

To all Members of the Parish Council

SUMMONS

9th May 2015

Dear Sir/Madam,

You are respectfully summoned to attend the Annual Meeting of the Parish Council to be held at 7.30pm on Thursday 14 May 2015 at the Council Offices, Mortomley Lane, High Green.

Declaration of Acceptance of Office

To receive Declarations of Acceptance of Office from members

Public Participation

To receive questions and petitions from members of the public under the direction of the chairman and in accordance with the Council's Standing Orders. (Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing beforehand so they can be dealt with under correspondence)

Would all members who have keys to the offices please return them to the Chairman at the start of the meeting

AGENDA

1. To elect the Chairman of the Parish Council
2. To receive the Declaration of Acceptance of Office as Chairman
3. To elect the Vice Chairman of the Parish Council
4. To receive apologies for absence from members and to consider the reasons for absence
5. To confirm that any member absent from the meeting may sign a Declaration of Acceptance of Office on a future occasion
6. To a) receive any amended declarations of interest from members; and
b) receive any declarations of personal and/or disclosable or pecuniary interests from members of the council on items to be discussed at this meeting
7. To identify any items for discussion which may require the exclusion of the press and public
8. To decide which standing committee(s)/ sub-committee(s) of the Council shall be formed or continued
9. To (a) appoint members of the committee(s)/sub-committee(s)

10. To approve delegated powers to the committee(s)
11. To confirm the continuation of the Substitute Member Scheme for committees
12. To a) approve the Minutes of the Parish Council meeting held 2nd April 2015 (Pgs: 1-4 & Appendix A), and b) discuss any matters arising from the minutes for information only
13. To a) approve the Minutes of the Environmental Planning Committee meeting held 2nd April 2015 (Pgs: 6-7 & Appends A & B), b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only
14. To a) approve the Minutes of the Environmental Planning Committee meeting held 14th April 2015 (Pgs: 11 & Appends A & B), b) approve any recommendations arising from the meeting and c) discuss any matters for information only
15. To a) approve the Minutes of the Finance & Premises Committee meeting held 16th April 2015 (Pgs: 14-16 & Appendix A), b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only
16. To a) approve the minutes of the Environmental Planning Committee meeting held 5th May 2015 (Pgs: 18-19 & Appends A & B), b) approve any recommendations arising from the meeting and c) discuss any matters for information
17. To receive a copy of the Minutes of the Annual Parish Meeting held 2nd April 2015 and to consider any matters arising from them

18. **CHAIRMAN'S ALLOWANCE**
To agree the amount and payment of the allowance for the ensuing year

19. **COUNCILLORS ATTENDANCE ALLOWANCES**
To re-affirm the decision not to claim allowances

20. To appoint a Parish Council representative on the following bodies:

<u>Body</u>	<u>Current Representatives</u>
SCC Standards Committee	Cllr A Bainbridge
Chapelton Baths CB Ltd	Cllrs Ms V Bowden & G Weatherall
Anne Reresby Trust	Cllr Mrs D Fearnley
High Green/Chapelton Community Safety Group	Cllr Mrs D Fearnley
Ecclesfield/Grenoside Community Safety Group	Cllrs Ms V Bowden & G Weatherall
Ecclesfield Charities	Mr C M Birkby
Grenoside School Advisory Body	Cllr D Pepper
YLCA	Cllr A Bainbridge
High Green Health Network	Cllrs Mrs D Fearnley & B Edley

21. To receive an update from the Clerk & Financial Officer on the North Active Project

22. **CORRESPONDENCE** – Items requiring a decision or response

23. **ACCOUNTS** – To approve the accounts presented for payment

24. **LOCAL EVENTS**

Yours faithfully,

David Morton

David J Morton
Clerk & Financial Officer

MINUTES OF THE PARISH COUNCIL MEETING
HELD 2ND APRIL 2015

Present: G Oxley (Chairman), Dr J Bowden, Ms V Bowden, A Hooper, G Weatherall, Mrs K Granger, B Granger, Ms S Constance, B Edley, A Bainbridge, Mrs D Fearnley, H House, J Housley

In Attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllrs Jones and D Pepper and the reasons for absence were approved by the Council.

15/170. To receive any amended declarations of interest from members

There were none received.

15/171. To receive any declarations of personal and/or disclosable pecuniary interests from members of the council on items to be discussed at this meeting

Cllr Ms S Constance declared an interest in agenda item 9 North Active as she is a City Councillor.

15/172. To identify any items for discussion which may require the exclusion of the press and public

There were no items identified which required the exclusion of the press and public.

15/173. To a) approve the Minutes of the Parish Council meeting held 5th March 2015, and b) discuss any matters arising from the minutes for information only

Resolved:-

That the minutes be approved as a correct record of the meeting.

Cllr Hooper stated that the recent visit by Dr Alan Billings was very interesting, he said that Dr Billings gave an excellent presentation and he was impressed how he wanted to progress local policing teams. He said he thought it would be appropriate to thank him for his attendance at the Council meeting and also requested that a letter be sent to the Police to thank them for their attendance.

Cllr Oxley enquired whether a response had been sent to the Wentworth Residents Association and also Inspector Burgess with regard to the Community Speed Watch Scheme, as Inspector Burgess had stated that he would be happy to provide practical help with this.

