

To all Members of the Parish Council

SUMMONS

27 April 2017

Dear Sir/Madam,

You are respectfully summoned to attend the Annual Meeting of the Parish Council to be held at **7.30pm on Thursday 4 May 2017** at the Council Offices, Mortomley Lane, High Green.

Recording meetings

You can take photographs, film and audio-record the proceedings at Council and Committee meetings whilst they are open to the public. The recording has to be conducted under the direction of the Chair of the meeting and follow our protocol on audio and visual recording and photography at council meetings.

Anyone wishing to record must let the Chair of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive.

If you will be speaking at a meeting, for example to ask a question or present a petition, you will have the right not to be recorded. You will need to tell the Chair of the meeting that you do not want to be recorded.

Public Participation

To receive questions and petitions from members of the public under the direction of the chairman and in accordance with the Council's Standing Orders. (Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing beforehand so they can be dealt with under correspondence)

Would all members who have keys to the offices please return them to the Chairman at the start of the meeting

AGENDA

1. To elect the Chairman of the Parish Council
2. To receive the Declaration of Acceptance of Office as Chairman
3. To elect the Vice Chairman of the Parish Council
4. To receive apologies for absence from members and to consider the reasons for absence
5. To a) receive any amended declarations of interest from members; and
b) receive any declarations of personal and/or disclosable or pecuniary interests

COUNCIL AGENDA 4 MAY

from members of the council on items to be discussed at this meeting

6. To identify any items for discussion which may require the exclusion of the press and public
7. To decide which standing committee(s)/ sub-committee(s) of the Council shall be formed or continued
8. To (a) appoint members of the committee(s)/sub-committee(s)
9. To approve delegated powers to the committee(s)
10. To confirm the continuation of the Substitute Member Scheme for committees
11. **CHAIRMAN'S ALLOWANCE**
To agree the amount and payment of the allowance for the ensuing year
12. **COUNCILLORS ATTENDANCE ALLOWANCES**
To re-affirm the decision not to claim allowances
13. To appoint a Parish Council representative on the following bodies:

Body

Current Representatives

SCC Standards Committee	Cllr M Appleby
Ann Reresby Trust	Cllr Z Sykes
Grenoside Advisory Body	Cllrs Z Sykes & A Hurst
Ecclesfield Charities	Cllr G Weatherall
YLCA	Cllrs M Appleby & G Weatherall
Ecclesfield Civil Parish Archiving Project	Cllrs E Hanson, Mrs K Granger, J Housley and SCC Cllr A Bainbridge
High Green Health Network	Cllrs Z Sykes, E Hanson and Mrs D Fearnley

14. To a) approve the Minutes of the Parish Council meeting held 6 April 2017 (Pgs: 1-5 & Appendix A), and b) discuss any matters arising from the minutes for information only
15. To a) approve the Minutes of the Environmental Planning Committee meeting held 6 April 2017 (Pgs: 8 & Appends A & B), b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only
16. To a) approve the Minutes of the Environmental Planning Committee meeting held 20 April 2017 (Pgs: 12-13 & Appends A & B), b) approve any recommendations arising from the meeting and c) discuss any matters for information only
17. To receive a verbal report from the Environmental Planning Committee meeting held 4 May 2017
18. To receive a report from the Annual Parish Meeting held 6 April 2017 and to consider any resolutions passed at that meeting
19. To receive the Cabinet Member for Children, Young People and Families, Sheffield City Council, who will discuss the provision for Children and Young People in the Civil Parish area

COUNCIL AGENDA 4 MAY

20. Councillor Mrs Sykes will propose and Councillor Mr Weatherall will second a motion in respect of Children's Centres, the full text of which is appended to a copy of this agenda
21. To consider and adopt the Revised Complaints Procedure from Sheffield City Council
22. To consider a) postponing or cancelling the Council Meeting planned for the 8 June 2017 in view of the General Election being held on that day, and b) delegating any urgent matters requiring attention to the Clerk and Financial Officer in consultation with the Chairman and Vice Chairman
23. **CORRESPONDENCE** – Items requiring a decision or response
24. **ACCOUNTS** – To approve the accounts presented for payment
25. **LOCAL EVENTS**

