

To all Members of the Parish Council

SUMMONS

26 May 2016

Dear Sir/Madam,

You are respectfully summoned to attend the Meeting of the Parish Council to be held at **7.30pm on Thursday 2 June 2016** at the Council Offices, Mortomley Lane, High Green.

Public Participation

To receive questions and petitions from members of the public under the direction of the chairman and in accordance with the Council's Standing Orders. (Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing beforehand so they can be dealt with under correspondence)

AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence
2. a) To receive any amended declarations of interest from members
b) To receive any declarations of personal and/or disclosable pecuniary interests from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public
4. To a) approve the Minutes of the Annual Parish Council meeting held 12 May 2016 (Pgs: 1-7 & Appendix A), and b) discuss any matters arising from the minutes for information only
5. To a) approve the Minutes of the Environmental Planning Committee meeting held 12 May 2016 (Pgs: 8-9 & Appends A & B), b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only
6. To a) approve the Minutes of the Finance & Premises Committee meeting held on the 12 May 2016 (Pg 12) and b) to approve the recommendation arising from the meeting
7. To a) approve the Minutes of the Environmental Planning Committee meeting held 19 May 2016 (Pg: 13-14 & Appends A & B), b) approve any recommendations arising from the meeting and c) discuss any matters for information only

8. To a) approve the Minutes of the Finance & Premises Committee meeting held 19 May 2016 (Pgs:17-18 & Appendix A), b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only
9. To receive a verbal report from the Environmental Planning Committee meeting held 2 June 2016
10. To receive a report from the Chair of the Archiving Project
11. **CORRESPONDENCE** – Items requiring a decision or response
12. **ACCOUNTS** – To approve the accounts presented for payment
13. **LOCAL EVENTS**

Yours faithfully,

David Morton

David J Morton
Clerk & Financial Officer

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
HELD 12 MAY 2016

Present: Councillors S Constance (Chairman), J Brownrigg, A Henstock, J Housley, G Oxley, Mrs Z Sykes, Mrs A Brownrigg, G Weatherall, D Pepper, M Appleby, Mrs D Fearnley, E Hanson, and Mrs K Granger.

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

There were seven members of the public present at the meeting and the Chair invited them to speak to raise any queries which they had. One resident asked for the Parish Council's help with regard to anti-social behaviour in an area of High Green. The Clerk stated that the Parish Council cannot legally do anything with regard to this request but it was agreed that his query be forwarded to the three Sheffield City Councillors (upon receipt of further information from him) to see if anything can be done by the City Council.

17/1. Appointment of Chairman

Nominations for the position of Chairman, duly seconded, were received in favour of Mrs K Granger.

Resolved: that Cllr Mrs K Granger be appointed as Chairman of the Parish Council for the ensuing year.

17/2. Declaration of Acceptance of Office of the Chairman

Cllr Mrs K Granger executed the Declaration of Acceptance of Office as Chairman of the Parish Council, duly witnessed by the Clerk & Financial Officer.

17/3. Appointment of Vice Chairman

Nominations for the position of Vice-Chairman, duly seconded, were received in favour of Councillor Mrs Z Sykes.

Resolved: that Cllr Mrs Z Sykes be appointed as Vice Chairman of the Council for the ensuing year.

17/4. To receive apologies for absence from members and to consider the reasons for absence

Apologies were received from Cllrs Mrs A Gethin and A Hooper and the reasons for absence were approved by the Council.

17/5. To receive any amended Declarations of Interest from members

There were none received.

17/6. To receive any declarations of personal and/or prejudicial Interest from members of the Council on items to be discussed at the meeting

There were none received.

17/7. To identify any items for discussion which may require the exclusion of the press and public

Item 24 on the agenda was identified as an item which required the exclusion of the press and public.

17/8. To decide which Standing Committee(s)/Sub-Committees(s) of the Council shall be formed or continued

Resolved:-

That the following standing committees and sub committees of the Council be formed for the following year:-

- A) Environmental Planning Committee
- B) Finance & Premises Committee
- C) Staffing Sub Committee

The following meeting arrangements shall apply namely:

- Planning committee meets twice a month, now prior to the Council and Finance & Premises committees' meetings. Planning committee prior to the Council meeting to commence at 6.30pm and prior to Finance & Premises to commence at 6pm.
- Finance and Premises committee meets once a month
- Staffing sub committee meets on an ad hoc basis.

