



# ECCLESFIELD PARISH COUNCIL

*Serving your Community Since 1894*

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**To All Members of the Parish Council**

## **SUMMONS**

26 June 2020

Dear Councillor,

You are hereby summoned to the Council meeting of Ecclesfield Parish Council on **Thursday 2nd July 2020 at 7.00pm** which will be held virtually.

Please follow the link below to join the meeting:

<https://us02web.zoom.us/j/88024345855pwd=R1g0c2NVbzFmdXNlZ1V3YWVjZ09>

Meeting ID: 880 2434 5855

Password: 518978

**To Join via a mobile:**

+442034815237,,3687003190#,,1#,505111#United Kingdom

+442034815240,,3687003190#,,1#,505111#Unltd Kingdom

**To join via landline :**

+442034815237 United Kingdom

Meeting ID: 3687003190

Password: 505111

Find your local number: <https://us02web.zoom.us/j/88024345855pwd=R1g0c2NVbzFmdXNlZ1V3YWVjZ09>

Yours sincerely

Mr J Brownrigg  
Interim Clerk/RFO

### **Chairman's announcement**

Prior to the commencement of the meeting, the Chairman will outline the procedure for this remote meeting to ensure that the meeting is effective and lawful including:

- Councillors must observe the Council's Code of Conduct during the meeting.
- Voting procedure.
- Public session and exclusion of the press and public procedures.
- Anyone wishing to record is asked to let the Chairman of the meeting know prior to the start of the meeting. The meeting is being recorded by the Council.
- All Councillors present are required to state their name prior to the commencement of the meeting.

## **AGENDA**

### **30 Apologies and Reasons for Absence**

To note apologies and approve reasons for absence.

### **31 Declarations of Interest**

- a) To consider any requests for dispensation.
- b) To note any declarations of interests not already declared under the members Code of Conduct or members register of Disclosable Pecuniary Interests.

### **32 Exclusion of the Press and Public**

To consider if any items on the agenda require the exclusion of the Press and Public (Public Bodies Admission to Meetings Act) 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

### **33 Public Participation Session**

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders. (standing order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing before the meeting so they can be dealt with under correspondence.

**34** To consider approval of the minutes of the Annual Meeting of the Council held on 14<sup>th</sup> May 2020.

**35** To consider approval of the minutes of the Extraordinary Council Meeting held on 11<sup>th</sup> June 2020.

**36** To receive an update from the Chair of the Staffing Committee Meeting held on 25<sup>th</sup> June 2020 and to consider the recommendations from the meeting, (minutes to follow prior to the meeting).

**37** To receive an update on the refurbishment of the Community Room. Councillor G Lakin to give the update.

**38** To approve retrospective payments as per attached schedule.

**39** To discuss the website and IT procedures. (Consideration to discuss IT manual and website).

**40** In private session to consider the recommendations from the recent Staffing Committee meeting regarding the Locum Clerk.

**41** To agree the date and time of the next meeting.

**42** Closure of the meeting.