Yours faithfully,

David Morton

David J Morton
Clerk & Financial Officer

MINUTES OF THE PARISH COUNCIL MEETING
HELD 6 APRIL 2017

Present: Cllrs Mrs K Granger (Chairman), J Brownrigg, Mrs A Gethin, A Henstock, J Housley, Mrs Z Sykes, Mrs A Brownrigg, G Weatherall, A Hooper, D Pepper, M Appleby, Mrs D Fearnley and Mrs S Constance

In Attendance: Mrs G Kress, Admin. Officer and Miss L Tickle, Admin. Assist

Apologies for absence were received from Cllrs G Oxley and E Hanson and the reasons for absence were approved by the Council. The Clerk and Financial Officer was on holiday.

There were five members of the public present at the meeting.

Prior to the start of the meeting a representative from the Sheffield Children's Hospital Cheryl Davidson, attended to receive a cheque from the Chairman, Cllrs Mrs K Granger. The cheque issued was from monies raised over the Chairman's year of office in the amount of £350.00, most which had been raised at the Chairman's coffee morning and in lieu of Christmas cards.

Ms Davidson thanked Cllr Mrs K Granger and said that she understood that the wish was that the money would be donated to the Haematology/Oncology ward for the benefit of children living with cancer.

Sheffield City Councillor A Bainbridge attended the meeting to report back on the signage for Chapeltown Park. He had received communications from the Friends of Chapeltown Park stating that the signage that was now installed was not what they had previously asked for. He said that things are now in process for a meeting with an Officer at the City Council to meet with the Friends Group to find out exactly what is required and the new signs can then be paid for out of the Ward Pot.

The Chair invited questions from the members of the public but no one wished to speak.

17/153. To a) receive any amended declarations of interest from members and b) To receive any declarations of personal and/or disclosable pecuniary interests from members of the council on items to be discussed at this meeting

Cllr Mrs Z Sykes declared an interest in item 9 on the Agenda.

17/154. To identify any items for discussion which may require the exclusion of the press and public

There were no items identified which required the exclusion of the press and public.

17/155. To (a) approve the Minutes of the Parish Council meeting held 2 March 2017 (Pgs 1-4 & Appendix A) (b) discuss any matters arising from the minutes for information only

The Clerk will report back to the Finance Committee in May with regard to the Capital Receipts. The Clerk will also report back to the Finance Committee in May with regard to the process for considering grant applications.

Resolved: That the minutes of the meeting be approved as a correct record of the meeting.

17/156. To a) approve the Minutes of the Environmental Planning Committee meeting held 2 March 2017 (Pgs: 6-7 & Appends A & B), b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only

Resolved: That the minutes of the meeting be approved as a correct record of the meeting.

17/157. To a) approve Minutes of the Environmental Planning Committee meeting held 16 March 2017 (Pgs: 10-12 & Appends A & B), b) approve any recommendations arising from the meeting and c) discuss any matters for information only

Resolved: That the minutes of the meeting be approved as a correct record of the meeting.

17/158. To a) approve the minutes of the Finance & Premises meeting held 16 March 2017 (Pgs: 16-18 & Appendix A), b) approve any recommendations arising from the meeting and c) discuss any matters for information only

Resolved: That the minutes of the meeting be approved as a correct record of the meeting.

17/159. To receive a verbal report from the Environmental Planning Committee meeting held 6 April 2017

Cllr M Appleby chaired the meeting and stated that there had been fourteen plans for consideration. Six of the applications had been for information only with regard to the demolition of seventy-five garages owned by the City Council. No objections or comments had been received by the Committee and there were no comments on the City Council website to any of the remaining planning applications and therefore Consultee comments would be submitted to state that there are no objections to the applications.

17/160. Motions Received

Councillor Hooper will propose and Councillor Mrs Fearnley will second a motion in respect of Children's Centres.

Cllr Hooper ***read out the motion*** " That Ecclesfield Parish Council requests that Sheffield City Council maintains Angram Bank Children's Centre as an Early Years Children's Centre as part of the reorganisation of the provision of family services into locality areas."

Cllr Hooper said that he believed that the Early Years Children's Centre was very important for High Green. The age range covered was from pregnancy to five years.