17/9. To (a) appoint members of the committee(s)/sub-committee(s)

Resolved

The members of the committees were agreed as follows:-

Environmental Planning Committee

Chairman:	Cllr E. Hanson	Cllr G. Weatherall
Vice Chairman:	Cllr M Appleby	Cllr Mrs A. Gethin
Councillors:	Cllr Mrs Z. Sykes – ex officio	Cllr A. Hooper
	Cllr Mrs K Granger – ex officio	Cllr D Fearnley

Finance/Premises Committee

Chairman:	Cllr G. Weatherall	Cllr A. Henstock
Vice Chairman:	Cllr Ms S. Constance	Cllr E. Hanson
Councillors:	Cllr M. Appleby	Cllr D. Pepper
	Cllr G. Oxley	Cllr Mrs A. Brownrigg
	Cllr Mrs K. Granger- ex officio	Cllr Mrs Z Sykes – ex-officio
	Cllr J Housley	

Staffing Sub Committee

It was agreed that the members of the committee will be decided at the first Finance/ Premises Committee meeting.

17/10. To approve delegated powers to the committees

Resolved Unanimously:-

- 1) That the Environmental Planning & Employment committee may make decisions on plans at meetings convened as necessary, normally twice per month; and
- 2) That the powers be delegated to the Environmental Planning Committee to submit a response, in August, to cover urgent items
- 3) That the Finance Committee has delegated powers to act upon urgent matters

17/11. To confirm the continuation of the substitute member scheme for committees

It was agreed that the substitute member scheme for committees remain the same.

17/12. To agree the amount of the Chairman's allowance for the year of office and to approve payment

Resolved:-

That the allowance be set for £800 for the ensuing year, to defray any costs during the Chairman's term of office.

17/13. Councillors' attendance allowances

Resolved:-

That the earlier decision not to claim allowances be re-affirmed.

17/14. To appoint a Parish Council representative on the following bodies

The following representatives were appointed, subject to their approval:

Body	Representative
SCC Standards Committee	Cllr M Appleby
Chapelton Baths CB Ltd	Cllr Z Sykes and Cllr E Hanson
Ann Reresby Trust	Cllr Z Sykes
Ecclesfield Civil Parish Archiving Project	Cllr E Hanson, Cllr Mrs K Granger, Cllr J Housley and SCC Cllr Mr A Bainbridge
Grenoside Advisory Body	Cllr Z Sykes and SCC Cllr A Hurst (Cllr D Pepper objected)
Ecclesfield Charities	Cllr G Weatherall
Y.L.C.A.	Cllr M Appleby and Cllr G Weatherall
High Green Health Network	Cllr E Hanson, Cllr Z Sykes

The Chairman asked that all bodies be contacted and informed of the changes in representation. The Clerk was requested to establish whether the High Green Health Network would accept a third nomination from the Parish Council.

17/15. To (a) approve the minutes of the Parish Council meeting held 7 April 2016 and (b) discuss any matters arising from the minutes for information only

Resolved:-

That the minutes be approved as a correct record of the meeting.

17/16. To (a) approve the minutes of the Environmental Planning Committee meeting held 7 April 2016 and (b) approve any recommendations arising from the meeting and (c) discuss any matters for information only

Resolved:-

That the minutes be approved as a correct record of the meeting.

17/17. To (a) approve the minutes of the Grenoside Exhibition Account Charity Meeting held on the 7 April 2016 and (b) approve any recommendations arising from the meeting

Resolved:-

That the minutes be approved as a correct record of the meeting. Cllr Mrs Sykes reported that a recent meeting of the Advisory Panel had been cancelled as there were no nominations for assistance, and therefore the amount available for distribution should be re-invested in the Charity's funds.

17/18. To (a) approve the minutes of the Environmental Planning Committee meeting held 21 April 2016 and (b) approve any recommendations arising from the meeting and (c) discuss any matters for information only

Resolved:-

That the minutes be approved as a correct record of the meeting.

