



Ecclesfield Parish Council

Council Offices, Mortomley Lane, High Green, Sheffield S35 3HS

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To all Members of the Parish Council

SUMMONS

31st May 2019

Dear Sir/Madam,

You are respectfully summoned to attend the Council Meeting of the Parish Council to be held at on **Thursday 6th June 2019 at 7.00pm** at the Council Offices, Mortomley Lane, High Green.

Recording meetings

The Parish Council will be recording this meeting. You can take photographs, film and audio-record the proceedings at Council and Committee meetings whilst they are open to the public. The recording has to be conducted under the direction of the Chair of the meeting and follow our protocol on audio and visual recording and photography at council meetings.

Anyone wishing to record must let the Chair of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive.

If you will be speaking at a meeting, for example to ask a question or present a petition, you will have the right not to be recorded. You will need to tell the Chair of the meeting that you do not want to be recorded.

Public Participation

To receive questions and petitions from members of the public under the direction of the chairman and in accordance with the Council's Standing Orders. (Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing beforehand so they can be dealt with under correspondence)

Yours sincerely


Councillor T Bawden
Proper Officer of Council

To: All Councillors

AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence
2. a) To receive any amended declarations of interest from members
b) To receive any declarations of personal and/or disclosable pecuniary interests from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public
4. To a) confirm the minutes of the Annual meeting of Council and Ordinary Council meeting held on 16 May 2019 (attached)
5. To a) confirm the minutes of the Environmental Planning Committee meeting held on 23 May 2019 and to approve any recommendations arising from the meeting (attached)
6. To a) confirm the minutes of the Finance & Premises Committee meeting held on 23 May 2019 and to ratify the recommendations arising from that meeting (attached)
7. To consider the Draft Scheme of Delegation, Finance & Premises Committee Terms of Reference and Planning Terms of Reference. (attached)
8. **Financial matters:**
 - 8.1 To approve the list of payments for May 2019 (attached).
 - 8.2 To approve the cheque payment of the Chairman's Allowance Balance of £646.00 for 2018/19.
 - 8.3 Bank Account Details
Current Bank Account balance as at 30 April 2019 – **£203,090.26**
Imprest Bank Account balance as at 26 April 2019 - **£23,824.58**
Scottish Widows Bank Account balance as at 31 December 2018 - **£144,819.63**
 - 8.4 To receive the update from the Chair of Finance & Premises with regard to the Annual Governance and Accountability Return 2018/19 after the meeting between the Internal Auditor and the Advisor to Council.
9. **Correspondence – Items requiring a decision or response**
 - 9.1 To receive a letter from a member of the public with regard to the Library noticeboard and the list of locations of the Parish Council noticeboards (attached)
 - 9.2 To receive an email from Welcome to South Yorkshire with regard to Welcome to South Yorkshire visitor guide book.
10. **Grant Applications**
 - 10.1 All grants to be considered from Finance and Premises Committee.

- 10.2 To consider the recommendations from the Finance & Premises Committee meeting held on the 23 May 2019 with regard to applications for Grant funding.
11. Hoey Report Implementation Plan
To consider the implementation plan and allocate councillors to act on the plan over the 3 – 6month period. (attached)
12. To set up a working group to consider rebranding of the Parish Council and to set up a working group for Community Engagement.
13. Closure of meeting and date of next meeting:

Date of next meeting 4 July 2019 at 7.00pm.