

To all Members of the Parish Council

SUMMONS

25 September 2014

Dear Sir/Madam,

You are respectfully summoned to attend the Council Meeting to be held at 7.30 pm on Thursday 2 October 2014 at the Council Offices, Mortomley Lane, High Green.

Public Participation

Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions, etc. from members of the public

To receive a presentation from David Orr Ewing and Rachael Blake re HS2 Train – approximately 30 minutes required for presentation.

AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence
2. a) To receive any amended declarations of interest from members
b) To receive any declarations of personal and/or Disclosable pecuniary interests from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public
4. To a) approve the Minutes of the Parish Council meeting held 4 September 2014 (Pgs: 1-4 & Appendix A), and b) discuss any matters arising from the minutes for information only
5. To a) approve the Minutes of the Environmental Planning & Employment Committee meeting held 4 September 2014 (Pgs: 7-9 & Appends A & B), b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only
6. To a) approve the Minutes of the Environmental Planning & Employment Committee meeting held 16 September 2014 (Pgs: 13-15 & Appends A & B), b) approve any recommendations arising from the meeting and c) discuss any matters for information only
7. To a) approve the Minutes of the Finance & Premises Committee meeting held 18 September 2014 (Pgs: 18-21 & Appendix A), b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only

COUNCIL AGENDA 2 OCTOBER 2014

8. To receive a verbal report from the Environmental Planning & Employment Committee meeting held 2 October 2014
9. To confirm the completion of the Audit for the year ended 31 March 2014
10. To receive an update from the Clerk & Financial Officer on the North Active Proposal
11. **CORRESPONDENCE** – Items requiring a decision or response
12. **ACCOUNTS** – To approve the accounts presented for payment
13. **LOCAL EVENTS**

Yours faithfully

David Morton

D J Morton
Clerk and Financial Officer

MINUTES OF THE PARISH COUNCIL MEETING
HELD 4th SEPTEMBER 2014

Present: G Oxley (Chairman), D Pepper, Dr J Bowden, Ms V Bowden, A Hooper, G Weatherall, B Edley, Mrs K Granger, B Granger, A Bainbridge, Mrs D Fearnley, Ms S Constance, J Housley

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllrs Jones & House and the reasons for absence were approved by the Council.

Several members of the public were present at the meeting. Two Police Officers from South Yorkshire Police were also present at the meeting. They had been invited to answer several questions which the Councillors had raised. The questions and answer session was taken prior to the commencement of the meeting. The Chairman thanked the Officers for attending the meeting and for the answers received to the questions raised. It was agreed that they would return and report back to the Council in March 2015 with any further queries raised.

One resident enquired about when Chapeltown toilets would be reopened and this was brought forward on the agenda and a report was received from the Clerk as per item 15/74.

A member of High Green Action Team had three items that he wished to inform Council of therefore Standing Orders were suspended and the updates were received regarding:-

- 66 Bus Service – he informed Council that he had been in negotiations with South Yorkshire Passenger Transport and he has been assured that the bus service will be returned.
- High Green Development Trust – have been negotiating Heads of Terms with Sheffield City Council for an extended lease of the premises.
- Update re work of HGAT during the summer recess

Due to the lengthy feedback he was requested to give further details to the mid-month Planning Committee.

15/63. To receive any amended Declarations of Interest from members

There were none received.

15/64. To receive any declarations of personal and/or prejudicial Interest from members of the Council on items to be discussed at the meeting

Cllr Mrs D Fearnley declared an interest in item 15/30.1 – Angram Bank Tara as she is a member of the TARA Committee.

Cllr Ms S Constance declared an interest in item 15/32 – North Active as she is a City Councillor.

15/65. To identify any items for discussion which may require the exclusion of the press and public

There were no items identified which required the exclusion of the press and public.

15/66. To (a) approve the minutes of the Parish Council meeting held 3rd July 2014 and (b) discuss any matters arising from the minutes for information only

Resolved:-

That the minutes be approved as a correct record of the meeting.

15/67. To (a) approve the minutes of the Environmental Planning Committee meeting held 3rd July 2014 and (b) approve any recommendations arising from the meeting and (c) discuss any matters for information only

Resolved:-

That the minutes be approved as a correct record

15/68. To (a) approve the minutes of the Environmental Planning Committee meeting held 15th July 2014 and (b) approve any recommendations arising from the meeting and (c) discuss any matters for information only

Resolved:-

That the minutes be approved as a correct record.

15/69. To (a) approve the minutes of the Finance & Premises Committee meeting held 17th July 2014 (b) approve any recommendations arising from the meeting and (c) discuss any matters for information only

Resolved:-

That the minutes be approved as a correct record.

15/70. To (a) approve the minutes of the Environmental Planning Committee meeting held 12th August 2014 and (b) approve any recommendations arising from the meeting and (c) discuss any matters for information only

Resolved:-

That the minutes be approved as a correct record.

15/71. To receive a verbal report from the Environmental Planning committee meeting held 4th September 2014

Resolved:-

That the verbal report be received.

15/72. To receive a report from the Clerk & Financial Officer regarding the North Active Proposal and agree a course of action

The Clerk reported that the Parish Council are now at the point where they require to appoint a Solicitor for the Heads of Terms – the Solicitor will need to review the work carried out to date. The Clerk reported that the Parish Council need a firm of Solicitors who have both Local Authority experience and commercial experience and he had made an initial enquiry of a local Solicitor. The Clerk was requested to compile a list of work required and to seek quotes from two Solicitors and then bring the quotes back to the Finance Committee for consideration.

