

**To all Members of the Parish Council**

**SUMMONS**

31 August 2017

Dear Sir/Madam,

You are respectfully summoned to attend the Council Meeting of the Parish Council to be held at **7.30pm on Thursday 7 September 2017** at the Council Offices, Mortomley Lane, High Green.

**Recording meetings**

The Parish Council will be recording this meeting. You can take photographs, film and audio-record the proceedings at Council and Committee meetings whilst they are open to the public. The recording has to be conducted under the direction of the Chair of the meeting and follow our protocol on audio and visual recording and photography at council meetings.

Anyone wishing to record must let the Chair of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive.

If you will be speaking at a meeting, for example to ask a question or present a petition, you will have the right not to be recorded. You will need to tell the Chair of the meeting that you do not want to be recorded.

**Public Participation**

To receive questions and petitions from members of the public under the direction of the chairman and in accordance with the Council's Standing Orders. (Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing beforehand so they can be dealt with under correspondence)

**AGENDA**

1. To receive apologies for absence from members and to consider the reasons for absence
2.
  - a) To receive any amended declarations of interest from members
  - b) To receive any declarations of personal and/or disclosable pecuniary interests from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public

4. To a) confirm the minutes of the Council meeting held on 6 July 2017 for administrative purposes (Pgs: 1-5) and b) discuss any matters arising from the minutes for information only
5. To a) confirm the minutes of the Environmental Planning Committee meeting held on 6 July 2017 (Pgs: 8-9 & Appends A & B), b) approve any recommendations arising from the meeting and c) discuss any matters arising for information only
6. To a) confirm the minutes of the Finance & Premises Committee meeting held on 20 July 2017 (Pgs: 13-15 & Appendix A) b) ratify the recommendations arising from that meeting and c) discuss any matters arising for information only.
7. To a) confirm the minutes of the Environmental Planning Committee meeting held on 20 July 2017 (Pgs: 17-18 & Appendix A & B) b) ratify the recommendations arising from that meeting and c) discuss any matters arising for information only.
8. To confirm the minutes of the Parish Council meeting held on the 27 July 2017 (Pgs: 21-22)
9. To a) confirm the minutes of the Finance & Premises Committee meeting on the 27 July 2017 (Pgs: 23-24 & Appendix A) b) approve any recommendations arising from the meeting and c) discuss any matters arising for information only
10. To a) confirm the minutes of the Environmental Planning Committee meeting held on the 10 August 2017 (Pg: 26 & Appendix A & B) b) ratify the recommendations arising from that meeting and c) discuss any matters arising for information only
11. To receive a verbal report from the Environmental Planning Committee meeting held on the 7 September 2017.
12. To confirm the exchange of contracts on the Chapeltown Baths site.
13. **Correspondence** – Items requiring a decision or response
14. **Accounts** – To approve the accounts presented for payment
15. **Local Events**

Yours faithfully,



David J Morton  
Clerk & Financial Officer

MINUTES OF THE PARISH COUNCIL MEETING  
HELD 6 JULY 2017

Present: Councillors M Appleby (Chairman), E Hanson, Mrs K Granger, A Hooper, Mrs D Fearnley, A Henstock, D Pepper, Ms S Constance, J Brownrigg, Mrs A Gethin, J Housley and G Weatherall

In attendance: D Morton, Clerk and Responsible Financial Officer and Mrs G Kress, Administration Officer

There were four members of the public present at the meeting.

The Chairman informed the meeting that Councillor Oxley was recovering from a fall at home and a subsequent operation. The well wishes of the Council will be sent to Cllr Oxley.

The Chair asked if any of the members of the public wished to speak.

Resident 1 asked about the NALC guidelines for public participation at meetings and asked when the Council decided to end the practice. In summary, the Clerk confirmed that the Parish Council had a long history of welcoming questions and comments from members of the public, under the direction of the Chairman, and in that regard nothing had changed.

Resident 2 asked about the process of recording meetings when groups attend the meeting to give evidence for their grant applications.

Resident 3 asked whether the Parish Council would give their support in lobbying SYPTE to replace the Brightbus Service 782. The Clerk asked him to forward the details of the support required and then he would pass it on to SYPTE with the request for its replacement.

18/47. To receive apologies for absence from members and to consider the reasons for absence

Apologies were received from Cllrs G Oxley, Mrs A Brownrigg and Mrs Z Sykes and the reasons for absence were approved by the Council.

18/48. To receive any amended Declarations of Interest from members

There were none received.

18/49. To receive any declarations of personal and/or prejudicial Interest from members of the Council on items to be discussed at the meeting

There were none received.

18/50. To identify any items for discussion which may require the exclusion of the press and public

There were no items identified which required the exclusion of the press and public.

18/51. To a) confirm the minutes of the Parish Council meeting held 15 June 2017 (Pgs: 1-5 & Appendix A), and b) discuss any matters arising from the minutes for information only

**Resolved:** That, with the exception of minute no 18/43, the minutes be approved as a correct record.

The Clerk agreed to re-work item 18/43 as follows:

It was proposed by Councillor Mrs A Brownrigg and seconded by Councillor J Brownrigg that Ecclesfield Parish Council agrees that a sum of £26,561.00, being the balance of the sale of the David Chadwick Centre of £40,000.00 after legal costs and fees of £13,439.00 have been deducted be allocated to the promotion and improvement of the economic, social or environmental wellbeing of the local High Green community.

It was proposed by Councillor Hooper and seconded by Councillor Oxley that the proposition be amended by removing the word “be” and substituting it with the words “has been”. The amendment was carried.

**RESOLVED:** that the substantive motion – “that Ecclesfield Parish Council agrees that a sum of £26,561.00, being the balance of the sale of the David Chadwick Centre of £40,000.00 after legal costs and fees of £13,439.00 have been deducted has been allocated to the promotion and improvement of the economic, social or environmental wellbeing of the local High Green community” – be confirmed.

Recorded votes were requested on the amendment and on the substantive motion. These are noted below.

