

To all Members of the Parish Council

SUMMONS

28 January 2016

Dear Sir/Madam,

You are respectfully summoned to attend the Council Meeting to be held at 7.30 pm on Thursday 4 February 2016 at the Council Offices, Mortomley Lane, High Green.

Public Participation

To receive questions and petitions from members of the public under the direction of the chairman and in accordance with the Council's Standing Orders. (Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing beforehand so they can be dealt with under correspondence).

AGENDA

1. Inspector Richard Burgess from South Yorkshire Police will be attending at the start of the meeting to answer questions raised by Councillors, with regard to anti-social behaviour.
2. To receive apologies for absence from members and to consider the reasons for absence
3. a) To receive any amended declarations of interest from members
b) To receive any declarations of personal and/or disclosable pecuniary interests from members of the council on items to be discussed at this meeting
4. To identify any items for discussion which may require the exclusion of the press and public
5. To a) approve the Minutes of the Council meeting held 7 January 2016 (Pgs: 1-4 & Appendix A), and b) discuss any matters arising from the minutes for information only
6. To a) approve the Minutes of the Environmental Planning Committee held on the 7 January 2016 (Pg: 6 & Appends A & B), and b) discuss any matters arising from the minutes for information only

7. To a) approve the Minutes of the Finance and Premises Committee held on the 7 January 2016 (Pg: 9), and b) discuss any matters arising from the minutes for information only
8. To a) approve the Minutes of the Environmental Planning Committee held on the 11 January 2016 (Pg: 10 & Appendix A) and b) discuss any matters arising from the minutes for information only
9. To a) approve the Minutes of the Environmental Planning Committee held on the 21 January 2016 (Pg: 12 & Appends A & B) and b) discuss any matters arising from the minutes for information only
10. To a) approve the Minutes of the Finance and Premises Committee held on the 21 January 2016 (Pg: 15 & Appendix A), and b) discuss any matters arising from the minutes for information only
11. To receive a verbal report from the Environmental Planning Committee meeting held 4 February 2016
12. To approve the Council Tax Leaflet of Ecclesfield Parish Council for the Financial Year ended 31 March 2017
13. To agree the date of the Annual Meeting of the Council 2016
14. To agree the date of the Annual Parish meeting 2016
15. To agree the dates of forthcoming meetings for May 2016 to April 2017
16. To discuss the youth shelter (Cllr Mrs A Brownrigg)
17. To receive a recommendation from the Council's joint agents and, if so minded, approve that the Parish Council will enter into a conditional contract, subject to planning, for the disposal of the Chapeltown Baths site on the granting of planning permission.
18. **CORRESPONDENCE** – Items requiring a decision or response
19. **ACCOUNTS** – To approve the accounts presented for payment
20. **LOCAL EVENTS**

Yours faithfully

David Morton

D J Morton
Clerk and Financial Officer

MINUTES OF THE PARISH COUNCIL MEETING
HELD 7 JANUARY 2016

Present: Cllrs S Constance (Chairman), E Hanson, M Appleby, G Oxley, Mrs A Gethin, A Henstock, D Pepper, A Hooper, K Granger, G Weatherall

In Attendance: D Morton, Clerk & Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllrs J & A Brownrigg, J Housley, Mrs Z Sykes & Mrs D Fearnley and the reasons for absence were approved by the Council.

There were eight members of the public present at the meeting. Prior to the start of the meeting the Chairman Cllr Constance presented a Chairman's award to Mr Barrie Bellamy in recognition of his outstanding work within the community, and more recently organising the Christmas lunches in December at the Miners Welfare Hall, which was a very successful event with many people in attendance.

The members of the public were then invited to ask any questions they wished to raise.

- Resident 1 – enquired about the youth shelter on the Thorncliffe Park. Cllr Constance stated that Ecclesfield Parish Council accept the response that has been received from Sheffield City Council regarding the youth shelter.
- Resident 2 – enquired about the Miners Welfare Hall which he had raised at previous Council meetings. The Clerk read out a report produced by Darren Ward the High Green Development Worker on the work carried out to date. John Corris has been appointed as the Locality Officer for the North Area and one of his priorities is to work with elected members and other officers to support the development of the Miners Welfare Hall. The report answered questions previously raised with regard to:-
 - Social Isolation
 - Improve online facilities for the hall to enhance digital inclusion
 - Activities for young people
 - Tackle Anti-Social behaviour

It was agreed that John Corris be invited to attend a future Council meeting to speak about his role in the community. Inspector Burgess from South Yorkshire Police has also been invited to attend a future Council meeting to discuss anti-social behaviour. The resident, who was present at the meeting confirmed that he was satisfied with the response he had received.