Finance agenda item

15/73. To adopt a new complaints procedure as recommended by the YLCA

The Clerk was requested to put these items on the agenda for further discussion by both the Finance Committee and the Planning Committee.

Planning and Finance agendas

15/74. To receive a report from the Clerk re Chapeltown Toilets

This item was brought forward to the beginning of the meeting in order that the resident could hear an answer to her question about when the toilets would reopen. The Clerk reported that he had attended a meeting with City Council Officers who are keen to help Ecclesfield Parish Council. All major concerns regarding the previous agreement have now been resolved with the amended agreement. There are still matters of detail to discuss and resolve and then the final agreement will be sent to both the Planning Committee and Finance Committee for further discussion. If Ecclesfield Parish Council are then minded to proceed, further work will need to be carried out with regard to Health and Safety, Legionnaires etc before the toilets can be re-commissioned.

Planning and Finance agendas

15/75. Correspondence (Appendix A)

Items requiring a decision of response

Members noted correspondence received which is also available on the secure area for them to view.

15/76. Accounts

Resolved:

That the following accounts be approved for payment:

Payable to	Amount	Payment details	Payment made under
1 st Call Com Ltd	£123.42	Phone bill 1-30 June	LG Act 1972 s111
Stuart Collins Gardener	£68.00	Grass cutting 30/6 and 14/7	LG Act 1972 s111
Staff	£3,212.77	Net salaries July 2014	LG Act 1972 s111
HMRC	£720.52	Tax and NI payments July 2014	LG Act 1972 s111
SYPA	£293.22	Pension contributions July 2014	LG Act 1972 s111
Sheffield City Council	£495.00	NNDR payment Council offices July	LG Act 1972 s111
Sheffield City Council	£64.00	NNDR payment Community Room July	LG Act 1972 s111
AOL	£3.99	Premium Service	LG Act 1972 s111
AOL	£18.37	TalkTalkAOL	LG Act 1972 s111
RU Safe	£156.00	PAT Testing	LG Act 1972 s111
O2	£37.79	Mobile phone bill for Clerk	LG Act 1972 s111
Look Local Publishing Ltd	£256.13	2 nd advertisement for Project Co-ordinator	LG Act 1972 s111
BOS Office Supplies Ltd	£98.60	Stationery items	LG Act 1972 s111
1 st Call Com Ltd	£119.52	Phone bill 1 to 31 July 2014	LG Act 1972 s111
Microsoft Ireland Operations Ltd	£495.94	Sharepoint licences 2014	LG Act 1972 s111
JRB Enterprise Ltd	£65.05	4000 Dog Waste bags	LG Act 1972 s111
Sheffield City Council	£17,781.00	Community Development Worker Salary recharge	LG Act 1972 s111
Stuart Collins Gardener	£68.00	Grass cutting 28/7 and 11/8	LG Act 1972 s111
British Gas	£76.58	Gas supply Council offices	LG Act 1972 s111
British Gas	£63.55	Gas supply Community Room	LG Act 1972 s111
Staff	£3,212.97	Net salaries August 2014	LG Act 1972 s111
HMRC	£720.32	Tax and NI payments August 2014	LG Act 1972 s111
SYPA	£543.22	Pension contributions August 2014	LG Act 1972 s111
Administration Officer	£124.81	Transfer to petty cash account	LG Act 1972 s111

COUNCIL MINUTES 4 SEPTEMBER 2014

Sheffield City Council	£495.00	NNDR payment Council offices August	LG Act 1972 s111
Sheffield City Council	£64.00	NNDR payment Community Room August	LG Act 1972 s111
AOL	£3.99	Premium Service	LG Act 1972 s111
AOL	£18.37	TalkTalkAOL	LG Act 1972 s111
Chapelton Baths	£13,890.00	Balance of grant	LG (Miscellaneous Provisions) Act 1976 s19
Nottingham Radio Communications Service	£120.00	Radio hire for Angram Bank Tara (part 1 of grant)	LG Act 1972 s145
Gala Tent Limited	£97.94	Replacement canopy for Gazebo	LG Act 1972 s111
One Stop Managed Waste	£90.64	Waste disposal Sept to Dec 2014	LG Act 1972 s111
O2	£65.75	Mobile phone bill for Clerk	LG Act 1972 s111
BDO LLP	£480.00	External audit fees	
NPower	£89.32	Electricity supply Community Room	LG Act 1972 s111
NPower	£189.88	Electricity supply Council Offices	LG Act 1972 s111
1 st Call Com Ltd	£118.40	Phone Bill 1 to 31 August	LG Act 1972 s111
Does Size Matter Entertainments	£610.00	Angram Bank Tara (part 2 of grant)	LG Act 1972 s145
Ricoh UK Ltd	£3.94	Photocopying charges May to July 2014	LG Act 1972 s111
Rural Action Yorkshire Ltd	£35.00	Annual subscription fees	LG Act 1972 s111
Angram Bank Tara	£870.00	Balance of grant	LG Act 1972 s145

15/77. Local Events

The Chairman reported that he had attended Ecclesfield Gala as a Parishioner rather than in a formal capacity and said that it had been a good event which was well attended.

He had also attended the judging of the Grenoside in Bloom event in July. He informed everyone that the Chapelton Gala is due to be held on the 20 September.