15/174. To a) approve the Minutes of the Environmental Planning Committee meeting held 5th March 2015, b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only

Resolved:-

That the minutes be approved as a correct record of the meeting.

15/175. To a) approve the Minutes of the Environmental Planning Committee meeting held 17th March 2015, b) approve any recommendations arising from the meeting and c) discuss any matters for information only

Resolved:-

That the minutes be approved as a correct record of the meeting.

15/176. To a) approve the Minutes of the Finance & Premises Committee meeting held 19th March 2015, b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only

Resolved:-

That the minutes be approved as a correct record of the meeting.

Two members of the Ernest Fox House Social Club were present at today's meeting to receive a cheque for £320.00 towards providing hospitality for the VE Day Celebrations that they are holding on the 8 May. Cllr Oxley presented them with their cheque which is the last grant to be awarded by the present Council.

15/177. To receive a verbal report from the Environmental Planning Committee meeting held 2nd April 2015

Resolved:-

That the verbal report be received.

Cllr Hooper updated members on the new Thorncliffe Pavilion planning application. The meeting had been attended by Mr James Barnes from Sheffield City Council who had attended to be able to answer any queries which the Planning Committee may wish to raise.

15/178. To receive an update from the Clerk & Financial Officer on the North Active Proposal

The Clerk reported that he had received a copy of the signed Funding Agreement with Sheffield City Council. Two new signs will be erected on the outside of Chapeltown Baths – the first one being an information banner regarding the new baths being built, the second one which will be in place in a few weeks will be the advertisement for the sale of the building and land.

15/179. To approve the Council's Accounting Statements for the financial year ended 31st March 2015

RESOLVED: That the Council's Accounting Statements for the year ended 31 March 2015 be confirmed.

15/180. To authorise the Chairman and Clerk & Financial Officer to sign the Annual Return for the financial year ended 31st March 2015

RESOLVED: That the Chairman and Clerk and Responsible Financial Officer be authorised to sign the Annual Return for year ended 31 March 2015.

15/181. To consider a Revised Standards Procedure – (copies sent to Councillors with this agenda)

RESOLVED: That the Draft Standards Procedure recommended by Sheffield City Council be agreed.

15/182. Correspondence – Items requiring a decision or response

Members noted the correspondence received, which is also on the members area for them to view.

15/183. Accounts – To approve the accounts presented for payment

Payable to	Amount	Payment details	Payment made under
Facility Maintenance Solutions Ltd	£547.40	Remedial works to enable opening of the Chapeltown toilets	Public Health Act 1936 s.87

COUNCIL MINUTES 2 APRIL 2015

Facility Maintenance Solutions Ltd	£519.00	Cleaning and maintenance March 2015	Public Health Act 1936 s.87
1 st Call Com Ltd	£121.12	Telephone bill 1-28 February 2015	LG Act 1972 s111
One Stop Managed Waste Solutions Ltd	£97.81	Waste disposal 28/3/15 to 26/6/15	LG Act 1972 s111
NPower	£182.64	Electricity supply Council offices	LG Act 1972 s111
NPower	£76.79	Electricity supply Community Room	LG Act 1972 s111
Design Unfolds	£62.40	Roll up banner for Ecclesfield Parish Council	LG Act 1972 s111
Sage UK Ltd	£162.00	Sage Payroll package 2015/2016	LG Act 1972 s111
Chris Prescott	£1,170.00	Work carried out on Past and Present project bid preparation	LG Act 1972 s111
Staff	£4,210.31	Net salaries March 2015	LG Act 1972 s111
HMRC	£1,071.01	Tax and NI payments March 2015	LG Act 1972 s111
SYPA	£555.72	Pension contributions March 2015	LG Act 1972 s111
Administration Officer	£400.00	Transfer to petty cash account	LG Act 1972 s111
Sheffield City Council	£504.00	NNDR payment Council offices April 2016	LG Act 1972 s111
Sheffield City Council	£63.00	NNDR payment Council offices April 2016	LG Act 1972 s111
AOL	£3.99	Premium Service	LG Act 1972 s111
AOL	£23.37	TalkTalk/AOL	LG Act 1972 s111
O2	£37.79	Mobile phone bill for the Clerk	LG Act 1972 s111
YLCA	£2,086.00	Annual membership fee	LG Act 1972 s111
Ernest Fox House Social Club	£320.00	Grant towards VE day celebrations	LG Act 1972 s.145
Firecrest UK Ltd	£84.00	Fire Alarm Service	LG Act 1972 s111
BOS Office Supplies Group Ltd	£128.20	Stationery items	LG Act 1972 s111
Chapelton Glazing Co.	£216.00	3 Replacement windows fitted	LG Act 1972 s111
Facility Maintenance Solutions Ltd	£519.00	April maintenance of public toilets	Public Health Act 1936 s.87
Staff	£4,352.78	Net salaries April 2015	LG Act 1972 s111
HMRC	£923.72	Tax and NI payments April 2015	LG Act 1972 s111
SYPA	£572.23	Pension contributions April 2015	LG Act 1972 s111
1 st Call Com Ltd	£140.46	Telephone bill 1-31 March 2015	LG Act 1972 s111

15/184. Local Events

Cllr Oxley informed members that he had carried out the grass cutting ceremony along with Cllr Isobel Bowler from Sheffield City Council on the 10 March 2015 for the new North Active Baths.

