

**To all Members of the Parish Council**

**SUMMONS**

31 March 2016

Dear Sir/Madam,

You are respectfully summoned to attend the Council Meeting to be held at 7.30 pm on Thursday 7 April 2016 at the Council Offices, Mortomley Lane, High Green.

**Public Participation**

**To receive questions and petitions from members of the public under the direction of the chairman and in accordance with the Council's Standing Orders. (Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing beforehand so they can be dealt with under correspondence).**

**AGENDA**

1. To receive apologies for absence from members and to consider the reasons for absence
2. a) To receive any amended declarations of interest from members  
b) To receive any declarations of personal and/or disclosable pecuniary interests from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public
4. To a) approve the Minutes of the Council meeting held 3 March 2016 (Pgs: 1-4 & Appendix A), and b) discuss any matters arising from the minutes for information only
5. To a) approve the Minutes of the Environmental Planning Committee held on the 3 March 2016 (Pg: 6-7 & Appends A & B), and b) discuss any matters arising from the minutes for information only
6. To a) approve the Minutes of the Environmental Planning Committee held on the 17 March 2016 (Pg: 11-12 & Appends A & B) and b) discuss any matters arising from the minutes for information only

7. To a) approve the Minutes of the Finance and Premises Committee held on the 17 March 2016 (Pgs: 16-18 & Appendix A), and b) discuss any matters arising from the minutes for information only
8. To receive a verbal report from the Environmental Planning Committee meeting held 7 April 2016
9. To receive a report from the Chair of the Archiving Project
10. To consider a proposition from Councillor Graham Oxley in respect of HS2, a copy of which is attached to this agenda.
11. **CORRESPONDENCE** – Items requiring a decision or response
12. **ACCOUNTS** – To approve the accounts presented for payment
13. **LOCAL EVENTS**

Yours faithfully

*David Morton*

D J Morton  
Clerk and Financial Officer

MINUTES OF THE PARISH COUNCIL MEETING  
HELD 3 MARCH 2016

Present: Cllrs S Constance (Chairman), E Hanson, M Appleby, G Oxley, Mrs A Gethin, K Granger, J Brownrigg, Mrs A Brownrigg, J Housley, Mrs Z Sykes, Mrs D Fearnley

In Attendance: D Morton, Clerk & Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllrs D Pepper, A Henstock, G Weatherall and A Hooper and the reasons for absence were approved by the Council.

There were eight members of the public present at the meeting, the Chair invited them to speak if they wished to raise any issues. One resident stated that he had been looking at the minutes of the Parish Council website and some of the links to the minutes were broken. It was agreed that these would be repaired, the resident was thanked for bringing it to our attention.

16/147. To receive any amended declarations of interest from members  
There were none received.

16/148. To receive any declarations of personal and/or disclosable pecuniary interests from members of the council on items to be discussed at this meeting  
There were none received.

16/149. To identify any items for discussion which may require the exclusion of the press and public  
There were no items identified which required the exclusion of the press and public.

16/150. To a) approve the Minutes of the Parish Council meeting held 4 February 2016, and b) discuss any matters arising from the minutes for information only  
**Resolved:** That the minutes be approved as a correct record of the meeting.  
The Clerk reported on a previous question with regard to the price of the mobile phone contract, he has now been able to achieve a better deal with the same company.

Cllr Z Sykes reported that she had been speaking to Alex Young the Housing Co-ordinator with regard to a resident's previous query about tenancy agreements and keeping off road bikes at their premises and about the growing number of reports of off road bikers within the Parish. She reported that the fences near the Paces complex have now been repaired. She stated that she is attending a meeting on the 15 March in her role as a City Councillor in this regard to see what can be done to prevent them.

16/151. To a) approve the minutes of the Environmental Planning Committee meeting held on 4 February 2016 and b) discuss any matters arising from the minutes for information only  
**Resolved:** That the minutes of the meeting be approved as a correct record of the meeting.

