

MINUTES OF THE SPECIAL FINANCE/PREMISES COMMITTEE MEETING  
HELD ON THE 7 JUNE 2018

Those Present:

Chairman: Cllr G Weatherall

Councillors: M Appleby, Mrs A Brownrigg, Mrs A Gethin, J Housley, G Oxley, D Pepper and Mrs Z Sykes

In Attendance: Mrs Sally Barber, Locum Clerk to Council, Miss Laura Tickle (Administration Assistant) and Ms Christine Handley

An apology for absence (with valid reason) was accepted from Cllr Mrs K Granger

5 members of the public present in this meeting.

At the start of the meeting Cllr Mrs Z Sykes proposed Cllr G Weatherall to be the Chairman of this Committee, Cllr M Appleby seconded the proposal. Cllr G Weatherall elected as Chairman of the Finance and Premises Committee. Cllr G Weatherall proposed Cllr Mrs Z Sykes to be Vice Chairman of this Committee. Cllr M Appleby seconded the proposal. Cllr Mrs Z Sykes to be Vice Chairman of the Finance and Premises Committee.

19/14. To receive any declarations of personal and/or disclosable pecuniary interests (DPI) from members on items to be discussed at this meeting

None received.

19/15. To identify any items for discussion that may require the exclusion of the press and public

Proposal to exclude the press and public on item 4 of the agenda.

Three for the proposal, four against and 1 abstention.

Proposal carried.

19/16. To receive update on staffing vacancy for Clerk/RFO and to consider any further actions required - Chairman of Council to report

Cllr Weatherall contacted Legal and advice team at SCC. Mrs Sally Barber was appointed Locum Clerk, to the Council. Ms C Handley to deal with the process of the Clerks vacancy.

Clerks vacancy to be re-advertised, using the same process as for the previous Clerks vacancy.

Timeline as follows;

advert advertised 11<sup>th</sup> June

deadline 28<sup>th</sup> June

shortlist candidates 29<sup>th</sup> June

meet and greet shortlisted candidates 30<sup>th</sup> June

interviews 3<sup>rd</sup> July

19/17. To consider authorised signatories on bank mandate(s) – Locum Clerk to report

Three more members are needed as signatories.

Councillors selected as signatories are below;

Cllr M Appleby

Cllr Mrs A Gethin

Cllr Mrs K Granger

Cllr Mrs Z Sykes

Cllr G Weatherall