

To all Members of the Parish Council

SUMMONS

27 November 2014

Dear Sir/Madam,

You are respectfully summoned to attend the Council Meeting to be held at 7.30 pm on Thursday 4 December 2014 at the Council Offices, Mortomley Lane, High Green.

Public Participation

Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions, etc. from members of the public

AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence
2. a) To receive any amended declarations of interest from members
b) To receive any declarations of personal and/or Disclosable pecuniary interests from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public
4. To a) approve the Minutes of the Parish Council meeting held 6 November 2014 (Pgs: 1-5 & Append A), and b) discuss any matters arising from the minutes for information only
5. To a) approve the Minutes of the Environmental Planning & Employment Committee meeting held 6 November 2014 (Pgs: 7-9 & Appends A & B),
b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only
6. To a) approve the Minutes of the Environmental Planning & Employment Committee meeting held 18 November 2014 (Pgs: 13-14 & Appends A & B),
b) approve any recommendations arising from the meeting and c) discuss any matters for information only
7. To a) approve the Minutes of the Finance & Premises Committee meeting held 20 November 2014 (Pgs: 17-19 & Appendix A), b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only
8. To receive a verbal report from the Environmental Planning & Employment Committee meeting held 4 December 2014

9. To receive an update on the North Active Project and development of sports facilities on the Thorncliffe Recreation Ground from Mr P Billington, Head of Culture & Leisure, Sheffield City Council or his representative.
10. To agree that a Deed of Variation in respect of the lease between the Parish Council and the Chapeltown Community Baths Company is executed and that the Parish Council's Common Seal is placed on the Deed.
11. To confirm that the Chapeltown Baths site is disposed of, on the basis of professional advice received from the Council's appointed Property Advisers, and subject to obtaining Best Consideration.
12. To confirm that the Chapeltown Baths site is marketed in order to achieve the requirements of agenda item 11 above.
13. **CORRESPONDENCE** . Items requiring a decision or response
14. **ACCOUNTS** . To approve the accounts presented for payment
15. **LOCAL EVENTS**

Yours faithfully

David Morton

D J Morton
Clerk and Financial Officer

MINUTES OF THE PARISH COUNCIL MEETING
HELD 6TH NOVEMBER 2014

Present: G Oxley (Chairman), Dr J Bowden, Ms V Bowden, A Hooper, J Housley, G Weatherall, Mrs K Granger, B Granger, Mrs D Fearnley, Ms S Constance, B Edley and A Bainbridge

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllrs Jones, Pepper and House and the reasons for absence were approved by the Council.

Prior to the start of the meeting the Chairman welcomed members of the public who were attending the meeting.

Members stood in a moment of silence for Mrs Elizabeth Birkby who had recently passed away and who had served as a Councillor at Ecclesfield Parish Council and had been a previous Chairman of the Council.

The Chairman presented two awards one to Kath Burgess the Chair of Chapelton Baths Community Business and John Bradshaw who is the Treasurer of the Baths for all their hard work over the last twenty years.

A resident attended the meeting to enquire about the progress of the re-opening of Chapelton Toilets. The Clerk reported that issues had been raised about the content of the original agreement from Sheffield City Council which has been resolved. The Clerk reported that he now needs quotations to recommission the toilets. He reported that one quote has been received and he is still awaiting a further quote from Kier.

Mr Bellamy from High Green Action Team attended the meeting to ask several questions with regard to the Miners Welfare Hall. The Clerk informed Mr Bellamy, and this was agreed by all members of the Council, that no one single organisation will use the hall. It should be available for all groups interested in using the facility.

Mr Bellamy also requested a meeting with the Clerk and Cllr Weatherall and Cllr Hooper about the North Active project. It was agreed that this meeting would be organised in the near future.

15/92. To receive any amended Declarations of Interest from members

Cllr Ms S Constance declared an interest in item 11 on the agenda with regard to the North Active Project.

15/93. To receive any declarations of personal and/or prejudicial Interest from members of the Council on items to be discussed at the meeting

Cllrs B Edley and A Bainbridge declared an interest in item 8 on the agenda. approval of the Finance minutes with regard to High Green in Bloom as they are members of the group.

15/94. To identify any items for discussion which may require the exclusion of the press and public

Part of Item 11 - (c) on the agenda with regard to the North Active Project was identified as an item which required the exclusion of the press and public.