APPENDIX A

COUNCIL CORRESPONDENCE 4 SEPTEMBER 2014							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
02-Sep-14	Clerk	Chapelton toilets documents	e-mail	04-Sep-14			Agenda item
07-Jul-14	Cllr Hooper	Barn Dance at Grenoside Reading Room 20.9.14	email	04-Sep-14			1
10-Jul-14	High Green Action Team	Public participation Council meeting	e-mail	04-Sep-14			2
10-Jul-14	Work Experience Student	Thank you	e-mail	04-Sep-14			3
14-Jul-14	LAP North	Chapelton Volunteer Fair	e-mail	04-Sep-14			4
21-Jul-14	LCR Online	Latest News	email	04-Sep-14			5
23-Jul-14	HGDT	ESF Community Grants Programmes	email	04-Sep-14			6
23-Jul-14	YLCA	Review of Complaints Procedure	email	04-Sep-14			7
23-Jul-14	St Marks Church	Grenoside News August 14	booklet	04-Sep-14			8
25-Jul-14	LCR Online	Latest news 25.7.14	email	04-Sep-14			9
01-Aug-14	Bolsterstone Male Voice Choir	Concert 11 October	e-mail	04-Sep-14			10
01-Aug-14	CPRE	Countryside Voice	magazine	04-Sep-14			11
04-Aug-14	Cllr Hooper	Barn Dance Grenoside Community Centre 20 September	poster	04-Sep-14			12
06-Aug-14	YLCA	White Rose Update	e-mail	04-Sep-14			13
06-Aug-14	St Mary's Church	Magazine August 2014	booklet	04-Sep-14			14
07-Aug-14	Oonagh McClean SCC	Chapelton Volunteer Fair	e-mail	04-Sep-14			15
07-Aug-14	Victoria Penman SCC	Christmas light funding opportunities	e-mail	04-Sep-14			16
11-Aug-14	Historic Towns Forum	August Newsletter	e-mail	04-Sep-14			17
13-Aug-14	Neil Morris Paces	Fit to Facilitate Courses at Paces Campus	e-mail	04-Sep-14			18
13-Aug-14	Pam Colton SCC	UKYP Make your Mark 2014	e-mail	04-Sep-14			19
14-Aug-14	SYPTTE	Smartcard launch Travelmaster tickets	e-mail	04-Sep-14			20
21-Aug-14	Angram Bank Tara	Invitation to Chairman	e-mail	04-Sep-14			21

APPENDIX A

COUNCIL CORRESPONDENCE 4 SEPTEMBER 2014							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
21-Aug-14	YLCA	Open and accountable local government document	e-mail	04-Sep-14			22
21-Aug-14	YLCA	Parish and Community Council meetings legal topic 5	e-mail	04-Sep-14			23
21-Aug-14	YLCA	Councils Power to discharge their functions legal topic 1	e-mail	04-Sep-14			24
21-Aug-14	YLCA	Amendment to Model Standing Orders	e-mail	04-Sep-14			25
21-Aug-14	YLCA	Training courses 2014-2015	e-mail	04-Sep-14			26
21-Aug-14	Yorkshire Internal Audit	Confirmation of half yearly audit appointment	e-mail	04-Sep-14			27
22-Aug-14	Wheels in Motion	Charity Fun Day	poster	04-Sep-14			28
27-Aug-14	St Marks Church	Grenoside News September 2014	booklet	04-Sep-14			29
27-Aug-14	Post Office	Burncross Post Office modernisation	letter	04-Sep-14			30
01-Sep-14	YLCA	Training events for September	e-mail	04-Sep-14			31
02-Sep-14	Tanya Sutton SCC	High Green Miners Welfare Development Group	e-mail	04-Sep-14			32
02-Sep-14	SYLTE	Have your say - public consultation	e-mail	04-Sep-14			33
02-Sep-14	SYLTE	Suspension of trams in City Centre	e-mail	04-Sep-14			34
02-Sep-14	James Carling Recycoal	Hesley Wood Liaison Committee meeting	e-mail	04-Sep-14			35
02-Sep-14	Cllr Hooper	Wild at Heart Project Greno Woods	e-mail	04-Sep-14			36
03-Sep-14	Rural Action Yorkshire	Membership Renewal and agenda for meeting 11 October	e-mail	04-Sep-14			37
03-Sep-14	South Yorkshire Fire and Rescue	Member briefing September 2014	e-mail	04-Sep-14			38
04-Sep-14	Rural Action Yorkshire	E-bulletin September	e-mail	04-Sep-14			39

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE
MEETING HELD 4TH SEPTEMBER 2014

Present were Councillors A Hooper (Chairman), Mrs K Granger, B Granger, Mrs D Fearnley, G Oxley, A Bainbridge, Dr J Bowden, J Housley as substitute for H House

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllr H House and the reason for absence was approved by the committee

One member of the public was present at the meeting who attended to voice her concerns about the curtailment of the 66 Bus service High Green to Rotherham and to ask for the support of the Council in getting this service reinstated. She is in the process of getting signatures on a petition as many local residents use the bus service. Many of the users of the bus service are elderly or disabled who use the bus to travel to Rotherham hospital and who would find it difficult to change buses at Chapeltown rather than using the direct service.

15/42. Declarations of personal and/or pecuniary interest

There were none received.

15/43. Exclusion of the press and public

There were no items identified which required the exclusion of the press and public.