17/19. To (a) approve the minutes of the Finance & Premises Committee meeting held 21 April 2016 and (b) approve any recommendations arising from the meeting and (c) discuss any matters for information only

Resolved:-

That the minutes be approved as a correct record of the meeting following minor amendments to the minutes, where a Resolution is required for item 16/105 stating that the contract for the Archive Co-ordinator be extended by three months rather than one month.

17/20. To receive a verbal report from the Environmental Planning Committee meeting held 12 May 2016

The Chair of Planning gave his report – four plans had been received for consideration and several items of correspondence required a response. The Chair thanked Cllr J Brownrigg for his time spent on the Planning Committee over the previous year, as he was now standing down from this Committee.

17/21. To receive a report from the Annual Parish Meeting held 12 May 2016 and to consider any resolutions passed at that meeting

The Clerk reported on the Annual Parish meeting and confirmed that there were no questions from members of the public and no resolutions arising from these minutes.

17/22. To confirm the accounts and financial statements for Year Ended 31 March 2016

Resolved: That the Council's Accounting Statements for the year ended 31 March 2016 be confirmed with a closing balance of £122,708.96.

17/23. To approve the Annual Governance Statement (Section 1 of the Annual Return) for Year Ended 31 March 2016

Resolved: That the Chairman and Clerk and Responsible Financial Officer be authorised to sign the approved Annual Governance Statement (Section 1 of the Annual Return) for year ended 31 March 2016.

17/24. To approve the Accounting Statement (Section 2 of the Annual Return) for Year ended 31 March 2016

Resolved: That the Chairman and Clerk and Responsible Financial Officer be authorised to sign the Accounting Statement (Section 2 of the Annual Return) for year ended 31 March 2016.

17/25. To receive an update from the Clerk & Financial Officer on the North Active Project

The Clerk reported that the new Leisure Centre is on track for opening on the 1 June 2016. The handover to Places4People is due to take place next week and on the 24 May Chapeltown Baths will close.

17/26. To confirm an amended offer for the Chapeltown Baths

Resolved: (1) That the press and public be excluded from the meeting pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 because of the confidential nature of the business to be transacted and as it would not be in the public interest to conduct the business in public.

Resolved: (2) That in the circumstances now reported, and on the recommendation of the Parish Council's Finance Committee which had met earlier in the evening, that an amended offer for the disposal of the Chapeltown Baths site be confirmed.

17/27. To receive a report from the Chair of the Archiving Project

Sheffield City Councillor Mr A Bainbridge who is the Chair of the Steering Group reported on the project to date. A report is being prepared to the Heritage Lottery to apply for the last part of the grant. Christine Handley along with Professor Mel Jones and Chris Prescott are in the process of writing an article for the S35 magazine about the project.

The 90 Years Young event organised by Heritage High Green group, which took place at the High Green Methodist Church on the 30 April had been a huge success. The scanning of all the Thorncliffe material was now completed, which had been a very large task due to the amount of documentation and photographs.

Christine had organised a training session at Paces with Townsweb Archiving in attendance to teach volunteers how to put items onto the Archive website. A further session is due to take place in the near future.

Visits are also planned to the Sheffield Archive and Kelham Island in June. On the 24 September an event is also planned to celebrate the end of the project, all Councillors will be invited to attend. This will be held at Ecclesfield School on the Friday of that week and the St. John's Centre on the Saturday of the same weekend.

Christine will be attending Grenoside Community Centre at the end of May to celebrate the 65th Anniversary of the Festival of Britain.

17/28. Correspondence (Appendix A)

Items requiring a decision of response

Members noted the correspondence received, which is also on the members area for them to view.