Cllr Mrs Sykes said that the matter had been to City Council three times for consideration. She said that the Children's Centre in High Green will not be closing but will be expanding to cover an age range from birth to adults. The Early Years provision is not being taken away and therefore Cllr Mrs Sykes proposed that the Motion be withdrawn. Cllr Weatherall seconded that the motion be withdrawn.

Cllr Mrs Sykes said that information had been sent in to the Parish Council about the Early Years Provision, but the administration staff stated that none had been received. Cllr Mrs Sykes said that she would ensure that Cllr Jackie Drayton sent in the information to the Parish Council. Discussion took place about the motion being deferred until further information was received.

A vote was recorded and it was agreed that seven Councillors voted for the motion to be sent to the City Council and five voted against the motion being sent to the City Council. The motion was therefore carried.

Councillor Mrs Sykes will propose and Councillor Weatherall will second a motion in respect of changing local traffic arrangements proposed by Highways England.

Cllr Sykes ***read out the motion*** “Asking for the Parish Council to raise their immediate objection to the current proposals from Highways England with regards to the proposed work on the A61 and Trans Pennine upgrade.

Whilst I support the desired upgrading of roads in the area to reduce collisions, the two proposals for work on the A61 – to provide a dual carriageway from the M1 Junction 36 to the Westwood roundabout – have been badly thought-out and put forward prior to adequate consultation with local stakeholders, notably the Fire Service.

Both of the upgrade options as they stand will mean all fire engines will have to go to J36 to assist with any incidents in the west Ecclesfield & Deepcar/Stockbridge area.

Furthermore, there are no plans or details regarding anything happening at the Wentworth island, currently all traffic at rush hour queue the full length of the roads from J35a & J36 of the M1 to this island and with options 1 and 2 of the upgrade plan, this will put additional strain on this pressure point.

There are concerns raised by fire services in the areas that the fire station on Wentworth Way will not be able to dispatch its engines as quickly as they are at present – and that Fire Engines would need to go to junction 36.

After speaking with Highways England, it became clear that shockingly, the fire service was not consulted with before the proposal was put forward, despite the fact that there is a need for fire engines to be able to go direct to the other side of the carriageway.

As such I have submitted to the consultation of Highways England my comments and contacted the relevant cabinet member for Sheffield City Council. I have requested changes to the emergency planning routes so they do not push motorway traffic through Hoyland past a school and through the centre of Chapeltown, and I am requesting that the Parish Council make as many people as possible aware that the public consultation is on-going and due to finish on 10 April 2017.

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I hope that Parish Council look further at the proposals from Highways England and that everything is done to make sure that the public are aware of the consultation and are encouraged to provide their comments”.

Discussion took place and a vote was recorded with twelve Councillors voting in support of the motion and one abstention. The motion was therefore carried.

17/161. Correspondence

Members noted the correspondence received which is also on the secure area for them to view. There were no items received which required a response.

17/162. Accounts – To approve the accounts presented for payment

Payable to	Amount	Payment details	Payment made under
NPower	£98.45	Electricity supply Community Room	L.G. Act 1972 s111
Townsweb Archiving	£714.00	Specialist digitisation of 20 maps	L.G. (Miscellaneous Provisions) Act 1976 s19
25 th Sheffield (Ecclesfield) Scout Group	£500.00	Grant towards kitchen refurbishment	L.G. (Miscellaneous Provisions) Act 1976 s19
Irwin Mitchell Solicitors	£3,600.00	Fees re Chapeltown Baths	L.G. Act 1972 s111
Revitalising Ecclesfield Park & Pavilion Group	£500.00	Grant towards purchase of water boiler and portable generator	L.G. (Miscellaneous Provisions) Act 1976 s19
Yorkshire Purchasing Organisation	£28.93	Stationery items for office	L.G. Act 1972 s111
Shield Estates	£2,016.00	Interim fee note – re sale of The Baths	L.G. Act 1972 s111
Chapeltown Glass Window & Fascia Company	£225.00	Supply and fitting three new hinges to windows	L.G. Act 1972 s111
Goodman Nash	£2,466.31	Recovery of special business rates	L.G. Act 1972 s111
Westwood Joinery & Construction Ltd	£295.20	Repairs to two notice boards – Grenoside and Chapeltown Library	L.G. Act 1972 s111
1 st Call Com Ltd	£124.48	Telephone bill 1-28 February 2017	L.G. Act 1972 s111
Administration Officer	£125.60	Transfer to petty cash account	L.G. Act 1972 s111
Staff	£4,124.36	Net salaries March 2017	L.G. Act 1972 s111
HMRC	£798.18	Tax and NI Payments March 2017	L.G. Act 1972 s111
SYPA	£687.79	Pension contributions March 2017	L.G. Act 1972 s111
Administration Officer	£149.18	Transfer to petty cash account	L.G. Act 1972 s111
Sheffield City Council	£62.10	NNDR payment Community Room	L.G. Act 1972 s111
AOL	£25.37	Talk Talk/AOL	L.G. Act 1972 s111
AOL	£3.99	Premium Service	L.G. Act 1972 s111
YLCA	£2,425.00	Annual membership fee	L.G. Act 1972 s111
Ricoh UK Ltd	£114.00	10 boxes of photocopier paper	L.G. Act 1972 s111
O2	£10.80	Clerk's mobile phone bill	L.G. Act 1972 s111
Sage (UK) Ltd	£216.00	Sage instant payroll subscription	L.G. Act 1972 s111
High Green Development Trust	£220.00	Buffet for end of Chapeltown Baths event	L.G. (Miscellaneous Provisions) Act 1976 s19
Yorkshire Purchasing Organisation	£25.80	Two coffee jugs	L.G. Act 1972 s111