Cllr Oxley had recently attended a production of Grease at Ecclesfield School and had been very impressed by the students' performance.

Cllr Oxley reminded everyone that his Civic Service is due to take place on Sunday 26 April, as part of the service Reverend Rick Stordy would like to interview Councillors on the work that they do within the Parish. It was agreed that Cllr G Weatherall and Cllr Dr J Bowden would take part in this.

Cllrs V Bowden, Dr J Bowden, A Bainbridge, B Edley and D Fearnley had all attended the table top sale at the Miners Welfare hall. The event had not attracted many visitors but

they felt that it had been a good start to get ideas of what events should take place at the Miners Welfare Hall.

Cllr V Bowden informed members that the new Ecclesfield Parish Council banner had been on display in Chapeltown Library and another banner is in progress of being prepared.

The Chair thanked Councillors and staff for their hard work over the previous four years.

APPENDIX A

COUNCIL CORRESPONDENCE – 2 APRIL 2015							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
10-Mar-15	Cllr Hooper	Wild at Heart Project Greno Reading Rooms	poster	02-Apr-15			1
10-Mar-15	South Yorkshire Through Time	Kelham Island Museum Event 26 April 2015	e-mail	02-Apr-15			2
10-Mar-15	Plantlife	National plant monitoring scheme	email	02-Apr-15			3
12-Mar-15	Christine Handley Archive Co-ordinator	South Yorkshire through time event 26 April 2015	e-mail	02-Apr-15			4
16-Mar-15	Bryan Longworth	Thank you for Chairman's award	e-mail	02-Apr-15			5
16-Mar-15	Breast Cancer Care	Pink ribbon walk 13 June 2015	poster	02-Apr-15			6
17-Mar-15	YLCA	White Rose Update March 2015	e-mail	02-Apr-15			7
18-Mar-15	South Yorkshire Passenger Transport	Briefing on New Public Transport Info, Timetable and Tickets	e-mail	02-Apr-15			8
19-Mar-15	NALC	LCR Magazine Spring 2015	magazine	02-Apr-15			9
20-Mar-15	Friends of Chapeltown Park	Photo competition	e-mail	02-Apr-15			10
20-Mar-15	MS Society	Thank you for donation in lieu of Christmas cards	letter	02-Apr-15			11
20-Mar-15	YLCA	Letter re Annual Membership Subscription	letter	02-Apr-15			12
24-Mar-15	Historic Towns Forum	March newsletter	e-mail	02-Apr-15			13
25-Mar-15	Local Government Boundary Commission	Final recommendations on new electoral arrangements	e-mail	02-Apr-15			14
26-Mar-15	Oonagh McClean SCC	North Health Wellbeing LAP	e-mail	02-Apr-15			15
26-Mar-15	Sheffield Futures	Spring 2015 Things To Do	e-mail	02-Apr-15			16
26-Mar-15	EPIP	Leader Programme update 2015-2019	e-mail	02-Apr-15			17
31-Mar-15	SCC	Talk by Patrick Harding Heart of Oak - 22 May 2015	e-mail	02-Apr-15			18
31-Mar-15	SCC	Wild Britain - 22 April 2015	e-mail	02-Apr-15			19
31-Mar-15	South Yorks Fire & Rescue	Member Briefing April 2015	e-mail	02-Apr-15			20
31-Mar-15	St Mark's Church	Grenoside News April 2015	booklet	02-Apr-15			21
31-Mar-15	CPRE	Countryside Voice Spring Edition	booklet	02-Apr-15			22
31-Mar-15	Rural Action Yorkshire	E-bulletin	e-mail	02-Apr-15			23

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE
MEETING HELD 2ND APRIL 2015

Present were Councillors A Hooper (Chairman), Dr J Bowden, Mrs K Granger, B Granger, Mrs D Fearnley, H House, A Bainbridge, G Oxley

In attendance: D. Morton, Clerk & Mrs G Kress, Admin Officer

No apologies were received – all members were present.

James Barnes from Sheffield City Council attended the meeting to inform members of details regarding planning application 15/00684/RG3 Thorncliffe Recreation Ground.

15/125. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting

There were none received.

15/126. To identify items for discussion which may require the exclusion of the press and public

There were no items identified which required the exclusion of the press and public.

15/127. Planning Proposals - to consider applications received

Nine plans had been received for consideration by the Committee, no objections had been received to the plans and there were no comments on the City Council website.

The first plan to be considered was Thorncliffe Recreation Ground as Mr Barnes was present to answer any queries that the Councillors wished to raise. He has been working with Sheffield City Council, the Football Association, and Sport England who are investing a total of £3m in the development. Ecclesfield Parish Council had invested £15,000 in the Thorncliffe Masterplan several years ago, without which this development would not have been possible as this had enabled the outside funding to be provided.

There will be two 3G pitches and two natural grass pitches. This will be the home of the Thorncliffe Junior Football Club.

He explained that the access for the facility will be Packhorse Lane with 138 car parking spaces including 10 disabled spaces. The building will consist of 6 changing rooms both male and female, an education room and a café. Councillors enquired about the floodlights on the site and were informed that the new artificial pitches will be floodlight until 10.00pm, they are the new type of lighting which are more direct light onto the pitches rather than the surrounding area. There will be CCTV cameras on both the new pavilion and the North Active swimming baths, which should deter vandalism.

