



Draft minutes are subject to approval at the next Full Council meeting

**Draft Minutes of the Environmental Planning Committee Meeting held
on Thursday 2 September 2021**

Commenced: 6.30pm - Concluded: 7.05pm

Councillors Present: Dr John Bowden (Chairman), John Brownrigg (Ex-Officio), Denise Fearnley, John Housley (Ex-Officio), Alan Hooper, Carol Levery and David Ogle (Vice-Chairman).

Absent Councillors. There were none.

Officers. Andrew Towleron – Parish Clerk/RFO and Laura Tickle – Administration Officer.

Members of the Public. 3 members of the public present.

Chairman’s Announcement

Before the commencement of the meeting, the Chairman, Councillor Dr John Bowden, outlined the purpose and procedure for this meeting to ensure that it was effective, lawful and safe.

<u>2021/35(EPC)</u>	<u>Item 35. Apologies and Reasons for Absence</u> There were none.
<u>2021/36 (EPC)</u>	<u>Item 36. Declarations of Interest</u> There was none.
<u>2021/37 (EPC)</u>	<u>Item 37. Exclusion of Press and Public</u> There were none.
<u>2021/38 (EPC)</u>	<u>Item 38. Public Participation Session</u> There were none.
<u>2021/39 (EPC)</u>	<u>Item 39. Notes from the Delegated Powers Environmental Planning Meeting of 12 August 2021</u> The Chairman, Councillor Dr John Bowden, introduced the draft notes. Proposed by Councillor John Housley and seconded by Councillor Denise Fearnley and RESOLVED: The notes of the Environmental Planning meeting of 12 August 2021 be endorsed. <i>(7 in favour)</i>

Item 40. Planning Matters

40.1 To note and consider the list of planning applications for comment since the last meeting and any delegated to the Admin Officer in accordance with Council Policy.

5 were considered.

Date Received	Planning Reference	Site Location	Brief Description of Proposal	Date Comments Due
11/08/2021	21/03418/FUL	26 Main Street, Grenoside, Sheffield, S35 8PQ	Demolition of existing front porch and erection of two/single-storey rear extension to dwellinghouse with first-floor rear juliette balcony and provision of porch to front of dwellinghouse.	02/09/2021
12/08/2021	21/03132/TEL	Land near entrance to Meadow Farm, Nether Lane, Sheffield, S35 9ZX	Erection of 15m Phase 8 monopole with wraparound base cabinet and associated ancillary works (Application for determination if approval required for siting and appearance).	03/09/2021
13/08/2021	21/03488/FUL	1 Caister Avenue, Sheffield, S35 2ZN	Erection of attached garage to side and porch to front of dwellinghouse.	06/09/2021
17/08/2021	21/02635/FUL	168 High Street, Ecclesfield, Sheffield, S35 9XF	Alterations to roof to form additional habitable space including gable extensions erection of front side and rear dormers and raising of ridge height.	07/09/2021
23/08/2021	21/03604/FUL	2 Park Avenue, Chapeltown, Sheffield, S35 1WE	Erection of a single-storey rear/side extension and alterations to existing conservatory.	14/09/2021

Proposed by Councillor Denise Fearnley and seconded by Councillor Carol Levery and **RESOLVED:** That the Council has no objections or comments to make on these planning applications

(7 in favour)

40.2 To receive notifications of any planning decision notices (listed)

The Committee was informed of notifications of planning decision notices for 16 planning applications, as follows:

Planning Reference	Site/Location Proposal	Outcome
21/02057/FUL	1 Blackburn Crescent, Sheffield, S35 2EG Alterations to roof to form additional habitable space including raising of ridge height and erection of 2no rear dormers and erection of single storey rear extension to bungalow.	Granted conditionally.
21/02002/FUL	44 Thornbrook Gardens, Sheffield, S35 2BA Erection of a single storey detached garage with workshop area and gabion retaining wall.	Granted conditionally.
21/02374/FUL	245 Springwood Lane, Sheffield, S35 4JP Demolition of greenhouse and erection of single storey extension to detached garage to form garden room for dwellinghouse.	Granted conditionally.
20/03690/FUL	250 Thompson Hill, Sheffield. S35 4JW Alterations to house type A- removal of garage and replace with kitchen area including provision of rear window, house type B- raising of roof pitch by 60mm to form room in roof with additional side window and front and rear velux windows (Application under Section 73 to vary condition no.2 (approved plans) of planning permission no 18/04376/FUL- Erection of 9dwellinghouses.	Granted conditionally.
21/02574/FUL	Skew Hill Farm, Skew Hill, Sheffield, S35 8QW Demolition of conservatory, erection of single-storey rear extension and erection of canopy over front entrance of dwellinghouse.	Refused.
21/01932/FUL	26 Bracken Hill, Sheffield, S35 1RS Demolition of side garage and erection of single storey side extension to dwellinghouse.	Granted conditionally.
21/00266/FUL	Quality Hotel Sheffield North, Lane End, Sheffield, S35 3UH Use of hotel (Use Class C1) as 44 social housing dwellings (Use Class C3).	Refused.