16/152. To a) approve the minutes of the Environmental Planning Committee meeting held on 18 February 2016 and b) discuss any matters arising from the minutes for information only

**Resolved:** That the minutes of the meeting be approved as a correct record of the meeting.

16/153. To a) approve the minutes of the Finance and Premises Committee meeting held on 18 February 2016 and b) discuss any matters arising from the minutes for information only

**Resolved:** That the minutes of the meeting be approved as a correct record of the meeting.

16/154. To approve the minutes of the Staffing Sub-Committee held on the 18 February 2016 and to approve the recommendations made therein

The Clerk informed Council that the current Administration Assistant will retire on the 22 March after 22 years working for the Parish Council and as recommended by the Staffing Sub-Committee it was

**Resolved:** That her role will be advertised with interviews due to take place in April.

16/155. To receive a verbal report from the Environmental Planning Committee meeting held 3 March 2016

**Resolved:** That the verbal report be received, Cllr Hanson reported that twelve plans had been received for consideration and the Parish Council would submit comments regarding five of the planning applications, in support of residents' concerns about planning applications at neighbouring properties.

16/156. To receive a report from the Chair of the Archiving Project about progress to date

Mr A Bainbridge reported on the last meeting of the Archive Steering Group held on the 21 January 2016. Some concerns were highlighted and Mr Bainbridge agreed to contact Sheffield Archives as there is apparently new material regarding the Gatty family. He has contacted the City Council members to push for a visit to Sheffield Archives.

The Steering Group have been to Stocksbridge Archive which was very helpful in progressing the project. He reported that Christine Handley has been trying to get local schools involved, they have visited Ecclesfield School who are doing a project regarding the history of Chapeltown baths. He explained that it is a requirement of the Heritage Lottery funding that these types of projects are included. Later on this year Christine is organising an event "90 Years Young" in honour of the Queen's 90<sup>th</sup> birthday.

He reported that discussion took place at the meeting about the Heritage Lottery guidelines for spending the money, equipment has been purchased for several of the local history groups, room hire costs in various areas of the Parish for different training days and events. Most of the money needs to be spent before the second half of the allocated money can be withdrawn, with a small amount of contingency money being kept for ongoing projects.

The digitising at Thorncliffe is progressing with Mr Bainbridge and Ms Bowden volunteering, he did state that more volunteers are required. Heritage High Green are working well. He reported that some members of the group had stated their concerns at the format of the new website, but there were also positive comments and Christine is progressing this very well. The next meeting is due to take place on the 10 March. Cllr Housley enquired whether it would be possible for Mr Bainbridge to report back to every Council meeting for the last six months of the project. It was agreed that this be put on the Council agenda each month.

**Mr Bainbridge to report to Council**

16/157. To consider information from YLCA regarding Sector Led Body for Audit  
The Clerk informed Council about the audit process, the Clerk advised Council to stay with the chosen External Auditor who is BDO Stoy Hayward rather than find their own External Auditor. The Internal Auditor is due to attend the Parish Council offices on the 18 April for the year-end audit and his report will be brought to the May Council meeting. It was therefore:-

**RESOLVED:-** That the Parish Council accepts the Sector Led Auditor.

16/158. To consider forming an informal partnership with Age UK (Sheffield) with regard to the "People Keeping Well" Programme

The Clerk reported that an e-mail had been received from Andy Callard at Age UK Sheffield with regard to forming an informal partnership with them. Cllr Hanson stated that he was concerned with limiting it to Age UK and that we need to consider other voluntary sector organisations. The Clerk stated that the Parish Council can co-operate with other organisations as a local sounding board. Following further discussion it was:-

**RESOLVED:-** That the Clerk contact Age UK to say that the Parish Council are happy to join with them but also should another organisation approach the Parish Council, that they are treated in the same manner.

16/159. To consider that any future intent on behalf of Sheffield City Council to remove anything else should be brought to the Parish Council for discussion first (Cllr Mrs A Brownrigg)

Cllr Mrs A Brownrigg asked if any assets for disposal by the City Council within the Parish be brought to the attention of the Parish Council before they are removed or destroyed. It was therefore:-

**RESOLVED:** (a) That Ecclesfield Parish Council invites a Sheffield City Councillor nominated by their peers from East and West Ecclesfield Wards to attend the monthly meeting to update Parish Council members on any issues affecting the Parish in the next period and (b) that a representative from Sheffield City Council be invited to attend the June Council meeting.

16/160. Correspondence – Items requiring a decision or response

Members noted the correspondence received, which is also on the members area for them to view.

Item 22 – Request for storage facilities from Chapeltown Baths – A letter had been received with a request for the Parish Council to store financial records. It was agreed that storage space could be found at the Parish Council offices.