The Committee thanked Mr Barnes for attending the meeting to answer any queries that might be raised and asked that the Clerk write to the Head of Planning at Sheffield City Council in support of this development.

The Committee could see no grounds for objection to any of the other plans considered and requested that the Clerk write to the Head of Planning at Sheffield City Council to this effect.

Letters to be sent to HOP at SCC

15/128. Licence Applications

Two licence applications had been received as follows:-

Asda Stores – application for a minor variation to a premises licence and

Thornccliffe Community Sports Bar Limited – application for the grant of a premises licence.

Members considered both applications and could see no reason to object to either licence application.

15/129. Correspondence – to consider items requiring a reply or a response

Members noted the correspondence received which is also on the secure area of the website for them to view.

Item 4 – Planning enforcement enquiry – 29 Hill Top Rise, Grenoside – a copy letter had been received from a resident who had sent it in to the Planning Enforcement Officer requesting that a site visit be made to assess the impact of the development on his property. Members agreed that there was nothing that could be done by the Parish Council with regard to this request as this was now up to the Enforcement Officers at Sheffield City Council to contact the resident and answer his questions.

APPENDIX A

PLANNING LIST – 2 APRIL 2015						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
15/00770 31-Mar-15	FUL	M YOUNG Rec 10.3.15	PENTECOSTAL CHURCH, LOUNDSIDE, CHAPELTOWN SINGLE STOREY DETACHED CLASSROOM BUILDING	N/CONSULTED	NO OBJECTION	02-Apr-15
15/00684 03-Apr-15	RG3	T SULLIVAN Rec 13.3.15	THORNCLIFFE RECREATION GROUND, HIGH GREEN EREC. OF 2 ARTIFICIAL GRASS PITCHES & ASSOC. FENCING, LIGHTING & ACCESS, 2 NATURAL GRASS SPORTS PITCHES, DRAINAGE IMPROVS, SINGLE STOREY CHANGING PAVILION & SOCIAL FACILITIES, ASSOC. PARKING & ACCESS ROAD	N/CONSULTED	NO OBJECTION – EPC SUPPORT THE DEVELOPMENT	02-Apr-15
15/00861 07-Apr-15	FUL	E RIDGE Rec. 17.3.15	24 STEPHEN LANE, GRENSIDE, SHEFFIELD S35 8QZ ERECTION OF A SUMMER ROOM IN FRONT GARDEN (RETROSPECTIVE APPLICATION)	N/CONSULTED	NO OBJECTION	02-Apr-15
15/00888 07-Apr-15	FUL	M PEWSEY Rec. 17.3.15	143 ECCLESFIELD ROAD, CHAPELTOWN, SHEFFIELD S35 1TD WIDENING OF DRIVEWAY AND PROVISION OF VEHICULAR HARDSTANDING	N/CONSULTED	NO OBJECTION	02-Apr-15
15/00891 09-Apr-15	FUL	S HULL Rec 20.3.15	16 & 16D STATION ROAD, CHAPELTOWN CHANGE OF USE FROM A1 TO A2/B1 USE INCL. EREC. OF NEW BRIDGE LINK & WINDOWS TO ROOF	N/CONSULTED	NO OBJECTION	02-Apr-15
15/00906 09-Apr-15	FUL	E RIDGE Rec 20.3.15	UK NEWS, 311 BURNCROSS ROAD, CHAPELTOWN APPL. TO ALLOW RELOCATION OF CONDENSER UNITS TO SIDE ELEVATION, PROV. OF PEDESTRIAN GATE INTO SECURITY SHUTTER & REMOVAL OF REQUIREMENT TO PROVIDE ACOUSTIC ENCLOSURE TO CONDENSER UNITS (APPL UNDER S73 TO VARY COND 2 (APPR. PLANS) & REMOVAL OF COND 6 (ACOUSTIC ENCLOSURE) OF PLANN PERM 15/00181/FUL)	N/CONSULTED	NO OBJECTION	02-Apr-15

APPENDIX A

<p>15/00907 10-Apr-15</p>	<p>FUL</p>	<p>F KHALIL KHAN Rec 23.3.15</p>	<p>3 PARK VIEW ROAD, CHAPELTOWN EREC. OF PART SINGLE STOREY/PART 2 STOREY REAR EXTN REPLACEMENT GABLE ROOF INCL INCREASED RIDGE HEIGHT FRONT CHIMNEY & 2 REAR DORMER WINDOWS, EREC. OF REPLACEMENT ROOF TO EXISTING SINGLE STOREY SIDE ELEMENT OF D'HOUSE</p>	<p>N/CONSULTED</p>	<p>NO OBJECTION</p>	<p>02-Apr-15</p>
<p>15/00924 13-Apr-15</p>	<p>FUL</p>	<p>M YOUNG Rec 23.3.15</p>	<p>4 SHEPHERD DRIVE, HIGH GREEN TWO STOREY SIDE EXTN & SINGLE STOREY FRONT EXTN</p>	<p>N/CONSULTED</p>	<p>NO OBJECTION</p>	<p>02-Apr-15</p>
<p>15/00922 13-Apr-15</p>	<p>FUL</p>	<p>S HULL Rec. 24.3.15</p>	<p>101 GLENWOOD CRESCENT, SHEFFIELD S35 1YU ERECTION OF TWO STOREY SIDE EXTENSION AND SINGLE STOREY REAR EXTENSION AND ALTERATIONS EXTENSION TO ROOF TO CREATE PITCHED ROOF OVER EXISTING FRONT AND REAR DORMERS</p>	<p>N/CONSULTED</p>	<p>NO OBJECTION</p>	<p>02-Apr-15</p>

