



ECCLESFIELD PARISH COUNCIL

Serving the Community since 1894

DAVID CHADWICK FUNDS

Terms of Reference

The purpose of this committee is to consider how and when the funds allocated from the sale of the David Chadwick building may be spent.

1. The fund is managed by the 5 councillors for High Green and Thorncliffe. Payments are approved by the full council, in the normal manner for any grant aid.
2. The committee will meet at least every 3 months at dates planned into the annual calendar.
3. Funding applications will be considered at each meeting, however, all paperwork for the application should be received in advance at least 3 clear weeks. This will allow any checks to be carried out before the meeting.
4. A majority decision is required to approve an application.
5. A community survey will be arranged with every question agreed by the majority of committee members before going to print.
6. Before any funds are considered for allocation, the survey results must be received so the committee can prioritise how funds should be allocated.
7. The survey must be advertised and published as widely as possible.
8. Money cannot be used in place of, or instead of statutory funding obligations.
9. No group, or organisation, may apply more than once in the lifetime of the Chadwick Funds.
10. All funding allocated should wherever possible, be match-funded so that the benefits of the Chadwick Funds can be as wide-reaching as possible.
11. Any group or organisation will have 6 months from the time funds are allocated to arrange match-funding. All funding must be spent within 12 months of being allocated.
12. The Chadwick Fund should, initially, be planned to be spent over 3 years. Funds should, therefore, be allocated accordingly. Any funds not allocated each year will be re-allocated in year 4.

Adopted by Council 9.1.2020

Review date: June 2022