Votes cast on the amendment were as follows:

For	Cllrs A Hooper, G Oxley, M Appleby, E Hanson, Mrs K Granger, Mrs Z Sykes, A Henstock, D Pepper, Ms S Constance and Mrs A Gethin
Against	Cllrs Mrs A Brownrigg and Mr J Brownrigg
Abstentions	Cllr Mrs D Fearnley

Votes cast on the substantive motion were as follows:

For	Cllrs A Hooper, G Oxley, M Appleby, E Hanson, Mrs K Granger, Mrs Z Sykes, A Henstock, D Pepper, Ms S Constance and Mrs A Gethin
Against	Cllrs Mrs A Brownrigg and Mr J Brownrigg
Abstentions	Cllr Mrs D Fearnley

18/52. To a) confirm the minutes of the Environmental Planning Committee meeting held 15 June 2017 (Pgs: 8-9 & Appends A & B), b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only

**Resolved:** That the minutes be approved as a correct record of the meeting.

18/53. To a) confirm the minutes of the Finance & Premises Committee meeting held 15 June 2017 (Pgs: 13-14 & Appendix A), b) approve any recommendations arising from the meeting and c) discuss any matters arising for information only

**Resolved:** That a) the minutes be approved as a correct record of the meeting, and b) contact be made with local businesses with regard to contributing towards the purchase and maintenance of defibrillators.

18/54. To a) confirm the minutes of the Extraordinary Finance & Premises Committee meeting held on the 27 June 2017 (Pgs: 16-17 & Appendix A), b) approve any recommendations arising from the meeting and c) discuss any matters arising for information only.

**Resolved:** That the minutes be approved as a correct record of the meeting.

18/55. To receive a verbal report from the Environmental Planning Committee meeting held 6 July 2017.

Resolved: That the verbal report be received and the Chair of the Planning Committee reported that nine planning applications had been received for consideration. One of the plans had already been granted by Sheffield City Council and it was agreed that an email be sent to John Williamson asking that Consultee comments be taken into account prior to a decision being made. Consultee comments were also to be submitted for one planning application and the Committee had no objection to the remaining seven applications.

18/56. To receive and adopt a copy of the report from the Council's Internal Auditor

**Resolved:** That the Internal Auditor's report be received and adopted.

18/57. To consider appointing additional members to the Staffing Sub-Committee

Resolved: That Cllrs Mrs Gethin and Pepper be appointed as additional members of the Staffing Sub-Committee.

18/58. To form a new Committee entitled the Projects Committee to consider:-

- a) War Memorial projects in the Parish
- b) Crime reduction/restorative justice
- c) Funding to aid improvements within the Parishes open spaces
- d) Work in progress to provide Defib access within the whole of the Parish

**Resolved:** That a) a Projects Committee be formed, and b) those wishing to join the committee should notify the Clerk by email.

18/59. To consider an item of correspondence received from the Trustees of the Ann Reresby Trust

An e-mail had been received from a Trustee of the Ann Reresby Trust requesting that additional representatives should be appointed onto the Trust. It was therefore:-

**Resolved:** That Cllr Mrs D Fearnley and Cllr E Hanson be appointed as Trustees and that the Clerk inform the Trust of the additional Parish Council representatives.

18/60. Correspondence – Items requiring a decision or response

Members noted correspondence received which is also on the secure area for them to view.

Item 32 – Fly tipping in Grenoside – Cllr Hooper enquired whether any response had been received with regard to the fly tipping. Cllr Z Sykes has e-mailed Cllr Hooper for further information. It was agreed that the Clerk would write to Sheffield City Council for tonnage and fines.

Item 33 – Petition – Members noted an internet petition which was currently circulating.

18/61. Accounts – To approve the accounts presented for payment

<b>Payable to</b>	<b>Amount</b>	<b>Payment details</b>	<b>Payment made under</b>
Yorkshire Purchasing Organisation	£11.83	Silicone Spray	L.G. Act 1972 s111
Merlin Networks	£105.00	SEO Package and also visit to office for work on members area	L.G. Act 1972 s111
O2	£11.08	Mobile phone bill for the Clerk	L.G. Act 1972 s111
Yorkshire Internal Audit Services	£355.00	Internal Audit visit 2016-2017	L.G. Act 1972 s111
Friends of Chapeltown Park	£500.00	Grant towards purchase of artificial grass surface	L.G. (Miscellaneous Provisions) Act 1976 s19
Irwin Mitchell Solicitors	£3,415.00	Fees & disbursements sale of Chapeltown Baths (dispute)	L.G. Act 1972 s111
Taylor Made Gardens & Landscaping Ltd	£180.00	Grass cutting 11/4, 4/5, 25/5, 7/6 and 21/6	L.G. Act 1972 s111
Staff	£4,539.82	Net salaries for June 2017	L.G. Act 1972 s111
HMRC	£979.76	Tax and NI payments June 2017	L.G. Act 1972 s111
SYPA	£732.44	Pension contributions June 2017	L.G. Act 1972 s111
Administration Officer	£92.37	Transfer to petty cash account (14/6/17)	L.G. Act 1972 s111
Administration Officer	£99.62	Transfer to petty cash account (27/6/2017)	L.G. Act 1972 s111
Sheffield City Council	£63.00	NNDR payment for Community Room	L.G. Act 1972 s111
AOL	£25.37	Talk Talk/AOL	L.G. Act 1972 s111
AOL	£3.99	Premium Service	L.G. Act 1972 s111
O2	£13.50	Device Plan for mobile phone	L.G. Act 1972 s111
O2	£11.08	Mobile phone bill for Clerk 22/6 to 22/7	L.G. Act 1972 s111
Facility Maintenance Solutions Ltd	£90.00	Emergency call out to Chapeltown Baths	L.G. Act 1972 s111
Facility Maintenance Solutions Ltd	£519.00	Cleaning and maintenance Chapeltown toilets June	Public Health Act 1936 s87
Facility Maintenance Solutions Ltd	£40.00	Attending Chapeltown Baths with Mike Shield and Cllr Weatherall	L.G. Act 1972 s111
Facility Maintenance Solutions Ltd	£75.00	Weekly inspection at Chapeltown Baths 16, 23 and 30 June	L.G. Act 1972 s111
Facility Maintenance Solutions Ltd	£300.00	Removing boarding and fitting anti vandal bolts and locks	L.G. Act 1972 s111
1 <sup>st</sup> Call Com Ltd	£123.04	Telephone bill 1-30 June 2017	L.G. Act 1972 s111
BOS Office Supplies Group Ltd	£40.61	Stationery items	L.G. Act 1972 s111
BOS Office Supplies Group Ltd	£44.44	Stationery items	L.G. Act 1972 s111
BOS Office Supplies Group Ltd	£17.63	Stationery items	L.G. Act 1972 s111
BOS Office Supplies Group Ltd	£50.92	Stationery items	L.G. Act 1972 s111
Supake Ltd	£162.22	IT Services to assist with issues re e-mail	L.G. Act 1972 s111
Merlin Networks	£105.00	Yearly charge for Exchange email account plus several visits to office	L.G. Act 1972 s111

18/62. Local Events

The Chairman reported that he has been to several recent events – Grenoside Gala, Ecclesfield Scout Group AGM and barbeque, he will also be attending Chapeltown Gala and also a production by Chapeltown Amateur Operatic Society of the Wizard of Oz at the Lantern Theatre. He will also be attending the Chapeltown Village Show in September organised by Chapeltown Forum.

