

**Example letter to send to a neighbour regarding a hedge dispute.**

Your Name  
Your Address  
Your Telephone Number

Today's Date

Your Neighbour's Name and Address

Dear \*\*\*\*\*

**Regarding Your Hedge Located At \*\*\*\*\***

Following our previous discussions about the above high hedge I wish to confirm the problem that this is causing me and hope we can reach an amicable solution. I would also welcome any comments you may have regarding the reasons the hedge has been left to grow to its current height, and any problems that reducing the height of the hedge would cause you.

I believe the hedge is interfering with my reasonable enjoyment of my property because:

*(state reasons below, including a clear statement of how the height of the hedge is causing light loss)*

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I would be grateful if you could take the following action to resolve this problem:

*(clearly state the action/s you would like your neighbour to take to resolve the problem)*

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The Antisocial Behaviour Act 2003, Part 8 relating to High Hedges came into force on 1 June 2005. This gives the Council powers to investigate such complaints, and if the complaint is upheld, to take legal action against the hedge-owner to reduce the height of the hedge. Further information can be gained by contacting Sheffield City Council, Environmental Protection Service on (0114) 273 4651, or by visiting their website [www.sheffield.gov.uk](http://www.sheffield.gov.uk) and typing 'high hedges' into the search facility.

I do hope we can resolve this issue directly and without the need to make a formal complaint to the Council.

I look forward to hearing from you by \*\*\* (*insert date- suggest 2 weeks*).

Yours sincerely

Dear

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