15/44. Planning Proposals for consideration

Nine plans had been received for consideration as per the attached schedule, the Committee considered the plans but requested that comments be sent to the Head of Planning at Sheffield City Council to the following planning applications:-

14/02945/FUL – 266 Burncross Road, Sheffield S35 1SH – The Committee considered the application and also the comments from neighbours on the City Council website. The Committee support the residents' comments on the following grounds:-

- The proposed development is out of proportion with similar outbuildings in the area.
- The height of the proposed development is out of character with neighbouring properties.
- There will be no access for maintenance to the hedge which is to be retained at the rear of the proposed development.

The Committee therefore asked that the Clerk write to the Head of Planning at Sheffield City Council asking that the comments of the neighbouring residents be taken into account.

Clerk to write to HOP SCC

14/02929/HDZ – Ronseal Ltd, Thorncliffe Road, Sheffield S35 2PG – The Committee considered the application and at the time of consideration no comments or

objections had been received by the Committee, there were also no comments on the City Council website at that time. The Committee are concerned at the possible impact that this proposal will have on the neighbouring residents, water courses, wildlife etc and also the potential for a fire hazard. The Committee therefore object to the proposed development on the following grounds:-

- Safety of neighbouring residents and the impact that it could have on their lives.
- Safety of the water course
- Safety of the neighbouring wildlife
- Potential Fire hazard

The Committee requested that the Clerk write to the Head of Planning at Sheffield City Council to this effect.

Clerk to write to HOP SCC

15/45. To receive a presentation from Graham Elliott on the Thorncliffe Masterplan
Most of the members of Full Council attended the meeting in addition to members of the Planning Committee to hear the presentation from Mr Elliott. Since 2011 Thorncliffe Community Sports, Ecclesfield Parish Council and Sheffield City Council Northern Community Assembly have been working together with funding from both Ecclesfield Parish Council and the Northern Community Assembly for a project to develop a Masterplan and regeneration strategy for the Thorncliffe Recreation Ground. In early 2013 the Thorncliffe Sports and Community Development Group was formed with a constitution and bank account. This brought together members from various groups using the facilities with a view to taking the Masterplan forward.

In March 2013 discussions were halted by the City Council when options were being explored about the location of the new swimming pool. The group have been holding consultation meetings with the City Council and the Parish Council and are continuing to find funding opportunities with Biffa, Tudor Trust, Veolia, Lottery, South Yorkshire Community Foundation and SYFAB. By the middle of September they hope to have an outline business plan to present to the City Council. They have become the North Sheffield Centre for Street Games an activity run by Sheffield Futures with Active Sheffield and are collaborating with High Green Development Trust to develop sports opportunities for young people in the area.

The Group look forward to a continued positive relationship with the Parish Council, City Council and High Green Development Trust in developing the huge potential of the Thorncliffe site for the North Sheffield Community.

The Chair thanked Mr Elliott for attending the meeting and giving his presentation. A paper copy will be sent to all members.

15/46. Licence Applications

Chapelton Grill – to add sale of alcohol for off sales and delivery Sunday 16.30-23.20 hours and Monday-Saturday 16.30-24.00 hours

The Committee considered the licence application received and had no objection to the sale of alcohol from the premises. They did however raise concerns about the delivery service and how this could potentially lead to underage drinking and felt that this should not be permitted in order to safeguard children.

15/47. Correspondence

To consider items requiring a reply or response

Members noted the correspondence received which is also on the secure area of the website for them to view.

Item 13 – Bus Service 66 - High Green to Rotherham – a letter had been received from a resident regarding the cessation of the bus service, in addition to the earlier representation from the resident attending the meeting, both asking for the support of the Parish Council. The Clerk was therefore requested to write to South Yorkshire Passenger Transport Executive asking that this service be reinstated. The Clerk was also requested to write to the City Councillors for the area and also the MP Angela Smith to ask for their support in getting the bus service reinstated.

Letters to be sent to SYPTE, City Councillors and MP

APPENDIX A

PLANNING LIST 4 SEPTEMBER 14						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
14/02708 26-Aug-14	FUL	M YOUNG Rec 6.8.14	35 PENISTONE ROAD, GRENOSIDE CONSTRUCTION OF VEHICULAR ACCESS & PROVISION OF HARD- STANDING (RE-SUB OF 13/04017/FUL)	N/CONSULTED	NO OBJECTIONS	04-Sep-14
14/02945 04-Sep-14	FUL	B TURNER Rec. 15.8.14	266 BURNCROSS ROAD, SHEFFIELD S35 1SH DETACHED GARAGE AND STORE TO REAR OF DWELLINGHOUSE	N/CONSULTED 2 OBJS ON SCC WEBSITE	ASK SCC THAT COMMENTS BE TAKEN INTO CONSIDERATION	04-Sep-14
14/02927 04-Sep-14	FUL	M YOUNG Rec. 15.8.14	55 SCHOLES VIEW, SHEFFIELD S35 9YQ SINGLE STOREY EXTENSION TO FORM FRONT PORCH	N/CONSULTED	COMMENTS TO HOP	04-Sep-14
14/02929 09-Sep-14	HDZ	B TURNER Rec. 20.8.14	RONSEAL LTD, THORNCLIFFE ROAD, SHEFFIELD S35 2PG STORAGE OF HAZARDOUS SUBSTANCES 157 TONNES VERY TOXIC TO AQUATIC ORGANISMS (PART B CATEGORY 10 (R50) SUBSTANCES) AND 307 TONNES TOXIC TO AQUATIC ORGANISMS (PART B CATEGORY 10 (R51/53) SUBSTANCES) FOR USE IN SOLVENT AND WATER BASED MANUFACTURING	N/CONSULTED	NO OBJECTIONS	04-Sep-14
14/02961 09-Sep-14	FUL	J ATHERTON Rec. 20.8.14	LAND BETWEEN 18 AND 22 WHEEL LANE, GRENOSIDE S35 8RN ERECTION OF A BUNGALOW	N/CONSULTED	NO OBJECTIONS	04-Sep-14
14/02986 11-Sep-14	FUL	M YOUNG Rec. 21.8.14	9 HOUSLEY LANE, SHEFFIELD S35 2UD ERECTION OF A REAR CONSERVATORY	N/CONSULTED	NO OBJECTIONS	04-Sep-14
14/03021 12-Sep-14	FUL	J ATHERTON Rec 27.8.14	THE CO-OP, 149 HIGH STREET, ECCLESFIELD INSTALLATION OF FRONT WINDOW AND ROLLER SHUTTER	N/CONSULTED	NO OBJECTIONS	04-Sep-14

