



Draft minutes are subject to approval at the next Full Council meeting.

**Draft Minutes of a Remote Meeting of Ecclesfield Parish Council held
on Thursday 3 December 2020 via Zoom Video Conference**

The meeting Commenced: 7.00pm - Concluded: 8.43pm

Councillors Present. John Housley [Chairman], John Brownrigg [Vice-Chairman], Victoria Bowden, Anthea Brownrigg, Kate Guest, Alan Hooper, Carol Levery and David Ogle.

Absent Councillors. Terence Bawden, Paul Brunt, Tracy Grantham, and Gary Lakin.

Officer. Andrew Towlerton – Parish Clerk/RFO [minute taker].

Members of the Public. Four members of the public.

Chairman's Announcement

The Chairman opened the main meeting. He outlined the procedure for the meeting to ensure that it is effective and lawful. The Clerk declared the use of external recording software to record the meeting to assist with minute taking.

2020/084 (FC) Item 84: Apologies and Reasons for Absence

The Clerk stated that he had received apologies from Councillor Terence Bawden, Councillor Tracy Grantham, and Councillor Gary Lakin. The reasons given were then considered.

The Clerk also explained that he had received written confirmation from Councillor Paul Swift that he resigned as a Councillor and which he had acknowledged. The Clerk also explained that he notified Councillor James Swift that as the Council's records showed that he had not attended a Council meeting for 6 months, it was of the opinion of the Clerk that he was disqualified as a Councillor in accordance with Section 85 the 1972 Local Government Act.

Proposed by Councillor Alan Hooper and Seconded by Councillor Carol Levery, and

RESOLVED: That the apology and reasons given are: -

1. Received and accepted from Councillor Terence Bawden and Councillor Tracy Grantham (5 in favour).
2. Received and not accepted from Councillor Gary Lakin (8 in favour).

2020/085 (FC) Item 85: Declarations of Interest

There were none.

2020/086 (FC) Item 86: Exclusion of Press and Public

	The Clerk reported that there were no items on the agenda that would require the exclusion of the press and public.
<u>2020/087</u> <u>(FC)</u>	<u>Item 87: Public Participation Session</u> No questions were raised by members of the public.
<u>2020/088</u> <u>(FC)</u>	<u>Item 88: Council Minutes</u> These were considered. Proposed by Councillor David Ogle and Seconded by Councillor Carol Levery, and RESOLVED: That the minutes of the Council meeting held on 5 November 2020 be approved. <i>(8 in favour)</i>
<u>2020/089</u> <u>(FC)</u>	<u>Item 89: Environmental Planning Committee Minutes</u> Councillor Alan Hooper gave a brief overview of the draft minutes and associated actions. He explained that the application for the development of site 96-98 Wheel Lane, which was the subject of much local opposition and the Council had objected to, had been withdrawn. It was noted that it may have since been resubmitted. Proposed by Councillor Alan Hooper and Seconded by Councillor Carol Levery, and RESOLVED: That the minutes of the Environmental Planning Committee held on 19 November 2020 be approved as a true record of proceedings. <i>(8 in favour)</i>
<u>2020/090</u> <u>(FC)</u>	<u>Item 90: Finance and Premises Minutes</u> Councillor Kate Guest introduced this item, which was then discussed. In respect of item 2020/064 Councillor Alan Hooper explained that while he supported the principle of moving towards a ward-based approach, he did have a few suggestions of how this might work in practice. He said that he would forward his thoughts in a paper to the Finance and Premises Committee for their consideration at their next meeting. This was welcomed. Proposed by Councillor Anthea Brownrigg and Seconded by Councillor Carol Levery, and RESOLVED: That: - <ol style="list-style-type: none"> 1. The grants to Burncross Action Team for £720 for improvements to the wildflower garden at Bracken Hill; Friends of Chapeltown Park for £500 to replace a damaged piece of equipment for an outdoor gym at Chapeltown Park; Friends of Grenoside Park for £150 for a Christmas tree and Grenoside Community Association for £1425 for security measures (including metal rollers) be approved. 2. The contribution of £350 to the Royal British Legion for the purchase of wreaths for the Remembrance Service as agreed at 10 October 2019 Finance Meeting be approved. 3. £10,000 be earmarked from the High Green David Chadwick Fund Capital Fund Grant towards a clubhouse for the Tennis and Bowling Club at Thorncliffe Park and £20,000 from the same Fund towards the development of a boxing gym. 4. Grants each of £350 to Lound Junior School; Lound Infant School; Grenoside Community Primary; Coit Primary; Angram Bank Primary; Ecclesfield Primary School; St Thomas More; Windmill Hill Primary; St Mary's Primary; Paces; Greengate Lane School and High Green from the Council's Christmas Gift programme be approved. 5. Grants each of £150 to Chapeltown in Bloom; High Green in Bloom; Ecclesfield in Bloom; Burncross Action Team and Grenoside Community Association from the Council's Christmas Gift programme be approved. 6. The other recommendations to Council and the minutes of the Finance and Premises meeting held on 18 November 2020 be approved. <i>(8 in favour)</i>