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Ltd			
Facility Maintenance Solutions Ltd	£519.00	Cleaning and maintenance of Chapeltown Toilets	Public Health Act 1936 s87
BOS Office Supplies Group Ltd	£80.23	Stationery items	L.G. Act 1972 s111
Ashton Alarms Ltd	£144.00	Annual maintenance fee for Council offices and Community Room	L.G. Act 1972 s111
1 st Call Com Ltd	£121.15	Telephone bill 1-31 March 2017	L.G. Act 1972 s111

17/163. Local Events

The Chair Cllrs Mrs K Granger stated that she had attended the Ecclesfield School Production of High School Musical and it had been a very enjoyable evening.

She had also attended the coffee morning hosted by Cllr Sheila Constance to raise funds for the Friends of Charlton Brook.

On the 12 March it was the Chairman's Civic Service at St. Saviours Church and had been well attended.

On the 23 March an event had been held at the Parish Council offices to thank the members of the Board of the Chapeltown Baths for all their hard work over the past years and to celebrate the new baths facility opening in High Green.

APPENDIX A

COUNCIL CORRESPONDENCE – 6 APRIL 2017							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref Cncl	Ref Plan	Ref Fin	No.
06-Mar-17	High Green Musical Theatre Group	Production "Return to the forbidden Plant"	poster	06-Apr-17			1
06-Mar-17	High Green Musical Theatre Group	Welcome to new members	poster	06-Apr-17			2
08-Mar-17	Thornccliffe Bowling Club	Free bowling event at Thornccliffe Bowling Club Sunday 9 April	poster	06-Apr-17			3
14-Mar-17	Chapelton Silver Prize Band	Tickets for Prize Band Concert 21 April 2017	letter	06-Apr-17			4
14-Mar-17	YLCA	White Rose Update	e-mail	06-Apr-17			5
14-Mar-17	YLCA	Better Broadband scheme	e-mail	06-Apr-17			6
20-Mar-17	Rural Action Yorkshire	March newsletter	e-mail	06-Apr-17			7
21-Mar-17	Stagecoach	Stagecoach fare changes in South Yorkshire from 2 April 2017	e-mail	06-Apr-17			8
22-Mar-17	Cllr Weatherall	SCC High Green 3G football pitches	e-mail	06-Apr-17			9
23-Mar-17	SYPT	Bus Service changes April-May 2017	e-mail	06-Apr-17			10
23-Mar-17	YLCA	Newer Clerks Programme-Training Event Saturday 6 May 2017	e-mail	06-Apr-17			11
24-Mar-17	Sheffield City Council	North Sheffield Newsletter	e-mail	06-Apr-17			12
27-Mar-17	YLCA	Digital Councils Event 25 May 2017	e-mail	06-Apr-17			13
27-Mar-17	YLCA	Latest Funding Grants Bulletin from NALC	e-mail	06-Apr-17			14
27-Mar-17	Grenoside News	St Mark's Church	booklet	06-Apr-17			15
27-Mar-17	Raymond and Doreen Goddard	Thank you note for hosting AGM Chapelton Baths Community Business	card	06-Apr-17			16
27-Mar-17	Kathleen Burgess	Thank you for hosting AGM Chapelton Baths Community Business	e-mail	06-Apr-17			17
27-Mar-17	Guy Weston - SOAR	Chapelgreen CP Update	e-mail	06-Apr-17			18
29-Mar-17	Highways England	Opening of the M1 Junction 32 to 35a Smart motorway	letter	06-Apr-17			19
29-Mar-17	NALC	LCR magazine Spring 2017	magazine	06-Apr-17			20
30-Mar-17	Highways England	Trans Pennine Upgrade Programme - Have your say	booklet	06-Apr-17			21
31-Mar-17	Sheffield Retail Quarter	Phase 1 construction news March 2017	e-mail	06-Apr-17			22

