

***Serving the Community since 1894***

**Code of Conduct**

**Guidelines to help you participate effectively when attending Council meetings**

**You may**

* Speak for up to 5 minutes
* Speak on Parish matters

**You must**

* Treats persons with dignity and respect
* Register yourself and your subject matter and agree to abide by the code before the commencement of the meeting

**You must not**

* Speak when the Chairperson speaks
* Makes derogatory or defamatory remarks

The Chairperson has absolute discretion over this Public participation scheme and its temporary suspension, variance or withdrawal at a particular meeting.

**Disturbances at meetings**

Anyone (whether a member of the Council or the Public) who disturbs the proceedings of Council may be required by resolution to withdraw. If you fail to observe the code of conduct the Chairperson will request that you desist from causing a disturbance. If a Chairperson’s request is ignored a resolution will automatically be made and without comment.

**Approved by Council 9.1.2020**

**Review date May 2022**