16/161. Accounts – To approve the accounts presented for payment

<b>Payable to</b>	<b>Amount</b>	<b>Payment details</b>	<b>Payment made under</b>
High Green Methodist Church	£70.00	Room hire of Church Hall (Archive Project)	L.G. Act 1972 s111
Npower	£160.23	Electricity 1 Nov to 21 Jan 2016	L.G. Act 1972 s111
Npower	£0.50	Adjusted bill (previously paid in December 2015)	L.G. Act 1972 s111
Ricoh	£114.00	50 reams of copy paper	L.G. Act 1972 s111
Administration Officer	£150.00	Transfer to petty cash account (Archive Project)	L.G. Act 1972 s111
HMRC	£926.92	Tax and NI payments February 2016	L.G. Act 1972 s111
SYPA	£644.44	Pension contributions February 2016	L.G. Act 1972 s111
Staff	£4,400.75	Net salaries February 2016	L.G. Act 1972 s111
AOL	£3.99	Premium Service	L.G. Act 1972 s111
AOL	£23.37	TalkTalk/AOL	L.G. Act 1972 s111
O2	£38.14	Mobile phone bill for Clerk	L.G. Act 1972 s111
JRB Enterprise Ltd	£147.36	12,000 dog waste bags	L.G. Act 1972 s111
25 <sup>th</sup> Sheffield Ecclesfield Scout Group	£500.00	Grant towards refurbishment of scout hut	L.G. Act (Miscellaneous Provisions) Act 1972 s19
British Gas	£302.80	Gas supply Community Room	L.G. Act 1972 s111
British Gas	£577.18	Gas supply Council offices	L.G. Act 1972 s111
Npower	£192.61	Electricity supply 1/11/15 to 20/1/16	L.G. Act 1972 s111
Npower	£46.32	Electricity supply 21/1/16 to 1/2/16	L.G. Act 1972 s111
Ricoh UK Ltd	£58.54	Photocopying charges 1 Nov 15 to 31 Jan 16	L.G. Act 1972 s111
St Mark's Church	£12.70	Grenoside News - Annual subscription	L.G. Act 1972 s111
Ecclesfield Associate Library	£82.00	Hire of meeting space various dates (Archive Project)	L.G. Act 1972 s111
Facility Maintenance Solutions Ltd	£519.00	Chapelton toilets cleaning and maintenance	L.G. Act 1972 s111
Dr Michelle Winslow	£400.00	Oral history introductory training course	L.G. Act 1972 s111
1 <sup>st</sup> Call Com Ltd	£116.75	Telephone bill 1-29 February	L.G. Act 1972 s111
Stocksbridge Town Council	£25.00	Room hire for Archive Project	L.G. Act 1972 s111
Administration Officer	£150.00	Transfer to Archive Petty Cash account	L.G. Act 1972 s111

16/162. Local Events

The Chairman informed everyone that it is the Civic Service on Sunday 10 April and everyone has been given a formal invitation and she asked that responses be sent in to the Parish office as soon as possible.

## APPENDIX A

COUNCIL CORRESPONDENCE 3 MARCH 2016							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref Cncl	Ref Plan	Ref Fin	No.
05-Feb-16	NALC	DIS Extra issue 877	email	3 Mar 16			1
08-Feb-16	Bluebell Wood	Receipt for donation	letter	3 Mar 16			2
09-Feb-16	HSBC	Letter re closure of Chapeltown and Penistone branches	letter	3 Mar 16			3
11-Feb-16	Friends of Ecclesfield Library	Notice of Annual General Meeting	e-mail	3 Mar 16			4
15-Feb-16	YLCA	White Rose Update	e-mail	3 Mar 16			5
17-Feb-16	Margot Jackson/Darren Ward	Health High Green article	e-mail	3 Mar 16			6
18-Feb-16	YLCA	Report from South Yorkshire Police Commissioner	e-mail	3 Mar 16			7
19-Feb-16	NHS Foundation Trust	Living with Dementia Event 16 Mar 16	email	3 Mar 16			8
22-Feb-16	Grenoside Community Centre	The Pirates of Penzance	poster	3 Mar 16			9
22-Feb-16	NALC	Digital Councils 18 May 2016 London	e-mail	3 Mar 16			10
22-Feb-16	SCC and Environment Agency	Blackburn Brook Winter Walk Through	e-mail	3 Mar 16	3 Mar 16		11
23-Feb-16	St Mary's Church	Church magazine February 2016	booklet	3 Mar 16			12
24-Feb-16	Andy Callard Age UK Sheffield	People Keeping Well	e-mail	3 Mar 16			13
24-Feb-16	South Yorkshire Police and Crime Commissioner	February 2016 newsletter	e-mail	3 Mar 16			14
25-Feb-16	St Marks Church	Grenoside news	booklet	3 Mar 16			15
29-Feb-16	High Green Primary School	Thank you for Christmas grant	letter	3 Mar 16			16
01-Mar-16	Cllr Hooper	Grenoside Reading Room events	e-mail	3 Mar 16			17
02-Mar-16	Chapelton Silver Prize Band	Concert 22 April - tickets available	letter	3 Mar 16			18
11-Feb-16	Post Office	High Green Post office more services	Letter	3 Mar 16			19
02-Mar-16	Tower Mint Ltd	Queens 90 <sup>th</sup> birthday commemorative coin	Letter	3 Mar 16			20
02-Mar-16	Friends of Ecclesfield Library	Re Trustees advertisement	e-mail	3 Mar 16			21
3 Mar 16	Chapelton Baths CB	Request for storage facilities	letter	3 Mar 16			22
3 Mar 16	Resident of Angram Bank	Invitation to Teddy Bear's Picnic	letter	3 Mar 16			23