15/95. To (a) approve the minutes of the Parish Council meeting held 2nd October 2014 and (b) discuss any matters arising from the minutes for information only

Resolved:-

That the minutes be approved as a correct record of the meeting.

15/96. To receive the Minutes of the Trustees of Grenoside Exhibition Account Charity meeting held 2nd October 2014

Resolved:-

That the minutes be approved as a correct record of the meeting.

15/97. To (a) approve the minutes of the Environmental Planning Committee meeting held 2nd October 2014 and (b) approve any recommendations arising from the meeting and

(c) discuss any matters for information only

Resolved:-

That the minutes be approved as a correct record

15/98. To (a) approve the minutes of the Environmental Planning Committee meeting held 14th October 2014 and (b) approve any recommendations arising from the meeting and

(c) discuss any matters for information only

Resolved:-

That the minutes be approved as a correct record.

15/99. To (a) approve the minutes of the Finance & Premises Committee meeting held 16th October 2014 (b) approve any recommendations arising from the meeting and

(c) discuss any matters for information only

Resolved:-

That the minutes be approved as a correct record.

15/100. To receive a verbal report from the Environmental Planning committee meeting held 6th November 2014

Resolved:-

That the verbal report be received.

15/101. To consider the draft recommendations of the Electoral Review of Sheffield
The Chair of the Planning Committee Cllr Hooper stated that this has also been an agenda item for the Planning meeting and he had already reviewed the document along with Cllr Bainbridge who both stated that Ecclesfield Parish Council would not be affected by this.

15/102. To receive a report from Mr S Alliott of Woskow Brown, Solicitors, Mr M Shield of Shield Estates UK Ltd (both formally instructed by the Parish Council) and the Clerk and Financial Officer with regard to:-

(a) an amendment to the lease between Ecclesfield Parish Council and the Chapeltown Baths Community Business

(b) the proposed funding agreement with Sheffield City Council

(c) the arrangements necessary to dispose of the current Chapeltown Baths site by either sale or lease

It was agreed that this item be brought forward to the beginning of the meeting in order that members of the public could listen to the open parts of the reports.

The Clerk reported that regular meetings had been held between the Parish Council and Sheffield City Council and that it had been a smooth process with excellent co-operation from the City Council.

Mr S Alliott the Parish Council's Solicitor stated:-

1. That the original draft legal documentation had been produced by Sheffield City Council and he along with the Clerk have built in to the agreement, ability to pay clauses in order to protect the Parish Council with flexibility to pay in various ways to suit the needs of the Parish Council. The new agreement is at the preliminary stage and should be ready for completion within the next few weeks.
2. That the requirement for the current staff at Chapeltown Baths to be offered continuous employment by the new operator still features in the draft agreement.
3. The Baths Lease is being prepared so that the Baths Company surrender the lease at the date when the new baths are open in order to make it a seamless transfer.

Recommended that:-

The agreement with Sheffield City Council is brought to a future meeting of the Parish Council for formal adoption.

15/103. Exclusion of press and public

Resolved: That the press and public be excluded from the meeting pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 because of the confidential nature of the business to be transacted and as it would not be in the public interest to conduct the business in public.

Mr Shield gave his confidential and detailed report to members at this point with regard to the necessary arrangements to dispose of the Chapeltown Baths site.

Mr Alliott confirmed to Full Council that he was satisfied that the Council was pursuing the matters under consideration in a proper manner and with all due diligence.

15/104. To consider a notification from Nottingham District Land Registry with regard to a strip of land adjoining the Parish Council property and to formulate a response which is required by the Land Registry by 19 November 2014

The Clerk informed members that a document had been received from Nottingham District Land Registry with regard to a small strip of land at the boundary of the Parish Council's land and Pickwick's land, of which ownership has never been identified. The application from the owner's agent states that the applicant claims to have acquired a title to the land by adverse possession.

Resolved: That no objection be lodged with regard to this matter at Nottingham District Land Registry.

15/105. Correspondence (Appendix A)

Items requiring a decision of response

Members noted correspondence received which is also available on the secure area for them to view.

Item 17 . Rebalancing Britain Report . Cllr Ms V Bowden queried how the HS2 would impact on Ecclesfield Parish if the station was situated in the City Centre instead of Meadowhall. The official report is available on the home page of the Parish Council website for members to view.