17/29. Accounts

Resolved

That the following accounts be approved for payment:

MINUTES OF ANNUAL PARISH COUNCIL 12 MAY 2016

Payable to	Amount	Payment details	Payment made under
Close Invoice Finance Ltd (Print & Design Factory)	£116.00	120 Order of Service Leaflets	L.G. Act 1972 s111
Facility Maintenance Solutions Ltd	£50.00	Supply and fit 4 x 18w tubes to Chapelton toilets	L.G. Act 1972 s111
Knight Frank	£2747.04	Advertising, marketing and digital marketing costs re Chapelton Baths	L.G. Act 1972 s111
Yorkshire Water	£53.48	Water supply 1 Jan to 31 March 16 (Community Room)	L.G. Act 1972 s111
Holmes Electrical Services	£55.00	Refitting and supplying various lights in reception and committee room	L.G. Act 1972 s111
Townsweb Archiving	£1188.00	Provision of half day onsite PastView user training session	L.G. Act 1972 s111
Administration Officer	£106.91	Transfer to petty cash account	L.G. Act 1972 s111
HMRC	£1232.34	Tax and NI payments April 2016	L.G. Act 1972 s111
SYPA	£490.90	Pension contributions April 2016	L.G. Act 1972 s111
Staff	£4256.32	Net salaries April 2016	L.G. Act 1972 s111
Administration Officer	£200.00	Transfer to petty cash account (Archive Project)	L.G. Act 1972 s111
Sheffield City Council	£508.00	NNDR payment Council offices	L.G. Act 1972 s111
Sheffield City Council	£65.00	NNDR payment Community Room	L.G. Act 1972 s111
AOL	£23.37	Talk Talk/AOL	L.G. Act 1972 s111
AOL	£3.99	Premium Service	L.G. Act 1972 s111
Yorkshire Water	£39.90	Water supply Chapelton toilets	L.G. Act 1972 s111
Facility Maintenance Solutions Ltd	£519.00	Cleaning and maintenance Chapelton toilets	L.G. Act 1972 s111
1 st Call Com Ltd	£116.38	Telephone bill April 2016	L.G. Act 1972 s111
BOS Office Supplies Group Ltd	£317.27	Stationery items	L.G. Act 1972 s111
Townsweb Archiving Ltd	£777.60	Uploading data and hosting charges	L.G. Act 1972 s111
O2	£53.60	Mobile phone bill for Clerk (will be amended next month)	L.G. Act 1972 s111
Holmes Electrical Services	£65.00	Supply and installing two outside lights	L.G. Act 1972 s111
Administration Officer	£96.52	Reimbursement of petty cash	L.G. Act 1972 s111

17/30. Local Events

The outgoing Chairman – Cllr Sheila Constance said that she had enjoyed her year as Chairman – visiting many events in her official capacity. She said that it had been her Civic Service in April which had been well attended. One of the last events she had attended was a production of “Singing in the Rain” by Chapelton Operatic Society at Rotherham Civic Theatre which she had thoroughly enjoyed.

APPENDIX A

COUNCIL CORRESPONDENCE 12 MAY 2016							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref Cncl	Ref Plan	Ref Fin	No.
12-Apr-16	CPRE	Countryside Voice	magazine	12 May 16			1
13-Apr-16	Andy Callard Age UK Sheffield	People keeping well update	e-mail	12 May 16			2
13-Apr-16	Lisa Casey South Yorkshire Police	North NAG meeting agenda and minutes	e-mail	12 May 16			3
15-Apr-16	Pulse	April Issue	book	12 May 16			4
15-Apr-16	John Corris	Rile of the North Officer Network	e-mail	12 May 16			5
18-Apr-16	Archive Co-ordinator	Steering group meeting 21 April 2016	e-mail	12 May 16			6
18-Apr-16	South Yorkshire Scouts	Invitation to Cub Centenary Camp 28 May	letter	12 May 16			7
18-Apr-16	Resident	Obj re Rojean Road planning application	letter	12 May 16			8
18-Apr-16	YLCA	White Rose Update	e-mail	12 May 16			9
20-Apr-16	Cllr Hanson	Minutes of High Green Health mtg 5 April 2016	e-mail	12 May 16			10
22-Apr-16	NALC	DIS Extra 882	e-mail	12 May 16			11
03-May-16	St Mark's Church	Grenoside News	booklet	12 May 16			12
03-May-16	Friends of Chapelton Park	Spring Fling and mini beast Safari	poster	12 May 16			13
03-May-16	Friends of the Peak District	Spring/Summer newsletter	booklet	12 May 16			14
03-May-16	South Yorkshire Police & Crime Commissioner	Media Statement re Chief Constable	e-mail	12 May 16			15
04-May-16	South Yorkshire Police and Crime Commissioner	Interim Chief Constable	e-mail	12 May 16			16
05-May-16	Yorkshire Internal Audit	Annual Audit Report	e-mail	12 May 16			17
09-May-16	NALC	DIS Extra 883	e-mail	12 May 16			18
11-May-16	St Mary's Church	Church magazine May 2016	Booklet	12 May 16			19
12-May-16	Cllr Hanson	Community Health partnership bidding	e-mail	12 May 16			20
12-May-16	Cllr Hanson	Teddy Bears Picnic	e-mail	12 May 16			21

