



**Draft minutes are subject to approval at the next Full Council meeting.**

**Draft Minutes of an Environmental Planning Committee Meeting held  
on Wednesday 9<sup>th</sup> June 2021**

**Commenced: 6.30pm - Concluded: 7.00pm**

**Councillors Present:** Dr John Bowden (Chairman), Carol Levery, John Brownrigg [Ex-Officio], Denise Fearnley, Alan Hooper, John Housley [Ex-Officio] and David Ogle.

**Absent Councillors.** There were none.

**Officers.** Andrew Towlerlton – Parish Clerk/RFO and Laura Tickle – Administration Officer (minute taker).

**Members of the Public.** None.

**Chairman's Announcement**

Prior to the commencement of the meeting, the Chairman will outline the procedure for this remote meeting to ensure that the meeting is effective, safe and lawful including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting. The meeting is being recorded by the Council for the purposes of aiding the taking of minutes.
- All Councillors present are required to state their name prior to the commencement of the meeting.

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| <b><u>2021/13 (EPC)</u></b> | <b><u>Item 13. Apologies and Reasons for Absence</u></b><br><br>There were none.   |
| <b><u>2021/14 (EPC)</u></b> | <b><u>Item 14. Declarations of Interest</u></b><br><br>There were none.  |
| <b><u>2021/15 (EPC)</u></b> | <b><u>Item 15. Exclusion of Press and Public</u></b><br><br>It was considered that there were no items on the agenda that required the exclusion of the press or public. |
| <b><u>2021/16 (EPC)</u></b> | <b><u>Item 16. Public Participation Session</u></b><br><br>There were none.  |

**2021/17 (EPC)****Item 17. Environmental Planning Minutes**

To consider the Draft Minutes, including actions, of the Environmental Planning Committee meeting held on 27<sup>th</sup> May 2021.

The Vice-Chairman of the Environmental Planning Committee Councillor Alan Hooper gave an update to the Committee relating to the footpath between Greenwood Road and Mortomley Lane, High Green. The Vice-Chairman Councillor Alan Hooper and Councillor Carol Levery had met with residents regarding the safety of the footpath and how it was going to be resolved. The Vice-Chairman Councillor Alan Hooper is meeting with a planning officer from Sheffield City Council to look at the site and will then be able to provide an update at the next Environmental Planning Committee meeting.

The Vice-Chairman of the Environmental Planning Committee Councillor Alan Hooper gave an update to the Committee relating to planning application 21/00266/FUL Quality Hotel Sheffield North, Lane End, Sheffield, S35 3UH - Use of hotel (Use Class C1) as 44 social housing dwellings (Use Class C3). The deadline for consideration of this application has now been extended to 21 July 2021.

Proposed by Councillor David Ogle and seconded by Councillor Denise Fearnley and  
**RESOLVED:** That the draft Minutes of the Environmental Planning meeting of 27 May 2021 be endorsed.

*(7 in favour)*

**2021/18 (EPC)****Item 18. Planning Matters**

18.1 To note and consider the list of planning applications for comment since the last meeting and any delegated to the Admin Officer in accordance with Council Policy.

4 were considered.

| Date Received | Planning Reference | Site Location   | Brief Description of Proposal   | Date Comments Due |
|---------------|--------------------|---|---|-------------------|
| 24.5.21       | 21/02271/FUL       | <b>228 Chapel Road, Chapeltown, Sheffield, S35 1QH</b>  | Demolition of garage and erection of single-storey front/side/rear extension to dwellinghouse.                              | 15.6.21           |
| 2.6.21        | 21/01186/FUL       | <b>16 Trickett Road, High Green, Sheffield, S35 4FN</b> | Demolition of rear conservatory and erection of single-storey rear extension to dwellinghouse (amended proposal and plans). | 22.6.21           |
| 2.6.21        | 21/02374/FUL       | <b>245 Springwood Lane, Sheffield, S35 4JP</b>          | Demolition of greenhouse and erection of single-storey extension to detached garage to form garden room for dwellinghouse.  | 22.6.21           |

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| 2.6.21 | 21/02290/FUL | <b>8 Crofton Rise, Sheffield, S35 4FX</b> | Erection of single-storey front/side extension to dwellinghouse. | 23.6.21 |
|--------|--------------|---|--|---------|

Proposed by Councillor David Ogle and seconded by Councillor Denise Fearnley and **RESOLVED:** That the Council has no objections or comments to make on these planning applications except for:

- 1) 21/02271/FUL – 228 Chapel Road, Chapeltown, Sheffield, S35 1QH.  
The Planning Committee's comments on this application are:
  - The Committee would like further clarification regarding relating to the plans and elevations for this planning application.
  - The Committee would like plans and elevations to be provided and showing the proposed works between the properties of 224 and 226 Chapel Road.
  - The Committee would like the neighbours' comments to be taken into consideration.