Item 22 . Electoral review of Sheffield . members noted the contents of the review document and are of the opinion that the Parish Council will not be affected by the changes proposed. Therefore it was felt that no response was required.

15/106. Accounts

Resolved:

That the following accounts be approved for payment:

Payable to	Amount	Payment details	Payment made under
Merlin Networks	£603.24	Archive computer equipment	LG Act 1972 s111
Lemark Office Equipment(North)Ltd	£462.00	Used condition furniture for Archive Project	LG Act 1972 s111
Holmes Electrical Services	£170.00	Electrical works sockets and lamps in Committee Room	LG Act 1972 s111
Yorkshire Water	£47.43	Water supply 1 July to 30 Sept 2014	LG Act 1972 s111
Administration Officer	£1,09.33	Transfer to petty cash account	LG Act 1972 s111
Staff	£4,898.49	Net salaries October 2014	LG Act 1972 s111
HMRC	£1,405.05	Tax and NI payments October 2014	LG Act 1972 s111
SYPA	£543.22	Pension contributions 2014	LG Act 1972 s111
Sheffield City Council	£495.00	NNDR payment Council offices	LG Act 1972 s111
Sheffield City Council	£64.00	NNDR payment Community Room	LG Act 1972 s111
AOL	£3.99	Premium Service	LG Act 1972 s111
AOL	£18.37	TalkTalkAOL	LG Act 1972 s111
S & T Garden Services	£68.00	Grass cutting 22/9 and 7/10	LG Act 1972 s111
Angram Bank School	£200.00	Christmas Grant	LG Act 1972 s145
Ecclesfield Primary School	£200.00	Christmas Grant	LG Act 1972 s145
Greengate Lane School	£200.00	Christmas Grant	LG Act 1972 s145
Grenoside Primary School	£200.00	Christmas Grant	LG Act 1972 s145
High Green Primary School	£200.00	Christmas Grant	LG Act 1972 s145

Lound Infant School	£200.00	Christmas Grant	LG Act 1972 s145
Lound Junior School	£200.00	Christmas Grant	LG Act 1972 s145
Paces School	£100.00	Christmas Grant	LG Act 1972 s145
St Thomas More School	£200.00	Christmas Grant	LG Act 1972 s145
Windmill Hill School	£200.00	Christmas Grant	LG Act 1972 s145
Burncross Action Team	£150.00	Christmas Tree Grant	Parish Councils Act 1957 s3
Friends of Grenoside Green	£150.00	Christmas Tree Grant	Parish Councils Act 1957 s3
High Green in Bloom	£1,000.00	Grant for spring flowering bulbs	LG Act 1972 s144
The Royal British Legion	£70.00	4 wreaths for Remembrance Day	LG Act 1972 s111
BOS Office Supplies Group Ltd	£156.24	Stationery items office and archive	LG Act 1972 s111
Yorkshire Internal Audit Services	£285.00	Internal audit October 2014	LG Act 1972 s111
Shield Estates	£6,300.00	Professional services re various	LG Act 1972 s111
S & T Garden Services	£68.00	Grass cutting 20/10 and 3/11	LG Act 1972 s111
O2	£38.26	Mobile phone bill for Clerk	LG Act 1972 s111
1 st Call Com Ltd	£122.99	Phone bill 1-31 October 2014	LG Act 1972 s111
Lemark Office Equipment (North) Ltd	£54.00	Chair for the Clerk	LG Act 1972 s111
Administration Officer	£50.00	Transfer to Archive Co-ordinator for petty cash	LG Act 1972 s111

15/107. Local Events

The Chairman reported that he had represented the Parish Council at the recent funeral of Mrs E Birkby.

The Chairman also reported to members that a member of High Green in Bloom had recently passed away and asked that a letter of condolence be sent from the Parish Council to his widow.