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE
MEETING HELD 12 MAY 2016

Present were Councillors: (Chairman), E Hanson, Mrs D Fearnley, Mrs Z Sykes, J Brownrigg, Ms S Constance, M Appleby as substitute for A Henstock and G Weatherall

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

Apologies for absence were received from and Cllrs Mrs A Gethin, A Henstock and A Hooper and the reasons for absence were approved by the committee.

17/1. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting

There were none received.

17/2. To identify items for discussion which may require the exclusion of the press and public

There were no items identified which required the exclusion of the press and public.

17/3. Planning Proposals - to consider applications received

Four application were received for consideration as per the attached Appendix A. One comment had been lodged on the Sheffield City Council with regard to planning application 16/01474 – Norfolk Lodge, Penistone Road with regard to the additional vehicular access point, there were also queries about the trees and hedges within the site.

Members considered the planning application and also the comments made by the neighbour and whilst they have no objection to the planning application they requested that the Clerk write to the Head of Planning at Sheffield City Council asking that the comments are taken into account in the decision making process.

Clerk to write to HOP at SCC

There were no objections to any of the other plans received for consideration.

17/4. Licence Applications

Morrisons Supermarket, the Common, Ecclesfield – Members noted that the Licence application is merely for alterations to the layout of the premises.

17/5. Correspondence – to consider items requiring a reply or a response

Members noted the correspondence received which is also on the secure area of the website for them to view.

Item 1 - Clarke Telecom – Proposed base station Angram Bank Recreation Ground
A letter had been received regarding a pre-application consultation. Members noted the content of the letter and asked the Clerk to respond to the Company to say that they will consider it further once full plans are submitted.

Item 2 - Junction 35 Motorway Services – Objection from resident – A letter had been received from a resident – members asked that a response be sent back to him informing him that the consultation was as full as it could be with interested parties being invited. A meeting had been held on the 24 September with

representatives from Extra Motorway Services who explained fully about the planning application. The Clerk was requested to send a copy of the minutes of the meeting.

Minutes to be sent to the resident

Item 4 - Letter from resident re Thorncliffe Cricket Club – members considered the request in the letter for support with the problems that residents are experiencing. Members requested that the Clerk write to the Cricket Club enquiring whether they can come up with a resolution about how to prevent the cricket balls from damaging further vehicles. Cllr Hanson to liaise with Cllr Housley regarding the Cricket Club for further information and for the response to be sent.

Letter to be sent to Thorncliffe Cricket Club

Item 6 – Letter from resident requesting a slow sign to be placed on Mill Road. Members considered the contents of the letter and requested that Highway Enforcement be contacted to see if they can deal with this request.

E-mail to Highway Enforcement

The Chairman thanked members of the Planning Committee for their time served on the Committee over the past year.