APPENDIX A

14/03025 16-Sep-14	FUL	M YOUNG Rec 27.8.14	5 FARLOW CROFT, HIGH GREEN ERECTION OF REAR CONSERVATORY	N/CONSULTED	NO OBJECTIONS	04-Sep-14
14/03024 16-Sep-14	FUL	BOB TURNER Rec 27.8.14	12 BERRY HOLME CLOSE, CHAPELTOWN REMOVAL OF CARPORT & EREC. OF SINGLE STOREY SIDE/REAR EXTN TO D'HOUSE	N/CONSULTED	NO OBJECTIONS	04-Sep-14

APPENDIX B

PLANNING CORRESPONDENCE 4 SEPTEMBER 2014							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
15-Aug-14	Sheffield Wildlife Trust	Invitation to Annual General Meeting	e-mail		04-Sep-14		1
18-Aug-14	Vince Varnam SCC	Resurfacing works Station Road	e-mail		04-Sep-14		2
19-Aug-14	Resident	Complaint re neighbouring garden	letter		04-Sep-14		3
21-Aug-14	Licensing Department	Chapelton Grill licence application	e-mail		04-Sep-14		4
21-Aug-14	SCC Vince Varnam	Road resurfacing in Chapelton	e-mail		04-Sep-14		5
22-Aug-14	Aone+	A61 Westwood roundabout advanced works	e-mail		04-Sep-14		6
27-Aug-14	SYPT	Changes to bus services	email		04-Sep-14		7
01-Sep-14	CPRE	Newsletter	e-mail		04-Sep-14		8
01-Sep-14	Aone+	A61/A616 Westwood Roundabout Improvement scheme	e-mail		04-Sep-14		9
01-Sep-14	Ecclesfield Conservation Group	Comments re Motorway Services Junction 35	e-mail		04-Sep-14		10
03-Sep-14	Highways Agency	M1 Junction 28-31 Smart Motorways Public Exhibition	e-mail		04-Sep-14		11
03-Sep-14	North Yorks PSMA	Introduction and request for comments	e-mail		04-Sep-14		12
03-Sep-14	Resident	Changes to Service 66 High Green to Rotherham	letter		04-Sep-14		13
4-Sep-14	Paul Billington	Thornccliffe Update	e-mail		04-Sep-14		14

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE
MEETING HELD 16TH SEPTEMBER 2014

Present were Councillors A Hooper (Chairman), Mrs D Fearnley, G Oxley, A Bainbridge, Dr J Bowden, H House, B Edley as substitute for Mrs K Granger and G Weatherall as substitute for Mr B Granger

In attendance: Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllrs K & B Granger and the reasons for absence were approved by the committee.

There were two members of the public present at the meeting, one being a member of the High Green Action Team - Mr Bellamy who came to update the Committee on the following items:-

- High Green Action Team (HGAT) was established in 2012 and he said that they had been working hard on various projects. He said that they had campaigned hard to get the 66 Bus Service reinstated and also the 13 and 85 bus service. He stated that he is going to attend a Cabinet meeting at Sheffield City Council to make a point about the bus services to High Green being cut.
- Paces café closed this year and HGAT took over the running of the café jointly with High Green Development Trust (HGDT). They now run two lunch clubs and it is now open between the hours of 8.00am and 6.30pm.
- HGAT have been working with local groups alongside Darren Ward, the Community Development Worker and all groups are now working positively together.
- HGDT are in the process of finalising a contract with the City Council for a 125 year lease on the site, they have also been granted planning permission for the development of the campus.
- He has received information from Cllr Iqbal at Sheffield City Council that the Cart and Horses Public House has not been saved as a community asset and he will be taking this matter up at the Cabinet meeting as there are many public houses which have been closed in High Green over the last few years, with only three remaining.
- HGAT have been carrying out walkabouts with Amey with regard to the resurfacing of the roads and footpaths in High Green, with many areas still requiring completion. The Chair requested that details of the unfinished areas be passed to the Parish Council in order that the Parish Council can make a formal request to Amey that the works be completed.
- Mr Bellamy asked several questions regarding Chapeltown Baths, the Thorncliffe Sports Group and the North Active Project. The Councillors answered his queries but stated that the Clerk would be able to update him further if he wished.