## APPENDIX A

## COUNCIL CORRESPONDENCE – 6 JULY 2017

DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref Cncl	Ref Plan	Ref Fin	No.
16-Jun-17	Cllr Z Sykes	Response re no housing to be built on Mortomley Park	e-mail	06-Jul-17			1
19-Jun-17	Cllr E Hanson	High Green Health Network meeting 13 June 2017	e-mail	06-Jul-17			2
19-Jun-17	SCC Anti-Social Behaviour & Community safety team	Commissioner's Grant Scheme	e-mail	06-Jul-17			3
19-Jun-17	YLCA	Clerks vacancy- Ryedale District	e-mail	06-Jul-17			4
19-Jun-17	South Yorkshire County Scout Council	Chairman- Invitation to AGM 6 September 2017	e-mail	06-Jul-17			5
19-Jun-17	Ecclesfield Scout Group	Thank you certificate	certificate	06-Jul-17			6
20-Jun-17	YLCA	Clerks Vacancy- Selby District Whitley Parish Council	e-mail	06-Jul-17			7
21-Jun-17	Christine Handley Archive Co-ordinator	EPC Archiving Project Advisory Group meeting 12 July 2017	e-mail	06-Jul-17			8
21-Jun-17	Burncross Action Team	Greening Grey Britain	e-mail	06-Jul-17			9
21-Jun-17	YLCA	Local Council Administration Publication 10th Edition	e-mail	06-Jul-17			10
21-Jun-17	YLCA	Advice on how to deal with a request under FOI from Friends of the Earth	e-mail	06-Jul-17			11
26-Jun-17	YLCA	Joint annual meeting 2017 agenda	letter	06-Jul-17			12
26-Jun-17	SOAR Community	Yorkshire Day Saturday 29 July	poster	06-Jul-17			13
27-Jun-17	YLCA	Clerks Vacancy- Sutton-cum-Hazelwood Parish Council	e-mail	06-Jul-17			14
28-Jun-17	South Yorkshire Police & Crime Commissioner	June Newsletter	e-mail	06-Jul-17			15
28-Jun-17	St Mark's Church	Grenoside News	booklet	06-Jul-17			16
29-Jun-17	SCC	North Sheffield Newsletter	e-mail	06-Jul-17			17
30-Jun-17	SCC	Sheffield Retail Quarter Phase 1 Construction news	e-mail	06-Jul-17			18
03-Jul-17	Community First Yorkshire	Extraordinary General Meeting 19 July 2017	letter	06-Jul-17			19
04-Jul-17	St Marys Church Magazine	News & Views from St Marys Church Ecclesfield	magazine	06-Jul-17			20
05-Jul-17	Vic Bowden	Look Local Articles	e-mail	06-Jul-17			21
05-Jul-17	Resident	Question re statements at public meetings	e-mail	06-Jul-17			22
05-Jul-17	SYPT	11-16 Megatravel Pass	e-mail	06-Jul-17			23



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05-Jul-17	Friends of the Peak District	Annual General Meeting 11 July 2017	e-mail	06-Jul-17			<b>24</b>
06-Jul-17	South Yorks Fire & Rescue	Member briefing July 2017	e-mail	06-Jul-17			<b>25</b>
06-Jul-17	YLCA	One day seminar VAT, contracts and Procurement	e-mail	06-Jul-17			<b>26</b>
06-Jul-17	Cllr Mrs A Gethin	Look Local article	e-mail	06-Jul-17			<b>27</b>
06-Jul-17	SYPTTE	Arriva Rail Industrial action	e-mail	06-Jul-17			<b>28</b>
06-Jul-17	YLCA	Procedures, Powers and Policies Training	e-mail	06-Jul-17			<b>29</b>
06-Jul-17	NALC	Chief Executive's Bulletin	e-mail	06-Jul-17			<b>30</b>
06-Jul-17	Primary Care Supplies	Defibrillator for the community campaign	e-mail	06-Jul-17			<b>31</b>
06-Jul-17	Cllr Sykes	Response re fly tipping in Grenoside	e-mail	06-Jul-17			<b>32</b>
06-Jul-17	Resident	Petition re funding from David Chadwick Centre	e-mail	06-Jul-17			<b>33</b>

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE  
MEETING HELD 6 JULY 2017

Present were Councillors: E. Hanson (Chairman), Mrs A Gethin, M Appleby, A Hooper, Mrs D Fearnley, A Henstock and J Brownrigg

In attendance: Mr D Morton, Clerk & Responsible Financial Officer, Mrs G Kress, Administration Officer

Apologies for absence were received from Cllr Mrs Z Sykes and the reason for absence was approved by the committee.

18/18. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting

There were none received.

18/19. To identify items for discussion which may require the exclusion of the press and public  
There were no items identified which required the exclusion of the press and public.

18/20. Planning Proposals - to consider applications received

Nine planning applications had been received for consideration as per Appendix A. One of the applications 17/02404 – 24 Hill Top Road, Grenoside had already been granted planning permission despite a Consultee Comment being submitted on the City Council website asking for an extension of time. The Committee requested that an e-mail be sent to John Williamson at Sheffield City Council asking that the Planning Officer be notified to bear the Consultee Comments in mind in the decision-making process.

**E-mail to SCC**

A letter of objection had been received to planning application 17/02547/FUL – 275 Springwood Lane. The Committee considered the items raised in the objection letter and agreed that the roofing materials should match the existing materials which are natural slate and not tile. The Committee requested that in the Consultee comment to be submitted a request should be made asking that the comments in the letter of objection be considered in the decision-making process in line with building regulations.

**Consultee Comment to be submitted**

There were no grounds for objection to any of the remaining planning applications and the Committee requested that the Consultee comments be submitted to this effect.

**Consultee Comment to be submitted**

18/21. Licence Applications – none received to date

No licence applications had been received for consideration.