APPENDIX A

PLANNING LIST – 12 MAY 2016

PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
16/01463 10-May-16	FUL	NOT ALLOCATED Rec. 19.4.16	13 OAK LODGE ROAD, SHEFFIELD S35 4QA TWO STOREY SIDE/REAR AND SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	12-May-16
16/01474 11-May-16	FUL	NOT ALLOCATED Rec. 20.4.16	NORFOLK LODGE, PENISTONE ROAD, GRENOSIDE, SHEFFIELD S35 8QH SINGLE STOREY SIDE EXTENSION TO FORM GARAGE AND GARDEN STORE AND PROVISION OF VEHICULAR ACCESS TO PENISTONE ROAD	N/CONSULTED 1 comment on SCC website	NO OBJECTION BUT REQUEST COMMENTS FROM NEIGHBOUR ARE TAKEN INTO ACCOUNT	12-May-16
16/01495 11-May-16	FUL	NOT ALLOCATED Rec. 21.4.16	29 HESLEY GROVE, SHEFFIELD S35 1TX SINGLE STOREY SIDE/REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	12-May-16
16/01572 19-May-16	FUL	NOT ALLOCATED Rec. 3.5.16	7 SCHOOL LANE, GRENOSIDE, SHEFFIELD S35 8QU PART DEMOLITION OF EXISTING SIDE EXTENSION AND ERECTION OF A TWO STOREY SIDE EXTENSION	N/CONSULTED	NO OBJECTION	12-May-16

APPENDIX B

PLANNING CORRESPONDENCE 12 MAY 2016							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref Cncl	Ref Plan	Ref Fin	No.
20-Apr-16	Clarke Telecom	Proposed base station Angram Bank Recreation Ground	letter		12 May 16		1
22-Apr-16	Resident	Re Objection to M1 Junction 35 Planning application	e-mail		12 May 16		2
03-May-16	Resident	Query re grass cutting on verges	e-mail		12 May 16		3
03-May-16	Resident	Thornccliffe Cricket Club re damage to cars	e-mail		12 May 16		4
03-May-16	Resident	Query re Parish Council notice boards	e-mail		12 May 16		5
03-May-16	Resident	Mill Road junction with Church Street	e-mail		12 May 16		6
04-May-16	Licensing Department	Re Morrisons 299 The Common Ecclesfield	e-mail		12 May 16		7

MINUTES OF THE FINANCE/PREMISES COMMITTEE MEETING
HELD ON THURSDAY 12 MAY 2016

Present were Councillors G Weatherall (Chairman), J Housley, Mrs K Granger, Ms S Constance, D Pepper, G Oxley and Mrs A Brownrigg

In attendance were D Morton, Clerk and Responsible Financial Officer

There were no apologies for absence received.

17/1. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting

Councillors G Weatherall and Mrs Constance declared a personal interest as they are members of Sheffield City Council.

17/2. To identify any items for discussion that may require the exclusion of the Press and Public

RESOLVED: that the press and public be excluded from the meeting pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 because of the confidential nature of the business to be transacted and because it would not be in the public interest to conduct the meeting in public.

17/3. To confirm an amended offer for the Chapeltown Baths (Shield Estates and Knight Frank to report)

Mr M Shield attended the meeting and presented the joint report of Shield Estates and Knight Frank which explained the details and reasons for an amended offer which had been received for the Chapeltown Baths site.

RECOMMENDED: that in the circumstances now reported an amended offer for the disposal of the Chapeltown Baths be recommended for approval.

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE
MEETING HELD 19 MAY 2016

Present were Councillors: E Hanson (Chairman), Mrs D Fearnley, Mrs Z Sykes, K Granger, Ms S Constance as substitute for Mrs A Gethin and G Weatherall

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

There were three members of the public in attendance at the meeting who came to speak about planning application 16/01457 – 178 Main Street, Grenoside.

Apologies for absence were received from Cllrs Mrs A Gethin and A Hooper and the reasons for absence were approved by the committee.

17/6. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting

Cllr G Weatherall declared an interest in planning application 16/01457 - 178 Main Street as he is on the Sheffield City Council Planning Board.

Cllr Mrs D Fearnley declared an interest in planning application 16/01702 – 14 Bridge Inn Road as she knows the resident.

17/7. To identify items for discussion which may require the exclusion of the press and public

There were no items identified which required the exclusion of the press and public.

17/8. Planning Proposals - to consider applications received

Three applications had been received for consideration, one objection had been received for planning application 16/01457 – 178 Main Street and therefore the residents were invited to inform the committee of their reasons for objection.

