGENDA**

11th November 2021

Dear Councillor,

You are respectfully summoned to attend the Finance and Premises Committee meeting of Ecclesfield Parish Council to be held virtually at **7.00pm on Thursday 18 November 2021**.

To view the agenda please click the link below:

<https://ecclesfield-pc.gov.uk/document-category/agendas/> for the Finance and Premises Committee Meeting of Ecclesfield Parish Council for this date.

Please follow this link to join the meeting:

<https://us02web.zoom.us/j/83411264732?pwd=WG9yZ0IGNEZLZ3F1SXpPL0VFckw2Zz09>

Meeting ID: 834 1126 4732

Passcode: 749564

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In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting.

Yours sincerely

*Andrew Towler*

Mr Andrew Towler  
Clerk and Responsible Financial Officer  
Ecclesfield Parish Council

Finance and Premises Committee Agenda 18/11/21

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**Committee Membership\***

**Councillor Kate Guest (Chairman), Councillor David Ogle (Vice Chairman), Councillor Victoria Bowden, Councillor John Brownrigg (Ex Officio), Councillor Susan Davidson, Councillor John Housley (Ex Officio) and Councillor Thomas Sturgess.**

\*Substitute members may be appointed in accordance with Standing Order 4v.

**Chairman's Announcement**

Prior to the commencement of the meeting, the Chairman will outline the procedure for this remote meeting to ensure that the meeting is effective, safe and lawful including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting. The meeting is being recorded by the Council for the purposes of aiding minute taking.
- All Councillors present are required to state their name prior to the commencement of the meeting.

**AGENDA**

**2021/76 (F&P). Apologies and Reasons for Absence**

To note any absences.

To approve any reasons for absence.

**2021/77 (F&P). Declarations of Interest**

To consider any requests for dispensation.

To note any declaration or interests not already declared under the Member's Code of Conduct or Member's Register of Disclosable Pecuniary Interests.

**2021/78 (F&P). Exclusion of Press and Public**

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

**2021/79 (F&P). Public Participation Session**

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders. (standing order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

## **2021/80 (F&P). Grant Applications**

### **Ward Based Grants**

Paces Sheffield (attached as item 80a)

### **Covid Support and Recovery Fund Grant**

Thornccliffe Bowling Club (attached as item 80b)

## **2021/81 Ward Based Grants 6 monthly review**

At its 3rd December meeting (Minute 2020/090 (5)) the Council agreed that its small grants programme should move to a Ward based approach in the financial year 2021/2022. It was further agreed that the approach should be reviewed before the end of April 2022, approximately six months after the introduction of the new approach.

## **2021/82 (F&P). Finance Committee Minutes**

To consider the approved Minutes and actions of the Finance and Premises Committee meeting held on 21 October 2021 (attached as item 82a).

## **2021/83 (F&P). Review of Council contracts**

To receive a progress report.

## **2021/84 (F&P). Arrangements for the Interim (Half Yearly) Audit of Council's Accounts and Governance Systems**

To receive a progress report.

## **2021/85 (F&P) Other Correspondence**

Grant Monitoring Forms:

- High Green Play Group (attached as item 85a)
- Thornccliffe Community Sports (attached as item 85b)

To receive a verbal report from the Clerk on any other correspondence, if any.

**2021/86 (F&P). Date and Time of Future Meetings**

To note the date and time of the next scheduled Finance and Premises Committee meeting to take place on Thursday 16 December 2021 at 7.00pm.

To note the date and time of the next scheduled Council meeting to take place on Thursday 2 December 2021 at 7.15pm.