



**Minutes of a Remote Extra Ordinary Meeting of Ecclesfield Parish Council held
on Thursday 10 September 2020 via Zoom Video Conference**

Commenced: 7.00pm - Concluded: 7.52pm

Councillors Present. John Housley [Chairman], John Brownrigg [Vice-Chairman], Victoria Bowden, Anthea Brownrigg, Kate Guest, Alan Hooper and David Ogle.

Absent Councillors. Terence Bawden, Paul Brunt, Gary Lakin, Carol Levery, James Swift, Paul Swift and Tracy Grantham.

Officer. Andrew Towleron – Locum Parish Clerk/RFO [minute taker].

Members of the Public. Two members of the public.

Chairman's Announcement

The Chairman opened the meeting. He outlined the procedure for this remote meeting to ensure that the meeting was effective and lawful.

The Clerk and one Councillor declared the use of external recording software to record the meeting.

**2020/014
(EOFC)**

Apologies and Reasons for Absence

The Clerk presented the apologies received from Councillors and the reasons given.

The Clerk explained that Councillor Terence Bawden had stated that he would not be attending the meeting as he had not been provided with the documentation prior to the meeting as required by law. This was because agenda item states '2020/043 Policies for review'. When in fact there was only one policy to be considered. The Clerk confirmed that there was only one policy to be considered, which was attached to the agenda.

The apologies received were then considered.

Proposed by Councillor Anthea Brownrigg and Seconded by Councillor Alan Hooper, and
RESOLVED: That the apologies are received and accepted from Councillors Tracy Grantham and Carol Levery.

(6 in favour, 1 against)

**2020/015
(EOFC)**

Exclusion of Press and Public

There were no items on the agenda that required the exclusion of the press or public.

**2020/016
(EOFC)**

Public Participation Session

No questions were received from members of the public.

<p><u>2020/017</u> <u>(EOFC)</u></p>	<p><u>Declarations of Interest</u></p> <p>There were none received.</p> <p>Councillor Alan Hooper made reference to whether the register of parish councillor’s interest should be specifically published on Sheffield City Council. They are presently available for inspection by request. The Clerk explained that he considered that Sheffield City Council’s arrangements were lawful. However, it was common for the register to be published on the website and this could be viewed as good practice. Councillor Alan Hooper said that he would seek the advice and guidance of the Monitoring Officer at Sheffield City Council on the benefits of publishing them on the Sheffield City Council and/or the Council’s website. Councillor John Brownrigg confirmed that all Declarations of Interest had been correctly lodged with Sheffield City Council.</p>
<p><u>2020/018</u> <u>(EOFC)</u></p>	<p><u>Council Minutes</u></p> <p>The Clerk explained that he had received suggested amendments from Councillor Kate Guest relating to the draft minutes for all the three meetings. These were mainly typographical, Councillor Kate Guest explained.</p> <p>The Clerk also explained that he had received a request from Councillor Gary Lakin that the minutes of the 23 July meeting be amended to add his apology. It was agreed that Councillor Gary Lakin’s name should be added subject to confirmation that an apology had been received and the reason for this was received by the Council prior to the 23 July meeting.</p> <p>Proposed by Councillor John Brownrigg and Seconded by Councillor Kate Guest, and Resolved: That (i) subject to amendments received from Councillor Kate Guest being made that the Minutes of the Council meeting held on 2 July and Extra Ordinary Council meetings held on 11 June and 23 July 2020 be approved as a true record of proceedings and (ii) subject to confirmation that Councillor Gary Lakin had sent his apology to the Council prior to the 23 July meeting that his apology be added to the said meeting.</p> <p style="text-align: right;"><i>(7 in favour)</i></p>
<p><u>2020/019</u> <u>(EOFC)</u></p>	<p><u>Policies for Review – Community Infrastructure Levy Annual Report for 2019/20</u></p> <p>This was considered and agreed. It was explained that parish councils were required to report annually on how they spend their share of any CIL receipts.</p> <p>It was noted that the report made recommendations on how the residual CIL receipts for 2019/20 should be spent. This was based on recommendations from the Finance and Premises Committee at its May meeting. The general view was that these were sound in principle. They would also need to be formally agreed by the Council ideally at its October meeting.</p> <p>A discussion took place about Community Infrastructure Levy. The Clerk was asked whether the Council had been notified by Sheffield City Council of its share for the first six months of this financial year. The Clerk said that he would check and bring this to the next appropriate meeting of the Council. Reference was also made to the whether the Council should develop an annual forward plan/guidance for CIL expenditure. The Finance and Premises Committee was asked to progress this.</p> <p>It was noted that the report made recommendations on how the residual amount should be spent specifically highlighting the improvements to playgrounds and parks in the Parish by Sheffield City Council. The Finance and Premises Committee were asked to confirm these recommendations with a view to these being discussed and approved at a future Full Council meeting.</p>

	<p>Councillor David Ogle noted that the Finance and Premises Committee had also recommended that improvements, including budget provision to Mortomley Park Play Area and Angram Hedge Removal separate to any of those proposed to be supported through CIL funds. Again, the Finance and Premises Committee was asked to investigate this.</p> <p>Councillor David Ogle added that there was £500 remaining in the budget earmarked to support Sheffield City improvements to parks and play grounds. If the Council was to determine to use the CIL receipts for playgrounds and parks, this £500 could be usefully added to this CIL amount. This was agreed in principle.</p> <p>Proposed by Councillor John Housley and Seconded by Councillor Kate Guest, and Resolved: That the Community Infrastructure Levy Annual Report for 2019/20 be approved. <i>(7 in favour)</i></p>
<p><u>2020/020</u> <u>(EOFC)</u></p>	<p><u>Date and time of future meeting</u></p> <p>The Chairman explained that the next meeting would take place on the 1st October as previously agreed.</p> <p>A discussion then took place on a suitable date for the next Finance and Premises meeting. Councillor Kate Guest stated that the intention was that it would take place before the next Full Meeting of the Council in October.</p> <p>Reference was made to the next meeting of the Environmental Planning Committee and whether it was intended to include a presentation on the current consultation on the Local Plan. Councillor Alan Hooper explained that this was still the intention, however, he was still awaiting confirmation from Sheffield City Council whether they could give the presentation on that day or another. If it transpired that Sheffield City Could not facilitate this presentation, the intention was that it would go ahead another day with himself, the Clerk and perhaps a Ward Councillor leading it.</p> <p>Councillor David Ogle asked whether there was scope to include a presentation by Roy Percival and his suggestions on Park Wardens. The Chairman explained that, following discussions with the Clerk, the intention was that a presentation would take place immediately before the Full Council meeting on 1 October 2020.</p>
<p><u>2020/021</u> <u>(EOFC)</u></p>	<p><u>Closure of meeting</u></p> <p>There being no further business the Chairman closed the meeting.</p>