The Chair thanked Mr Bellamy for his hard work in the community, and for keeping the Parish Council informed.

15/48. Declarations of personal and/or pecuniary interest

There were none received.

15/49. Exclusion of the press and public

There were none identified.

15/50. Planning Proposals for consideration

Four plans had been received for consideration as per the attached schedule.

One objection had been received to planning application 14/03063 – 142 Ecclesfield Road and the member of the public was also present to speak about this application. The Committee considered the plans submitted and also the comments received from local residents and support their comments on the following grounds:-

- The proposed planning application would be overdevelopment of the site
- The property would be out of character with neighbouring properties
- The proposed flats had only been allocated car parking spaces for five cars, and this was felt to be insufficient as the occupants may have two cars and no room would be left for visitors to park their cars at the property.
- The proposed development is at the junction of a very busy road and any additional roadside parking would create safety issues for children from a nearby school.
- Noise nuisance – the noise from the property would be increased if the proposed development was changed from a family home to five flats.
- There could be problems with drainage at the site as a resident of a neighbouring property has already experienced problems with the drainage when the property was extended two years ago.
- The trees at the boundary of the property are overgrown and one neighbouring resident has asked for the support of the Parish Council in getting the homeowner to reduce the size of the trees as they are taller than her house and are interfering with the telephone lines and other services that go to her property. She requested that this needs to be done prior to any redevelopment as ownership of the trees would not be maintained if it was a shared ownership.
- The resident who attended the meeting felt that the boundary fence between their property and the proposed development should be replaced with a boundary wall as he felt that the fence would not be maintained if ownership is shared.

The Clerk was requested to write to the Head of Planning at Sheffield City Council stating the grounds for objection.

Clerk to write to HOP at SCC

14/03166 – Aldi Store, 82 The Common, Ecclesfield

The Committee considered the change to the opening hours of the store and would have no objection to the increased opening hours as long as it is in line with other supermarkets in the area. The Clerk was requested to write to the Head of Planning at Sheffield City Council to this effect.

The Committee had no objection to the other two plans on the attached schedule.

Clerk to write to HOP at SCC

15/51. Licence Applications

Update on the Licence application for Chapeltown Grill

The Committee considered the response from the Licensing Department with regard to the previous objection to the delivery of alcohol. The applicant has offered up a condition as part of the delivery of the alcohol to ensure that an ID such as a Driving Licence number is taken over the phone and then checked at the address at the point of delivery to ensure that the person who is buying the alcohol is over the age of 18 and that the photograph matches the person who it is delivered to.

The Committee still wish to object to the delivery of alcohol with takeaways as they feel it will be hard to enforce all the checks and it would set a precedent for other takeaways to apply for the delivery service. They feel that there are already a lot of problems in the Parish with underage drinking and that this would exacerbate the situation. The Committee have no objection to the sale of alcohol from the premises.

Response to be sent to Licensing Department

15/52. Correspondence

To consider items requiring a reply or response

Members noted the correspondence received which is also on the secure area of the website for them to view.

APPENDIX A

PLANNING LIST – 16 SEPTEMBER 2014						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
14/02552 18-Sep-14	FUL	S HEAVISIDE Rec 28.8.14	ECCLESFIELD SCHOOL, CHAPELTOWN ROAD, ECCLESFIELD SITING OF 2 METAL STORAGE CONTAINERS	N/CONSULTED	NO OBJECTION	16-Sep-14
14/03063 18-Sep-14	FUL	L HIRST Rec 29.8.14	142 ECCLESFIELD ROAD, CHAPELTOWN DEMOLITION OF GARAGE & ALTS TO DWELLINGHOUSE TO FORM 5 APARTMENTS & SINGLE STOREY SIDE EXTN TO FORM 2 GARAGES	N/CONSULTED	OBJECT RE PARKING, DRAINAGE & OVERDEVELOPMENT	16-Sep-14
14/03166 25-Sep-14	FUL	T SULLIVAN Rec 5.9.14	ALDI STORE, 82 THE COMMON, ECCLESFIELD APPL. TO ALLOW STORE TO OPEN BETWEEN 0800 HRS & 2200 HRS (APPL UNDER S73 TO VARY COND 42 (OPENING HRS) AS IMPOSED BY PLANN PERM 14/01773/FUL (TO ALLOW STORE TO OPEN BETWEEN 0800 HRS & 2100 HRS ON PUBLIC HOLIDAYS	N/CONSULTED	NO OBJECTION IF OPENING HOURS IN LINE WITH OTHER SUPERMARKETS IN CLOSE PROXIMITY	16-Sep-14
14/03022 30-Sep-14	FUL	M YOUNG Rec 9.9.14	12 ST MARYS CLOSE, ECCLESFIELD EXTENSION TO DETACHED GARAGE	N/CONSULTED	NO OBJECTION	16-Sep-14

