



Please send to :
The Planning Service, Howden House
1 Union St
Sheffield
S1 2SH

Planning Helpline : 0114 203 9183
E-mail : planningdc@sheffield.gov.uk

Sheffield Guidance at :
www.sheffield.gov.uk/planning

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number

Suffix

Property name

Address line 1

Address line 2

Address line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

2. Applicant Details

Title

First name

Surname

Company name

Address line 1

Address line 2

Address line 3

Town/city

Company

2. Applicant Details

Postcode	<input type="text" value="S35 1AF"/>
Primary number	<input type="text"/>
Secondary number	<input type="text"/>
Fax number	<input type="text"/>
Email address	<input type="text"/>

Are you an agent acting on behalf of the applicant?

Yes No

3. Agent Details

Title	<input type="text" value="Mr"/>
First name	<input type="text" value="Jonathan"/>
Surname	<input type="text" value="Clements"/>
Company name	<input type="text" value="JCA Ltd"/>
Address line 1	<input type="text" value="75 Tullibrdine Road"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Sheffield"/>
Country	<input type="text"/>
Postcode	<input type="text" value="S11 7GL"/>
Primary number	<input type="text" value="07866367855"/>
Secondary number	<input type="text"/>
Fax number	<input type="text"/>
Email	<input type="text" value="jc@jonathanclementsarchitects.co.uk"/>

4. Description of Proposed Works

Please describe the proposed works:

Has the work already been started without planning permission?

Yes No

5. Materials

Does the proposed development require any materials to be used in the build?

Yes No

Please provide a description of existing and proposed materials and finishes to be used in the build (including type, colour and name for each material):

Walls

Description of existing materials and finishes (optional):

brickwork

5. Materials

Walls	
Description of proposed materials and finishes:	brickwork to match existing

Roof	
Description of existing materials and finishes (optional):	Red clay tiles
Description of proposed materials and finishes:	Red clay tiles to match existing

Windows	
Description of existing materials and finishes (optional):	uPVC
Description of proposed materials and finishes:	uPVC

Doors	
Description of existing materials and finishes (optional):	uPVC/composite
Description of proposed materials and finishes:	uPVC/composite door, metal garage roller shutter door

Are you supplying additional information on submitted plans, drawings or a design and access statement? Yes No

If Yes, please state references for the plans, drawings and/or design and access statement

JCA-1114-001 Site Location Plans, JCA-1114-010 Existing Floor Plans, JCA-1114-011 Existing Elevations, JCA-1114-012 Proposed Plans, JCA-1114-013 Proposed Elevations

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? Yes No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? Yes No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? Yes No

Is a new or altered pedestrian access proposed to or from the public highway? Yes No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? Yes No

8. Parking

Will the proposed works affect existing car parking arrangements? Yes No

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? Yes No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

9. Site Visit

- The agent
 The applicant
 Other person

10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes No

11. Authority Employee/Member

With respect to the Authority, is the applicant or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you?

Yes No

12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- The applicant
 The agent

Title

First name

Surname

Declaration date (DD/MM/YYYY)

Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)