John Corris to be invited to Council meeting

- Resident 3 – enquired whether Ecclesfield Parish Council would want to hold a public meeting on the European Referendum. The Chairman stated that the Parish Council do not have any plans for a public meeting on this matter.

16/111. To receive any amended declarations of interest from members

There were none received.

16/112. To receive any declarations of personal and/or disclosable pecuniary interests from members of the council on items to be discussed at this meeting

There were none received.

16/113. To identify any items for discussion which may require the exclusion of the press and public

There were no items identified which required the exclusion of the press and public.

16/114. To a) approve the Minutes of the Parish Council meeting held 3 December 2015, and b) discuss any matters arising from the minutes for information only

Resolved: That the minutes be approved as a correct record of the meeting.

16/115. To a) approve the minutes of the Environmental Planning Committee meeting held on 3 December 2015 and b) discuss any matters arising from the minutes for information only

Resolved: That the minutes of the meeting be approved as a correct record of the meeting.

16/116. To a) approve the minutes of the Environmental Planning Committee meeting held on 17 December 2015 and b) discuss any matters arising from the minutes for information only

Resolved: That the minutes of the meeting be approved as a correct record of the meeting

16/117. To a) approve the minutes of the Finance and Premises Committee meeting held on 17 December 2015 and b) discuss any matters arising from the minutes for information only

Resolved: That the minutes of the meeting be approved as a correct record of the meeting.

16/118. To receive a verbal report from the Environmental Planning Committee meeting held 7 January 2016

Resolved: That the verbal report be received.

16/119. To confirm the precept for the year ending 31 March 2017

Members considered the recommendation of the Finance Committee meeting held on the 17 December 2015 at which it considered the report of the Clerk. The Council Tax Support Grant from the City Council will be reducing over the next five years until the year 2021/22 when the grant will have totally disappeared. This needs to be taken into account when setting the precept. It was therefore:-

Resolved Unanimously: That the amount for a Band D property in the Ecclesfield Civil Parish area be increased by 3% for the financial year ended 31 March 2017 which will produce a total precept of £151,283.00.

16/120. To receive signed and engrossed copies of a funding agreement between Ecclesfield Parish Council and Sheffield City Council

Resolved: That the engrossed document of the funding agreement between Ecclesfield Parish Council and Sheffield City Council be received.

16/121. To consider the Sheffield Plan – Consultation on Citywide Options for Growth
Members were reminded that there is an additional meeting of the Planning Committee on Monday 11 January 2016 to formulate a response to the Consultation document. Cllr Oxley enquired whether the meeting was open to Full Council to attend – it was agreed that all Councillors were welcome to attend the meeting if they wish and it was agreed that the document be sent out to Full Council again for members to read prior to the meeting.

16/122. To consider delegating authority to the Planning Committee to respond to the Consultation on the Sheffield Citywide Options for Growth

Resolved: That the Planning Committee be given delegated authority to respond to the Consultation document as the deadline for responses is the 15 January 2016.

16/123. To discuss the Youth Shelter on the Thorncliffe Recreation Ground

This matter has now been dealt with as above.

16/124. Correspondence – Items requiring a decision or response

Members noted the correspondence received, which is also on the members area for them to view.

Item 6 – Macmillan Palliative Care Unit – A thank you card and receipt had been received for the donation of monies totalling £1150 which was raised at the Coffee morning held in November. Cllr Gethin had attended the Palliative Care Unit with the Administration Officer to present the cheques for this amount, Councillors thanked the staff for organising the event which had been a great success.

Item 22 – Plans to manage flooding in the Parish. Members considered the e-mail from Cllr Oxley regarding the above and it was agreed that this item be added to the agendas of both the Planning and Finance Committees for further discussion.

