



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

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To All Members of the Parish Council

SUMMONS AND AGENDA

8th January 2021

Dear Councillor,

You are respectfully summoned to attend a Meeting of Ecclesfield Parish Council at **7.00 pm on Thursday 14th January 2021**. Please follow this link to join the meeting:

<https://us02web.zoom.us/j/84626810829?pwd=aDFrOUU4eIV4bVpXanNLQVg0MlpEdz09>

Meeting ID: 846 2681 0829

Passcode: 276044

One tap mobile

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In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 and the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England Regulations) 2020, the public and press may attend the meeting.

Yours sincerely

Andrew Towlerton

Mr Andrew Towlerton
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this remote meeting to ensure that the meeting is effective and lawful including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting. The meeting is being recorded by the Council.
- All Councillors present are required to state their name prior to the commencement of the meeting.

AGENDA

2020/107 (FC). Apologies and Reasons for Absence

To note apologies and approve reasons for absence.

2020/108 (FC). Declarations of Interest

To consider any requests for dispensation.

To note any declarations of interests not already declared under the Council's Code of Conduct or members register of Disclosable Pecuniary Interests.

2020/109 (FC). Exclusion of Press and Public

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act) 1960 Section 1 (2) (as amended) due to the confidential nature of the business to be transacted.

2020/110 (FC). Public Participation Session

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders (Standing Order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

2020/111 (FC). Notice of Casual Vacancies and Next Steps

Following the resignation of Councillor Paul Swift and the disqualification of Councillor James Swift the Council has two further casual vacancies for Councillors which it should seek to fill as soon as possible.

2020/112 (FC). Council Minutes

To approve the Minutes of the Full Council meetings held on 3 December and 21 December (attached as items 112a and 112b).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2020/113 (FC). Environmental Planning Committee Minutes

To approve the Minutes of the Environmental Planning Committee meeting held on 17 December 2020 (attached as item 113a).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2020/114 (FC). Finance and Premises Minutes

To approve the Minutes and approve any recommendations requiring Council approval of the Finance and Premises Committee meeting held on 16 December 2020 (attached as items 114a and 114b). Councillors attention is particularly drawn to the following items:

- 2020/074 (F&P) – Update on the Accounts of the Council.
- 2020/075 (F&P) – Payments for Approval
- 2020/077 (F&P) – Grant Application (Chapelton Silver Prize Band).
- 2020/078 (F&P) – Community Infrastructure Levy.
- 2020/079 (F&P) – To consider a proposal to create an Ecclesfield Parish COVID Recovery Fund (major grant programme) for the Financial Year 2021/22

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2020/115 (FC). Staffing Minutes

To approve the Minutes and approve any recommendations requiring Council approval of the Staffing Committee meeting held on 17 December 2020 (attached as items 115a and 115b). Councillors attention is particularly drawn to the following items:

- 2020/044 (SC) – Policies for Review/Consideration.
- 2020/046 (SC) – Paul Hoey Associates Investigation Update.

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2020/116 (FC). Payments for Approval

To consider the approval of the list of payments made between 10 December 2020 and 6 January 2021 (attached as item 116a)

2020/117 (FC). To consider and agree the final budget for the financial year 2021/2022

Councillors will recall that the precept for 2021/2022 and the provisional budget for 2021/22 was agreed in principle at its meeting on the 21 December 2020. Councillors also sought clarification on a small number of budget headings for the proposed budget 2021/22 prior to making a final decision (the forecast budget outturn for 2020/21 and recommended budget for 2021/22 are shown as item 117a)

2020/118 (FC). Policy for Approval

- Equal Opportunities (draft attached as item 118a)

2020/119 (FC). To consider the Council pledging to take action for insects

Sheffield Wildlife Trust and the wider national trust movement is urging local authorities, including parish councils to formally pledge to take action for insects. Further information about this can be found at (<https://www.wildsheffield.com/sheffield-and-rotherham-wildlife-trust-calls-for-urgent-action-for-insects-as-a-new-report-reveals-true-impacts-of-unnoticed-invertebrate-apocalypse/#:~:text=Sheffield%20and%20Rotherham%20Wildlife%20Trust%20calls%20for%20urgent,to%20have%20far-reaching%20consequences%20for%20wildlife%20and%20people>) and attached as item 119a).

2020/120 (FC). Covid and implications for the Parish

To receive a verbal update on implications for the Council

2020/121 (FC). To receive an update on the Christmas food bank donations.

To receive a verbal report on actions taken.

2020/122 (FC). Correspondence

YLCA White Rose, YLCA Training programme, new Covid requirements, Sheffield City Council on update on pay phone review and other updates.

NB – Copies can be provided to Councillors, where appropriate, by request.

2020/123 (FC). Date and Time of Future Meetings:

The next Full Council meeting will be held on Thursday 4th February 2021 at 7.00 pm. An Environmental Planning Committee meeting will be held on 4 February 2021 at 6.30 pm and a Finance and Premises Committee meeting on Monday 25 January 2021 at 6.30 pm.