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE  
MEETING HELD 3 MARCH 2016

Present were Councillors: E Hanson (Chairman), D Fearnley, Mrs Z Sykes, J Brownrigg, Mrs A Gethin, J Housley as substitute for A Hooper, S Constance

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllrs A Hooper, G Weatherall, and A Henstock and the reasons for absence were approved by the committee.

16/95. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting

There were none received.

16/96. To identify items for discussion which may require the exclusion of the press and public

There were no items identified which required the exclusion of the press and public.

16/97. Planning Proposals - to consider applications received

Twelve planning applications had been received for consideration as per Appendix A. The Committee considered all the applications and comments from residents of neighbouring properties and support the residents on some of the applications as per the reasons set out below:-

16/00571 - 19 Middleton Lane – the Council requested that the Clerk write to the Head of Planning at Sheffield City Council enquiring why the proposed development appeared to extend beyond the normal building line of the road.

16/00604 – 32 Townfields Avenue – a resident of a neighbouring property had submitted a comment online with regard to concerns over the structural integrity of their property as the foundations will be in close proximity to their property. The neighbours were also concerned about access to the side of their property for maintenance purposes.

16/00544 – 24 Walker Close – a resident of an adjoining property had stated their concerns with regard to the loading of a retaining wall between their property and the applicant's garden. They have no objection to the plans in principle but they were anxious that the retaining wall needs to be rectified in the first place to prevent a landslide.

16/00488 – 65 Mellor Lea Farm Drive – there was an objection on the City Council website with regard to loss of light and privacy, the building being out of character with neighbouring properties and also the visual impact of the proposed development on neighbouring premises as it is overbearing.

16/00595 – Curtilage of 348 The Wheel – whilst the Committee have no objection in principle to the proposed development they wanted to clarify the position of the proposed development and whether it is outside the greenbelt and whether the large property would be in keeping with the surrounding area so close to the greenbelt.



The Committee therefore requested that the Clerk write to the Head of Planning at Sheffield City Council asking that all the above comments are taken into account in the decision making process.

**Clerk to write to HOP at SCC**

16/98. Licence Applications

There were no applications received.

16/99. Correspondence – to consider items requiring a reply or a response

Members noted the correspondence received which is also on the secure area of the website for them to view.

Item 2 – Report re Sheffield Flood and Water Management – Members noted the contents of the report and Cllr Z Sykes said that she had spoken to the officers at Sheffield City Council and work is already ongoing at the bottom of Falding Street to alleviate problems. Hopefully there will be a joint working approach on this, she will keep members updated.

Item 4 – Request re bus stop at the corner of Greengate Lane/Mortomley Lane – A resident had written in to request moving the bus stop further away from the corner. The Clerk was requested to write to the resident to enquire which bus stop as there are two. Once clarification has been received then the Clerk was requested to write to the City Councillors and also South Yorkshire Passenger Transport Executive with the request.