Photographic evidence was supplied in order that the Committee could see the full impact of the retrospective planning development. The resident gave a thorough explanation of all the previous planning applications and how these have impacted upon the quality of life for the elderly resident and members were able to view the photographs. The main points of objection are:-

- Building without planning permission
- Building without appropriate consultation with neighbours and the Council
- The size and scale of the development
- The impact upon the neighbourhood within the Grenoside Conservation Area
- The specific impact upon the adjoining property of 174 Main Street.
- Customers at the garden center are using the access over the land of the resident and using a gate which has been created in the fence by the applicant, thereby denying the resident any security in his own garden.

The Committee considered all the evidence supplied and fully support the residents in their objection. The Committee requested that the Clerk write to the Head of Planning at Sheffield City Council asking that:-

- The decision is made by the Planning Board rather than a delegated officer.
- That a site visit is made to assess the impact of the proposed development on neighbouring properties.

- The accuracy of the plans are queried as they appear to be different from previous applications.
- That the views of the Grenoside Conservation Society are sought.
- Enquire why all previous applications at this development have been submitted retrospectively and any conditions which have been imposed by the City Council have been disregarded without any action being taken by the Enforcement Officers at Sheffield City Council. The Parish Council have previously requested that conditions be imposed such as no outdoor seating be provided in the original application, when clearly there is now a large outdoor seating area which gives the resident at the neighbouring property no privacy either in his garden or his own property.

The Committee agreed that they would send the photographs provided and the resident's objection to the Planning Department along with the Parish Council's objection.

Letter to be sent to the HOP at SCC

17/9. Licence Applications

None received to date.

17/10. Correspondence – to consider items requiring a reply or a response

Members noted correspondence received which also is on the secure area for them to view.

1. YLCA – Revised date for nomination papers – The Chair handed over the papers to Cllr Weatherall as he is the Parish Council Representative along with Cllr Appleby.

APPENDIX A

PLANNING LIST – 19 MAY 2016						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
16/01694 26-May-16	FUL	NOT ALLOCATED Rec 6.5.16	92 MACKENZIE CRESCENT, BURNCROSS, SHEFFIELD, S35 1US CREATION OF PITCHED ROOF OVER EXISTING EXTENSION TO REAR OF DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	19-May-16
16/01702 27-May-16	FUL	NOT ALLOCATED Rec 6.5.16	14 BRIDGE INN ROAD, SHEFFIELD, S35 2YJ SINGLE STOREY FRONT EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	19-May-16
16/01457 27-May-16	FUL	NOT ALLOCATED Rec 6.5.16	178 MAIN STREET, GRENOSIDE, SHEFFIELD, S35 8PR ERECTION OF TIMBER OUTBUILDING TO REAR OF PROPERTY	N/CONSULTED OBJECTION RECEIVED	SUPPORT RESIDENTS OBJECTIONS	19-May-16

APPENDIX B

PLANNING CORRESPONDENCE 19 MAY 2016							
RECEIVED FROM	SUBJECT	DATE RECD	TYPE	Ref Cncl	Ref Plan	Ref Fin	No.
YLCA	Revised date for receipt of nominations	18-May-16	e-mail		19 May 2016	19 May 2016	1
Highway Services	Response re traffic sign at Mill Road - Church Street	18-May-16	e-mail		19 May 2016		2

MINUTES OF THE FINANCE/PREMISES COMMITTEE MEETING
HELD ON THURSDAY 19 MAY 2016

Present were Councillors G Weatherall (Chairman), E Hanson, J Housley, Mrs K Granger, Ms S Constance, Mrs D Fearnley as substitute for Mrs A Brownrigg and Mrs Z Sykes

In attendance were D Morton, Clerk, Mrs G Kress, Admin Officer

Apologies for absence were received from Cllrs M Appleby, G Oxley, Mrs A Brownrigg and D Pepper and the reasons for absence were accepted by the committee.

17/4. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting

Cllr Mrs S Constance declared an interest in item 5(1) on the agenda as she is a member of Friends of Charlton Brook. She left the room whilst this item was discussed.

17/5. To identify any items for discussion that may require the exclusion of the Press and Public

There were no items identified which required the exclusion of the press and public.