APPENDIX B

PLANNING CORRESPONDENCE 2 APRIL 2015							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
26-Mar-15	Licensing Department	Licence application for the Asda	e-mail		02-Apr-15		Agenda item 5
26-Mar-15	Licensing Department	Licence application for Thorncliffe Sports Club	e-mail		02-Apr-15		Agenda item 5
23-Mar-15	SYPTTE	Survey on Sheffield bus services	email		02-Apr-15		1
24-Mar-15	Vince Varnam Streets Ahead	Yew Lane pavement resurfacing	e-mail		02-Apr-15		2
31-Mar-15	Environment Agency	Blackburn Brook Flood Warning Service	e-mail		02-Apr-15		3
01-Apr-15	Resident	Planning enforcement query	e-mail		02-Apr-15		4
01-Apr-15	South Yorkshire Passenger Transport	Stakeholder News April 2015	e-mail		02-Apr-15		5

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE
MEETING HELD 14th APRIL 2015

Present were Councillors A Hooper (Chairman), Dr J Bowden, Mrs K Granger, B Granger, Mrs D Fearnley, Ms V Bowden as substitute for H House, A Bainbridge, and G Oxley

In attendance: Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllr H House and the reason for absence was approved by the committee

15/130. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting

There were none received.

15/131. To identify items for discussion which may require the exclusion of the press and public
There were no items identified which required the exclusion of the press and public.

15/132. Planning Proposals - to consider applications received

Two planning applications had been received for consideration by the Committee, no objections had been received to either of the planning applications and there were no comments on the City Council website. The Committee considered the plans but could see no grounds for objection and requested that a letter be sent to the Head of Planning at Sheffield City Council to this effect.

Letter to HOP at SCC

15/133. Licence Applications

There were no licence applications received for consideration.

15/134. To consider the documentation received regarding the Electoral Review of Sheffield: Final Recommendations

Members considered the correspondence received from the Local Government Boundary Commission. East and West Ecclesfield boundaries have not changed and the Parish wards are not affected but the Chair asked that a response be sent back to the Boundary Commission thanking them for the opportunity to comment on the changes.

Letter to Boundary Commission

15/135. Correspondence – to consider items requiring a reply or a response

Members noted the correspondence received which is also on the secure area of the website for them to view.

Cllr G Oxley presented an award to Cllr B Granger who will now be retiring from the Parish Council. He has served the Parish Council well over the last four years working in Chapeltown in particular litter picking and as a Flood Warden working on Blackburn Brook, clearing rubbish from the brook in an attempt to alleviate flooding in Chapeltown.

APPENDIX A

PLANNING LIST – 14 APRIL 2015

PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
15/01037 20-Apr-15	FUL	G THOMPSON Rec. 31.3.15	94 CROSS HOUSE ROAD, SHEFFIELD S35 8RX FIRST FLOOR SIDE EXTENSION, SINGLE STOREY SIDE EXTENSION AND PITCHED ROOF TO EXISTING PORCH TO FRONT OF DWELLINGHOUSE	N/CONSULTED		14-Apr-15
15/01038 23-Apr-15	FUL	G THOMPSON Rec. 8.4.15	94 MONTENEY ROAD, SHEFFIELD, S5 9DT ALTERATIONS TO ROOF INCLUDING FORMATION OF GABLE END AND PROVISION OF REAR DORMER WINDOW	N/CONSULTED		14-Apr-15

APPENDIX B

PLANNING CORRESPONDENCE – 14 APRIL 2015							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
08-Apr-15	Cllr Hooper	Grenoside Reading Room Talk 23 April 2015	e-mail		14-Apr-15		1
09-Apr-15	SYPTTE	Bus Service Changes April 2015	e-mail		14-Apr-15		2
09-Apr-15	Cllr Hooper	Grenoside Park children's play equipment	e-mail		14-Apr-15		3
13-Apr-15	Christine Handley	Project Launch and Local History Exhibition 25 April	e-mail		14-Apr-15	16-Apr-15	4
09-Apr-15	Kier	North Active Newsletter 1	e-mail		14-Apr-15		5
13-Apr-15	Chapelton Churches	General Election 2015 Election Forum	poster		14-Apr-15	16-Apr-15	6

MINUTES OF THE FINANCE/PREMISES COMMITTEE MEETING
HELD 16th APRIL 2015

Present were Councillors D Pepper (Chairman), B Edley, Ms V Bowden, G Oxley, Mrs D Fearnley, Ms S Constance, G Weatherall, J Housley

In attendance: Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllrs Jones & J Bowden and the reasons for absence were approved by the Committee

15/117. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting

Cllr S Constance declared an interest in item 5(1) on the agenda as she is a member of Friends of Charlton Brook, Cllr G Oxley declared an interest in item 5(2) as he is a member of Friends of Chapelton and High Green Parks. They left the room when these items were being discussed.