## APPENDIX A

<b>PLANNING LIST 3 MARCH 2016</b>						
<b>PLAN NO/ RESPOND BY</b>	<b>FUL/ OUT</b>	<b>PLANNING OFFICER</b>	<b>PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS</b>	<b>COMMENTS</b>	<b>PARISH COUNCIL OBSV'S &amp; DEC'S</b>	<b>COMM. DATE</b>
16/00571 08-Mar-16	FUL	NOT ALLOCATED  Rec 17.2.16	19 MIDDLETON LANE, GRENOSE TWO STOREY FRONT/SIDE EXTN. PORCH & DORMER WINDOW TO FRONT OF DWELLINGHOUSE	N/CONSULTED	QUERY WITH SCC PLANS EXTEND BEYOND THE BUILDING LINE	03-Mar-16
16/00578 08-Mar-16	FUL	NOT ALLOCATED  Rec 17.2.16	40 MAFEKING PLACE, CHAPELTOWN TWO STOREY SIDE EXTENSION	N/CONSULTED	NO OBJECTION	03-Mar-16
16/00573 08-Mar-16	FUL	NOT ALLOCATED  Rec 17.2.16	5 HAZEL GROVE, CHAPELTOWN ALTS TO ROOF TO CREATE PITCHED ROOF OVER EXISTING EXTN. EREC. OF SINGLE STOREY REAR EXTN & RE- BUILDING OF PORCH TO FRONT	N/CONSULTED LETTER OF SUPPORT ON SCC WEBSITE	NO OBJECTION	03-Mar-16
16/00604 09-Mar-16	FUL	NOT ALLOCATED  Rec 18.2.16	32 TOWNFIELDS AVENUE, ECCLESFIELD TWO STOREY SIDE EXTENSION	N/CONSULTED OBJECTION RECEIVED	TAKE INTO ACCOUNT CONCERNS OF THE RESIDENT	03-Mar-16
16/00544 10-Mar-16	FUL	NOT ALLOCATED  Rec.18.2.16	24 WALKER CLOSE, SHEFFIELD S35 8SA TWO STOREY SIDE AND SINGLE STOREY FRONT EXTENSIONS TO DWELLINGHOUSE	N/CONSULTED COMMENTS FROM NEIGHBOUR ON SCC WEBSITE	TAKE INTO ACCOUNT RESIDENTS CONCERNS RE RETAINING WALL	03-Mar-16
16/00545 10-Mar-16	FUL	NOT ALLOCATED  Rec. 18.2.16	119 MAIN STREET, GRENOSE, SHEFFIELD S35 8PN DETACHED GARAGE AND OFFICE TO REAR GARDEN	N/CONSULTED AMENDED PLAN ADDED	NO OBJECTION	03-Mar-16

APPENDIX A

<b>16/00521</b> 11-Mar	<b>FUL</b>	<b>NOT ALLOCATED</b> Rec 22.2.16	<b>245 THE WHEEL, ECCLESFIELD</b> DEMOLITION OF EXISTING CONSERVATORY & EREC OF A SINGLE STOREY REAR EXTN.	<b>N/CONSULTED PHOTOS ADDED ON SCC WEBSITE</b>	<b>NO OBJECTION</b>	03-Mar-16
<b>16/00488</b> 11-Mar-16	<b>FUL</b>	<b>NOT ALLOCATED</b> Rec 22.2.16	<b>65 MELLOR LEA FARM DRIVE, ECCLESFIELD</b> ERECTION OF TWO STOREY REAR EXTN.	<b>N/CONSULTED OBJ SCC WEBSITE</b>	<b>TAKE INTO ACCOUNT RESIDENTS COMMENTS</b>	03-Mar-16
<b>16/00639</b> 11-Mar-16	<b>FUL</b>	<b>NOT ALLOCATED</b> Rec 22.2.16	<b>103A HIGH STREET, ECCLESFIELD</b> SINGLE STOREY REAR EXTN.	<b>N/CONSULTED PHOTOS ADDED ON SCC WEBSITE</b>	<b>NO OBJECTION</b>	03-Mar-16
<b>16/00595</b> 14-Mar-16	<b>FUL</b>	<b>NOT ALLOCATED</b> Rec 22.2.16	<b>CURTILAGE OF 348 THE WHEEL, ECCLESFIELD</b>  DEMOLITION OF EXISTING STABLES & EREC OF DWELLINGHOUSE	<b>N/CONSULTED</b>	<b>QUERY THE POSITION OF THE GREENBELT AND IN KEEPING WITH SURROUNDING AREA</b>	03-Mar-16
<b>16/00698</b> 15-Mar-16	<b>FUL</b>	<b>NOT ALLOCATED</b> Rec. 23.2.16	<b>2 STEPHEN DRIVE, GRENSIDE</b> TWO STOREY SIDE EXTENSION TO DWELLINGHOUSE	<b>N/CONSULTED</b>	<b>NO OBJECTION</b>	03-Mar-16
<b>16/00714</b> 16-Mar-16	<b>FUL</b>	<b>NOT ALLOCATED</b> Rec 25.2.16	<b>GREENHEAD HOUSE RESTAURANT, BURNCROSS ROAD, CHAPELTOWN</b> PROVISION OF NEW ENTRANCE GATES & RAILINGS	<b>N/CONSULTED</b>	<b>NO OBJECTION</b>	03-Mar-16