18/22. To form a new Committee entitled the Projects Committee to consider:-

- a) War Memorial projects
- b) Crime reduction/restority justice
- c) Funding to aid improvements within the Parishes open spaces
- d) Work in progress to provide Defib access within the whole of the Parish

Members were informed of the purpose of the new Committee and it was agreed that it

would be considered further at the meeting of Full Council which follows immediately after this meeting.

18/23. To consider further the quotations received from Merlin Networks for the installation of a CCTV system in the Committee Room and also the quotation from Merlin Networks for the installation of a loop system in the Committee Room

Members noted that this had been considered by the Finance Committee at their last meeting which would be ratified at Full Council immediately following this meeting.

18/24. Correspondence – to consider items requiring a reply or response

Members noted correspondence received which is also on the secure area for them to read. The Chair read out responses received for items 1, 2 and 3 on the correspondence list.

## APPENDIX A

<b>PLANNING LIST – 6 JULY 2017</b>						
<b>PLAN NO/ RESPOND BY</b>	<b>FUL/ OUT</b>	<b>DATE RECEIVED</b>	<b>PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS</b>	<b>COMMENTS</b>	<b>PARISH COUNCIL OBSV'S &amp; DEC'S</b>	<b>COMM. DATE</b>
<b>17/02375 29.6.17</b>	<b>HPN</b>	<b>8.6.17 1</b>	<b>189 BURNCROSS ROAD, SHEFFIELD, S35 1RZ</b> SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE - THE EXTENSION IS 4 METRES FROM THE REAR OF THE ORIGINAL DWELLING, THE MAXIMUM HEIGHT IS 3.62 METRES AND THE HEIGHT TO THE EAVES IS 2.59 METRES	<b>N/CONSULTED</b>	<b>NO OBJECTION</b>	<b>6.7.17</b>
<b>17/02372 29.6.17</b>	<b>FUL</b>	<b>9.6.17 2</b>	<b>20 GREAVES ROAD, SHEFFIELD, S5 9DD</b> SINGLE STOREY SIDE EXTENSION TO DWELLINGHOUSE	<b>N/CONSULTED</b>	<b>NO OBJECTION</b>	<b>6.7.17</b>
<b>17/02404 3.7.17</b>	<b>FUL</b>	<b>12.6.17 3</b>	<b>24 HILL TOP ROAD, SHEFFIELD S35 8PF</b> SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE (RE-SUBMISSION OF 17/01413/FUL)	<b>N/CONSULTED</b>	<b>ALREADY GRANTED BY SCC DESPITE EXTENSION OF TIME REQUEST SENT</b>	<b>6.7.17</b>
<b>17/02450 5.7.17</b>	<b>FUL</b>	<b>15.6.17 4</b>	<b>SITE B, ECCLESFIELD, 35 INDUSTRIAL ESTATE, STATION ROAD, ECCLESFIELD, SHEFFIELD, S35 9YR</b> SITING OF PLANT AND EQUIPMENT FOR USE AS A DUAL SHORT TERM OPERATING RESERVE POWER GENERATING FACILITY AND ERECTION OF 4.5m HIGH ACOUSTIC	<b>N/CONSULTED</b>	<b>NO OBJECTION</b>	<b>6.7.17</b>
<b>17/02502 10.7.17</b>	<b>ADV</b>	<b>19.6.17 5</b>	<b>B BRAUN, UNIT 8, BROOKDALE ROAD, SHEFFIELD, S35 2PW</b> 1x INTERNALLY ILLUMINATED INDIVIDUAL LETTER SIGN TO CAR PARK	<b>N/CONSULTED</b>	<b>NO OBJECTION</b>	<b>6.7.17</b>
<b>17/02563 12.7.17</b>	<b>FULR</b>	<b>22.6.17 6</b>	<b>COSTCUTTER, BEVAN WAY, SHEFFIELD, S35 1RP</b> APPLICATION TO ALLOW EXTENDED OPENING HOURS (07.00-23.00 MONDAY TO SUNDAY) (APPLICATION UNDER SECTION 73 TO VARY CONDITION 16 (OPENING HOURS) AS IMPOSED BY PLANNING PERMISSION 12/02337/FULR)	<b>N/CONSULTED</b>	<b>NO OBJECTION</b>	<b>6.7.17</b>

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<b>17/02345</b> <b>12.7.17</b>	<b>NMA</b>	<b>22.6.17</b> <b>7</b>	<b>BALL INN, 106 HIGH STREET, ECCLESFIELD, SHEFFIELD, S35 9XE</b> APPLICATION TO ALLOW MINOR ALTERATIONS TO ELEVATIONS IN REGARD TO WINDOWS AND DOORS (AMENDMENT TO PREVIOUSLY APPROVED SCHEME 16/03158/FUL)	<b>N/CONSULTED</b>	<b>NO OBJECTION</b>	6.7.17
<b>17/02547</b> <b>14.7.17</b>	<b>FUL</b>	<b>26.6.17</b> <b>8</b>	<b>275 SPRINGWOOD LANE, SHEFFIELD, S35 4JP</b> ALTERATIONS TO ROOF INCLUDING DORMERS TO FRONT AND REAR WITH JULIET BALCONY TO REAR, TWO STOREY SIDE EXTENSION AND SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE	<b>N/CONSULTED</b> <b>1 OBJECTION</b> <b>RECEIVED</b>	<b>SUPPORT</b> <b>COMMENTS</b> <b>RE ROOF</b> <b>MATERIALS</b>	6.7.17
<b>17/02640</b> <b>19.7.17</b>	<b>FUL</b>	<b>28.6.17</b> <b>9</b>	<b>17 MIDDLETON LANE, GRENOSIDE, SHEFFIELD S35 8PU</b> ERECTION OF FRONT PORCH AND CANOPY, SINGLE STOREY REAR EXTENSION AND HIP TO GABLE ROOF EXTENSION	<b>N/CONSULTED</b>	<b>NO OBJECTION</b>	6.7.17

## APPENDIX B

## PLANNING MEETING – 6 JULY 2017

PLANNING MEETING – 6 JULY 2017							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref Cncl	Ref Plan	Ref Fin	No.
22-Jun-17	Khalid Mahmood- Planning Enforcement SCC	Resident planning query 14 Mortomley Close, High Green, S35 3HZ	e-mail		06-Jul-17		1
23-Jun-17	SCC Cllr A Bainbridge	Zebra crossing in Ecclesfield	e-mail		06-Jul-17		2
27-Jun-17	John Williamson Planning SCC	Response re 128 Edge Lane	e-mail		06-Jul-17		3
27-Jun-17	Amey	A26 Pavement re-surfacing night Nether Road/Nether Lane	e-mail		06-Jul-17		4
03-Jul-17	Neighbour at 273 Springwood Lane	Objection to planning application 17/0547/FUL Springwood Lane	letter		06-Jul-17		5

