



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

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To All Members of the Finance and Premises Committee

SUMMONS AND AGENDA

13th November 2020

Dear Councillor,

You are respectfully summoned to attend the Finance and Premises Committee meeting of Ecclesfield Parish Council to be held virtually at **6.30pm on Wednesday 18 November 2020**. Please follow this link to join the meeting:

<https://us02web.zoom.us/j/81681061050?pwd=RkFuZVNvbnVHcFlpNTNsTWd2bklnZz09>

Meeting ID: 816 8106 1050

Passcode: 153526

One tap mobile

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In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 and the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England Regulations) 2020, the public and press may attend the meeting.

Yours sincerely

Andrew Towlerton

Clerk and Responsible Financial Officer

Ecclesfield Parish Council

Finance and Premises Agenda 18/11/20

Committee Membership*

Councillor Kate Guest (Chairman), Councillor David Ogle (Vice Chairman), Councillor Terence Bawden, Councillor Victoria Bowden, Councillor John Brownrigg (ex officio), Councillor John Housley (ex officio), Councillor Gary Lakin and Councillor Paul Swift.

*Substitute members may be appointed in accordance with Standing Order 4v.

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this remote meeting to ensure that the meeting is effective and lawful including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting. The meeting is being recorded by the Council.
- All Councillors present are required to state their name prior to the commencement of the meeting.

AGENDA

2020/053 (F&P). Apologies and Reasons for Absence

To note apologies and approve reasons for absence.

2020/054 (F&P). Declarations of Interest

To consider any requests for dispensation.

To note any declaration or interests not already declared under the members Code of Conduct or members register of Disclosable Pecuniary Interests.

2020/055 (F&P). Exclusion of Press and Public

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act) 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

2020/056 (F&P). Public Participation Session

To receive questions from members of the public under the direction of the

Chairman and in accordance with the Council's Standing Orders. (standing order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

2020/057 (F&P). Finance Committee Minutes

To consider the Minutes of the Finance Committee meeting held on 21 October 2020 and as approved by the Council (attached as item 57a).

2020/058 (F&P). Update on the Accounts of Council

To receive the Income and Expenditure report up to 13th November 2020 (attached as item 58a) and Bank reconciliation report as at 13th November 2020 (attached as item 58b)

2020/058 (F&P). Payments for Approval

To consider the approval of the list of payments dated 14th October and 14th November 2020 and retrospectively approve any payments made in between meetings (attached as item 58c).

2020/059 (F&P). Grant Applications

1. To consider, and make recommendations to Full Council, in respect to grant applications received from the following:
 - Burncross Action Team. (attached as item 59a)
 - Friends of Chapeltown Park.(attached as item 59b)
 - Friends of Grenoside Green. (attached as item 59c)
 - Grenoside Community Association (attached as item 59d)
2. To confirm the details of the award to the South Yorkshire County Scout Group.
3. To approve contribution of £250 to the Royal British Legion for the purchase of Wreaths for the Remembrance Service as agreed at 10 October 2019 Finance Meeting.

2020/060 (F&P). High Green David Chadwick Fund, Capital Fund Project Grant Applications

To consider, and make recommendations to Full Council, in respect to the following proposals received to be supported by the Fund:

- £10,000 towards a club house for the Tennis and Bowling Club at Thorncliffe Park.
- £20,000 towards the development of a Boxing gym in the parish.

2020/061 (F&P). Christmas Gift programme

To consider, and make recommendations to Full Council, in respect to the following groups and schools that have requested a Christmas gift this year:

Schools

Lound Junior School
 Lound Infant School
 Grenoside Community Primary
 Coit Primary
 Angram Bank Primary
 Ecclesfield Primary School
 St Thomas More
 Windmill Hill Primary
 St Mary's Primary
 Paces
 Greengate Lane School
 High Green Juniors

In Bloom Groups

Chapelton in Bloom
 High Green in Bloom
 Ecclesfield in Bloom
 Burncross Action Team
 Grenoside Community Association

2020/062 (F&P). Precept 2021/22

To consider the process for setting the precept for the financial year 2021/22 and make any recommendations to Council.

2020/063 (F&P). Policy/procedures for review/consideration

To consider/review the following policy/procedure, and make recommendations to Council on next steps:

- Grants Policy (Councillor David Ogle to provide a verbal report on and recommendations of the Working Group looking at this).

2020/064 (F&P). Amending the Council's bank mandates

To consider the recommendations of the Clerk on who should be authorised signatories for the Council's various bank mandates and make recommendations to the Council for next steps.

2020/065 (F&P). Archive Postcards

To consider and confirm who gave permission for their distribution.

2020/066 (F&P). Updates on ongoing projects and activities

To consider the following updates and next steps for each project.

(a) Notice Board Improvements

To receive a verbal report on progress with the review.

(b) Councils Information Technology Systems, including emails

A verbal report to be provided by the Clerk on progress with the planned improvements especially in light of new Covid 19 restrictions.

(c) Community Infrastructure Levy (CIL) 2020/21

The Clerk to give a verbal update on progress following the Council's decision to spend its share for the financial year (2021/2022) on improvements to parks and play equipment in the Parish.

2020/067 (F&P). Date and Time of Future Meetings

To confirm the time and date of the next Finance and Premises Committee meeting which it is proposed should take place on Wednesday 16 December at 6.30.