APPENDIX B

PLANNING CORRESPONDENCE 3 MARCH 2016							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref Cncl	Ref Plan	Ref Fin	No.
22-Feb-16	SCC and Environment Agency	Blackburn Brook Winter Walk Through	e-mail	3 Mar 16	3 Mar 16		1
26-Feb-16	Cllr Sykes	Report re Sheffield Flood and Water Management	e-mail		3 Mar 16		2
29-Feb-16	Resident	Comments re Walker Close	letter		3 Mar 16		3
02-Mar-16	Resident	Request re bus stop	e-mail		3 Mar 16		4

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE  
MEETING HELD 17 MARCH 2016

Present were Councillors: E Hanson (Chairman), D Fearnley, Mrs Z Sykes, J Brownrigg, Mrs A Gethin, A Hooper

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllr A Henstock and the reasons for absence was approved by the committee.

16/100. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting

There were none received.

16/101. To identify items for discussion which may require the exclusion of the press and public

There were no items identified which required the exclusion of the press and public.

16/102. Planning Proposals - to consider applications received

Eight planning applications had been received for consideration as per Appendix A. No objections had been received but there were some comments on the City Council website. The planning applications where Consultee comments have been submitted online are:-

16/00454/FUL – Barnes Green House, Elliott Lane – the Committee considered the application and also the reason for refusal of a previous application by the Planning Officer :- *“that the development would not have an adverse impact upon the character and appearance of the property; however it would significantly impact upon the openness of the Green Belt”* the Committee therefore wish to request that this be taken into account in the decision making process.

**Letter to HOP at SCC**

16/00765/FUL – 21 Charlton Hill Rise, Sheffield – The Committee considered the application and also the comments on the City Council website from a resident of a neighbouring property in which they state their concern about access to their property for maintenance, due to the close proximity of the proposed development. The Committee support these comments and requested that the Clerk write to the Head of Planning at Sheffield City Council asking that these comments be taken into account in the decision making process.

**Letter to HOP at SCC**

16/00800/FUL – Land 50 metres southwest of 142 Top Warren, Warren Lane – The Committee considered the application and have no objection to the plans but would like to seek clarification as to the access route to be used to the proposed development and therefore requested that the Clerk write to the Head of Planning at Sheffield City Council to this effect.

**Letter to HOP at SCC**

16/00859/FUL – 14 Chambers Grove, Sheffield – no comments or objections had been received to this application but a resident informed the Committee that they

had not received a letter from Sheffield City Council or the Parish Council to inform them of the planning application. The Committee therefore wish to ask that consideration of this application be deferred in order to allow for any late comments to be submitted.

16/103. Licence Applications

There were no applications received.

16/104. Correspondence – to consider items requiring a reply or a response

Members noted the correspondence received which is also on the secure area of the website for them to view.