APPENDIX B

PLANNING CORRESPONDENCE 16 SEPTEMBER 2014

DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
10-Sep-14	Vince Varnam Streets Ahead	White Lane Chapeltown	e-mail		16-Sep-14		1
11-Sep-14	First South Yorkshire Ltd	Bus Service 66 - High Green to Rotherham	e-mail		16-Sep-14		2
15-Sep-14	South Yorkshire Passenger Transport	Response re Bus service 66	letter		16-Sep-14		3
12-Sep-14	Highways Agency	Smart motorway improvements M1 Junction 35-35	letter		16-Sep-14		4
15-Sep-14	Streets Ahead Vince Varnam	Station Road, Chapeltown resurfacing	e-mail		16-Sep-14		5
15-Sep-14	Westwood Training	Assertiveness Course PACES	poster		16-Sep-14		6
15-Sep-14	Cllr Hooper	Grenoside Reading Room The Great Sheffield Flood of 1864	poster		16-Sep-14		7
15-Sep-14	YLCA	Training events for September	e-mail		16-Sep-14		8
15-Sep-14	Sam Smith	Launch of South Yorkshire Through Time website	e-mail		16-Sep-14		9
15-Sep-14	Resident	Email re 1 Nether Avenue	e-mail		16-Sep-14		10
8-Sep-14	Lisa Casey Safer Neighbourhood	Northern NAG Activity Plan	e-mail		16-Sep-14		11

MINUTES OF THE FINANCE/PREMISES COMMITTEE MEETING
HELD 18TH SEPTEMBER 2014

Present were Councillors D Pepper (Chairman), B Edley, Ms V Bowden, G Weatherall, Mrs D Fearnley, J Housley, G Oxley

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllrs Jones and Constance and the reasons for absence were approved by the Committee.

Prior to the start of the meeting Mr Barrie Bellamy from High Green Action Team (HGAT) attended to inform the Committee of the joint work between HGAT and the High Green Development Trust (HGDT) with the café at Paces.

The original café was closed twelve months ago and has now reopened as a community café, which provide food for lunch clubs for several sheltered housing groups. It is now run by six part time staff and they want to set up two more lunch clubs. They now want to extend the café and buy equipment without increasing prices. The original application to the Parish Council for financial assistance was turned down but the Committee requested that a fresh application be submitted now that the additional information has been brought to light.

15/38. Declarations of Interest

There were none received.

15/39. Exclusion of the Press and Public

Cllr Pepper stated that the verbal report to be received from the Staffing Sub Committee would require the exclusion of the press and public.

15/40. To confirm, for the period ending 31st July 2014 (a) receipts schedule (b) payments schedule (c) account/bank reconciliation and (d) budget and management accounts

RECOMMENDED: That all the schedules listed for the period ending 31st July 2014, as now presented by the Clerk be confirmed.

15/41. To confirm, for the period ending 31st August 2014 (a) receipts schedule (b) payments schedule (c) account/bank reconciliation and (d) budget and management accounts

RECOMMENDED: That all the schedules listed for the period ending 31st August 2014, as now presented by the Clerk be confirmed.

15/42. Applications for Financial Assistance

15/42.1. Eppic Theatre

Two members of the group attended the meeting to inform the Committee of their need for financial assistance. They wish to replace the stage flats at the EPPic Theatre as the ones currently in use are not flame retardant and can therefore not be used, which restricts the set designs for all users of the theatre. As part of their Health and Safety policy they need to replace all the stage flats as they have to limit any fire risk to both users and audiences of the theatre. They have received two quotes the cheapest being £6,000 inclusive of VAT. The theatre is used by many

groups including Ecclesfield Junior and Senior schools

They have applied to several different sources for funding and the group hold regular fund raising events to keep their bank balance healthy, but there are several projects that need funding and they have the work carried out in stages as and when there are funds available. The Chair thanked them for attending the meeting.

The Chair suggested that the Clerk speak to the group about the possibility of volunteers of the theatre group making the stage flats themselves and that the Parish Council will purchase the flame retardant canvas for them.

RECOMMENDED: That the above course of action be pursued by the Clerk and Financial Officer and returned to the Committee for a final decision.

15/42.2. Ernest Fox House Social Club

One member of the group attended the meeting to inform the Committee of their need for financial assistance. There are 14 residents at Ernest Fox House and also bungalows in the close proximity. They requested money to be spent on Christmas activities, Christmas parties, lunches out over the coming year and also transport to the events.

Mr Bellamy from High Green Action Team was asked to get costings for Christmas lunches for the various lunch clubs in the Parish and to bring them back to the next Finance meeting in order that consideration could be given to the Parish Council providing local groups with a Christmas lunch.

RECOMMENDED: That discussions be held with the High Green Development Trust prior to a final recommendation being made by the Committee.

15/42.3. High Green Musical Theatre Group

Two members of the Group attended the meeting to inform the Committee of their need for financial assistance. The group use the facilities at the EPPic Theatre in Ecclesfield and require funding for the stage curtains as they are not fire retardant and they are ripped. They stated that they will keep ownership of the curtains, they need to use companies who will provide a certificate for their flame retardant properties and have obtained quotes from companies – one local to Sheffield in Dinnington and the other company is from Cambridge. The Chair stated that he could let them have the name of another company in Sheffield that the Grenoside Community Centre had used for their curtains.

They have not applied to any other funders for the money but hold regular fundraising events and charge the members' yearly subscription fees – they currently have 35-40 members. They said that the group has been running for many years and is very important for young people – several of whom have gone on to work professionally in the theatre.

RECOMMENDED: That a grant of £700 be given towards the purchase of the curtains – the Clerk was given delegated power to negotiate the purchase of the curtains in order that the Parish Council can legally claim back the VAT aspect of these.

15/43. Examination of Financial Transactions

The Clerk informed the Committee of the payments made during the months of August and September, cheques were duly signed by two Councillors and payments by BACS and direct debits were noted and authorised.

