



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

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To All Members of the Parish Council

SUMMONS AND AGENDA

25th February 2021

Dear Councillor,

You are respectfully summoned to attend a Meeting of Ecclesfield Parish Council at **7.30 pm on Thursday 4th March 2021**. Please follow this link to join the meeting:

<https://us02web.zoom.us/j/84226432047?pwd=amRDRWxXdXFZRY9BWjNHd0J4empaUT09>

Meeting ID: 842 2643 2047

Passcode: 100879

One tap mobile

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In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 and the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England Regulations) 2020, the public and press may attend the meeting.

Yours sincerely

Andrew Towlerton

Mr Andrew Towlerton
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this remote meeting to ensure that the meeting is effective and lawful including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting. The meeting is being recorded by the Council for the purposes of aiding the taking of minutes.
- All Councillors present are required to state their name prior to the commencement of the meeting.

AGENDA

2020/140 (FC). Apologies and Reasons for Absence

To note apologies and approve reasons for absence.

2020/141 (FC). Declarations of Interest

To consider any requests for dispensation.

To note any declarations of interests not already declared under the Council's Code of Conduct or Members Register of Disclosable Pecuniary Interests.

2020/142 (FC). Exclusion of Press and Public

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act) 1960 Section 1 (2) (as amended) due to the confidential nature of the business to be transacted.

2020/143 (FC). Public Participation Session

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders (Standing Order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

2020/144 (FC). Council Minutes

To approve the Minutes of the Full Council meeting held on 4 February 2021 (attached as item 144a).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2020/145 (FC). Environmental Planning Committee Minutes

To approve the Minutes of the Environmental Planning Committee meetings held on 4 February and 18 February 2021 (attached as items 145a and 145b).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2020/146 (FC). Finance and Premises Minutes

To approve the Minutes and approve any recommendations requiring Council approval of the Finance and Premises Committee meeting held on 23 February 2021 (attached as agenda items 146a, 146b, 146c, 146d and 146e). Councillors attention is particularly drawn to the following items:

- 2020/107 (F&P) – Update on the Accounts of the Council.
- 2020/108 (F&P) – Payments for Approval.
- 2020/109 (F&P) - Grant Application, including
 1. It is recommended to Council that High Green in Bloom be granted an award of £2,500.00 towards replacement tools and equipment.
 2. It is recommended to Council that High Green Women’s Institute be granted an award of £356.67 in support of environmental activities in support of the ‘Show the Love’ event.
 3. It is recommended to Council that Friends of Ecclesfield Park be awarded £2,837.00 towards more bins and benched in Ecclesfield Park.
- 2020/110 (F&P) – Litter bin/dog poo bins, including a recommendation to Council that it purchases up to 10 litter bin/dog poo bins, which would then be installed and managed by Sheffield City Council), at an approximate cost of £4000.
- 2020/111 (F&P) – Policies for Approval, which recommends that the Council adopts:
 1. Disposal Policy
 2. Document Retention Policy.
- 2020/114 (F&P) – I.T. update which including recommendations to Council that it purchases 4 laptops for Council staff and up to 4 for Councillors.

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted to the minutes prior to the meeting commencing.

2020/147 (FC). Payments for Approval

To consider the approval of the list of payments made between 17 February 2021 and 25 February 2021 (attached as item 147a).

2020/148 (FC). To consider next steps in relation to crime and anti-social behaviour issues in the Parish

Members will recall that before the 4th February 2021 Full Council meeting there was a presentation and discussion on crime and safety issues in the Parish. This included contributions from Dr Alan Billings, South Yorkshire Crime and Police Commissioner and local police Sergeant, Matthew Cook. The Council needs to consider next steps including in the context of the £10,000 allocated in the budget for the next financial year for a crime and anti-social behaviour initiative.

2020/149 (FC). Policy for Approval

- Data Protection (draft attached as item 149a)

2020/150 (FC). To receive an update on the Covid pandemic and its implications for the Council

To receive a verbal update.

2020/151 (FC). To receive an update on the Neighbourhood Plan Working Group

To receive a verbal progress report.

2020/152 (FC). Correspondence

YLCA White Rose, YLCA Training programme, South Yorkshire Pension Authority, Locality neighbourhood planning update and other updates.

NB – Copies can be provided to Councillors, where appropriate, by request.

2020/153 (FC). Date and Time of Future Meetings:

The next Full Council meeting will be held on Thursday 1st April 2021 at 7.00 pm.

An Environmental Planning Committee meeting will be held on Thursday 18th March 2021 at 6.30 pm and Thursday 1st April 2021 at 6.30 pm.

A Finance and Premises Committee meeting will be held on Tuesday 23rd March 2021 at 6.30 pm.