



# ECCLESFIELD PARISH COUNCIL

*Serving your Community Since 1894*

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**To All Members of the Parish Council**

## **SUMMONS AND AGENDA**

27<sup>th</sup> November 2020

Dear Councillor,

You are respectfully summoned to attend a Meeting of Ecclesfield Parish Council at **7.00pm on Thursday 3rd December 2020**. Please follow this link to join the meeting:

<https://us02web.zoom.us/j/85161364031?pwd=RFNDNVNDZ1JLNWdueFpMS0xHczBFQT09>

Meeting ID: 851 6136 4031

Passcode: 070727

One tap mobile

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In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 and the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England Regulations) 2020, the public and press may attend the meeting.

Yours sincerely

*Andrew Towlerton*

Mr Andrew Towlerton  
Clerk and Responsible Financial Officer  
Ecclesfield Parish Council

### **Chairman's Announcement**

Prior to the commencement of the meeting, the Chairman will outline the procedure for this remote meeting to ensure that the meeting is effective and lawful including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting. The meeting is being recorded by the Council.
- All Councillors present are required to state their name prior to the commencement of the meeting.

### **AGENDA**

#### **2020/084 (FC). Apologies and Reasons for Absence**

To note apologies and approve reasons for absence.

#### **2020/085 (FC). Declarations of Interest**

To consider any requests for dispensation.

To note any declarations of interests not already declared under the members Code of Conduct or members register of Disclosable Pecuniary Interests.

#### **2020/086 (FC). Exclusion of Press and Public**

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act) 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

#### **2020/087 (FC). Public Participation Session**

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders (Standing Order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

#### **2020/088 (FC). Council Minutes**

To approve the Minutes of the Full Council meeting held on 5 November 2020 (attached as item 88a).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

### **2020/089 (FC). Environmental Planning Committee Minutes**

To approve the Minutes of the Environmental Planning Committee meeting held on 19 November 2020 (attached as item 89a).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

### **2020/090 (FC). Finance and Premises Minutes**

To approve the Minutes and approve any recommendations requiring Council approval of the Finance and Premises Committee meeting held on 18 November 2020 (attached as item 90a). Members attention is particularly drawn to the follow items:

- 2020/060 – Grant Applications.
- 2020/061 - High Green David Chadwick Fund, Capital Fund Project Grant Applications.
- 2020/062 - Christmas Gift Programme.
- 2020/064 - Policy/procedures for review/consideration (Grants).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

### **2020/091 (FC). To consider and agree the date of an extraordinary meeting of the Full Council to consider the budget for this and the next financial year and the precept for the financial year 2021/2020**

### **2020/092 (FC). Proposed Covid Memorial at Chapeltown Park**

Members will recall that prior to the main meeting on the 3 November Ed Brown provided a presentation on the proposed Covid Memorial at Chapeltown Park. Councillors need to consider next steps.

### **2020/093 (FC). Anti-Social Behaviour**

The Council has been asked to consider anti-social behaviour issues in the Parish and consider next steps.

### **2020/094 (FC). Frequency of Environmental Planning Committee Meetings**

To consider the frequency of Environmental Planning Committee meetings.

### **2020/095 (FC). Challenge to Council's account for 2019/2020**

The Council has been notified by its external auditor that there has been a challenge by a local resident to its accounts for 2019/2020. The Council needs to consider and agree next steps.

**2020/096 (FC). Chapeltown Toilets Update**

To receive a verbal report on progress.

**2020/097 (FC). Covid and implications for the Parish**

To receive a verbal update on implications for the Council

**2020/098 (FC). Closure of Council Offices over the Christmas and New Year period**

To consider and agree the arrangements for the closure of the Council Offices over the Christmas and New Year period.

**2020/099 (FC). Correspondence**

YLCA White Rose, YLCA Training programme, New Covid requirements and other updates.

NB – Copies can be provided to Councillors by request.

**2020/100 (FC). Date and Time of Future Meetings:**

Date of the next Council meeting to be confirmed.

A Finance and Premises Committee meeting will be held on 16 December 2020 at 6.30 pm and an Environmental Planning Committee meeting on 17 December 2020 at 6.30pm.