15/118. To identify any items for discussion that may require the exclusion of the Press and Public

There were no items identified which required the exclusion of the press and public.

15/119. To confirm, for the period ending 31st March 2015 (a) receipts schedule (b) payments schedule (c) account/bank reconciliation and (d) budget and management accounts (e) examination of Financial Transactions

RECOMMENDED: That all the schedules listed for the period ending 31st March 2015, as now presented by the Admin. Officer be confirmed.

15/120. Applications for Financial Assistance

15/120(1). Friends of Charlton Brook

Two members of the group attended the meeting to inform the Committee of their need for financial assistance. They have raised over £200,000 towards the work carried out over the past few years. They have been working with the Parks Department and now want to transform a disused play area into a community garden. They want to provide 3 raised beds and a miniature orchard which will include apples, pears, damsons and soft fruit. They intend to donate produce from the orchard to the St Saviours Foodbank.

On the 15 May they are holding a Give and Gain Day which is being supported by local businesses with over 150 volunteers attending to help create the community garden. They have invited all members of the Parish Council to attend – the hours being 9.00am until 4.00pm, Angela Smith MP will be attending and the Chairman of Ecclesfield Parish Council has been asked to attend in an official capacity. The Chairman thanked them for attending and consideration was given to the various items required to be provided.

It was therefore:-

RECOMMENDED that a grant of up to £1,000 be given towards the purchase of wooden sleepers, top soil and plants and that the group be contacted to provide quotations to the Parish Council. The Clerk was given delegated authority to purchase the goods on behalf of the group in order that the Parish Council can legally claim back the VAT aspect of the purchase. Due to the timescale of the event it was also agreed that the Finance Committee

could use their delegated authority to purchase these items as soon as possible in order that they are available in time for the event. The Committee requested that the group be asked to acknowledge the Parish Council contribution towards this event.

15/120(2). Friends of Chapeltown & High Green Parks

Two members of the Friends of Chapeltown and High Green Parks attended the meeting to inform the Committee of their need for financial assistance. Last year the group obtained a grant of £1,950 from the Forestry Commission/First TransPennine Express to plant a wildflower meadow in Chapeltown Park. This year they intend to plant annual flowers to ensure a good start to the project. They wish to purchase a perennial mix to ensure the continuation of this project. The seed mix cost is £360 from a Parks Department recommended supplier and the cost of a contractor to rotovate the site and replant is £200.

It was therefore:-

RECOMMENDED that a grant of up to £560.00 be given towards the cost of these items. The Clerk was given delegated authority to purchase the seeds on behalf of the group in order to legally claim back the VAT aspect of the purchase. It was also agreed that the invoice for the Contractor could also be paid directly by the Parish Council.

15/120(3). Heritage High Green

Two members of the group attended the meeting to inform the Committee of their need for financial assistance. They currently have 28 members who all pay subscriptions half yearly, the group has proved to be so popular that they now have a waiting list to join, but due to the capacity of the Community Room feel that they cannot increase the size of their group. The group has been running for four years and their aims are to record, discuss and share various aspects of life in High Green. They have also been working closely with the Archive Co-ordinator at the Parish Council.

Previously the Parish Council provided them with a grant to purchase a laptop and recording equipment. They now wish to purchase a printer and Microsoft Office Home and Student 2013 which would be compatible with all members' home computers.

It was therefore:-

RECOMMENDED that a grant of up to £270.00 be given towards the purchase of the equipment, with the Clerk being given delegated authority to purchase the equipment on behalf of the group in order that the Parish Council can legally claim the VAT back on the equipment. The group provided quotations for the equipment.

15/121. To recommend that Mrs Carole Ann Long is joined into the South Yorkshire Pension Scheme

Members considered the request by Mrs Long to join the South Yorkshire Pension Scheme and it was therefore:

RECOMMENDED that Mrs Long be joined into the scheme as soon as possible. It was agreed that the Clerk liaise with South Yorkshire Pensions.

15/122. Grenoside Exhibition Account Charity – to receive an update from the Clerk

The Committee noted the report received at the recent Council meeting and that it had been recommended that an amount of £600 be made available for distribution. It was agreed that a letter be sent to Grenoside School to this effect.

15/123. Correspondence

Members noted the correspondence received, which is also on the members area for them to view.

Item 1 – Quotation for a separate telephone line for use by P4P in the Parish Council reception area. Members noted the content of the e-mail which will be brought back to a later meeting for further discussion.

Item 4 – Water butt at the Parish Council

Cllr Edley who is a member of High Green in Bloom had requested that a water butt be purchased along with the installation of an irrigation system at the side of the Council offices to assist with watering of the flower bed which is maintained by High Green in Bloom. A quotation had been provided and it was agreed that this be purchased as soon as possible. A member of High Green in Bloom will install the system.

