

MINUTES OF THE FINANCE & PREMISES COMMITTEE HELD ON THURSDAY 12 MARCH 2020

Present were Councillors: K Guest, (Chair), D Ogle, G Lakin, T Bawden, V Bowden and J Housley

In attendance: K Mann Advisor to Council and members of the public presenting grants

The meeting was recorded on behalf of the Council.

Grant presentations from four organisations. The Chair explained to all the groups that after the presentations the Committee would consider their grant applications and make a recommendation to Council:

Lound Academy Trust

The representative from the school explained that every year for the past 4 years had a summer fair called Loundfest, involving the whole school, 1 infants and juniors and the community take part including local businesses too. Quite a big event and need money for a generator, had organisations loan a generator in previous years however the school would now like one of their own. The generator can be used for either school. Any additional PA equipment would also be useful. An alternative could be an electrical supply installed but it would not be suitable as the equipment needs to be moved to other areas on site.

The Chair thanked the representative for attending and they left the meeting.

Strong Minds Together

In May 2019 started men's mental health charity, helped 90 men since May 2019. Now to help children as well as men. The funds will be used for promoting the service, leaflets, wristbands, and other advertising methods of promoting the group for the children's service. Facebook and beer mats have also been used previously. Word of mouth also helps to promote the service. Coaching staff from Sheffield United also support the service. The children's group would commence on or around the 16th / 17th April 2020. Safeguarding in place for the male support group and this will follow for the children's group. The majority of staff or volunteers have DBS checks in place. The counsellor and people from the medical profession and Sheffield United staff have the DBS checks. Coaches are qualified to coach children and the counsellor is also qualified to work with children.

The Chair thanked the representative for attending and they left the meeting.

Ecclesfield Gala

Ecclesfield Gala was one of the biggest events in the area. Opened up to the whole community and it raised over £10,000 for charities last year. The Parish Council have helped fund the event in the past. The event may be postponed to the end of September 2020 due to the current health situation of the country. No other funding is received from other organisations.

The Chair thanked the representative for attending and they left the meeting.

North Sheffield History Group

40 members meet every 4 weeks in Chapeltown Library, guest speaker comes and charges fees and the group also have outings. The groups laptop was no longer working. There is a PC that was used for continuity and the Chair of the group takes in their own laptop to use as

the groups laptop failed. January's AGM showed the groups funds and there were enough funds to allow the group to purchase a budget laptop and office software but there would be no further funding for the group to do anything else. The Microsoft licence had expired and there was no funding available for the licence this year. Some of the members of the group are members of High Green history group. Limited for 40 members and there is a waiting list, regularly have 30 members in attendance. Annual membership is £20.00. Do no research within the group more of socialising than research.

The representative was thanked by the Chairman for attending and they left the meeting.

126. **To receive apologies for absence from members and to consider the reasons for absence**

Councillor J Brownrigg and Councillor Swift provided their apologies.

RESOLVED: That the apology be noted and the reason for absence be approved.

127. **Declarations of personal and/or disclosable pecuniary interests from members**

None.

128. **To identify items for discussion which may require the exclusion of the press and public**

RESOLVED: That from item 139 on the agenda items would be discussed with the exclusion of the press and public.

129. **Minutes of the Finance & Premises Committee meeting held on the 13 February 2020 for information.**

RESOLVED: That the minutes from the previous meeting be noted.

130. **To receive an update on the Accounts of Council**

130.1 The committee considered the Income and Expenditure Report and Bank Reconciliation provided by the Advisor, up to February 2020.

RESOLVED: That the Income and Expenditure report and bank reconciliation reports be noted.

131. **To consider the cost for providing 10 plaques to grant applicants.**

A discussion took place to provide 10 plaques at a cost of £50.00 each, weatherproof materials for the plaques.

RESOLVED: That 10 plaques be purchased from the publicity budget 2019/20 at a cost of £500.00.

132. To consider the renewal of the subscription for the Grenoside News monthly magazine at an annual cost of £13.80

RESOLVED: That the Grenoside News subscription of £13.80 be approved from the subscription budget 2019/20.

133. To approve the renewal of Sage Software support at a cost of £234.00

RESOLVED: That the software support cost be approved at a cost of £234.00 from the subscription budget 2019/20.

