



**Minutes of a Remote Environmental Planning Committee Meeting held  
on Thursday 27<sup>th</sup> May 2021 via Zoom Video Conferencing**

**Commenced: 6.30pm - Concluded: 7.00pm**

**Councillors Present:** Dr John Bowden (Chairman), Victoria Bowden, John Brownrigg [Ex-Officio], Denise Fearnely, Alan Hooper, John Housley [Ex-Officio] and David Ogle.

**Absent Councillors.** Carol Levery (Victoria Bowden acted as her agreed substitute).

**Officers.** Andrew Towleron – Parish Clerk/RFO (minute taker).

**Members of the Public.** There was one.

**Chairman's Announcement**

Before the commencement of the meeting, Councillor Dr John Bowden, introduced himself and welcomed the new Councillors to the Committee. He then outlined the procedure for this remote meeting to ensure that it was effective, lawful and safe. He also confirmed that the Clerk was recording the meeting to assist with minute taking.

**2021/1 (EPC)**

**Item 1. Apologies and Reasons for Absence**

The Clerk stated that he had received one from Councillor Carol Levery, and that she had sent Councillor Victoria Bowden as her agreed substitute.

Proposed by Councillor Alan Hooper and seconded by Councillor David Ogle and  
**RESOLVED:** That the apology and the reason given by Councillor Carol Levery be accepted.

*(7 in favour)*

**2021/2 (EPC)**

**Item 2. Declarations of Interest**

There were none.

**2021/3 (EPC)**

**Item 3. Exclusion of Press and Public**

It was considered that there were no items on the agenda that required the exclusion of the press or public.

**2021/4 (EPC)**

**Item 4. Public Participation Session**

A resident asked for a progress report about enforcement action being taken by Sheffield City Council in respect of the footpath between Greenwood Road and Mortomley Lane. Parish and City Councillor, Alan Hooper, gave a brief update and said that this would be

	covered in more detail later in the agenda at Item 2021/10 (1).									
<b><u>2021/5 (EPC)</u></b>	<p><b><u>Item 5. Election of Vice Chairman</u></b></p> <p>This was considered.</p> <p>Proposed by Councillor John Housley and seconded by Councillor David Ogle and  <b>RESOLVED:</b> That Councillor Alan Hooper be appointed as Vice Chairman to the Environmental and Planning Committee.  <i>(7 in favour)</i></p>									
<b><u>2021/6 (EPC)</u></b>	<p><b><u>Item 6. Environmental Planning Minutes</u></b></p> <p>The draft minutes, including actions, of the Environmental Planning Committee meeting held on 13 May 2021 were considered. The Clerk stated that he had not yet written to the residents on Jeffcock Road, High Green (see Item 2020/163 (2)).</p> <p>Proposed by Councillor John Brownrigg and Seconded by Councillor David Ogle and  <b>RESOLVED:</b> That the draft Minutes of the Environmental Planning meeting of 13 May 2021 be endorsed.  <i>(7 in favour)</i></p>									
<b><u>2021/7 (EPC)</u></b>	<p><b><u>Item 7. Planning Matters</u></b></p> <p><u>7.1 To note and consider the list of planning applications for comment since the last meeting and any delegated to the Admin Officer in accordance with Council Policy.</u></p> <p>8 were considered.</p> <p>Proposed by Councillor David Ogle and seconded by Councillor Denise Fearnley and  <b>RESOLVED:</b> That the Council has no objections or comments to make on these planning applications except for:</p> <ol style="list-style-type: none"> <li>1) 21/01928/FUL – Silver Lodge Residential Care Home, 12 Housley Lane, Sheffield, S35 2DU. The Planning Committee's comments on this application are: <ul style="list-style-type: none"> <li>• Vehicular access to the site is inadequate and in a poor and dangerous condition.</li> <li>• Should the application be approved, this should be conditional on the developer improving access to the site.</li> </ul> </li> </ol> <p style="text-align: right;"><i>(7 in favour)</i></p> <p><u>7.2 To receive notifications of any planning decision notices (listed)</u>  The Committee was informed of notifications of planning decision notices for 11 planning applications. There were noted by the Committee.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #00aaff; color: white;"> <th style="width: 25%;">Planning Reference</th> <th style="width: 50%;">Site/Location Proposal</th> <th style="width: 25%;">Outcome</th> </tr> </thead> <tbody> <tr> <td>21/00917/FUL</td> <td><b>13A Jeffcock Road, High Green, Sheffield, S35 4HJ</b> Erection of single storey side extension and provision of porch to front of dwellinghouse.</td> <td>Granted conditionally.</td> </tr> <tr> <td>21/00152/OUT</td> <td><b>Land Adjacent 85 Mortomley Lane, Sheffield, S35 3HS</b> Outline application (all matters reserved) for the erection of a</td> <td>Granted conditionally.</td> </tr> </tbody> </table>	Planning Reference	Site/Location Proposal	Outcome	21/00917/FUL	<b>13A Jeffcock Road, High Green, Sheffield, S35 4HJ</b> Erection of single storey side extension and provision of porch to front of dwellinghouse.	Granted conditionally.	21/00152/OUT	<b>Land Adjacent 85 Mortomley Lane, Sheffield, S35 3HS</b> Outline application (all matters reserved) for the erection of a	Granted conditionally.
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		dwellinghouse with integral garage.	
21/00111/FUL	<b>5 Hesley Grove, Sheffield, S35 1TX</b>	Provision of raised rear decking/patio area with steps to garden and erection of 2.3m high screening to rear boundary of dwellinghouse (retrospective).	Granted conditionally.
21/00881/FUL	<b>15 Ecclesfield Close, Sheffield, S35 9AF</b>	Erection of single storey rear extension to dwellinghouse.	Granted conditionally.
21/01087/FUL	<b>1 Harcourt Rise, Sheffield, S35 1QD</b>	Erection of single storey side extension to dwellinghouse.	Granted conditionally.
21/00498/FUL	<b>Site of South Yorkshire Trading Standards (East Side) Thorncliffe Lane and Thorncliffe View, Sheffield, S35 3XX</b>	Erection 8 detached residential dwellings with associated access, parking and landscaping.	Granted conditionally.
21/00822/FUL	<b>Barnes Hall, Bracken Hill, Sheffield, S35 1RD</b>	Demolition of timber framed glasshouse and erection of glasshouse with aluminium frame.	Granted conditionally.
21/01111/FUL	<b>40 Grenfolds Road, Sheffield, S35 8NU</b>	Erection of single storey front extension to dwellinghouse.	Granted conditionally.
21/00737/FUL	<b>33 Nether Ley Avenue Sheffield S35 1AE</b>	Demolition of side garage and erection of single/two-storey side/front extension with integral garage and demolition of rear conservatory and erection of single-storey rear extension.	Granted conditionally.
21/01214/FUL	<b>101 Penistone Road Grenoside Sheffield S35 8QH</b>	Erection of first floor side extension to dwellinghouse and refacing of front and side elevations with stone.	Granted conditionally.
21/01184/FUL	<b>38 Derwent Drive Sheffield S35 2QJ</b>	Erection of a single storey rear/side extension to dwellinghouse.	Granted conditionally.