	Councillor Victoria Bowden left the meeting at this point as she had another meeting to attend.
<u>2020/091</u> <u>(FC)</u>	<p><u>Item 91: To consider and agree the date of an extraordinary meeting of the Full Council to consider the budget for this and the next financial year and the precept for the financial year 2021/2022</u></p> <p>This was considered.</p> <p>Proposed by Councillor John Brownrigg and Seconded by Councillor Carol Levery, and RESOLVED: That an extraordinary meeting of the Full Council to consider the budget for this and the next financial year and the precept for the financial year 2021/2022 should be held on Monday 21 December 2021 at 6.30.</p> <p style="text-align: right;"><i>(7 in favour)</i></p>
<u>2020/092</u> <u>(FC)</u>	<p><u>Item 92: Proposed Covid Memorial at Chapeltown Park</u></p> <p>Members were reminded that prior to the main meeting on the 5 November 2020 local resident Ed Brown had provided a presentation on a proposal by the local community to develop a Covid Memorial at Chapeltown Park. A wide-ranging and detailed discussion then took place. The general view was that this was a particularly good idea, though perhaps it should be developed into a series of memorials across the Parish with the focus on a main one in Chapeltown Park.</p> <p>Proposed by Councillor David Ogle and Seconded by Councillor John Brownrigg, and RESOLVED: That the Council should match fund any funding generated by the community group leading on the proposed Covid Memorial at Chapeltown Park up to an amount of £10,000 and this amount should be built into the Council's budget for the next financial year.</p> <p style="text-align: right;"><i>(7 in favour)</i></p>
<u>2020/093</u> <u>(FC)</u>	<p><u>Item 93: Anti-Social Behaviour</u></p> <p>A wide-ranging debate took place on this issue. It was noted that for many residents this was a priority for improvement. Councillor David Ogle emphasised that addressing this should be a high priority for the Council. A view shared by several other Councillors.</p> <p>Proposed by Councillor John Housley and Seconded by Councillor John Brownrigg, and RESOLVED: That: -</p> <ol style="list-style-type: none"> 1. The local police inspector Gary Bramhall and new sergeant from the local neighbourhood policing team be invited to a future meeting of the Full Council to discuss anti-social behaviour issues and interventions. 2. Dr Alan Billings, the South Yorkshire Police and Crime Commissioner, should be similarly invited to a future meeting of the Full Council to discuss anti-social behaviour issues and interventions. <p style="text-align: right;"><i>(7 in favour)</i></p>
<u>2020/094</u> <u>(FC)</u>	<p><u>Item 94: Frequency of Environmental Planning Committee Meetings</u></p> <p>Councillor Alan Hooper explained that there had been a marked increase in the number of planning applications which the Council had been invited to comment upon by Sheffield City Council which the official deadline for comments was between Environmental Planning meetings. He explained that the Council may wish to look at its arrangements for commenting on planning applications, including the frequency of Environmental Planning meetings.</p> <p>Proposed by Councillor Alan Hooper and Seconded by Councillor David Ogle, and RESOLVED: That an additional Environmental Planning Committee meeting should take place at 6.30 immediately before each meeting of the Full Council.</p>

<p><u>2020/095</u> <u>(FC)</u></p>	<p><u>Item 95: Challenge to Council's accounts for 2019/20</u></p> <p>The Clerk explained that the Council had been notified by SBA, its external auditor, that its accounts for 2019/2020 had been the subject of a challenge by a parishioner. It was important that this challenge was investigated and resolved. He then went on to give his thoughts on how the challenge should be investigated. These included that a small group comprising members of the Finance and Premises Committee and officers of the Council be tasked with leading the investigation, report on and resolve the challenge to the Council's accounts for 2019/2020.</p> <p>Proposed by Councillor John Brownrigg and Seconded by Councillor David Ogle, and RESOLVED: That Finance and Premises Committee be asked to form a sub-committee to investigate, report on and resolve the challenge to the Council's accounts for 2019/2020. <i>(7 in favour)</i></p>
<p><u>2020/096</u> <u>(FC)</u></p>	<p><u>Item 96: Chapeltown Toilets Update</u></p> <p>The Chairman led on this. He explained that the necessary works following the damage caused to the toilets by the lorry crash had been undertaken. Also, the toilets had undergone a COVID risk assessment and inspection. He was confident that the toilets would safely reopen next week.</p>
<p><u>2020/097</u> <u>(FC)</u></p>	<p><u>Item 97: Covid and implications for the Parish</u></p> <p>The Clerk provided a brief overview of developments and the Council's response to these.</p>
<p><u>2020/098</u> <u>(FC)</u></p>	<p><u>Item 98: Closure of Council Offices over the Christmas and New Year period</u></p> <p>The Clerk provided an update. He explained that following discussions with the staff it was proposed that the Council Offices should close from Tuesday 22 December 2020 to the morning of Monday 4 January 2021. Steps had been taken to ensure that mail and telephone calls to the office would be monitored and responded to as appropriate.</p>
<p><u>2020/099</u> <u>(FC)</u></p>	<p><u>Item 99: Correspondence</u></p> <p>The various correspondence highlighted was noted.</p>
<p><u>2020/100</u> <u>(FC)</u></p>	<p><u>Item 100: Date and time of future meetings</u></p> <p>The Clerk explained that due to the Christmas and New Year holidays it would be necessary to rearrange the date of the next meeting which was due to take place on Thursday 7 January 2020. In discussions with the Chairman, he would suggest an alternative date at the next Full Council meeting to take place on 21 December.</p> <p>It was also confirmed that the next meeting of the Environmental Planning Committee would be held on Thursday 17 December 2020. Councillor Carol Levery explained that the next meeting of the Staffing Committee would take place on the morning of Thursday 17 December 2020.</p>