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31-Mar-17	St Mary's Church Ecclesfield	Church magazine March 2017	booklet	06-Apr-17			23
31-Mar-17	Crime Commissioner	Newsletter March 2017	e-mail	06-Apr-17			24
04-Apr-17	SYLTE	Arriva Rail North (ARN) Industrial Strike Action Saturday 8 April	e-mail	06-Apr-17			25
04-Apr-17	Ecclesfield Priory Players	"Nightmare" Tuesday 16 April-Saturday 20 May	e-mail	06-Apr-17			26
04-Apr-17	South Yorkshire Fire and Rescue	April Member Briefing	e-mail	06-Apr-17			27
04-Apr-17	YLCA	South Yorkshire Branch Nomination papers	e-mail	06-Apr-17			28
04-Apr-17	YLCA	Governance and Accountability financial guide published	e-mail	06-Apr-17			29
04-Apr-17	Doris Denton Friends of Chapelton Park	Easter Egg Hunt 2017	e-mail	06-Apr-17			30

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE
MEETING HELD 6 APRIL 2017

Present were Councillors: M Appleby (Chairman), Mrs K Granger, Mrs D Fearnley
Mrs A Gethin, A Hooper and G Weatherall

In attendance: Mrs G Kress, Administration Officer and Laura Tickle, Administration
Assistant.

Apologies for absence were received from Cllrs Mrs Z Sykes and E Hanson and the
reasons for absence were approved by the Council.

17/105. To receive any declarations of personal and/or disclosable pecuniary interests
from members on items to be discussed at this meeting

There were none received.

17/106. To identify items for discussion which may require the exclusion of the press and public

There were no items identified which required the exclusion of the press and public.

17/107. Planning Proposals - to consider applications received

Fourteen planning applications had been received for consideration as per Appendix A.
No objections or comments had been received by the Parish Council and there were no
objections or comments on the City Council website to any of the proposed
developments.

There were six applications included for information only with regard to the demolition of
seventy-five garages owned by the City Council around various areas of the Parish,
many of the garages were in a derelict state. Cllr A Hooper enquired whether the users of
the garages had been informed of the demolition. Cllr Mrs A Gethin confirmed that Lane
End Tara had been consulted by the City Council in 2013 and said a lot of consultation
work had been carried out previously.

The Committee considered the remaining plans and could see no planning grounds for
objection to any of the applications and requested that the Consultee comments be
submitted to this effect.

Consultee comments to be made

17/108. Licence Applications

No licence applications had been received for consideration.

17/109. Correspondence – to consider items requiring a reply or a response

Members noted correspondence received which is also on the secure area for them to
view.

