



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

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To All Members of the Finance and Premises Committee

SUMMONS AND AGENDA

9th September 2021

Dear Councillor,

You are respectfully summoned to attend the Finance and Premises Committee meeting of Ecclesfield Parish Council to be held virtually at **7.00pm on Thursday 16th September 2021**.

Please follow this link to join the meeting:

<https://us02web.zoom.us/j/84981906962?pwd=Q2xDTTNWZzJhUWFoNTArUHp6UjZiQT09>

Meeting ID: 849 8190 6962

Passcode: 107356

One tap mobile:

+443300885830,,84981906962#,,,,*107356# United Kingdom

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In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting.

Yours sincerely

Andrew Towlerton

Mr Andrew Towlerton
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Committee Membership*

Councillor Kate Guest (Chairman), Councillor David Ogle (Vice Chairman), Councillor Victoria Bowden, Councillor John Brownrigg (Ex Officio), Councillor Susan Davidson, Councillor John Housley (Ex Officio) and Councillor Thomas Sturgess.

*Substitute members may be appointed in accordance with Standing Order 4v.

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this remote meeting to ensure that the meeting is effective, safe and lawful including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting. The meeting is being recorded by the Council for the purposes of aiding minute taking.
- All Councillors present are required to state their name prior to the commencement of the meeting.

AGENDA

2021/50 (F&P). Apologies and Reasons for Absence

To note any absences.

To approve any reasons for absence.

2021/51 (F&P). Declarations of Interest

To consider any requests for dispensation.

To note any declaration or interests not already declared under the Member's Code of Conduct or Member's Register of Disclosable Pecuniary Interests.

2021/52 (F&P). Exclusion of Press and Public

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

2021/53 (F&P). Public Participation Session

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders. (standing order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

2021/54 (F&P). Grant Applications

To consider, and make recommendations to Full Council, in respect of the grant applications received in respect of:

Ward Based Grants

1. Burncross Action Team (attached as item 54a)
2. Thorncliffe Community Sports (attached as item 54b)
3. Grenoside Park Bowling Club (attached as item 54c)

Covid Support and Recovery Fund Grants

1. High Green Musical Theatre Group (attached as item 54d)
2. Chapelgreen Advice Centre (attached as item 54e)

Community Infrastructure Levey Grants

1. Friends of Ecclesfield Park (attached as item 54f)

2021/55 (F&P). Finance Committee Minutes

To consider the approved Minutes and actions of the Finance and Premises Committee meeting held on 15 July 2021 (attached as item 55a).

2021/56 (F&P). Royal British Legion, local Schools and in Bloom Groups Programme

The Council budgeted £5,600 in its 2020/21 budget to support the Royal British Legion, local Schools and local 'in Bloom' groups through its 'Christmas Gift' Programme. The groups and Schools supported in 2020/21 together with how much each received is shown at attachment 56a. The Committee needs to consider the arrangements, including groups supported and the amount awarded, for this year (attached as item 56a).

2021/57 (F&P). Review of the Council's Utility suppliers

Currently the Council is supplied by EON and British gas who provide gas and electricity to the Council Offices, Community Hall and Chapeltown toilets. The Council has undertaken a review of the various utility contracts to ensure they provide value for money. It is proposed that the Council uses the broker 'Utility Aid'

to provide it with the most suitable supplier. More information about Utility Aid can be found at <https://utility-aid.co.uk/>.

2021/58 (F&P). Review of Council contracts

To receive a progress report.

2021/59 (F&P). School Uniform Swap Shop

To consider progress with this project and consider next steps.

2021/60 (F&P). Unauthorised Car Parking outside Council offices

To consider the Clerk's recommendation on next steps.

2021/61 (F&P) Other Correspondence

To receive a verbal report from the Clerk on any other correspondence, if any.

2021/62 (F&P). Date and Time of Future Meetings

To note the date and time of the next scheduled Finance and Premises Committee meeting to take place on Thursday 21st October 2021 at 7.00pm.