Agenda items for Planning and Finance Committees

16/125. Accounts – To approve the accounts presented for payment

Payable to	Amount	Payment details	Payment made under
Npower	£21.52	Electricity bill for Chapeltown toilets	L.G. Act 1972 s111
Holmes Electrical Services	£400.00	Supply and fit new fuse board	L.G. Act 1972 s111
Bardon Environmental	£1,800.00	Asbestos survey carried out at Chapeltown Baths	L.G. Act 1972 s111
High Green Scout Group	£500.00	Grant towards CCTV equipment	L.G. and Rating Act 1997 s31
Pollards Wholesale Ltd	£53.60	Coffee and new coffee jug	L.G. Act 1972 s111
St John's Parish Centre	£28.50	Hire of accommodation 19 Nov (Archive Project)	L.G. Act 1972 s111
Taylor Made Gardens & Landscaping Ltd	£200.00	Part 2 of grant to Friends of Chapeltown Park (wild flower meadow)	L.G. (Miscellaneous Provisions) Act 1976 s19
Administration Officer	£126.32	Transfer to petty cash account	L.G. Act 1972 s111
Staff	£4,400.75	Net salaries December 2015	L.G. Act 1972 s111
HMRC	£926.92	Tax and NI payments December 2015	L.G. Act 1972 s111
SYPA	£644.44	Pension contributions December 2015	L.G. Act 1972 s111
Sheffield City Council	£504.00	NNDR Payment Council offices	L.G. Act 1972 s111
Sheffield City Council	£65.00	NNDR Payment Community Room	L.G. Act 1972 s111
AOL	£3.99	Premium Service	L.G. Act 1972 s111

COUNCIL MINUTES 7 JANUARY 2016

AOL	£23.37	TalkTalk/AOL	L.G. Act 1972 s111
1 st Call Com Ltd	£114.18	Telephone bill 1-31 December 2015	L.G. Act 1972 s111

16/126. Local Events

Cllr K Granger had attended the Chapelton over 50's Christmas lunch in December. On the 14 December the Christmas lunches had been provided at the Miners Welfare Hall – this event had been a huge success.

Cllr Constance informed Full Council that Ecclesfield Parish Council had raised £120 in lieu of Christmas cards and Cllr Constance had raised a further £100 from the sale of second hand sewing machines – the money will be donated to the Bluebell Wood Charity, which is her chosen Chairman's Charity.

APPENDIX A

COUNCIL CORRESPONDENCE 7 JANUARY 2016							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
07-Dec-15	South Yorkshire Fire & Rescue	Member briefing December 2015	e-mail	07-Jan-16			1
07-Dec-15	Friends of the Peak District	December newsletter	e-mail	07-Jan-16			2
07-Dec-15	Rural Action Yorkshire	Country Air magazine	magazine	07-Jan-16			3
08-Dec-15	CPRE	Fieldwork newsletter	email	07-Jan-16			4
09-Dec-15	St Marys Church, Ecclesfield	Church magazine December 2015	magazine	07-Jan-16			5
11-Dec-15	NGH Palliative Care Unit	Thanks for donation from coffee morning	card	07-Jan-16			6
14-Dec-15	John Corris SCC	North Officer Network meeting 13 January 2016	e-mail	07-Jan-16			7
14-Dec-15	NALC	Dis Extra 874	e-mail	07-Jan-16			8
15-Dec-15	Parkwood Leisure	Questions under FOI re Chapeltown Baths	letter	07-Jan-16			9
21-Dec-15	Rural Action Yorkshire	Newsletter	email	07-Jan-16			10
21-Dec-15	Vince Varnam, SCC	Streets Ahead newsletter 2015	email	07-Jan-16			11
21-Dec-15	Chapeltown Baths	New Leisure Centre	email	07-Jan-16			12
21-Dec-15	Charity Commission	News - Winter 2015	email	07-Jan-16			13
22-Dec-15	High Green in Bloom	Re Thanks for Christmas tree grant	letter	07-Jan-16			14
22-Dec-15	Archive Co-ordinator	List of events for 2016	e-mail	07-Jan-16			15
22-Dec-15	St Marks Church	Grenoside news	booklet	07-Jan-16			16
23-Dec-15	YLCA	White Rose Update December 2015	e-mail	07-Jan-16			17
24-Dec-15	YLCA	Changes to the External Audit Regime	e-mail	07-Jan-16			18
24-Dec-15	YLCA	YLCA Membership fees 2016-2017	e-mail	07-Jan-16			19
24-Dec-15	YLCA	Queen's 90th birthday beacons	e-mail	07-Jan-16			20
04-Jan-16	South Yorkshire Police & Crime Commissioner	New Year message	e-mail	07-Jan-16			21
05-Jan-16	Cllr Oxley	Plans to manage flooding in the Parish	e-mail	07-Jan-16			22

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE
MEETING HELD 7 JANUARY 2016

Present were Councillors: A Henstock (Chairman), A Hooper, E Hanson, A Gethin, G Weatherall, M Appleby as substitute for Mrs Z Sykes

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllrs J Brownrigg, Mrs Z Sykes & Mrs D Fearnley and the reasons for absence were approved by the committee.