MINUTES OF THE FINANCE/PREMISES COMMITTEE MEETING  
HELD ON THE 20 JULY 2017

**Present were Councillors:** G Weatherall, M Appleby, E Hanson, Mrs K Granger, Mrs Z Sykes, J Brownrigg as substitute for Mrs A Brownrigg and Mrs A Gethin

In attendance were Mr D Morton, Clerk and Responsible Financial Officer, Mrs G Kress, Administration Officer and Miss L Tickle, Administration Assistant

There were three members of the public present at the meeting.

The Chair invited questions from members of the public.

The first resident enquired about the proposed wish of the Parish Council to install defibrillators in all areas of the Parish. He asked if consideration could be given to a defibrillator being placed on the Angram Bank Community Centre. The Chair informed him that over one hundred letters had recently been sent to local businesses to ask for their support in providing Defib machines. To date no responses have been received back from the businesses. Once it is ascertained how much money will be available, consideration will be given to the location of the Defib machines.

The second resident enquired about the Parish Council minutes being available on the website within one month of the meetings. The Clerk responded that the minutes are placed on the website once they have been ratified by Full Council the following month. Paper copies are available on the night of the Full Council meeting should anyone require a copy.

Apologies for absence were received from Cllrs G Oxley, J Housley, D Pepper, Ms S Constance and Mrs A Brownrigg and the reasons for absence were approved by the Committee.

18/31. To consider and adopt a Recording Protocol and recommend an amendment in the Parish Council Standing Orders

Members viewed the new Recording Protocol produced by the Clerk regarding the recording of meetings. It was:-

**RECOMMENDED UNANIMOUSLY:** That the Protocol be adopted and that the Standing Orders be amended to include the Protocol. This item is to be included for ratification in the Council meeting due to take place on the 27 July 2017.

18/32. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting

There were none received.

18/33. To identify any items for discussion that may require the exclusion of the press and public

Items 11 and 12 on the agenda were identified as items which required the exclusion of the press and public and were moved to the end of the agenda.

18/34. To confirm, for the period ending 30 June 2017 (a) receipts schedule (b) payments schedule (c) account/bank reconciliation and (d) budget and management accounts (e) examination of Financial Transactions

**RECOMMENDED:** That all the schedules listed for the period ending 30 June 2017 as now presented by the Clerk, be confirmed.

18/35. To consider an amended grants policy

The Clerk presented a grants policy for adoption by members which had been reviewed by the Legal Department at Sheffield City Council. It was therefore:-

**RECOMMENDED:** That the amended grants policy as now presented by the Clerk and Financial Officer be confirmed.

18/36. To agree a Petitions Policy

The Clerk presented a Petitions Policy which has been adapted for use by the Parish Council from a document produced by Sheffield City Council. Members read the policy and voted and it was

**RECOMMENDED UNANIMOUSLY:** That the Petitions Policy be confirmed.

18/37. To receive a copy of correspondence regarding the sale of the David Chadwick Centre and the use of the Capital Receipt

The Clerk presented a letter dated 11 July 2017 from the Legal Department at Sheffield City Council regarding this matter.

**RECOMMENDED:** That the contents of the letter be noted.

Councillor Mr J Brownrigg pointed out a small typographical error in the letter.

18/38. To confirm management and reporting arrangements of the Archive Project

Sheffield City Councillor A Bainbridge – who is the Chair of the Archiving Advisory Group attended the meeting to inform the Committee of the progress of the Archive Project. The Group plan to meet twice per year in July and January and the first meeting had been well attended. Items discussed were:-

- The aims of the group
- Volunteer support and recruitment
- A technical support sub-group
- Data collection
- Events and activities
- Timetable/programme

It was acknowledged that more volunteers are required to scan the material and it had been proposed that a double page spread be put in Look Local asking for volunteers to get involved in the project. Christine Handley has attended several events such as Grenoside Gala, Chapeltown Scarecrow and will be attending the Yorkshire Day event at the Miners Welfare on Saturday the 29 July to let people know about the project. Specific requests for assistance included several in September – Party in the Park, Ecclesfield Gala, Heritage Open Days and Chapeltown Library Anniversary. The date of the next meetings are to be confirmed but they will be in October 2017 and January 2018.

18/39. To authorise debit card for the Imprest Account to enable access for Petty Cash following withdrawal of the cheques encashment facility from the Post Office

A letter had been received from the Parish Council Bank stating that the cheque encashment facility through the Post Office was due to be discontinued on the 30 September 2017. Funds could only be withdrawn at the Post Office by the use of a debit card with a restricted daily amount, as this is the only means of obtaining Petty Cash it was:-

**RECOMMENDED:** That a debit card be applied for as soon as possible in the names of the Administration Officer and the Clerk and Responsible Financial Officer as they are the



signatories on the Imprest Account. Withdrawals to the value of £500 will still be listed on the payment schedule as they are at the moment via cheque encashment.

18/40. To confirm and approve the recommendations of the Staffing Sub-Committee held on the 27 June 2017

**RESOLVED:** That the minutes of the Staffing Sub-Committee held on the 27 June 2017 be confirmed and the recommendations approved.

18/41. To receive a formal report from Shield Estates and Knight Frank regarding the disposal of Chapeltown Baths and recommend a course of action

Exclusion of press and public

Resolved: That the press and public be excluded from the meeting pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 because of the confidential nature of the business to be transacted and as it would not be in the public interest to conduct the business in public.

**RECOMMENDED:-** That on the basis of the joint report from Shield Estates (UK) Ltd and Knight Frank, and as advised by the Clerk and Financial Officer, a course of action with respect to the Chapeltown Baths be recommended for approval.

18/42. To receive Grant Monitoring Forms

**No grant monitoring forms have been received.**

18/43. Correspondence

Item 1 – Thorncliffe Cricket Club – Grant request – Members noted the correspondence and requested that a grant application form be sent back to the Club for completion by the group, further consideration will be given when it is sent back to the Parish Council.