APPENDIX A

FINANCE CORRESPONDENCE – 16 APRIL 2015							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	Cttee
18-Mar-15	Friends of Charlton Brook	Application for financial assistance	application				Agenda item
24-Mar-15	Heritage High Green	Application for financial assistance	application				Agenda item
31-Mar-15	Friends of Chapeltown Park	Application for financial assistance	application				Agenda item
24-Mar-15	1st Call Com Ltd	Phone line in reception	e-mail			16-Apr-15	1
13-Apr-15	Christine Handley	Project Launch and Local History Exhibition 25 April	e-mail		14-Apr-15	16-Apr-15	2
13-Apr-15	Chapeltown Churches	General Election 2015 Election Forum	poster		14-Apr-15	16-Apr-15	3
15-Apr-15	Cllr Edley	Water butt for Parish Council offices High Green in Bloom	e-mail			16-Apr-15	4

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE
MEETING HELD 5th MAY 2015

Present were Councillors A Hooper (Chairman), Dr J Bowden, Mrs K Granger, B Granger, Mrs D Fearnley, H House, A Bainbridge, G Oxley

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

No apologies were received – all members of the Committee were present at the meeting.

15/136. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting

There were none received.

15/137. To identify items for discussion which may require the exclusion of the press and public
There were no items identified which required the exclusion of the press and public.

15/138. Planning Proposals - to consider applications received

Seventeen plans had been received for consideration, there were no comments or objections received for sixteen of the planning applications and the Committee could see no grounds for objection to any of them and requested that the Clerk write to the Head of Planning at Sheffield City Council to this effect.

Clerk to write to HOP at SCC

With regard to planning application 15/01291/FUL – Thorncliffe Arms, 135 Warren Lane, Sheffield S35 2YD – two objections had been received by the Committee and a further two comments were on the City Council website. The Committee considered the residents comments and are in full support of their objections on the following grounds:-

- The Thorncliffe Arms Public House is an historic building, built over 200 hundred years ago. The Committee and residents feel it would be a great shame to lose this historic building. The Committee wish to see the building retained and perhaps converted to apartments rather than a new build in its place.
- The proposed development is not in keeping with neighbouring properties which are 18th century stone cottages.
- The car parking spaces allocated for the proposed development are insufficient as some of the spaces identified are already utilized by residents of Warren Gardens and this development will further compromise car parking spaces.
- The proposed development is at the site of a one way system, and the Committee are already aware of problems with traffic misusing the one way system and causing problems for residents living on Warren Lane.
- The Committee felt that the proposed development would be an overdevelopment of the site.

The Committee asked that the Clerk write to the Head of Planning at Sheffield City Council to request that these comments are taken into account when making a decision about the application.

Clerk to write to HOP at SCC

15/139. Licence Applications

There were no licence applications received for consideration.

15/140. Correspondence – to consider items requiring a reply or a response

Members noted the correspondence received which is also on the secure area of the website for them to view.

Item 8 – Sheffield Leisure Centre Names – Following discussion about the proposed names suggested for the new leisure centre the Committee agreed unanimously that the new name be “Move More at Thorncliffe”.

Items 10 and 11 – Objections re Thorncliffe Arms, Warren Lane – the Committee requested that these letters be forwarded to Sheffield City Council along with the Parish Council response, and that copies of the Parish Council letter be sent to the residents for information.

APPENDIX A

PLANNING LIST 5 TH MAY 2015						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
15/01145 30-Apr-15	HPN	F KHALIL KHAN Rec 10.4.15	12 BRIDLE CLOSE, CHAPELTOWN SINGLE STOREY REAR EXTN - EXTN IS 4.0M FROM REAR OF ORIGINAL DWELLINGHOUSE, RIDGE HEIGHT NO MORE THAN 3.940M & HEIGHT OF EAVES IS 2.740M	N/CONSULTED	NO OBJECTION	05-May-15
15/00598 01-May-15	FUL	E RIDGE Rec 13.4.15	HYDRA KIDS, 8 HYDRA BUSINESS PARK, ECCLESFIELD ALTS TO NURSERY INCL. PROVISION OF EXTERNAL STAIR- CASE & NEW WINDOWS TO FORM ADDL. ROOMS WITHIN BUILDING	N/CONSULTED	NO OBJECTION	05-May-15
15/01017 05-May-15	FUL	E RIDGE Rec 13.4.15	376 BURNCROSS ROAD, CHAPELTOWN SINGLE STOREY REAR EXTN., RETENTION OF PARKING AREA TO FRONT & PROVISION OF DROPPED KERB	N/CONSULTED	NO OBJECTION	05-May-15
15/01120 06-May-15	FUL	F KHALIL KHAN Rec 15.4.15	3 BOWLAND DRIVE, CHAPELTOWN TWO STOREY FRONT EXTENSION	N/CONSULTED	NO OBJECTION	05-May-15
15/01147 07-May-15	FUL	S TUCKER Rec 17.4.15	6 OAK LODGE ROAD, HIGH GREEN TWO STOREY SIDE EXTENSION	N/CONSULTED	NO OBJECTION	05-May-15
15/01140 08-May-15	FUL	M YOUNG Rec. 20.4.15	25 PARK VIEW ROAD, CHAPELTOWN, SHEFFIELD S35 1WL SINGLE STOREY REAR/SIDE EXTENSION, FIRST FLOOR SIDE EXTENSION AND CONVERSION OF FLAT ROOF TO PITCHED	N/CONSULTED	NO OBJECTION	05-May-15
15/01197 11-May-15	FUL	F KHALIL KHAN Rec 20.4.15	114 BLACKBURN DRIVE, CHAPELTOWN SINGLE STOREY FRONT/SIDE EXTENSION	N/CONSULTED	NO OBJECTION	05-May-15