16/70. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting

There were none received.

16/71. To identify items for discussion which may require the exclusion of the press and public

There were no items identified which required the exclusion of the press and public.

16/72. Planning Proposals - to consider applications received

Five plans had been received for consideration, no objections had been received by the Committee and there were no comments on the City Council website. Members viewed the plans and they could see no reasons for objection to any of the proposed planning applications. The Clerk was therefore requested to write to the Head of Planning at Sheffield City Council to this effect.

Consultee comments to HOP at SCC

16/73. Licence Applications

No applications had been received to date.

16/74. To consider the Sheffield Plan – Consultation on Citywide Options for Growth

Members were reminded to read the document prior to the meeting due to be held on Monday 11 January 2016.

16/75. Correspondence – to consider items requiring a reply or a response

Members noted the correspondence received which is also on the secure area of the website for them to view.

APPENDIX A

PLANNING LIST – 7 JANUARY 2016						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
15/04481 05-Jan-16	FUL	NOT ALLOCATED Rec 16.12.15	52 ARUNDEL ROAD, CHAPELTOWN ALTERATIONS OF PROPERTY TO FORM 2 DWELLINGHOUSES	N/CONSULTED	NO OBJECTION	07-Jan-16
15/04522 06-Jan-16	FUL	NOT ALLOCATED Rec. 17.12.15	40A BRACKEN HILL, SHEFFIELD S35 1RS SINGLE STOREY SIDE EXTENSION, SINGLE STOREY REAR EXTENSION, PROVISION OF PARKING SPACE, STEPS AND RETAINING WALL TO FRONT OF DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	07-Jan-16
15/04559 11-Jan-16	FUL	NOT ALLOCATED Rec 21.12.15	14 CYPRESS GATE, CHAPELTOWN SINGLE STOREY FRONT EXTN & PROV OF ADDITIONAL PARKING SPACE	N/CONSULTED	NO OBJECTION	07-Jan-16
15/04611 13-Jan-16	FUL	NOT ALLOCATED	15 NETHER LEY COURT, SHEFFIELD S35 1AF TWO STOREY SIDE AND REAR EXTENSION TO DWELLINGHOUSE AND PROVISION OF REAR STEPS TO ENTRANCE	N/CONSULTED	NO OBJECTION	07-Jan-16
15/04637 14-Jan-16	FUL	NOT ALLOCATED	15 MAIN STREET, GRENSIDE, SHEFFIELD S35 8PN DEMOLITION OF EXISTING CONSERVATORY AND ERECTION OF A SINGLE STOREY REAR/SIDE EXTENSION	N/CONSULTED	NO OBJECTION	07-Jan-16

APPENDIX B

PLANNING CORRESPONDENCE 7 JANUARY 2016							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	Cttee
22-Dec-15	INEOS Shale	E-mail to Town and Parish Councils re fracking	e-mail		07-Jan-16		1
22-Dec-15	SYPTe	Preparatory works for Tram Train on Supertram Network	e-mail		07-Jan-16		2
22-Dec-15	Vince Varnam SCC	North LAP Members update December 2016	e-mail		07-Jan-16		3
05-Jan-16	Sheffield Plan Team	Community Infrastructure Levy and Planning Obligations	e-mail		07-Jan-16		4
07-Jan-16	Vince Varnam SCC	Response re Wortley Road surface	e-mail		07-Jan-16		5

**MINUTES OF THE FINANCE/PREMISES COMMITTEE MEETING
HELD ON THURSDAY 7 JANUARY 2016**

Present were Councillors Weatherall (Chairman), Appleby, Mrs Constance, Mrs Granger, Hanson, Oxley and Pepper.

In attendance were Mr D J Morton (Clerk & Financial Officer) and Mr M Shield of Shield Estates UK Ltd (also representing the Council's Joint Agent, Knight Frank).

