



# ECCLESFIELD PARISH COUNCIL

*Serving your Community Since 1894*

**Council Offices, Mortomley Lane, High Green, Sheffield S35 3HS**

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**To All Members of the Parish Council**

## **SUMMONS AND AGENDA**

24<sup>th</sup> September 2020

Dear Councillor,

You are respectfully summoned to attend a Meeting of Ecclesfield Parish Council at **6.30pm on Thursday 1 October 2020**. Please follow this link to join the meeting.

<https://us02web.zoom.us/j/83596669195?pwd=bjRkTXYyUFg5MDNrbU1DNVFoUVhoQT09>

Meeting ID: 835 9666 9195

Passcode: 689281

Or Dial by your location

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

Meeting ID: 835 9666 9195

Passcode: 689281

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 and the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England Regulations) 2020, the public and press may attend the meeting.

Please note prior to the main meeting there will be a presentation by Roy Percival on the Park Warden service.

Yours sincerely

*Andrew Towlerton*

Mr Andrew Towleron  
Temporary Clerk and Responsible Financial Officer  
Ecclesfield Parish Council

### **Chairman's announcement**

Prior to the commencement of the meeting, the Chairman will outline the procedure for this remote meeting to ensure that the meeting is effective and lawful including:

- Councillors must observe the council's code of conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting. The meeting is being recorded by the council.
- All Councillors present are required to state their name prior to the commencement of the meeting.

### **AGENDA**

**To receive and consider a presentation by Roy Percival concerning the Park Warden service.**

### **MEETING ITEMS**

#### **2020/046 (FC). Apologies and Reasons for Absence**

To note apologies and approve reasons for absence.

#### **2020/047 (FC). Declarations of Interest**

To consider any requests for dispensation.

To note any declarations of interests not already declared under the members Code of Conduct or members register of Disclosable Pecuniary Interests.

#### **2020/048 (FC). Exclusion of Press and Public**

To consider the exclusion of the Press and Public (Public Bodies Admission to Meetings Act) 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

#### **2020/049 (FC). Public Participation Session**

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders (Standing Order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

#### **2020/050 (FC). Appointment of Parish Clerk and Responsible Financial Officer**

To receive a presentation from the recommended Parish Clerk and Responsible Financial Officer.

To ratify the appointment of the Parish Clerk and Responsible Financial Officer.

### **2020/051 (FC). Council Minutes**

To approve the Minutes of the Council meeting held on 3 September and Extra Ordinary Council meetings held on 10 September (attached as items 51a and 51b).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

### **2020/052 (FC). Environmental Planning Minutes**

To approve the Minutes of the Planning Environmental Committee meeting held on 17 attached as (item 52a).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

### **2020/053 (FC). Finance and Premises Minutes**

To approve the Minutes and ratify any recommendations requiring Council approval of the Finance and Premises meeting held on 23 September (attached as item 53a).

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

### **2020/054 (FC). Bank Account Balances**

Community Direct Plus Current Account as at 24/9/2020	£164,256.53
Community Direct Plus Imprest Account as at 24/9/2020	£12,763.43
Scottish Widows Bank Account as at 31/8/2020	£59,984.98
Grenoside Exhibition Fund as at 1/9/2020	£3,333.49
Black Rock Investment Grenoside Exhibition as at 30/6/2020	£10,623.92
M&G Investments – Grenoside Exhibition at 30/6/202	£13,770.42
Unity Trust as at 15/9/2020	£85,000.00
Instant Access Account (Neighbourhood Plan) as at 21/8/2020	£10.20

### **2020/055 (FC). Payments for Approval**

To consider the approval of the list of payments 24 September 2020 and to retrospectively approve any payments made in between meetings (attached as item 55a)

### **2020/056 (FC). Declarations on Interest**

To consider publishing the register of interests of members on the Council's website.

### **2020/057 (FC). Covid and implications for the Parish**

To receive a verbal report on the new requirements on parish councils in response to the Covid pandemic and its implications for the Council.

**2020/058 (FC). Chapeltown Toilets and Defibrillator Update**

To receive a verbal report on progress.

**2020/059 (FC). Community Room Refurbishment Update**

To receive a verbal report on progress.

**2020/060 (FC). Community Forest Update**

To receive a verbal report on progress.

**2020/061 (FC). Newsletter**

To receive a verbal on progress.

**2020/062 (FC). National Joint Council (NJC) Pay Award for 2020/2021**

To receive a report on the NJC Pay award for parish staff and its implications for the Council.

**2020/063 (FC). Correspondence**

YLCA White Rose, YLCA Training programme, NJC Pay Award, New Covid requirements and other updates.

**2020/064 (FC). Date and Time of Future Meetings:**

The next Council meeting will be held on 5 November 2020.

A Finance and Premises Committee meeting will be held on 12 November 2020 and an Environmental Planning Committee meeting will be held on 19 November 2020.

**2020/065 (FC). Closure of meeting**