## APPENDIX A

## PLANS LIST FOR 17 MARCH 16

PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
16/00661 17-Mar-16	ADV	NOT ALLOCATED Rec. 25.2.16	RBS 75 THE COMMON ECCLESFIELD, SHEFFIELD S35 9WJ 3X INTERNALLY ILLUMINATED FASCIA SIGNS, 1X INTERNALLY ILLUMINATED ATM SURROUND 1X INTERNALLY ILLUMINATED PROJECTING SIGN AND 2X NON ILLUMINATED VINYL/PANEL SIGNS	N/CONSULTED	NO OBJECTION	17-Mar-16
16/00448 18-Mar-16	FUL	NOT ALLOCATED Rec. 29.2.16	30 CAISTER AVENUE, SHEFFIELD S35 2ZN SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	17-Mar-16
16/00454 18-Mar-16	FUL	NOT ALLOCATED Rec. 29.2.16	BARNES GREEN HOUSE, ELLIOT LANE, SHEFFIELD S35 8NR ERECTION OF FIRST FLOOR SIDE EXTENSION TO DWELLINGHOUSE (RE-SUBMISSION OF 15/02725/FUL)	N/CONSULTED	COMMENTS RE PREVIOUS APP REFUSED GREENBELT	17-Mar-16
16/00765 18-Mar-16	FUL	NOT ALLOCATED Rec. 29.2.16	21 CHARLTON HILL RISE, SHEFFIELD S35 2PU TWO STOREY SIDE/REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	COMMENTS RE ACCESS FOR MAINTENANCE	17-Mar-16
16/00785 22-Mar-16	FUL	NOT ALLOCATED Rec 2.3.16	14 PENYGHENT CLOSE, CHAPELTOWN PROVISION OF HARDSTANDING TO DRIVEWAY & RAISED AREA WITH BALLUSTRADE	N/CONSULTED	NO OBJECTION	17-Mar-16
16/00859 25-Mar-16	FUL	NOT ALLOCATED Rec 4.3.16	14 CHAMBERS GROVE, CHAPELTOWN TWO STOREY SIDE EXTENSION	N/CONSULTED	COMMENTS RE NOTIFICATION LETTERS	17-Mar-16
16/00800 28-Mar-16	FUL	NOT ALLOCATED Rec 7.3.16	LAND 50M S.W. OF 142 TOP WARREN, CHAPELTOWN ERECTION OF A DWELLINGHOUSE	N/CONSULTED	NO OBJECTION TO PLANS BUT CONCERNS RE ACCESS	17-Mar-16

APPENDIX A

<b>16/00909</b> 29-Mar-16	<b>FUL</b>	<b>NOT ALLOCATED</b> Rec 9..3.16	<b>2 TAVERNER CLOSE, HIGH GREEN</b> TWO STOREY SIDE/REAR & SINGLE STOREY REAR EXTENSION	<b>N/CONSULTED</b>	<b>NO OBJECTION</b>	17-Mar-16



## APPENDIX B

PLANNING CORRESP 17 MARCH 2016							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref Cncl	Ref Plan	Ref Fin	No.
08-Mar-16	Vince Varnam Streets Ahead	North LAP Members update February 2016	e-mail		17 Mar 16		1
11-Mar-16	South Yorkshire Passenger Transport	Route changes to service 72/72a to High Green	e-mail		17 Mar 16		2
11-Mar-16	SCC Planning Department	Response re comment Curtilage of 348 The Wheel	e-mail		17 Mar 16		3
14-Mar-16	SYPTe	Response re resident request re bus stop	e-mail		17 Mar 16		4
15-Mar-16	Friends of Chapelton Park	Poster re Clean up in Chapelton Park 22 March	e-mail		17 Mar 16		5
14-Mar-16	SYPTe	Rotherham Tram Train Pilot	e-mail		17 Mar 16		6

MINUTES OF THE FINANCE/PREMISES COMMITTEE MEETING  
HELD ON THURSDAY 17 MARCH 2016

Present were Councillors G Weatherall (Chairman), E Hanson, Mrs D Fearnley as substitute for G Oxley, J Housley, Mrs K Granger, S Constance, J Brownrigg as substitute for Mrs A Brownrigg, D Pepper, M Appleby

In attendance were D Morton, Clerk, Mrs G Kress, Admin Officer

Apologies for absence were received from Cllrs G Oxley and Mrs A Brownrigg and the reason for absence were accepted by the committee.

16/91. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting

There were none received.

16/92. To identify any items for discussion that may require the exclusion of the Press and Public

There were no items identified which required the exclusion of the press and public.

16/93. To confirm, for the period ending 29 February 2016 (a) receipts schedule (b) payments schedule (c) account/bank reconciliation and (d) budget and management accounts (e) examination of financial transactions

**RECOMMENDED:** That all the schedules listed for the period ending 29 February 2016 as now presented by the Clerk be confirmed. The Clerk reminded all members of the Finance Committee that they were welcome to inspect the accounts at any time.