**2021/8 (EPC)**

**Item 8. Licensing Matters**

The Chairman informed the Committee that no licensing applications have been received. The Clerk said that Sheffield City Council had been in touch and stated that they were looking into the proposed Sunday opening hours of 7am – 11 pm for sale of alcohol at Lidl's Thorncliffe store, which the Council had raised concerns about.

**2021/9 (EPC)**

**Item 9. Community Infrastructure Levy (CIL)**

Members were asked to consider their priorities for spending of the Parish Council's share of the Levy for 2021/22, with a view to recommending this to Full Council. A wide-ranging discussion then took place on this. It was agreed that the focus of the Council's spending of its share should be on (i) improvements to parks and open spaces and (ii)

	<p>highway safety measures, including the provision of Zebra Crossings.</p> <p>The Clerk was asked if the Council could ask Sheffield City Council for an update on the proposed school safety measures outside Lound School.</p>
<p><b><u>2021/10</u></b> <b><u>(EPC)</u></b></p>	<p><b><u>Item 10. Correspondence</u></b></p> <p>To receive and note any correspondence received, including:</p> <p>1) An update from Sheffield City Council re: Footpath between Greenwood Rd to Mortomley Lane.</p> <p>Councillor Alan Hooper provided an update. He explained that Sheffield City Council were progressing the improvements with the developer, including through site meetings. They were looking at taking formal enforcement action. It was agreed that the Parish Council should write to Sheffield City Council pressing the need for swift action and a resolution.</p> <p>2) Update from Councillor A Hooper re: Quality Hotel Sheffield North planning application.</p> <p>Councillor Alan Hooper said that the application had been revalidated as the applicant had signed the wrong ownership on their application form and it had to be re submitted. All other details, including objections, remain valid he stated. The revised application was expected soon.</p> <p>3) Wildscapes pond creation</p> <p>Members attention was drawn to a project aimed at creating more ponds in South Yorkshire.</p> <p>4) Email from residents re: parking in Chapeltown</p> <p>An email from a resident about unsafe parking in the pedestrian area near Asda in Chapeltown was discussed. The Clerk said that Councillor Gary Lakin had contacted him in response to this email and offered his views. It was agreed that the Council should write to Sheffield City Council about this highway safety issue asking them to take action.</p>
<p><b><u>2021/11</u></b> <b><u>(EPC)</u></b></p>	<p><b><u>Item 11. Planning Training</u></b></p> <p>The Clerk explained that in addition to his duties as Clerk to the Council he also provided training for clerks and Councillors across England. He offered to provide an hour training session aimed at new councillors and staff and councillors who wished to refresh their knowledge. This was agreed.</p>
<p><b><u>2020/12</u></b> <b><u>(EPC)</u></b></p>	<p><b><u>12. Date, Time and Frequency of Future Meetings</u></b></p> <p>It was agreed that the next Environmental Planning Committee would take place on Wednesday 9 June 2021 at 6.30 pm at Newton Chambers Hall.</p>