21/02540/RG3	74-76, 80-96, 100 Steven Crescent and 35, 39-41 Hunshelf Road, Chapeltown, Sheffield, S35 1XN Installation of external insulation with rendered finish to 14 dwellinghouses.	Granted conditionally.
21/02537/FUL	80-82, 90 Mill Road, Sheffield, S35 9XQ Visual and thermal improvements to 3no. Bungalows including external insulation and associated works.	Granted conditionally.
21/02271/FUL	228 Chapel Road, Chapeltown, Sheffield, S35 1QH Demolition of garage and erection of a single-storey front/side/rear extension to dwellinghouse.	Granted conditionally.
21/02737/FUL	12 Brailsford Road, Sheffield, S35 9DJ Demolition of conservatory and erection of two/single-storey rear extension to dwellinghouse.	Granted conditionally.
21/025005/FUL	14 Chamberlain Court, Sheffield, S35 2ZU Single-storey extension to detached garage of dwellinghouse.	Granted conditionally.
21/02543/FUL	34 Cowley View Road, Sheffield, S35 1SZ Demolition of conservatory and erection of a single-storey rear/side extension to dwellinghouse.	Granted conditionally.
21/02948/FUL	10 Leyburn Grove, Sheffield, S35 2ES Erection of two-storey side extension to dwellinghouse	Granted conditionally
21/02818/FUL	41 Hill Top Road, Grenoside, Sheffield, S35 8PE Erection of dormer window to front of dwellinghouse	Granted conditionally
21/03143/FUL	101 Penistone Road, Grenoside, Sheffield, S35 8QH Erection of first floor side extension to dwellinghouse and cladding of existing single-storey front and side extensions with stone (resubmission of planning application 21/01214/FUL)	Granted conditionally

2021/41 (EPC)

Item 41. Licensing Matters

It was explained that the Council had not been notified of any.

<u>2021/42 (EPC)</u>	<p><u>Item 42. Environmental Planning Committee Terms of Reference</u></p> <p>The Chairman explained that the Environmental Planning Committee Terms of Reference has been brought to the meeting for a review. The Committee’s comments on the Terms of Reference are below:</p> <ul style="list-style-type: none"> • To change “The Chairman will be elected at the first meeting following the Environmental Planning Committee” to be changed to “The Chairman will be elected at the first meeting of Council.” • To add in “The Vice Chairman will be elected at the first meeting of the Environmental Planning Committee.” • To add in “Mid-month meetings to be Delegated Powers meeting with the Chairman of the Environmental Planning Committee, Clerk to the Council and Administration Officer.” <p>Proposed by Councillor John Bowden and Seconded by Councillor Carol Levery that these amendments be made and are recommended to Council for approval.</p> <p>RESOLVED: That subject to these amendments the Environmental Planning Committee Terms of Reference be recommended to Council for approval.</p> <p style="text-align: right;"><i>(7 in favour)</i></p>
<u>2021/43 (EPC)</u>	<p><u>Item 43. Questionnaire for Traffic Study on Jeffcock Road, High Green</u></p> <p>The Clerk updated the Committee and informed them that the questionnaire will be prepared and ready to be circulated after the Summer break.</p>
<u>2021/44 (EPC)</u>	<p><u>Item 44. Update on Family Hedgehog and Nature Picnics</u></p> <p>Emma Mainwaring Community Coordinator gave the Committee an update on the Family Hedgehog and Nature Picnics. The Family Hedgehog and Nature Picnics were organised over 2 days, one at Chapeltown Park and one at Grenoside Park. Both days had a good turn out with the public, a local group, and the Police. Colouring pictures, colour walks and nature walks were handed out for the local Children to colour and fill in to win prizes, as was information on how to look after hedgehogs and what the Parish is doing to look after hedgehogs and be more environmentally friendly. Local prizes were donated by Friends of Chapeltown Park and the Chairman of Ecclesfield Parish. The main point of the days was to let the people of the Parish know how they can become more environmentally friendly.</p> <p>This is something with approval from Council that the Community Coordinator would like to do again next year.</p>
<u>2021/45 (EPC)</u>	<p><u>Item 45. Correspondence</u></p> <p>Two items of correspondence were discussed:</p> <ol style="list-style-type: none"> 1) Response from SCC regarding the parking issues outside Lound Junior School. 2) Sheffield Wildlife Trust to consider a joint press release and formal signing following the decision of the Council to join the Nature Emergency for Sheffield declaration campaign. <p>These are considered by the Committee and their comments are below:</p> <ol style="list-style-type: none"> 1) The Committee are disappointed that Sheffield City Council after correspondence over many years relating to parking issues outside Loundside School, and information that has been given in the past is no longer something that the City Council has resources to deal with. It was suggested a portion of the Community Infrastructure Levy money could be put aside towards safety measures outside the School. As this is a parking and safety issue around the School, Councillor

	<p>Alan Hooper who is also a Sheffield City Councillor said that he will refer this to the Local Communities Committee at Sheffield City Council as a meeting is scheduled for the end of September.</p> <p>The Committee is also going to inform the Police about this issue as they are in attendance at the Council meeting on 2 September.</p> <p>2) The Committee has agreed to the formal joint signing of the Nature Emergency for Sheffield declaration campaign. A date for this will be arranged in due course.</p>
<u>2020/46 (EPC)</u>	<p><u>46. Date, Time and Frequency of Future Meetings</u></p> <p>It was agreed that the next Environmental Planning Committee meeting would be a Delegated Powers one to be held remotely on Thursday 16 September 2021 at 6.30pm.</p>

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