APPENDIX A

PLANNING LIST – 6 APRIL 2017						
PLAN NO/ RESPOND BY	FUL/ OUT	DATE RECEIVED	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
17/00813 3.4.17	FUL	13.3.17 1	38 MEADOW DRIVE, SHEFFIELD, S35 1UY TWO-STOREY SIDE EXTENSION, SINGLE-STOREY FRONT EXTENSION TO DWELLINGHOUSE AND DEMOLITION OF GARAGE	N/CONSULTED	NO OBJECTION	6.4.17
17/01015 3.4.17	DPNRG3	14.3.17 2	GARAGES AT REAR OF 1-15 BLACKSMITH LANE, SHEFFIELD S35 8NB DEMOLITION OF 14 GARAGES IN 2 ROWS (APPLICATION UNDER REGULATION 3 - 1992)	N/CONSULTED	NO OBJECTION	6.4.17
17/01017 3.4.17	DPNRG3	14.3.17 3	GARAGES BETWEEN 20 TO 30, BRIARY AVENUE, SHEFFIELD, S35 4FY DEMOLITION OF 18 GARAGES IN 2 BLOCKS OF 9 (GARAGE NOS. 329-346 BRIARY AVENUE)	N/CONSULTED	NO OBJECTION	6.4.17
17/01024 3.4.17	DPNRG3	14.3.17 4	GARAGE SITE REAR OF 25 TO 27, ANGRAM ROAD, SHEFFIELD, S35 4GB DEMOLITION OF 4 SINGLE GARAGES (APPLICATION UNDER REGULATION 3 - 1992)	N/CONSULTED	NO OBJECTION	6.4.17
17/01025 4.4.17	DPNRG3	14.3.17 5	GARAGE SITE REAR OF 21 TO 23 ANGRAM ROAD, S35 4GB DEMOLITION OF 19 GARAGES IN TWO ROWS (APPLICATION UNDER REGULATION 3 - 1992)	N/CONSULTED	NO OBJECTION	6.4.17
17/01027 4.4.17	DPNRG3	14.3.17 6	GARAGE SITE IN FRONT OF 25 TO 37 POTTERS GATE, SHERINGHAM CLOSE SHEFFIELD S35 4NJ DEMOLITION OF 15 GARAGES (APPLICATION UNDER REGULATION 3 - 1992)	N/CONSULTED	NO OBJECTION	6.4.17
17/01029 4.4.17	DPNRG3	14.3.17 7	GARAGES ADJACENT NO 8 WESLEY ROAD, SHEFFIELD S35 4LD DEMOLITION OF 5 GARAGES (APPLICATION UNDER REGULATION 3 - 1992)	N/CONSULTED	NO OBJECTION	6.4.17
17/00915 7.4.17	LBC	20.3.17 8	FLAT 6, BIRLEY HOUSE, 132 EDGE LANE, SHEFFIELD S6 1ES TWO REPLACEMENT WINDOWS TO GROUND FLOOR	N/CONSULTED	NO OBJECTION	6.4.17

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17/01174 6.4.17	FUL	21.3.17 9	22 PEMBROKE CRESCENT, SHEFFIELD S35 3PB TWO STOREY EXTENSION TO DWELLINGHOUSE INCLUDING GARAGE	N/CONSULTED	NO OBJECTION	6.4.17
17/01188 11.4.17	FUL	22.3.17 10	THE OLD VICARAGE, 87 MAIN STREET, GRENOSIDE, SHEFFIELD, S35 8PN SINGLE STOREY DETACHED OUTBUILDING TO SIDE OF DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	6.4.17
17/01203 13.4.17	FUL	23.3.17 11	35 CHARLTON HILL RISE, SHEFFIELD, S35 2PU REMOVAL OF CONSERVATORY AND ERECTION OF SINGLE STOREY FRONT AND REAR EXTENSIONS TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	6.4.17
17/01220 13.4.17	FUL	24.3.17 12	9 CHAMBERS GROVE, SHEFFIELD, S35 2TD FIRST FLOOR SIDE EXTENSION AND INTERNAL/EXTERNAL ALTERATIONS TO EXISTING GARAGE SPACE TO CREATE ADDITIONAL LIVING SPACE	N/CONSULTED	NO OBJECTION	6.4.17
17/01251 14.4.17	FUL	27.3.17 13	17 NETHER AVENUE, SHEFFIELD, S35 8PW TWO STOREY SIDE/REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	6.4.17
17/01049 18.4.17	FUL	28.3.17 14	209 HIGH STREET, ECCLESFIELD, SHEFFIELD, S35 9XB DEMOLITION OF EXISTING BUILDINGS AND ERECTION OF 5 DWELLINGHOUSES WITH ASSOCIATED CAR PARKING ACCOMMODATION AND AMENITY SPACE	N/CONSULTED	NO OBJECTION	6.4.17