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15/01183 11-May-15	FUL	R TURNER Rec 20.4.15	15 CAISTER AVENUE, CHAPELTOWN TWO STOREY SIDE EXTENSION	N/CONSULTED	NO OBJECTION	05-May-15
15/01195 12-May-15	FUL	F KHALIL KHAN Rec 22.4.15	ABBEY VETERINARY GRP, 90 WORTLEY ROAD, HIGH GREEN WIDENING OF EXISTING VEHICULAR ACCESS FROM 3.6M TO 10M	N/CONSULTED	NO OBJECTION	05-May-15
15/01226 13-May-15	FUL	L HIRST Rec 23.4.15	3 PENYGHENT CLOSE, CHAPELTOWN TWO STOREY SIDE EXTN, SINGLE STOREY REAR & SINGLE STOREY FRONT EXTNS, INCL. FRONT PORCH	N/CONSULTED	NO OBJECTION	05-May-15
15/01259 14-May-15	FUL	L HIRST Rec 23.4.15	BARNES GREEN HOUSE, ELLIOT LANE, GRENSIDE RAISING OF HEIGHT OF ROOF	N/CONSULTED	NO OBJECTION	05-May-15
15/01284 14-May-15	FUL	B TURNER Rec. 24.4.15	255 SPRINGWOOD LANE, SHEFFIELD, S35 4JP TWO STOREY AND FIRST FLOOR SIDE EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	05-May-15
15/01054 15-May-15	FUL	L HIRST Rec. 27.4.15	482 WHITLEY LANE, SHEFFIELD, S35 8RQ TWO STOREY REAR EXTENSION TO DWELLINGHOUSE INCLUDING JULIET BALCONIES	N/CONSULTED	NO OBJECTION	05-May-15
15/01307 18-May-15	FUL	S TUCKER Rec. 27.4.15	SAINSBURYS SUPERMARKET LTD, 4 WORTLEY ROAD INSTALLATION OF EXTERNAL PLANT AND AIR CONDITIONING UNITS	N/CONSULTED	NO OBJECTION	05-May-15

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<p>15/01308 18-May-15</p>	<p>ADV</p>	<p>S TUCKER Rec 27.4.15</p>	<p>SAINSBURYS SUPERMARKETS LTD., 4 WORTLEY ROAD PROV. OF 1 ILLUMINATED INDIV. LETTER NAME SIGN, 1 ILLUM FASCIA SIGN, 1 TOTEM SIGN, 1 NON-ILLUM. FASCIA SIGN & 2 NON-ILLUM. INFORMATION SIGNS</p>	<p>N/CONSULTED</p>	<p>NO OBJECTION</p>	<p>05-May-15</p>
<p>15/01291 19-May-15</p>	<p>FUL</p>	<p>F KHALIL KHAN Rec. 28.4.15</p>	<p>THORNCLIFFE ARMS, 135 WARREN LANE, SHEFFIELD S35 2YD DEMOLITION OF EXISTING PUBLIC HOUSE AND ERECTION OF 9 APARTMENTS INCLUDING NEW BOUNDARY WALLS, BICYCLE STORE AND ASSOCIATED WORKS</p>	<p>N/CONSULTED TWO OBJS RECEIVED TWO COMMENTS ON SCC WEBSITE</p>	<p>SUPPORT RESIDENTS OBJECTIONS LETTER TO HOP RE PARKING, LOSS OF HISTORIC BUILDING</p>	<p>05-May-15</p>
<p>15/01255 19 May-15</p>	<p>FUL</p>	<p>E RIDGE Rec. 28.4.15</p>	<p>76 WHEEL LANE, GRENSIDE, SHEFFIELD S35 8RN TWO STOREY SIDE EXTENSION INCLUDING GARAGE, SINGLE STOREY FRONT EXTENSION AND SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE</p>	<p>N/CONSULTED</p>	<p>NO OBJECTION</p>	<p>05-May-15</p>

APPENDIX B

PLANNING CORRESPONDENCE – 5 MAY 2015							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
20-Apr-15	Resident	Objection re 7 Middle Lane -planning application	letter		05-May-15		1
22-Apr-15	Parks Department Darryl Dawson	Car park at Westwood Reservoir	e-mail		05-May-15		2
23-Apr-15	Wentworth Residents Association	Community Speedwatch	e-mail		05-May-15		3
29-Apr-15	South Yorkshire Police and Crime Csnr	Response re Community Speed Watch Schemes	e-mail		05-May-15		4
28-Apr-15	Wentworth Residents Association	Community Speed Watch update	e-mail		05-May-15		5
23-Apr-15	Oonagh McClean SCC	North Health and Wellbeing LAP	e-mail		05-May-15		6
24-Apr-15	Vince Varnam SCC	B15 Ecclesfield A Road Resurfacing	e-mail		05-May-15		7
28-Apr-15	David Morton	Sheffield Leisure Centre names	e-mail		05-May-15		8
30-Apr-15	Vince Varnam SCC	North LAP Members Update	e-mail		05-May-15		9
05-May-15	Resident	Obj 1 Thornccliffe Arms Warren Lane	letter		05-May-15		10
05-May-15	Resident	Obj 2 Thornccliffe Arms Warren Lane	letter		05-May-15		11
05-May-15	Vince Varnam SCC	Church Street, Ecclesfield Footway resurfacing	e-mail		05-May-15		12