

ECCLESFIELD PARISH COUNCIL

Notes of the Neighbourhood Plan Working Group held on Thursday 16 December 2020

Present:

T Bawden, A Henstock, A Hooper, J Housley (Chair), G Lakin and C Levery

Attendance:

K Mann – Advisor to Council (servicing the meeting) and Mr Andrew Towleron – Consultant

6. To welcome Andrew Towleron as the Consultant for Ecclesfield Parish Council's Neighbourhood Plan and to discuss the terms of appointment

Andrew explained that the scope for the very large area may be difficult and there is no up to date local plan for Sheffield City Council (SCC). He suggested that the Parish Council focus on a few key areas in depth for an area as large as Ecclesfield.

Scope

- Woodlands and open spaces need to be protected. National Policy Framework (NPPF) to allocate local green space, same protection as greenbelt, within the legitimate parish area.
- Protection of trees and woodlands, local green space policy. Proforma to do before the long list against the green space protection.
- Parks and recreation grounds and allotments have a degree of protection. Natural environment.
- Allotments – community facilities want to see protected.
- Public footpaths, cycle paths, public rights of ways should also be protected.
- To find out if Ecclesfield Parish Area has any Sites of Significant Interest (SSI)
- Protect wildlife in the area

Split the area into 6 wards and contact the ward Councillors.

Consultation events may provide other ideas – give headings on large sheets of paper for people to add their ideas. Andrew would attend as many consultation events as possible.

A discussion took place about asking SCC to provide some maps of the Parish area – large maps to be used for consultation events. Advisor to follow up with SCC.

It was agreed to look at a questionnaire at the next meeting and wording for the survey. Lots of events, would be drop in events, handing out free bags for life would be an incentive to people to fill in the questionnaire.

Break down areas within the Neighbourhood plan, the following areas could be included:

- Town centres – markets, parking, retail
- Community facilities – what would you like to see more or less of in the area, community assets
- Hot food takeaways to be banned?
- Local Heritage – historic England, conservation area, special character areas with a view that there is a possibility of it becoming a conservation area (Ecclesfield WMC – grade listed building?)
- Views can be protected

First consultation event in May 2020 which will be discussed fully at the next meeting.

Wording for the survey/questionnaires to be discussed at the next meeting.

Timeline – to be completed within 3 years

RESOLVED: That

- i) The first consultation event take place in May 2020 and a further discussion take place at the next meeting;**
- ii) Wording for the survey/questionnaire be considered at the next meeting; and**
- iii) The Advisor to Council request maps from SCC; and**
- iv) The Neighbourhood Plan to be completed, if possible, within 3 years**

7. Ideas for survey

Tote Bags 5,000 to be purchased, no more £5,000 from the Parish Survey budget 2020/21. A further discussion to be had at the next meeting of the Working Group. Possibly look for local business to sponsor the bags or use some of the locality funding.

Recommendation to Council to spend up to £5,000 on bags for life to encourage members of the public to complete the questionnaire/survey.

8. **Update on Grant funding**

Andrew was asked how much it would be to produce the Neighbourhood Plan. He responded that if the locality grants were approved then there would hopefully be no additional charges and the locality grant would cover his costs. He charges £100 per meeting.

Locality funding, bids deadline is 31 January 2020 uncertainty around additional grants available, in cash, technical support packages are currently available. AECOM specialists to produce plans could be appointed to complete a town centre master. Specialist work would be produced by AECOM who are approved by the Government. Additional cash available if apply for the technical packages.

Andrew would complete the bid to locality before the deadline ends. Once the bid was written the Parish Council need to submit the form to locality.

Andrew would be invited to meet with the Working Group in March 2020 once confirmation that the locality grant had been approved.

RESOLVED: That

- i) **Andrew Towlerton complete the Locality Bid within the given deadline of 31 January 2020 and update the committee members once it has been submitted; and**
- ii) **Andrew attend the Working Group meeting in March, date to be confirmed.**

9. **Any other business**

None

10. **Date of next meeting**

Date of next meeting 7 February 4pm.

Meeting closed at 8.30pm