



# ECCLESFIELD PARISH COUNCIL

*Serving your Community Since 1894*

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**To All Members of the Parish Council**

## **SUMMONS AND AGENDA**

2nd July 2021

Dear Councillor,

You are respectfully summoned to attend a Meeting of Ecclesfield Parish Council which will take place at **Newton Chambers Hall** on Wednesday 7 July at 7.30 pm. If you are attending the meeting in person, please see the COVID guidelines below:

- **Do not attend if you are feeling unwell and displaying COVID symptoms.**
- **Wear a face covering for the duration of the meeting.**
- **Use sanitiser on arrival.**
- **Follow the social distancing rules in place throughout the meeting.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended), the public and press may attend the meeting. **If you wish to attend the meeting in person, please contact the Council Offices to book a seat.**

Yours sincerely

Andrew Towlerton

Mr Andrew Towlerton  
Clerk and Responsible Financial Officer  
Ecclesfield Parish Council

## **Chairman's Announcement**

Prior to the commencement of the meeting, the Chairman will outline the procedure for this meeting to ensure that the meeting is effective, lawful, and safe including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting. The meeting is being recorded by the Council for the purposes of aiding the taking of minutes.
- All Councillors present are required to state their name prior to the commencement of the meeting.

## **AGENDA**

### **2021/45 (FC). Apologies and Reasons for Absence**

To note apologies for absence.  
To approve any reasons for absence.

### **2021/46 (FC). Declarations of Interest**

To consider any requests for dispensation.  
To note any declarations of interests not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests.

### **2021/47 (FC). Exclusion of Press and Public**

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act) 1960 Section 1 (2) (as amended) due to the confidential nature of the business to be transacted.

### **2021/48 (FC). Public Participation Session**

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders (Standing Order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

### **2021/49 (FC). Crime and Anti-Social Behaviour issues**

To have a discussion on crime and anti-social behaviour issues in the Parish including contributions by Sergeant Matthew Cook, the police sergeant covering Ecclesfield.

**2021/50 (FC). Council Minutes**

To approve the Minutes of the Annual Meeting of Ecclesfield Parish Council held on 9 June 2021 (attached as item 50a) and the Extraordinary Meeting (attached as item 50b) on 28 June 2021.

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted to the minutes prior to the meeting commencing.

**2021/51 (FC). Environmental Planning Committee Minutes**

To approve the Minutes of the Environmental Planning Committee meetings held on 9 June 2021 and 17 June 2021 (attached as items 51a and 51b).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted to the minutes prior to the meeting commencing.

**2021/52 (FC). Staffing Committee Minutes**

To approve the Minutes of the Staffing Committee meeting held on 28 June 2021 (attached as item 52a). Councillors' attention is particularly drawn to item 2021/9 (SC) Moses/Pressland Ecclesfield Intervention Report.

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted to the minutes prior to the meeting commencing.

**2021/53 (FC). Finance and Premises Minutes**

To approve the Minutes and approve any recommendations requiring Council approval of the Finance and Premises Committee meeting held on 24 June 2021 (attached as item 53a). Councillors' attention is particularly drawn to the following item:

- That it is recommended to Council that Don District Explorer Scouts be awarded a grant of £1,940.49 for climbing and associated equipment – 2021/27 (F&P).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted to the minutes prior to the meeting commencing.

**2021/54 (FC). Grenoside Exhibition Foundation Charity**

To consider and endorse the minutes of the meeting of the Advisory Body to the Trustees of the Grenoside Exhibition Foundation Charity held on Tuesday 15<sup>th</sup> June (attached as agenda item 54a).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted to the minutes prior to the meeting commencing.

**2021/55 (FC). Revised Code of Conduct Scheme**

To consider and agree on the new Code of Conduct scheme (attached as item 55a). This has been produced by Sheffield City Council and is based on the recommended one developed by the National Association of Local Councils.

### **2021/56 (FC). Payments for Approval**

To consider the approval of the list of payments made between 4/6/2021 to 30/06/2021 (attached as item 56a).

### **2021/57 (FC). Schedule of Payments**

At the most recent meeting of the Council, it was agreed that a schedule of payments to be made by Direct Debit, Standing Orders and BACS should be drawn up for approval by Council. This schedule is shown as item 57a.

### **2012/58 (FC). Approval to transfer earmarked reserves to Thorncliffe Sports Club for Amateur Boxing Club**

The Council agreed as part of the 2020/21 budget to earmark £20,000 for the building of an Amateur Boxing Club from the former David Chadwick fund. The Council has received a request (see attachment 58a) from the Thorncliffe Community Sports Club to draw down £5,000 to help pay for plans and fees for a building to be erected to accommodate the amateur Boxing Club, which it needs to consider.

### **2021/59 (FC). The Queen's Platinum Jubilee Central Weekend 2 June to 5 June 2022**

In 2022, Her Majesty The Queen will become the first British Monarch to celebrate a Platinum Jubilee, seventy years of service. There will be year-long Platinum Jubilee celebrations throughout the United Kingdom and wider to celebrate this. Parish councils and others have been asked (see attachment 59a) to consider what opportunities they might provide for communities and people to help celebrate this.

### **2021/60 (FC). Correspondence.**

YLCA White Rose update, YLCA Training programme, Notice of Casual Vacancies update and other updates.

NB – Copies can be provided to Councillors, where appropriate, by request.

### **2021/61 (FC). Date and Time of Future Meetings:**

The next Full Council is scheduled to be held on Thursday, 2 September 2021, at 7.30 pm.

Environmental Planning Committee delegated powers meetings will be held on Thursday 15 July 2021 at 6.30 pm and Thursday 12 August 2021 at 6.30 pm.

A Finance and Premises Committee meeting will be held on Thursday 15 July 2021 at 7.00 pm and a Staffing Committee meeting on Thursday 9 September at 7.00 pm.