16/62 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors J Brownrigg and Housley, and the reasons for absence were accepted.

16/63 DECLARATIONS OF INTEREST

Councillors Mrs Constance and Weatherall declared a personal interest in item 16/65.

16/64 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: that the press and public be excluded from the meeting pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 because of the confidential nature of the business to be transacted and because it would not be in the public interest to conduct the business in public.

Mr Shield stressed the necessity of confidentiality for commercial reasons.

16/65 DISPOSAL OF CHAPELTOWN BATHS

Mr Shield addressed the meeting in his capacity as the Parish Council's Property Adviser.

Mr Shield gave a detailed progress report on the disposal of the Chapeltown Baths site and recommended entering into an exclusivity agreement with a local developer.

Mr Shield responded to questions and comments from members of the Committee.

RECOMMENDED: that in the circumstances now reported, the course of action suggested by Mr Shield be confirmed.

16/66 DATE OF NEXT MEETING

The next meeting was arranged for 7.00pm on Thursday 21 January 2016.

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE
MEETING HELD 11 JANUARY 2016

Present were Councillors: A Henstock (Chairman), A Hooper, E Hanson, A Gethin, D Fearnley, J Brownrigg

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllrs Sykes, Weatherall & Constance and the reasons for absence were approved by the committee.

16/76. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting

There were none received.

16/77. To identify items for discussion which may require the exclusion of the press and public

There were no items identified which required the exclusion of the press and public.

16/78. To consider the Sheffield Plan – Consultation on Citywide Options for Growth
Members considered the 51 questions within the Consultation document and formulated their responses to the questions raised. The closing date for the responses to be returned to the City Council is the 15 January 2016, the Planning Committee were previously given delegated authority by Full Council to respond to the Consultation document.

APPENDIX A

PLANNING CORRESPONDENCE 11 JANUARY 2016							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref Cncl	Ref Plan	Ref Fin	No.
08-Jan-16	John Corris SCC North Locality Officer	North Area Officer Network meeting 13 Jan 2016	e-mail		11 Jan 16		1
11-Jan-16	Cllr Oxley	Comments re Consultation document	e-mail		11 Jan 16		2
11-Jan-16	YLCA	Opportunities Bulletin	e-mail		11 Jan 16		3

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE
MEETING HELD 21 JANUARY 2016

Present were Councillors: A Henstock (Chairman), A Hooper, E Hanson, D Fearnley, J Brownrigg, Mrs K Granger as substitute for Mrs Z Sykes

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllrs Z Sykes, A Gethin and S Constance and the reasons for absence were approved by the committee.

16/79. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting

There were none received.

16/80. To identify items for discussion which may require the exclusion of the press and public

There were none identified.

16/81. Planning Proposals - to consider applications received

Six planning applications had been received for consideration as per Appendix A. One objection had been received and there was an objection on the City Council website with regard to planning application 15/04640/FUL 23 Middle Lane. Members considered the comments in the objection and support the objection on the following grounds:-

- The proposed development would have an adverse impact on the character and appearance of the Conservation area.
- The proposed development would be approximately 1 meter away from the boundary wall of a neighbouring property.

The Committee requested that the Clerk write to the Head of Planning at Sheffield City Council to ask that these comments be taken into account when making a decision about the application.

Clerk to write to HOP at SCC

16/82. Licence Applications

There were no licence applications for consideration.

16/83. Correspondence – to consider items requiring a reply or a response

Members noted the correspondence received which is also on the secure area of the website for them to view.