134. To consider the retrospective approval of purchasing 5 emergency lights at a cost of £300.00

RESOLVED: That retrospective approval be given to purchase 5 emergency lights at a cost of £300.00 from the premises budget 2019/20.

135. **To consider the co-funding fibre options for parts of High Green**

Parts of the local community will be without fibre options for their broadband and telephone lines as the provider of fibre cannot find space to put the green boxes. Sunnybank and Thompson Hill have lines already there, if co-fund they will get up to 300mgb speed instead of fibre. Open Reach do not find it commercially viable, if the Parish Council agree to have it fitted then BT can apply for a grant for the funding of the fibre.

RESOLVED: That

- i) the Parish Council support and are happy to facilitate the roll out of fibre options for the community; and**
- ii) should a contribution be required from the Parish Council it would be considered at a future Council meeting.**

136. **Chapelton Market**

A report had not been received. Deferred to the Council meeting on the 2 April 2020.

RESOLVED: That Chapelton Market be considered at the Council meeting on the 2 April 2020.

137. **Community Room**

The drawings for the improvement to the community room need to be provided to go along with the specification letter to send out to local building contractors. A cost for the drawings to be compiled would come out from of the EMR Budget 2020/21 for the Community Room.

RESOLVED: That the design drawings be compiled and funding comes from the Community Room EMR Budget 2020/21.

138. **South Yorkshire Pensions Update**

An update was provided from SYPA and they asked that the certificate be approved.

RESOLVED: That the update be noted and approval be given to provide the certificate. The Advisor to Council would inform SYPA that approval had been given.

139. **Confidential Matters**

140. **Council Office Fire Alarm**

140.1 To consider the report and quotations for a replacement fire alarm system to the council office.

A discussion took place with regard to replacing the fire alarm system for the council office. The fire alarm for the community room to be deferred until the refurbishment is considered.

It was suggested that a further quotation be received as the cost seems too high. The ceiling has started to drop in the council chamber and this also needs to be repaired. Two further quotes be provided for the fire alarm replacement and costs for the council chamber ceiling be provided to Council on the 2 April 2020.

RESOLVED: That

- i) Costs to replace the ceiling in the council chamber be provided to Council on the 2 April 2020; and**
- ii) Two further fire alarm replacement quotations be provided to come to the next Finance & Premises Committee.**

140.2 To receive the report from Chapel Green Advice Centre

The report was discussed. The committee wanted to ask if the advice centre get any other funding to ensure future sustainability. It was agreed to provide the £9,000 funding once the precept arrives for 2020/21.

RESOLVED: That

- i) Mr Appleby be invited to the next meeting to provide a verbal update on future sustainability and whether any grant funding has been sought from other organisations; and**
- ii) The Grant of £9,000 be awarded at the Annual meeting of Council in May 2020.**

141. To receive the quotation to replace the CCTV system in the council office.

A discussion took place regarding the current CCTV and monitoring system, further advice would be sought and an update would be provided to Council.

The quotation provided was then discussed and live streaming. The quotation provided would be suitable for live streaming of the council meetings. Two further quotations be requested.

RESOLVED: That two further quotations be provided at the next Finance & Premises Committee meeting for a new internal and external CCTV system.

142. Grant Funding

To consider approval of the following grant applications after the presentations at the commencement of the meeting

- Lound Academy Trust - £274.99 for Loundfest event
- Strong Mind Together - £1,210 to set up a new group
- Ecclesfield Gala - £1,921
- North Sheffield History Group - £300.00

RECOMMENDATION TO COUNCIL: That

- i) Lound Academy Trust be provided with a grant for £274.99 towards the Loundfest event (LGA 1972 s145)**
- ii) Strong Mind Together be provided with a grant of £1,000 to set up a new children's group (LGA 1972 s137) and the council are recognised in any advertising of the group;**
- iii) Strong Mind Together be notified that the group can use the councils photocopying facilities should they need assistance in the future;**
- iv) Ecclesfield Gala be provided with a grant for £1,921 and 20% be kept for future sustainability (LGA 1972 s145); and**
- v) North Sheffield History Group – be provided with a laptop, SSD Hard Drive and Software at a cost of up £380.00 (LGA 1972 s137)**

125. Closure of the meeting and dates of future meetings.

The meeting closed at 9.05pm and the Chair thanked everyone for attending. The next meeting dates are:

Thursday 16 April 2020 at 6.30pm

Wednesday 20 May 2020 at 6.30pm