*(7 in favour)*

18.2 To receive notifications of any planning decision notices (listed)

The Committee was informed of notifications of planning decision notices for 5 planning applications. There were noted by the Committee.

| Planning Reference | Site/Location Proposal   | Outcome                |
|--------------------|--|------------------------|
| 21/00427/FUL       | <b>8 Stephen Lane, Sheffield, S35 8QZ</b><br>Erection of single-storey side extension to dwellinghouse.  | Granted conditionally. |
| 21/01473/FUL       | <b>42 Bowland Drive, Sheffield, S35 2QN</b><br>Erection of single-storey side and rear extension to dwellinghouse.   | Granted conditionally. |
| 21/01178/FUL       | <b>Land Adjacent 19 Westwood Road, High Green, Sheffield, S35 4LE</b><br>Erection of 2no 3 storey semi-detached dwellinghouses.  | Refused                |
| 21/00497/FUL       | <b>Site of South Yorkshire Trading Standards (West Site), Thorncliffe Lane, Sheffield, S35 3XX</b><br>Erection of food store (Use Class E) together with access, car parking, servicing, landscaping and associated works.                             | Granted conditionally. |
| 21/01075/FUL       | <b>69 Halifax Road, Grenoside, Sheffield, S35 8PA</b><br>Demolition of single storey rear extension, alterations and extension to roof including raising of ridge height, erection of a first-floor side extension above attached garage, and erection | Granted conditionally. |

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|  |   | of a single storey extension to dwellinghouse (resubmission of application 20/04019/FUL). |  |
| <b><u>2021/19</u></b><br><b><u>(EPC)</u></b> | <b><u>Item 19. Licensing Matters</u></b>  |   |  |
|  | Licensing application received in from Whitley Hall Hotel Ltd.  |   |  |
|  | This was considered by the Committee and was noted.   |   |  |
| <b><u>2021/20</u></b><br><b><u>(EPC)</u></b> | <b><u>Item 20. Bicycle stands Provision in Chapeltown</u></b>   |   |  |
|  | <p>The resident who brought this provision to the Councils attention in May, and whose comments were read out at this Council meeting, was invited to attend this Environmental Planning Committee meeting to give a brief description of his proposal relating to the lack of bicycle stands provision in Chapeltown and the promotion of cycling more generally. His comments included:</p> <ul style="list-style-type: none"> <li>• Currently, there are only limited bicycle stands in Chapeltown which is good, but they are far away from the other shops in Chapeltown.</li> <li>• To have more bicycle stands in more locations around Chapeltown would encourage more people to visit the area.</li> <li>• It could reduce car traffic, congestion, and pollution.</li> <li>• If installed and sited well cyclists would feel safer leaving their bikes chained without the fear of it being stolen or vandalised.</li> <li>• If installed and signposted it would promote more cyclists to visit the area.</li> </ul> <p>The Committee discussed this, and their comments were:</p> <ul style="list-style-type: none"> <li>• This is an item that is under the Neighbourhood Plan to be looked at along with cycle paths in the Parish.</li> <li>• There is plenty of scope in the Parish for bicycle stands to be installed.</li> <li>• The costings of purchase and installation range between the cheap to expensive, so this needs further investigation.</li> <li>• A suggestion of installing them outside supermarkets.</li> <li>• Cllr John Housley informed the Committee that he has 2 bicycle stands which he is happy to donate to Council for installation in the Parish.</li> <li>• It was suggested the Council write to the ASDA to see if they could accommodate installing a bicycle stand in their car park.</li> <li>• Cllr John Brownrigg suggested that the Council may write to all the Supermarkets in the Parish to see if any of them would accommodate having them installed on their property.</li> </ul> <p><b>RESOLVED:</b> That the Council initially writes to Asda in Chapeltown to see if they would accommodate installing Parish bicycle stands on their property, potentially with Parish Council support, and then consider contacting all supermarkets in the Parish.</p> <p style="text-align: right;"><i>(7 in favour)</i></p> |   |  |
| <b><u>2021/21</u></b><br><b><u>(EPC)</u></b> | <b><u>Item 22. Correspondence</u></b>   |   |  |
|  | To receive and note any correspondence received, including:   |   |  |
|  | <ol style="list-style-type: none"> <li>1) Update from Licensing Dept. re: Lidl Thorncliffe Lane Sunday trading hours</li> <li>2) Update from Traxx Market for information only.</li> </ol>  |   |  |
|  | These items were noted by the Committee.  |   |  |
| <b><u>2021/22</u></b><br><b><u>(EPC)</u></b> | <b><u>Item 22. Planning Training</u></b>  |   |  |

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|  | <p>Chairman of the Environmental Planning Committee Cllr Dr John Bowden invited the Clerk of the Council to speak on this item.</p> <p>The Clerk informed the Committee that he can provide the Planning training, the Committee just needed to agree on a date and time. It was suggested and agreed that the Planning training would be held on the 28 June 2021 at 6.00pm at Newton Chambers Hall, Chapeltown.</p> |
| <p><b><u>2020/23</u></b><br/><b><u>(EPC)</u></b></p> | <p><b><u>23. Date, Time and Frequency of Future Meetings</u></b></p> <p>It was agreed that the next Environmental Planning Committee meeting would be a Delegated Power meeting with the Chairman of the Environmental Planning Committee, Clerk to the Council and the Administration Officer to be held remotely on Thursday 17 June 2021 at 6.30pm.</p>  |

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