



ECCLESFIELD PARISH COUNCIL

Serving your Community Since 1894

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To All Members of the Parish Council

SUMMONS AND AGENDA

30 October 2020

Dear Councillor,

You are respectfully summoned to attend a Meeting of Ecclesfield Parish Council at **6.15pm on Thursday 5 November 2020**. Please follow this link to join the meeting:

Join Zoom Meeting

<https://us02web.zoom.us/j/84656094333?pwd=amq5NUFmNzB5T1MzRUovdGZqSmtdZ09>

Meeting ID: 846 5609 4333

Passcode: 842865

Please note that prior to the commencement of the formal meeting at 7.00pm there will be presentation by Mike Appleby on the Chapel Green Advice Centre and followed by a presentation by Ed Brown on the proposed Covid Memorial at Chapeltown.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 and the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England Regulations) 2020, the public and press may attend the meeting.

Yours sincerely

Andrew Towlerton

Mr Andrew Towlerton
Clerk and Responsible Financial Officer
Ecclesfield Parish Council

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this remote meeting to ensure that the meeting is effective and lawful including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting. The meeting is being recorded by the council.
- All Councillors present are required to state their name prior to the commencement of the meeting.

Please note that prior to the commencement of the formal meeting at 7.00pm there will be presentation by Mike Appleby on the Chapel Green Advice Centre and followed by a presentation by Ed Brown on the proposed Covid Memorial at Chapeltown.

AGENDA

MEETING ITEMS

2020/066 (FC). Apologies and Reasons for Absence

To note apologies and approve reasons for absence.

2020/067 (FC). Declarations of Interest

To consider any requests for dispensation.

To note any declarations of interests not already declared under the members Code of Conduct or members register of Disclosable Pecuniary Interests.

2020/068 (FC). Exclusion of Press and Public

To consider the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act) 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

2020/069 (FC). Public Participation Session

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders (Standing Order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

2020/070 (FC). Council Minutes

To approve the Minutes of the Full Council meeting held on 1 October 2020 (attached as item 70a).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2020/071 (FC). Environmental Planning Committee Minutes

To approve the Minutes of the Environmental Planning Committee meeting held on 15 October 2020 (attached as item 71a).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2020/072 (FC). Staffing Minutes

To approve the Minutes and ratify any recommendations requiring Council approval of the Staffing Committee meeting held on 22 October 2020 (attached as item 72a).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2020/073 (FC). Finance and Premises Minutes

To approve the Minutes and ratify any recommendations requiring Council approval of the Finance and Premises Committee meeting held on 21 October 2020 (attached as items 73a and 73b).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

2020/074 (FC). Current Bank Account Balances**Main Accounts**

| | |
|---|-------------|
| Community Direct Plus Current Account as at 24/9/2020 | £164,256.53 |
| Community Direct Plus Imprest Account as at 24/9/2020 | £12,763.43 |
| Scottish Widows Bank Account as at 31/8/2020 | £59,984.98 |
| Unity Trust as at 15/9/2020 | £85,000.00 |
| Instant Access Account (Neighbourhood Plan) as at 21/8/2020 | £10.20 |

Trust Funds

| | |
|--|------------|
| Grenoside Exhibition Fund as at 1/9/2020 | £3,333.49 |
| Black Rock Investment Grenoside Exhibition as at 30/6/2020 | £10,623.92 |
| M&G Investments – Grenoside Exhibition at 30/9/2029 | £12,885.17 |

2020/075 (FC). Payments for Approval

To ratify the bank reconciliation, income and expenditure report from 13 October 2020 any retrospective payments made between 25 September and 12 October 2020, approved at the Finance and Premises Committee meeting on 23 September 2020 (see attachments 75a, 75b and 75c).

To approve any retrospective payments made between 13 October and 28 October 2020 (see attachment 75d).

2020/076 (FC). Park Warden Service

Members will recall that prior to the main meeting on the 1 October Roy Percival provided a presentation on the development of a Park Warden Service. Members need to consider next steps. A copy of Roy Percival's electronic presentation slides is attached at 76a.

2020/077 (FC). Dementia Friendly Community

To consider the Parish Council working towards becoming a Dementia Friendly Community. Members will recall that this was the subject of a special briefing by Rosie Strathearn-Brady, local Dementia Friends Champion and Community Development Worker, on 29 September 2020.

2020/078 (FC). Community Room Refurbishment Update

To receive a verbal report on progress

2020/079 (FC). Remembrance Sunday Arrangements

To receive a verbal report on arrangements for this event on the 7 November 2020.

2020/080 (FC). Chapeltown Toilets and Defibrillator Update

To receive a verbal report on progress.

2020/081 (FC). Covid and implications for the Parish

To receive a verbal update on the new requirements on parish councils in response to the Covid pandemic and its implications for the Council.

2020/082 (FC). Correspondence

YLCA White Rose, YLCA Training programme, New Covid requirements and other updates.

2020/083 (FC). Date and Time of Future Meetings:

The next Council meeting will be held on Thursday 5 December 2020 at 7.00 pm.
A Finance and Premises Committee meeting will be held on 18 November 2020 at 6.30 pm and an Environmental Planning Committee meeting on 19 November 2020 at 6.30pm.