The Clerk informed the Committee that Sheffield are hosting Yorkshire Day and an invitation had been received for three representatives from the Parish Council to attend. There will be a parade of dignitaries from the Town Hall to the service at the Cathedral followed by lunch at the Town Hall. The Clerk and the Chairman are both attending, leaving one spare ticket – the Chair went around the table asking if any Councillors wished to attend. Cllr J Brownrigg and Cllr G Weatherall expressed an interest and drew lots. Cllr G Weatherall will be attending.

## APPENDIX A

## FINANCE CORRESPONDENCE – 20 JULY 2017

<b>DATE RECD</b>	<b>RECEIVED FROM</b>	<b>SUBJECT</b>	<b>TYPE</b>	<b>Ref Cncl</b>	<b>Ref Plan</b>	<b>Ref Fin</b>	<b>No.</b>
05-Jul-17	Thornccliffe Cricket Club	Request for funding	e-mail			20-Jul-17	<b>1</b>
07-Jul-17	YLCA	Annual Return - publication on website	e-mail			20-Jul-17	<b>2</b>
14-Jul-17	PACES	April-June 2017 Roundup	e-mail		20-Jul-17	20-Jul-17	<b>3</b>
17-Jul-17	YLCA	Competition to win up to £40,000 matched funding for play equipment	e-mail			20-Jul-17	<b>4</b>

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE  
MEETING HELD 20 JULY 2017

Present were Councillors: E. Hanson (Chairman), Mrs A Gethin, M Appleby, Mrs Z Sykes, Mrs D Fearnley, and J Brownrigg

In attendance: Mr D Morton, Clerk & Responsible Financial Officer, Mrs G Kress, Administration Officer and Miss L Tickle, Administration Assistant

Apologies for absence were received from Cllrs A Henstock and A Hooper and the reasons for absence were approved by the Council.

There were no members of the public present.

18/18. To consider and adopt a Recording Protocol and recommend an amendment in the Parish Council Standing Orders

Members viewed the new Recording Protocol produced by the Clerk regarding the recording of meetings. It was:-

**RECOMMENDED UNANIMOUSLY:** That the Protocol be adopted and that the Standing Orders be amended to include the Protocol. This item is to be included for ratification in the Council meeting due to take place on the 27 July 2017.

18/19. To receive any declarations of personal and/or pecuniary interests from members on items to be discussed at this meeting

There were none received.

18/20. To identify items for discussion which may require the exclusion of the press and public

There were no items identified which required the exclusion of the press and public.

18/21. Planning Proposals - to consider applications received

Two planning applications have been received for consideration as per Appendix A.

17/02758/FUL – demolition of existing dwellinghouse and erection of a dwellinghouse.

The council are in full support of this planning application, but, would like the conditions of the dwellinghouse within keeping of the structures and street scene of the neighboring properties. And to take into consideration the neighbors' comment on the use of materials being used.

17/02772/FUL – No objections or comments had been received by the Parish Council and there were no objections or comments on the City Council website on this planning application.

**Consultee Comment to be submitted**

18/22. Licence Applications – Co-operative, 2 Bevan Way, Burncross

Members noted the licence application for the Co-operative, 2 Bevan Way, Burncross, which is an extension to its alcohol licence - 7.00am to 11.00pm every day, including Sunday. This stays in line with the alcohol licence that they already trade on. The Committee agreed on this licence application.

18/23. To agree a Petitions Policy

Members viewed a Petitions Policy produced by the Clerk regarding the recording of meetings. It was:-

**RECOMMENDED UNANIMOUSLY:** That the Petitions Policy be adopted and that it be included in the Standing Orders. This item is to be included for ratification in the Council meeting due to take place on the 27 July 2017.

18/24. Correspondence – to consider items requiring a reply or a response

Members noted correspondence received which is also on the members area for them to view.

Item 4 – Response re-fly tipping in Grenoside. Cllr Sykes has been investigating the fly-tipping in Grenoside, and this is an ongoing investigation.

## APPENDIX A

## PLANNING LIST – 20 JULY 2017

PLAN NO/ RESPOND BY	FUL/ OUT	DATE RECEIVED	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
17/02758 25.7.17	FUL	6.7.17 1	419 WHITLEY LANE, SHEFFIELD S35 8RP DEMOLITION OF EXISTING DWELLINGHOUSE AND ERECTION OF A DWELLINGHOUSE	N/CONSULTED	SUPPORT COMMENT RE MATERIALS BEING USED	20.7.17
17/02772 25.7.17	FUL	6.7.17 2	13A JEFFCOCK ROAD, HIGH GREEN, SHEFFIELD S35 4HJ TWO STOREY SIDE AND REAR EXTENSIONS AND SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	20.7.17

## APPENDIX B

<b>PLANNING CORRESPONDENCE – 20 JULY 2017</b>							
<b>DATE RECD</b>	<b>RECEIVED FROM</b>	<b>SUBJECT</b>	<b>TYPE</b>	<b>Ref Cncl</b>	<b>Ref Plan</b>	<b>Ref Fin</b>	<b>No.</b>
13-Jul-17	SCC Cllr A Bainbridge	Costcutter - Bevan Way - Licence application	e-mail		20-Jul-17		<b>1</b>
14-Jul-17	PACES	April-June 2017 Roundup	e-mail		20-Jul-17	20-Jul-17	<b>2</b>
17-Jul-17	Friends of the Peak District	Newsletter July 2017	e-mail		20-Jul-17		<b>3</b>
14-Jul-17	Cllr Mrs Z Sykes	Response re fly tipping in Grenoside	e-mail		20-Jul-17		<b>4</b>
18-Jul-17	SYPTÉ	SYPTÉ BrightBus September School Service	e-mail		20-Jul-17		<b>5</b>
18-Jul-17	SYPTÉ	SYPTÉ Special Olympics GB comes to Sheffield 7-12 August	e-mail		20-Jul-17		<b>6</b>
19-Jul-17	HS2	HS2 Phase 2b Announcement	e-mail		20-Jul-17		<b>7</b>

MINUTES OF THE PARISH COUNCIL MEETING  
HELD 27 JULY 2017

**Present:** Councillors M Appleby (Chairman), E Hanson, Mrs D Fearnley, Ms S Constance, J Brownrigg, Mrs A Gethin, J Housley and G Weatherall

In attendance: D Morton, Clerk and Responsible Financial Officer and Mrs G Kress, Administration Officer

There were two members of the public present at the meeting. A resident commented on the recording of meetings policy.