APPENDIX B

PLANNING CORRESPONDENCE – 6 APRIL 2017

DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref Cncl	Ref Plan	Ref Fin	No.
20-Mar-17	Clarke Telecom	Proposed telecommunications installation outside Sainsbury's supermarket	letter		06-Apr-17		1
21-Mar-17	Assistant Planning Officer SCC	Response re objection to 73 Vicarage Road planning application	e-mail		06-Apr-17		2
23-Mar-17	Cllr Weatherall	Ecclesfield Park request	e-mail		06-Apr-17		3
24-Mar-17	Farah Khalil-Khan SCC	Planning Applications-Demolition of Garages	e-mail		06-Apr-17		4
30-Mar-17	Transport, Traffic and Parking Services	Response re speeding on Nether Avenue	e-mail		06-Apr-17		5

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE
MEETING HELD 20 APRIL 2017

Present were Councillors: E Hanson (Chairman) M Appleby, Mrs K Granger, Mrs D Fearnley, Mrs A Gethin, Mrs Z Sykes, G Weatherall and J Housley as substitute for Cllr A Hooper

In attendance: Mrs G Kress, Administration Officer

Apologies for absence were received from Cllr A Hooper and the reason for absence was approved by the Committee.

17/110. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting

There were none received.

17/111. To identify items for discussion which may require the exclusion of the press and public

There were no items identified which required the exclusion of the press and public.

17/112. Planning Proposals - to consider applications received

Six planning applications had been received for consideration as per Appendix A. No objections had been received but there were comments on the City Council website for two of the applications. These were:-

17/01261/FUL – 37 St Margaret's Road, Sheffield S35 9YB – The Committee had no objection to the application but requested that the Consultee comment be made asking that the residents comments be considered with regard to loss of light in the decision-making process.

Consultee comment to be submitted

17//01289/FUL – 16 Edge Close, Sheffield S6 1ER – The Committee had no objection to the application in principle, but would like the comments of the residents taken into account with regard to the close proximity of a freshwater stream to the proposed development. The Committee asked that an officer at the City Council (Jim Fletcher) who is in the department for flood management be contacted to assess the watercourse.

The Committee also suggested that permeable paving be installed in the area highlighted for paving. The Committee would also wish to request that the comments from residents of neighbouring properties be taken into account in the decision-making process with regard to relevant planning issues.

Consultee comment to be submitted

17/01343/FUL – 100 Wortley Road, Sheffield S35 4LU – The Committee had been made aware that the plans may be inaccurate as there are Velux windows on both the front and back of the house in the roof space. In the history section of the property, building regulations show that a room was formed in the roof space in 2007. It is also known that the cellar was also converted to a habitable room at the same time covered by the building regulations. Neither of these floors (the cellar and the attic) have been submitted in the application.

Consultee comment to be submitted

PLANNING MINUTES 20 APRIL

17/01434/TEL – Footway to front of Sainsburys Supermarket, Wortley Road, High Green, Sheffield S35 4LQ. Installation of telecommunications equipment.

The Committee raised concerns about the mast being installed in close proximity to two schools. They would also request that if the installation is granted, the boxes be green rather than grey as stated on the application to be more aesthetically pleasing in the prominent situation that they are proposing.

Consultee comment to be submitted

The Committee had no other objections or comments to be made to the other two planning applications and requested that Consultee comments be made to this effect.

17/113. Licence Applications – None received to date

No licence applications had been received for consideration.

17/114. To receive a report from the Chair from the YLCA Training Session on Planning issues

The Chair Cllr E Hanson and Cllr G Weatherall had both recently attended a Training Session on planning issues which was organized by YLCA. This had been well attended by other Parish and Town Councils. The Chair stated that it had been very interesting and worthwhile attending. Members of the Committee noted that the training pack was on the members' area for them to read at their leisure.

17/115. Archive Project – To consider the management of the Archive Project

Members acknowledged that this item was to be discussed by both the Planning and Finance Committees. The Clerk will be present at the Finance Committee meeting on the 27 April when this is also an agenda item and would be able to suggest a way forward for the future management of the Archive Project.

17/116. Correspondence – to consider items requiring a reply or a response

Members noted correspondence received which is also on the secure area for them to view.

Item 2 – letter received about cars parking on Ecclesfield Common. The Administration Officer was requested to forward the letter to the Highways Department and also the three City Councillors for East Ecclesfield to see if anything can be done to assist with this request.

