

**Simon Elliott Associates  
Planning & Development Consultants**

**9, Farnaby Gardens, High Green,  
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Tel: 0114 348 1039**

06 April 2018  
FAO Megan Hinchliff

**Our Ref: SEA/32 Westwood  
Your Ref: 18/00632/PREAPP**

Planning Development Management  
Regeneration & Development Service  
5<sup>th</sup> Floor Howden House  
1 Union Street  
Sheffield S1 2SH

Regeneration & Development Services RECEIVED 11 APR 2018		
COPY TO		
REFUSED TO		

Dear Megan

**Re: Proposed Alterations to Conservatory to form Sun Lounge,  
At 32, Westwood Road, High Green, Sheffield.**

I am writing to you following our recent exchange of emails in connection with the above-mentioned proposal and I attach a formal planning application for this development as requested.

Please find attached the relevant planning application forms together with the existing and proposed plans and elevations of the alterations to the existing conservatory. The appropriate planning fee of £206.00 is also attached.

The proposed development is considered to represent an improvement in the appearance of the extension and you have already indicated that you do not consider that there would be an objection to the proposed works in response to our pre-application enquiry.

I trust that the proposed development will be deemed to be acceptable to the Council from a planning point of view and I look forward to hearing from you regarding the progress of this application in due course.

Yours sincerely

  
**Simon M Elliott – Dip URP**

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