18/63. To consider adopting a Recording of Meetings Protocol

Cllr Brownrigg stated that he understood that the Clerk was going to amend the Protocol with regard to the rights of the public not to be recorded. The Clerk stated that he will check the advice he had received. It was:-

**RESOLVED:** That the Protocol be adopted.

18/64. In accordance with a proposition from 3 members (attached), to consider an addition to Standing Order 1(l) stating that the Council will record its meetings in accordance with its Recording of Meetings Protocol

**RESOLVED:-** That the addition to the Standing Order 1(l) be adopted.

18/65. To receive apologies for absence from members and to consider the reasons for absence

Apologies were received from Cllrs G Oxley, A Hooper, K Granger and Mrs A Brownrigg and the reasons for absence were approved by the Council.

18/66. To receive any amended Declarations of Interest from members

There were none received.

18/67. To receive any declarations of personal and/or prejudicial interest from members of the Council on items to be discussed at the meeting

There were none received.

18/68. To identify any items for discussion which may require the exclusion of the press and public

There were no items identified which required the exclusion of the press and public.

18/69. To confirm the minutes of the Parish Council meeting held 6 July 2017

**RESOLVED:-** That the minutes of the meeting be approved as a correct record of the meeting.

18/70. To confirm the minutes of the Finance Committee meeting held on the 20 July 2017 and ratify the recommendations arising from that meeting

**RESOLVED:-** That the minutes of the meeting be approved as a correct record of the meeting subject to a minor amendment, as Cllr J Brownrigg had been omitted from Councillors present at the meeting.

The Clerk stated that item 18/58 with regard to the Projects Committee – this should have said Working Party rather than Projects Committee.

18/71. To confirm the amended Annual Return for the year ended 31 March 2017

The Clerk informed Council that there had been two simple errors on the Annual Return. These have been amended and brought back to Council for the Chairman to sign the amendments.

**RESOLVED:-** That the amended Annual Return be approved and returned to the External Auditors.



MINUTES OF THE FINANCE/PREMISES COMMITTEE MEETING  
HELD ON THE 27 JULY 2017

**Present were Councillors:** G Weatherall, M Appleby, E Hanson, Mrs Z Sykes, Mrs A Gethin, J Housley, J Brownrigg as substitute for Mrs A Brownrigg and Ms S Constance

In attendance were Mr D Morton, Clerk and Responsible Financial Officer and Mrs G Kress, Administration Officer

Apologies for absence were received from Cllrs G Oxley, Mrs K Granger and Mrs A Brownrigg and the reasons for absence were approved by the Committee.

There were two members of the public present at the meeting who were both recording the meeting.

18/44. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting

Cllr Mrs Z Sykes declared an interest in item 18/46(1) South Yorkshire County Scout Council as she is involved with the Parson Cross Scout Group.

18/45. To identify any items for discussion that may require the exclusion of the press and public

The Chair stated that a resolution would be passed to exclude the press and public from the meeting once the applicants had given their presentations in order that discussion and agreement could take place about the grants to be awarded.

Exclusion of press and public

Resolved: That the press and public be excluded from the meeting pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 because of the confidential nature of the business to be transacted and as it would not be in the public interest to conduct the business in public.

18/46. To receive Applications for Financial Assistance

18/46(1) South Yorkshire County Scout Council

Two members attended the meeting to inform the Committee of their need for financial assistance. They passed around for members to view photographs of the play equipment that they are in the process of installing at Hesley Wood. They have been in the process of fund raising and have recently received some funding from the Sheffield Town Trust. Questions were invited from Councillors and the group responded that the equipment will be available to use for people who live in the Parish, with visits from local schools, Paces etc – there is no charge for the schools to use the facilities. Hesley Wood is also available to scout groups from all over the country.

Discussion took place once the group and members of the public left and it was:-

**RECOMMENDED:-** That a grant of £500 be awarded to the group subject to the other funding being raised, once they are closer to their target, the grant will be made available to them.

18/46(2) Burncross Action Team

Two representatives from the Burncross Action Team attended the meeting to inform the Committee of their need for financial assistance. They have been working on the neglected highways depot at the top of Bracken Hill with the permission of Sheffield City Council. They have transformed the area with wild flowers and are working alongside the Royal Horticultural Society and local schools. They brought in before and after photos for the Councillors to see the transformation. The RHS have donated £500 for equipment and wild flower seeds and Sheffield City Council have donated £1,000 from the Ward Pot for a second-hand metal storage container. They now wish to install a welcome sign on site including the name of their group and provide small information boards of the individual flowers. The Chairman stated that if they wished to send in digital photographs these could be included on the Parish Council website.

Discussion took place once the group and members of the public left. Cllr Brownrigg stated that perhaps the Parish Council could purchase the sign on their behalf in order to reclaim the VAT aspect of the purchase. It was agreed that the Clerk be given delegated authority to contact the group to negotiate the best way forward to provide their grant. It was also agreed that the Clerk contact the Look Local to enquire about the possibility of an article being published to show the work of the group.

**RECOMMENDED:-** That a grant of £500 be given to the group.

18/46(3) – Friends of Grenoside Park

One member of the group attended the meeting to explain their need for financial assistance. The group was formed in 2012 after a group of local children campaigned to Sheffield City Council to improve amenities in the park. The members of the group are both adults and children who have been working together for over five years. They are fund raising at the moment and have contacted Sheffield City Council, Sheffield Town Trust, Graves Charitable Trust, Sports Council England and the Big Lottery Awards for all.

They are currently redeveloping a disused area in Grenoside Park to make a safe play area for local children and families to enjoy and they are requesting assistance to provide a skate park modular component. The Chair invited questions from the members.

Cllr Housley enquired whether the original children are still part of the group – they are all still involved and work hard in the park including carrying out regular litter picks. The Clerk enquired whether there was a timescale to raise additional funding – they have six months to raise extra funding.

Discussion took place once the group and members of the public left and it was:-

**RECOMMENDED:-** That a grant of £500 be given to the group.

18/47. To receive Grant Monitoring Forms

No Grant Monitoring Forms have been received to date.

18/48. Correspondence

Members noted correspondence received which is also on the secure area for them to view.

Item 6 – a letter had been received from Guy Weston at SOAR regarding a meeting to be held on the 9 August. The Clerk agreed that he would attend the meeting to ascertain the format of the group.