E-mail to Streetforce and East Ecclesfield Cllrs

Item 7 – a query had been raised by a resident about swings for older children in Chapeltown Park. Cllr J Housley informed the Committee that the Friends of Chapeltown Park are in the process of installing new swings and the Administration Officer was requested to send a response back informing them of this. He also asked that the Friends of Chapeltown Park be included in the e-mail for information.

E-mail response to be sent

PLANNING LIST – 20 APRIL 2017

PLAN NO/ RESPOND BY	FUL/ OUT	DATE RECEIVED	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMMITTEE DATE
17/01287 19.4.17	FUL	29.3.17 1	95 HIGH STREET, ECCLESFIELD, SHEFFIELD S35 9XA TWO STOREY REAR EXTENSION AND PORCH TO FRONT OF DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	20.4.17
17/01261 19.4.17	FUL	29.3.17 2	37 ST MARGARET'S ROAD, SHEFFIELD S35 9YB TWO STOREY SIDE AND REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED ONE COMMENT ON SCC WEBSITE	NO OBJECTION BUT COMMENTS TO SCC RE LOSS OF LIGHT	20.4.17
17/01289 18.4.17	FUL	29.3.17 3	16 EDGE CLOSE, SHEFFIELD, S6 1ER TWO-STOREY SIDE EXTENSION TO DWELLINGHOUSE TO FORM 2 INDIVIDUAL ANNEXES FOR ELDERLY RELATIVES	N/CONSULTED TWO COMMENTS ON SCC WEBSITE	NO OBJECTION BUT COMMENTS RE FRESHWATER COURSE AND PERMEABLE SURFACE	20.4.17
17/01343 21.4.17	FUL	3.4.17 4	100 WORTLEY ROAD, HIGH GREEN, SHEFFIELD S35 4LU BASEMENT CONVERSION INCLUDING PROVISION OF A LIGHT WELL TO THE FRONT ELEVATION	N/CONSULTED	COMMENTS TO SCC ABOUT INACCURACIES IN APPLICATION	20.4.17
17/01413 26.4.17	FUL	5.4.17 5	24 HILL TOP ROAD, GRENOSIDE, SHEFFIELD S35 8PF SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	20.4.17
17/01434 28.4.17	FUL	10.4.17 6	FOOTWAY TO FRONT OF SAINSBURYS SUPERMARKET, WORTLEY ROAD, HIGH GREEN, SHEFFIELD, S35 4LQ INSTALLATION OF TELECOMMUNICATIONS EQUIPMENT INCLUDING 12.5M COLUMN 3 NO. SHROUDED ANTENNAS, 4 NO. EQUIPMENT CABINETS AND ANCILLARY DEVELOPMENT (APPLICATION FOR DETERMINATION IF APPROVAL REQUIRED FOR SITING AND APPEARANCE)	N/CONSULTED	COMMENTS RE CLOSE PROXIMITY TO 2 SCHOOLS AND THE COLOUR OF THE CABINETS	20.4.17

PLANNING CORRESPONDENCE – 20 APRIL 2017

DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref Cncl	Ref Plan	Ref Fin	No.
06-Apr-17	Chapelton Silver Prize Band	Patron's Concert	poster		20-Apr-17		1
10-Apr-17	Residents - Ecclesfield	Complaint about R and R Cars parking at The Common Ecclesfield	letter	04-May-17	20-Apr-17		2
10-Apr-17	SYPTÉ	Tour De Yorkshire bus services affected Sunday 30 April	e-mail		20-Apr-17	27-Apr-17	3
11-Apr-17	Michael Barden	17/00830/FUL Worrall Road	e-mail		20-Apr-17		4
12-Apr-17	YLCA	Planning Training Session by Andrew Towleron	e-mail		20-Apr-17		5
13-Apr-17	Resident	Objection 69 Worrall Road	e-mail		20-Apr-17		6
19-Apr-17	Resident	Chapelton Park	e-mail		20-Apr-17		7
20-Apr-17	SYPTÉ	Community Transport Fare increases from 1 May 2017	e-mail		20-Apr-17		8
20-Apr-17	Vince Varnam Streets Ahead	North LAP Members update for April 2017	e-mail		20-Apr-17		9