APPENDIX A

PLANNING LIST 21 JANUARY 2016						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
15/04658 26-Jan-16	FUL	NOT ALLOCATED Rec. 6.1.16	163 CHAPEL ROAD, CHAPELTOWN, SHEFFIELD S35 1QJ DEMOLITION OF EXISTING GARAGE AND ERECTION OF A SINGLE STOREY SIDE/REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	21-Jan-16
15/04640 27-Jan-16	FUL	NOT ALLOCATED Rec. 6.1.16	23 MIDDLE LANE, GRENSIDE SINGLE STOREY FRONT EXTN/SINGLE STOREY REAR EXTN	N/CONSULTED ONE OBJ ON SCC WEBSITE	SUPPORT RESIDENTS OBJECTIONS	21-Jan-16
16/00052 28-Jan-16	FUL	NOT ALLOCATED Rec. 7.1.16	67 CHARLTON DRIVE, SHEFFIELD S35 3PA TWO STOREY SIDE EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	21-Jan-16
16/00049 28-Jan-16	CHU	NOT ALLOCATED Rec. 7.1.16	3A STATION ROAD, CHAPELTOWN, SHEFFIELD S35 2XE CHANGE OF USE FROM RETAIL (USE CLASS A1) TO TATTOO STUDIO (USE CLASS SUI GENERIS)	N/CONSULTED	NO OBJECTION	21-Jan-16
16/00047 29-Jan-16	FUL	NOT ALLOCATED Rec. 8.1.16	58 BRACKEN HILL, BURNCROSS ALTS & EXTNS TO D'HOUSE INCL. PARTIAL DEMOLITION, EREC OF TWO STOREY SIDE EXTN, SINGLE STOREY SIDE EXTN TO FORM DOUBLE GARAGE, EREC OF REAR PORCH, WIDENING OF VEHICULAR ACCESS	N/CONSULTED	NO OBJECTION	21-Jan-16
15/04661 01-Feb-16	FUL	NOT ALLOCATED Rec. 11.1.16	NIGHTINGALES RESIDENTIAL NURSING HOME, NETHER LANE, ECCLESFIELD SINGLE STOREY REAR GROUND EXTN TO LAUNDRY	N/CONSULTED	NO OBJECTION	21-Jan-16

APPENDIX B

PLANNING CORRESPONDENCE 21 JANUARY 2016							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref Cncl	Ref Plan	Ref Fin	No.
11-Jan-16	YLCA	Opportunities Bulletin	e-mail		21 Jan 16		1
12-Jan-16	SYLTE	Essential Tram Train weekend works	e-mail		21 Jan 16		2
18-Jan-16	SYLTE	Bus service changes from February 2016	e-mail		21 Jan 16		3
13-Jan-16	Resident	New bus service changes	e-mail		21 Jan 16		4

MINUTES OF THE FINANCE/PREMISES COMMITTEE MEETING
HELD ON THURSDAY 21 JANUARY 2016

Present were Councillors G Weatherall (Chairman), Mrs K Granger, E Hanson, G Oxley, J Brownrigg as substitute for Mrs A Brownrigg, Mrs D Fearnley as substitute for J Housley and Ms Constance arrived later in the meeting.

In attendance were Mr D J Morton, Clerk, Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllrs Appleby, Mrs A Brownrigg, J Housley and D Pepper and the reasons for absence were accepted by the committee.

16/67. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting

There were none received.

16/68. To identify any items for discussion that may require the exclusion of the Press and Public

There were no items identified which required the exclusion of the press and public.

16/69. To confirm, for the period ending 31st December 2015 (a) receipts schedule (b) payments schedule (c) account/bank reconciliation and (d) budget and management accounts (e) examination of financial transactions

RECOMMENDED: That all the schedules listed for the period ending 31st December 2015 as now presented by the Clerk be confirmed. The Clerk reminded all members of the Finance Committee that they were welcome to inspect the accounts at any time.

16/70. To receive an update from the Clerk & Financial Officer regarding the North Active Project and agree a course of action as necessary

The Clerk reported that the Chapeltown Baths Community Business were in the closing phase of operating. Cllr Brownrigg enquired whether there had been any interest shown with regard to the purchase of the Baths and the Clerk responded accordingly. The Clerk also reported that Places4People who are going to manage the new baths site had been receiving a lot of interest both for the new gym facilities and the swimming sessions.

16/71. To consider staff retirements

The Chair of the Committee reported that the Administration Assistant will be retiring in the near future and therefore a meeting of members of the Staffing Sub-Committee needs to be set up at the earliest opportunity. The Chair also stated that he wants to consult with staff about future staffing requirements.

16/72. Correspondence

Members noted the correspondence received which is also on the secure area for them to view.

APPENDIX A

FINANCE CORRESPONDENCE 21 JANUARY 2016							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	Cttee
18-Dec-15	Paces School	Thanks for Christmas grant	letter			21-Jan-16	1
22-Dec-15	M&G Investments	Dividend cheque for Grenoside Exhibition Account	letter			21-Jan-16	2
15-Jan-16	St Marys RC Primary School	Thanks for Christmas grant	Letter			21-Jan-16	3