



# ECCLESFIELD PARISH COUNCIL

*Serving your Community Since 1894*

**Council Offices, Mortomley Lane, High Green, Sheffield S35 3HS**

**Telephone: (0114) 2845095/2844771 Fax: (0114) 2869486**

**Email: [admin@ecclesfield-pc.gov.uk](mailto:admin@ecclesfield-pc.gov.uk)**

**Visit our Website: [www.ecclesfield-pc.gov.uk](http://www.ecclesfield-pc.gov.uk)**

**To All Members of the Parish Council**

## **SUMMONS**

28<sup>th</sup> August 2020

Dear Councillor,

You are respectfully summoned to attend the Remote Meeting of Ecclesfield Parish Council at **7.00pm on Thursday 3<sup>rd</sup> September 2020**. Please follow this link to join the meeting

<https://us02web.zoom.us/j/88443080016?pwd=NmI0bkFiVFRwNFRoeUhzRXVvOGgxQT09>

Meeting ID: 884 4308 0016

Passcode: 176966

To join via mobile:

[+44 203 901 7895](tel:+442039017895)

[+44 131 460 1196](tel:+441314601196)

United Kingdom [+44 203 051 2874](tel:+442030512874)

[+44 203 481 5237](tel:+442034815237)

[+44 203 481 5240](tel:+442034815240)

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 and the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England Regulations) 2020, the public and press may attend the meeting.

Yours sincerely

*Andrew Towlerton*

Mr Andrew Towlerton  
Temporary Clerk and Responsible Financial Officer  
Ecclesfield Parish Council

## **Chairman's announcement**

Prior to the commencement of the meeting, the Chairman will outline the procedure for this remote meeting to ensure that the meeting is effective and lawful including:

- Councillors must observe the council's code of conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting. The meeting is being recorded by the council.
- All councillors present are required to state their name prior to the commencement of the meeting.

## **AGENDA**

### **MEETING ITEMS**

#### **2020/014. Apologies and Reasons for Absence**

**(FC)** To note apologies and approve reasons for absence.

#### **2020/015. Remote Meetings of Ecclesfield Parish Council**

**(FC)** During the current coronavirus pandemic, the Parish Council is holding council and committee meetings remotely. Members are asked to approve the attached addendum to the standing orders to cover remote meeting procedures.

#### **2020/016. Public Participation Session**

**(FC)** To receive questions from members of the public under the direction of the chairman and in accordance with the Council's Standing Orders. (standing order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

- a) Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

#### **2020/017. Declarations of Interest**

**(FC)** To consider any requests for dispensation.

To note any declarations of interests not already declared under the members Code of Conduct or members register of Disclosable Pecuniary Interests.

#### **2020/018. Council Minutes**

**(FC)** To approve the Minutes of the Council meeting held on 2nd July and Extra Ordinary Council meetings held on 11<sup>th</sup> June and 23<sup>rd</sup> July 2020. (attached). The following amendments have been made to the council draft minutes of 2<sup>nd</sup> July 2020: Councillor Grantham's Christian name amended. Apologies amended to Councillor Paul Swift. Retrospective payments, Councillor Grantham's Christian name amended. Items 38 and 39 Councillor J Brownrigg. Item 42 date and time of future meeting September 3<sup>rd</sup> at 7pm.

NB – All Councillors are requested to inform the Clerk of any amendments that they wish to be noted prior to the meeting commencing.

### **2020/019. PLANNING**

(FC) Environmental Planning Committee Minutes

To approve the Minutes of the Environmental Planning Committee meeting held on 20<sup>th</sup> August 2020

### **2020/020. FINANCE**

**(FC)** Finance and Premises Committee Minutes

To approve the Minutes of the Finance Committee meeting held on 9th July 2020 and to approve the committee's recommendations (attached).

### **2020/021. STAFFING.**

**(FC)** Staffing Committee Minutes.

To approve the minutes of the Staffing Committee meeting held on 23<sup>rd</sup> July 2020 and to approve the committee's recommendations (attached).

### **2020/022. Notice of Motion (proposed by Cllr D. Ogle and seconded by Cllr A. Brownrigg). David Chadwick Committee to be abolished and the**

**(FC)** David Chadwick fund of £40,000 be brought back under the control of the full Council.

### **2020/023. Bank Account Balances**

**(FC)**

Community Direct Plus Current Account as at 27/8/2020	£218,443.09
Community Direct Plus Imprest Account as at 27/8/2020	£12,763.43
Scottish Widows Bank Account as at 21/5/2020	£144,853.37
Grenoside Exhibition Fund as at 27/8/202	£3,151.52
Black Rock Investment Grenoside Exhibition as at 30/6/2020	£10,623.92
M&G Investments – Grenoside Exhibition at 30/6/202	£13,770.42
Unity Trust as at 21/5/2020	£482.00
Instant Access Account (Neighbourhood Plan) as at 21/8/2020	£10.20

### **2020/024. Payments for Approval**

**(FC)**

To consider the approval of the list of payments 27<sup>th</sup> August 2020 and to retrospectively approve any payments made in between meetings (attached)

### **2020/025. Chapeltown Toilets and Defibrillator Update.**

**(FC)** To hear from Councillor J Housley

### **2020/026. To consider covid19 and implications for Parish Councils, including the continued holding of remote meetings.**

**(FC)**

**2020/027. To consider the implications of, and actions taken, in relation to the new duties placed on parish council websites by the 'Compliance with the public sector bodies (websites and mobile applications) accessibility regulations, 2018'.**

**2020/028. Community Room Refurbishment Update.**  
**(FC)**

**2020/029. Time Capsules Update.**  
**(FC)**

**2020/030. To consider the Council becoming a dementia friendly Parish (see also (FC) <https://www.nalc.gov.uk/library/our-work/health/3268-how-to-become-a-dementia-friendly-community/file>).**

**2020/031. Community Forest Update**  
**(FC)**

**2020/032. Policies for Review**  
**(FC)**

**2020/032.1 Community Infrastructure Levy Annual Report for 1999/20 (attached)**  
**(FC)**

**2020/033. To consider Cllr P Swift, Community Co-ordinator and Admin Assistant to do (FC) ILCA training.**

**2020/034. CORRESPONDENCE**  
**(FC) YLCA White Rose and other Updates**

**2020/035. EXCLUSION OF PRESS AND PUBLIC**  
**(FC)**

To consider the exclusion of the Press and Public (Public Bodies Admission to Meetings Act) 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

**2020/036. Date and Time of Future Meetings:**  
**(FC)**

The next council meeting will be held on 1<sup>st</sup> October 2020.

A Finance and Premises Committee meeting will be held on 10<sup>th</sup> September 2020 and an Environmental Planning Committee meeting will be held on 17<sup>th</sup> September 2020.

**2020/037. Closure of meeting**  
**(FC)**