17/6. To confirm, for the period ending 30 April 2016 (a) receipts schedule (b) payments schedule (c) account/bank reconciliation and (d) budget and management accounts (e) examination of financial transactions

RECOMMENDED: That all the schedules listed for the period ending 30 April 2016 as now presented by the Clerk be confirmed. The Clerk reminded all members of the Finance Committee that they were welcome to inspect the accounts at any time.

17/7 Applications for Financial Assistance

17/7(1) – Ecclesfield Gala Committee

Two members of the Ecclesfield Gala Committee attended the meeting to inform the Committee of their need for financial assistance towards the Gala to be held on the 4 September. As suggested by the Finance Committee last year they had kept back a small amount of money to help with the running costs of this year's Gala. They requested a grant towards the cost of the toilets and First Aid as Ecclesfield Parish Council had provided a grant previously for these items, but said that they would be happy with any assistance that the Parish Council could provide.

Cllrs were given the opportunity to ask questions and following discussion it was decided that the Parish Council would have a stall this year and perhaps include the Archive Project as part of the display. It was therefore:-

RECOMMENDED: That a grant of up to £500 be given with the Clerk being given delegated authority to negotiate the payment of certain items in order that the Parish Council can legally claim back the VAT aspect of the invoices.

17/7(2) – Chapelgreen Advice Centre

Two representatives from the Advice Centre attended the meeting to inform the Committee of their need for financial assistance. All the people who work at the Centre work on a voluntary basis, they have approximately 2,000 requests for advice each year with the office being open for 20 hours per week - 9.00am until 2.00pm four days per week. They are

looking to increase the outreach service and feel that the advice centre is a vital community asset. They have been investigating different funding sources, up to June 2012 they received approximately £24,000 per annum from Sheffield City Council, they received £1500 from North Sheffield Tara, £500 from Lane End Tara and £2263 from Sheffield Ward Pot Fund, they also receive £2800 per annum by renting a room to another registered charity.

RECOMMENDED: That a grant of up to £600 be given, with the Clerk being given delegated authority to negotiate the payment of certain items in order that the Parish Council can legally claim back the VAT aspect of the invoices.

17/8. To reconsider the Application for Financial Assistance from Friends of Charlton Brook
Discussion took place about the previous decision by the Finance Committee not to give the group a grant. Following further information received it was

RECOMMENDED: That a grant of up to £500 be given once they have raised the additional money required for their project, with the Clerk being given delegate authority to negotiate the payment of the grant.

17/9. To consider a request from Chapeltown Prize Band to reallocate their grant awarded in 2015 in the sum of £920

Early in 2015 Chapeltown Bath were awarded a grant of £920.00 for the purchase of wind instruments and they were going to forward quotations to the Parish Council from suppliers for the cost of the instruments. They recently e-mailed the Parish Council to say that they had been unable to obtain any written quotations and had requested that the Parish Council could reallocate their grant towards the cost of attending the National Brass Band Championships to be held in Cheltenham in September. Following discussion it was

RECOMMENDED: That the grant be allocated as requested and the Clerk be given delegated authority to negotiate the payment of the grant.

17/10. To receive Grant Monitoring Forms

No grant monitoring forms had been received as no grants had been issued in the last month.

17/11. Correspondence

Members noted the correspondence received which is also on the secure area for them to view.

Item 4 – Grenoside Primary School – letter re investment of funds. The letter stated that there had been no applicants for the fund this year and it was requested that the total amount of money available be invested. The Clerk informed the Committee of the contents of the letter and it was agreed that this item be placed on the agenda for the next meeting of the Grenoside Exhibition Account Charity in October of this year.

APPENDIX A

FINANCE CORRESPONDENCE 19 MAY 2016							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref Cncl	Ref Plan	Ref Fin	No.
22-Apr-16	M & G Investments	Charifund Statement – Grenoside Exhibition Account	Letter			19 May 2016	1
05-May-16	Black Rock	Investment Statement Grenoside Exhibition Account	booklet			19 May 2016	2
09-May-16	Chapelgreen Advice Centre	Application for financial assistance	application			19 May 2016	3
09-May-16	Grenoside Community Primary School	Letter re investment of Grenoside Exhibition Account	letter			19 May 2016	4
18-May-16	YLCA	Revised date for receipt of nominations	e-mail		19 May 2016	19 May 2016	5