## APPENDIX A

<b>FINANCE CORRESPONDENCE – 27 JULY 2017</b>							
<b>DATE RECD</b>	<b>RECEIVED FROM</b>	<b>SUBJECT</b>	<b>TYPE</b>	<b>Ref Cncl</b>	<b>Ref Plan</b>	<b>Ref Fin</b>	<b>No.</b>
25-May-17	South Yorkshire County Scout Council	Application for financial assistance	application			27-Jul-17	<b>1</b>
26-May-17	Burncross Action Team	Application for financial assistance	application			27-Jul-17	<b>2</b>
3-Jul-17	Friends of Grenoside Park	Application for financial assistance	Application			27-Jul-17	<b>3</b>
10-Jul-17	Scottish Widows	Transferring savings account to Lloyds Bank plc	letter			27-Jul-17	<b>4</b>
25-Jul-17	M&G Investments	Charifund statement	letter			27-Jul-17	<b>5</b>
27-Jul-17	Guy Weston - SOAR	Chapelgreen PKW meeting 9 August	e-mail			27-Jul-17	<b>6</b>

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE  
MEETING HELD 10 AUGUST 2017

Present were Councillors: E. Hanson (Chairman), Mrs A Gethin, M Appleby and Mrs D Fearnley

In attendance: Mr D Morton, Clerk & Responsible Financial Officer and Miss L Tickle, Administration Assistant

Apologies for absence were received from Cllr A Hooper and Mrs Z Sykes and the reasons for absence were approved by the Council.

No members of the public were present.

18/25. To receive any declarations of personal and/or pecuniary interests from members on items to be discussed at this meeting

There were none received

18/26. To identify items for discussion which may require the exclusion of the press and public

There were no items identified to require the exclusion of the press and public

18/27. Planning Proposals - to consider applications received

One planning application has been received for consideration.

17/02871/FUL – No objections or comments had been received by the Parish Council and there were no objections or comments on the City Council website on this planning application.  
**Consultee Comment to be submitted**

18/28. Licence Applications – None received to date

None received

18/29. Correspondence – to consider items requiring a reply or a response

Members noted correspondence received which is also on the members area for them to view.

Item 5 - Chairman's Bench outside Chapeltown Library in Burncross – Resident has written in to the Parish Council regarding the Chairman's Bench which is in memory of her late father. The bench is in a poor state of repair and she has asked if she can replace the bench and have a new plaque added on as a remembrance to her late husband and acknowledging her mother in law who was a past Chairman for the Parish.

Parish Council had thoughts on having another bench next to the current one with the new plaque.

**EPC to write to Resident**

Item 10 – e-mail from resident regarding Ramos Takeaway, Ecclesfield – complaints of illegal parking on double yellow lanes, rubbish and cars running idle at Ecclesfield, Priory Lane

**EPC to write to Resident and send email to East Ecclesfield Cllrs**

## APPENDIX A

<b>PLANNING LIST – 10 AUGUST 2017</b>						
<b>PLAN NO/ RESPOND BY</b>	<b>FUL/ OUT</b>	<b>DATE RECEIVED</b>	<b>PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS</b>	<b>COMMENTS</b>	<b>PARISH COUNCIL OBSV'S &amp; DEC'S</b>	<b>COMM. DATE</b>
<b>17/02871 7.8.17</b>	<b>FUL</b>	<b>17.7.17 1</b>	<b>22 BACKFIELD RISE, SHEFFIELD, S35 2YR TWO STOREY SIDE AND SINGLE STORE EXTENSTION TO DWELLINGHOUSE</b>	<b>N/CONSULTED</b>	<b>NO OBJECTIONS</b>	<b>10.8.17</b>

## APPENDIX B

<b>PLANNING CORRESPONDENCE 10 AUGUST 2017</b>							
<b>DATE RECD</b>	<b>RECEIVED FROM</b>	<b>SUBJECT</b>	<b>TYPE</b>	<b>Ref Cncl</b>	<b>Ref Plan</b>	<b>Ref Fin</b>	<b>No.</b>
21-Jul-17	YLCA	NALC Chief Executives Bulletin 26-14 July 2017	e-mail		10-Aug-17		<b>1</b>
24-Jul-17	YLCA	NALC Chief Executives Bulletin 27 - 21 July 2017	e-mail		10-Aug-17		<b>2</b>
24-Jul-17	SYPTTE	Sheffield Bus Service Changes from 3 September 2017	e-mail		10-Aug-17		<b>3</b>
25-Jul-17	St Mark's Church	Grenoside News	e-mail		10-Aug-17		<b>4</b>
25-Jul-17	Resident	Re: Chairman's bench opposite Chapeltown Library	letter		10-Aug-17		<b>5</b>
28-Jul-17	Sheffield City Council	North Sheffield Newsletter	e-mail		10-Aug-17		<b>6</b>
31-Jul-17	Resident	Complaint about traffic on Smith Street, Chapeltown	e-mail		10-Aug-17		<b>7</b>
31-Jul-17	Schani Cave SOAR	Age Better in Sheffield Newsletter August 2017	e-mail		10-Aug-17		<b>8</b>
31-Jul-17	NALC	Chief Executive's bulletin No. 28	e-mail		10-Aug-17		<b>9</b>
01-Aug-17	Resident	Illegal parking, rubbish on Priory Lane, Ecclesfield	e-mail		10-Aug-17		<b>10</b>
02-Aug-17	Post Office Ltd	Letter re closure of Burncross Post Office	e-mail		10-Aug-17		<b>11</b>
04-Aug-17	SCC Andy Bainbridge	Resident Parking Smith Street	e-mail		10-Aug-17		<b>12</b>
07-Aug-17	SYPTTE	Press Release- Special Olympics	e-mail		10-Aug-17		<b>13</b>
08-Aug-17	Friends of Chapeltown Park	Free grass sledging- Chapeltown Park 16 August	poster		10-Aug-17		<b>14</b>
10-Aug-17	PACES	Invitation to Summer Celebration 20 <sup>th</sup> Anniversary of Paces School	e-mail		10-Aug-17		<b>15</b>
10-Aug-17	Wortley Hall	South Yorkshire Festival Sunday 13 August	Poster		10-Aug-17		<b>16</b>
10-Aug-17	SOAR Community	Lets build Health in Firth Park, Shiregreen (& surrounding areas) Investment	e-mail		10-Aug-17		<b>17</b>
10-Aug-17	High Green in Bloom	Party in the Park 2 September	Poster		10-Aug-17		<b>18</b>