Members noted the running costs of Chapeltown Toilets which were coming in at just under the budgeted amount. Members enquired about the security cameras being placed on the toilets and the quotations received. The Clerk was requested to contact the City Council about the placement of the cameras and that the item be added to the Finance Agenda for June.

**June agenda**

16/94. Applications for Financial Assistance

An application had been received from North Sheffield History Group as an item of correspondence – it was agreed that representatives of the Group be invited to attend the next meeting of the Finance Committee on the 21 April 2016.

**April agenda**

An application had also been received from Stomp Club for consideration in December 2015 at which the Finance Committee decided that they were unable to offer financial assistance to a private company for running costs and an e-mail had been sent advising them of this decision. A response had been received from them stating that the Group were a registered charity and therefore the Committee asked that a representative be invited to the next meeting of the Finance Committee on the 21 April 2016.

**April agenda**

16/95. To receive an update from the Clerk & Financial Officer regarding the North Active Project and agree a course of action as necessary

The Clerk informed the Committee that the new baths are due to be opened on the 1 June and Chapeltown Baths will close on the 24 May 2016. The City Council will be having a pre-opening visit on the 31 May 2016.

16/96. To consider a request from King Edwards Swimming Pool, Uppertorpe Swimming Baths and Stocksbridge Leisure Centre regarding pool equipment

The Clerk informed the Committee that a letter had been received asking if any surplus equipment from Chapeltown Baths could be donated to either King Edwards Swimming Pool, Uppertorpe Swimming Baths or Stocksbridge Leisure Centre.

The Clerk stated that it needs to be ascertained whether the scrap value of items have been included in the demolition costs. The Chair suggested that perhaps the three groups could be asked to state what items they require and what donations they wish to make for the equipment. The cost of removal of the equipment would also be their responsibility. Following discussion it was agreed that Stocksbridge be asked in the first instance and then King Edwards what equipment they are interested in.

**RECOMMENDED:** That surplus equipment from Chapeltown Baths be donated, in descending order of preference, to Stocksbridge Leisure Centre and King Edward Swimming Pool providing it does not conflict with the offer for purchase recently received.

16/97. To consider the checking of cheque payments for Parish Grants (Cllr Mrs Brownrigg)

In the absence of Cllr Mrs Brownrigg, Cllr J Brownrigg wished to ascertain whether there was an audit trail of recipients of grant monies and the items stated for purchase. The Clerk informed the Committee that certain items are purchased directly for the groups in order that VAT can be legally claimed back by the Parish Council. There is also a Grant Monitoring Form on the grants area of the website which should be returned to the Parish Council upon receipt of any grant monies.

It was **RECOMMENDED**:- (a) that the monitoring forms be sent out with any grant cheques with the request that they return the completed forms within three months of receipt with photographic evidence of items that they have purchased. (b) That an item be added to the Finance Agenda each month "To receive Grant Monitoring Forms".

16/98. Grenoside Exhibition Account Charity – to receive an update from the Clerk

The Clerk informed the Committee that an amount of £1,046.39 was currently in the Grenoside Exhibition Account Charity. Cllr Pepper enquired what the Capital Value of the Fund was and he asked that the values from M&G Investments and Black Rock be included within the accounts. The Clerk reported that there will be a meeting of the Trustees of the Grenoside Exhibition Account Charity on the 7 April at which these amounts will be reported.

16/99. Correspondence

Members noted the correspondence received which is also on the secure area for them to view.

Cllr Z Sykes asked if the Parish Council would be willing to hold monies raised by volunteer groups to be used on the Angram Bank Park. It was agreed that this be included on the Finance Agenda for April.

**April Finance Agenda**

Cllr S Constance stated her disappointment that the application for financial assistance from the Friends of Charlton Brook had been rejected as they had carried out a very successful Give and Gain Day last year.

APPENDIX A

FINANCE CORRESPONDENCE 17 MARCH 2016							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref Cncl	Ref Plan	Ref Fin	No.
01-Mar-16	M&G Investments	Investment re Grenoside Exhibition Account	letter			17 Mar 16	<b>1</b>
02-Mar-16	North Sheffield History Group	Application for financial assistance	application			17 Mar 16	<b>2</b>
09-Mar-16	YLCA	Audit Regime – Third communication	e-mail			17 Mar 16	<b>3</b>