



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

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To All Members of the Parish Council

SUMMONS AND AGENDA

16th September 2021

Dear Councillor,

You are respectfully summoned to attend an Extra Ordinary Meeting of Ecclesfield Parish Council which will take place at **High Green Miners Welfare Community Hall** on Thursday 23rd September 2021 at 6.30 pm. If you are attending the meeting in person, please see the COVID guidelines below:

- **Do not attend if you are feeling unwell and displaying COVID symptoms.**
- **Wear a face covering when entering and leaving the building. This can be removed once seated.**
- **Use sanitiser on arrival.**
- **Follow the social distancing rules in place throughout the meeting.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting.

Members of the public if you wish to attend the meeting please contact the Council Office to book a seat.

Yours sincerely

Andrew Towlerton

Mr Andrew Towlerton
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this meeting to ensure that the meeting is effective, lawful, and safe including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Councillors and members of the public to follow the COVID guidelines and wear a face covering when entering and leaving the building. This can be removed once seated.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting. The meeting is being recorded by the Council for the purposes of aiding the taking of minutes.
- All Councillors present are required to state their name prior to the commencement of the meeting.

AGENDA

2021/92 (FC). Apologies and Reasons for Absence

To note apologies for absence.
To approve any reasons for absence.

2021/93 (FC). Declarations of Interest

To consider any requests for dispensation.
To note any declarations of interests not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests.

2021/94 (FC). Exclusion of Press and Public

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act) 1960 Section 1 (2) (as amended) due to the confidential nature of the business to be transacted.

2021/95 (FC). Public Participation Session

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders (Standing Order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should

be submitted in writing before the meeting so they can be dealt with under correspondence.

2021/96 (FC). Community Hall Refurbishment – Appointment of Contractor

To consider the appointment of a suitable contractor to undertake the refurbishment works to the Community Hall (see also minute 2021/66 (FC)) and next steps.

2021/97 (FC). Improvements to the Council Offices – Tender Process

To consider and receive a verbal report on the proposed tender process for the appointment of a suitable contractor to undertake the agreed improvements to the Council Offices (see also minute 2020/142 (F&P)).

2021/98 (FC). Travellers

To consider progress and next steps with traveller issues in the Parish (see also minute 2021/73 (FC)).

2021/99 (FC). Date and Time of Future Meetings:

The next Full Council meeting is scheduled to be held on Thursday 7th October 2021 at 7.15 pm, with an Environmental Planning Committee Meeting scheduled to be held on Thursday 7th October 2021 at 6.30pm.

The next Staffing Committee meeting is scheduled to be held on Thursday 11th November at 7.00 pm.

The next Environmental Planning Committee Delegated Powers meeting is scheduled to be held on Thursday 21st October 2021 at 6.30 pm.

The next Finance and Premises Committee meeting is scheduled to be held on Thursday 21st October 2021 at 7.00 pm.