15/44. To receive an update from the Clerk regarding the North Active Project and to agree a course of action as necessary

The Clerk reported that he had sought quotes from Wake, Smith & Co but they were unable to act for the Parish Council as they already act for the Baths Company. Ironmonger Curtis were asked to quote but they do not have Local Authority experience. He had also asked Foys Solicitors for a quote but they had not responded in the allotted time. A response was received from a local firm of Solicitors - Woskow Brown who are a Sheffield firm who quoted £1400 for both pieces of work.

The Clerk therefore:-

RECOMMENDED that Woskow Brown, Solicitors be appointed to act for the Parish Council.

15/45. To consider quotations received for gardening services

Mrs Kress declared an interest in this item and left the room.

Three quotes had been sought for the gardening services but only two responses had been received for the work. It was therefore:-

RECOMMENDED that Taylor Made Gardens be appointed to provide gardening services to the Parish Council.

15/46. To consider the quotation received for works to the Parish Council's notice boards and benches

Two quotes had been sought for the work to be carried out to the Parish Council's notice boards and benches. One quote had been received back from Westwood Joinery and Construction and the Parish Council have used the company previously. The quote was thought to be very reasonable and it was therefore:-

RECOMMENDED that Westwood Joinery be appointed to carry out all the renovation work required to bring the notice boards and benches back to a reasonable state of repair.

15/47. To consider a report from the Clerk in respect of Chapelton Toilets and to confirm a course of action

The Clerk reported that he had made comparisons of both agreements received from Sheffield City Council (the original and the amended agreement following his meeting with City Council Officers) and he said that the Parish Council were now able to take it forward subject to:-

1. Draft agreement – the Parish Council's Solicitor be happy with the content of the agreement.
2. Asbestos report
3. Recommissioning work
4. Costs for service provision

The Clerk was requested to keep things moving forward and agree on behalf of the Parish Council to provide a service agreement for the reopening of the toilets unless the costs greatly increase.

15/48. To consider a report from the Clerk regarding South Yorkshire Pension Policies

The Clerk informed the Committee that that the Parish Council is required to agree a written policy statement every year in respect of the following matters:

- Regulation 12 – Power of the employing authority to increase total membership of active members.
- Regulation 13 – Power of the employing authority to award additional pension.
- Regulation 18 – Flexible retirement
- Regulation 30 – Choice of early payment of pension

Members considered the content of the Clerk's report from 2013 and also his recommendations these being:-

- That in respect of Para 12 of the 2008 Regulations, Ecclesfield Parish Council does not grant any additional benefits on the grounds of cost.
- That in respect of Para 13 of the 2008 Regulations, Ecclesfield Parish Council does not grant any additional benefits on the grounds of cost.
- That in respect of Para 18 of the 2008 Regulations, Ecclesfield Parish Council adopts the main provisions of the Flexible Retirement Policy of Sheffield City Council which is attached.
- That in respect of Para 30 of the 2008 Regulations, Ecclesfield Parish Council adopts the same stance as Sheffield City Council, principally that
 - a) employees age 60 and above may retire but with reduced benefits and
 - b) employees age under 60 may apply to retire and such requests will be assessed on a case by case basis with pension reductions for early retirement applying.

The Committee considered the Clerk's recommendations from 2013 and the Committee wish these to remain the same and

RECOMMENDED: That the policy be adopted and submitted to South Yorkshire Pensions Authority.

15/49 Staffing Sub Committee – Clerk's Salary

RECOMMENDED: That the Finance Committee confirm the recommendation of the Staffing Sub-Committee that the Clerk's salary be increased by four spinal points to Spinal Point 46 on the NALC salary scale for 2013/2014 with effect from 1st April 2014 and that back pay be granted on the salary increase from this date.

15/50. Correspondence

Items requiring a decision or response

Members noted correspondence received which is also on the secure area for them to view.

APPENDIX A

FINANCE CORRESPONDENCE 18 SEPTEMBER 2014

DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
08-Aug-14	EPPiC Theatre	Application for financial assistance	application			18-Sep-14	Agenda item
27-Aug-14	Ernest Fox House Social Club	Request for financial assistance	application			18-Sep-14	Agenda item
02-Sep-14	High Green Musical Theatre Group	Application for financial assistance	application			18-Sep-14	Agenda item
11-Aug-14	Westwood Joinery & Construction Ltd	Quote for works on notice boards and benches	letter			18-Sep-14	Agenda item
09-Sep-14	High Green in Bloom	Application for financial assistance	application			18-Sep-14	1
01-Aug-14	SYPA	Retirement Estimate/Quotation Strategy	e-mail			18-Sep-14	2
04-Aug-14	Black Rock Investments	Investment fund re Grenoside Exhibition Account	booklet			18-Sep-14	3
12-Aug-14	M&G Investments	Grenoside Exhibition Account	letter			18-Sep-14	4
01-Sep-14	BDO	Conclusion of External Audit	letter			18-Sep-14	5
04-Sep-14	M&G Investments	Charity statement	letter			18-Sep-14	6
10-Sep-14	S Yorks Pensions	AGM 9 Oct 14	email			18-Sep-14	7
15-Sep-14	O2	Changes to the billing	letter			18-Sep-14	8
17-Sep-14	Clerk to Stocksbridge Town Council	Police and Crime Commissioner	e-mail	02-Oct-14		18-Sep-14	9
18-Sep-14	Woskow Brown	Letters re quote	e-mail			18-Sep-14	10