



# ECCLESFIELD PARISH COUNCIL

*Serving your Community Since 1894*

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**To All Members of the Parish Council**

## **SUMMONS AND AGENDA**

28th January 2021

Dear Councillor,

You are respectfully summoned to attend a Meeting of Ecclesfield Parish Council at **7.30 pm on Thursday 4<sup>th</sup> February 2021**. Please follow this link to join the meeting:

<https://us02web.zoom.us/j/84226432047?pwd=amRDRWxXdXFZRy9BWjNHd0J4empaUT09>

Meeting ID: 842 2643 2047

Passcode: 100879

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In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 and the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England Regulations) 2020, the public and press may attend the meeting.

Please note that the slightly later start time. This is because at **7.00 pm and immediately before the main meeting there will be a discussion on crime and anti-social behaviour issues in the Parish including contributions by Doctor Alan Billings, the South Yorkshire Police and Crime Commissioner and Sergeant Matthew Cook, the new police sergeant covering Ecclesfield.**

Yours sincerely

*Andrew Towlerton*

Mr Andrew Towlerton  
Clerk and Responsible Financial Officer  
Ecclesfield Parish Council

### **Chairman's Announcement**

Prior to the commencement of the meeting, the Chairman will outline the procedure for this remote meeting to ensure that the meeting is effective and lawful including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting. The meeting is being recorded by the Council for the purposes of aiding the taking of minutes.
- All Councillors present are required to state their name prior to the commencement of the meeting.

### **AGENDA**

#### **2020/124 (FC). Apologies and Reasons for Absence**

To note apologies and approve reasons for absence.  
To consider a formal

#### **2020/125 (FC). Declarations of Interest**

To consider any requests for dispensation.  
To note any declarations of interests not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests.

#### **2020/126 (FC). Exclusion of Press and Public**

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act) 1960 Section 1 (2) (as amended) due to the confidential nature of the business to be transacted.

#### **2020/127 (FC). Public Participation Session**

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders (Standing Order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

### **2020/128 (FC). Council Minutes**

To approve the Minutes of the Full Council meetings held on 14 January 2021 (attached as item 128a).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

### **2020/129 (FC). Environmental Planning Committee Minutes**

To approve the Minutes of the Environmental Planning Committee meetings held on 14 January and 21 January 2021 (attached as items 129a and 129b).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

### **2020/130 (FC). Finance and Premises Minutes**

**To approve the Minutes and approve any recommendations requiring Council approval of the Finance and Premises Committee meeting held on 25 January 2021 (attached as agenda items 130a and 130b).** Councillors attention is particularly drawn to the following items:

- 2020/089 (F&P) – Update on the Accounts of the Council.
- 2020/090 (F&P) – Payments for Approval
- 2020/091 (F&P) - Grant Application, including
  1. It is recommended to Council that Apple Tree Childcare be granted an award of £400.00 towards a CCTV system.
  2. It is recommended to Council that Chapeltown Forum be granted an award of £282.90 for litter picking activities in Chapeltown.
  3. It is recommended to Council that Disability South Yorkshire be granted £1,070.00 towards activities aimed adults who are lonely or isolated in Ecclesfield.
  4. It is recommended to Council that South Yorkshire County Scout Group be awarded £3240.00 towards security measures at Hesley Wood Scout Activity Centre.
  5. It is recommended to Council that Friends of Chorlton Brook be awarded £5730.00 towards maintaining and improving Chorlton Brook Green Space subject to evidence that the Group holds adequate Public Liability Insurance
- 2020/092 (F&P) – Health and Safety (including fire safety).
- 2020/093 (F&P) – Other Policies for Approval.
- 2020/095 (F&P) – Grenoside Exhibition Fund.
- 2020/096 (F&P) – Ward based grant policies and procedures.
- 2020/097 (F&P) – To consider a proposal to create an Ecclesfield Parish COVID Recovery Fund (major grant programme) for the Financial Year 2021/22.
- 2020/100 (F&P) – Community Hall Update.

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted to the minutes prior to the meeting commencing.

**2020/131 (FC). Payments for Approval**

To consider the approval of the list of payments made between 15 January 2021 and 28 January 2021 (attached as item 131a)

**2020/132 (FC). Policy for Approval**

- Model Publication Scheme (draft attached as item 132a)

**2020/133 (FC). To notify the Council of a casual vacancy for a Councillor and actions to be taken to fill it.**

**2020/134 (FC). To consider a formal process for the monitoring of attendance at Council meetings.**

**2020/135 (FC). Litter bin/dog poo bins**

**To receive a verbal report**

To consider a project that would see the Council purchase litter and/or dog poo bins to be located in parks and other publicly accessible locations in the Parish, which would then be installed and managed by Sheffield City Council.

**2020/136 (FC). To receive an update on the Hedgehog project.**

To receive a verbal progress report.

**2020/137 (FC). To receive an update on the school uniform swap shop project.**

To receive a verbal report on progress.

**2020/138 (FC). Correspondence.**

YLCA White Rose, YLCA Training programme, Locality neighbourhood planning update, Sheffield City Council Monitoring Officer and other updates.

NB – Copies can be provided to Councillors, where appropriate, by request.

**2020/139 (FC). Date and Time of Future Meetings:**

The next Full Council meeting will be held on Thursday 4th March 2021 at 7.00 pm.

An Environmental Planning Committee meeting will be held on Thursday 18<sup>th</sup> February at 6.30 pm and Thursday 4<sup>th</sup> March 2021 at 6.30 pm.

A Finance and Premises Committee meeting will be held on Tuesday 23<sup>rd</sup> February at 6.30 pm.