APPENDIX A

COUNCIL CORRESPONDENCE 6 NOVEMBER 2014

DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
06-Oct-14	Christine Handley	Archive Project	e-mail	06-Nov-14			1
06-Oct-14	Darren Ward	Minutes of High Green Miners Welfare Hall meeting	e-mail	06-Nov-14			2
09-Oct-14	Lisa Casey	Agenda North Neighbourhood Action Group	e-mail	06-Nov-14			3
09-Oct-14	Rural Action Yorkshire	Newsletter	e-mail	06-Nov-14			4
09-Oct-14	Oonagh McClean	Lunch Clubs in North Sheffield	e-mail	06-Nov-14			5
09-Oct-14	YLCA	White Rose update	e-mail	06-Nov-14			6
10-Oct-14	St Mary's Church	October church magazine	booklet	06-Nov-14			7
10-Oct-14	Macmillan Cancer Care	Thank you for donation	letter	06-Nov-14			8
15-Oct-14	SYFA	Live webcast 20 Oct 14	email	06-Nov-14			9
20-Oct-14	YLCA	Training events for October & November	email	06-Nov-14			10
21-Oct-14	Cllr Hooper	School life in Grenoside	e-mail	06-Nov-14			11
22-Oct-14	Cllr Hooper	Grenoside Reading Room events	e-mail	06-Nov-14			12
22-Oct-14	Lisa Casey South Yorks Police	Minutes and agenda for 13 November 2014	e-mail	06-Nov-14			13
22-Oct-14	YLCA	Local Government Pay Consultation	e-mail	06-Nov-14			14
23-Oct-14	Voluntary Action Sheffield	AGM 1 December 2014	e-mail	06-Nov-14			15
23-Oct-14	St Mark's Church	Grenoside News	booklet	06-Nov-14			16
29-Oct-14	Rachael Blake HS2	Rebalancing Britain Report	e-mail	06-Nov-14			17
30-Oct-14	Nottingham District Land Registry	Land at the side of the Council offices	letter	06-Nov-14			18
05-Nov-14	SYFA	Member Briefing Note November 14	email	06-Nov-14			19
05-Nov-14	CPRE	Countryside Voice Winter 2014	magazine	06-Nov-14			20
05-Nov-14	YLCA	Housing your Community Event 28 Nov	e-mail	06-Nov-14			21
05-Nov-14	Victoria Penman SCC	Electoral review of Sheffield	e-mail	06-Nov-14			22
05-Nov-14	SCC	Major Investment in football facilities set for kick off	e-mail	06-Nov-14			23
06-Nov-14	Voluntary Action Sheffield	Newsletter	e-mail	06-Nov-14			24
06-Nov-14	Rural Action Yorkshire	Newsletter	e-mail	06-Nov-14			25

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE
MEETING HELD 6TH NOVEMBER 2014

Present were Councillors A Hooper (Chairman), Mrs D Fearnley, G Oxley, Dr J Bowden, Mrs K Granger, B Granger, A Bainbridge

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllr H House and the reason for absence was approved by the committee.

There were several members of the public present who wished to speak about a planning application which had previously been heard in October, one of them being the owner of 176-178 Main Street, Grenoside, the others being residents of neighbouring properties. They were invited by the Chairman to speak prior to the start of the meeting.

The owner of the property stated that he was not aware that his planning application was on the list for consideration by the Parish Council. He also stated that he was not aware that he needed planning permission for the air chiller unit that had been erected at his premises. With regard to the outside seating he stated that the condition was that he would not create outside seating at the front of the property hence the outside seating area being created at the back of his property. He stated that he has collected over 700 signatures in support of his business, but felt that he was being portrayed in a bad light by both residents and the Parish Council.

One of the residents who lives at the premises at the side of the shop stated that he has concerns about the noise from people using the outside seating, opening hours and also the smells from the cooking.

Another resident who attended stated that many of the people whose signatures appear on the petition are not living in close proximity to the café. Several of the applications have been retrospective applications with conditions imposed by the City Council not being adhered to such as the opening hours, outside seating and the air conditioning unit.

The Chairman said that he and the Clerk would examine earlier objections sent from the Parish Council and correct any inaccuracies if identified. The residents and owner then left the meeting.

Two members of the public were present to highlight their concerns with regard to planning application 14/03775/FUL 25 Bracken Hill, Sheffield S35 1RS and this item was brought forward on the agenda.

15/63. Declarations of personal and/or pecuniary interest

Cllrs Mrs K Granger and Mr B Granger declared an interest in planning application 14/03889/FUL 3 Nether Ley Court, Chapelton.

15/64. Exclusion of the press and public

There were no items identified which required the exclusion of the press and public.

15/65. Planning Proposals for consideration

14/03775/FUL . 25 Bracken Hill, Sheffield S35 1RS . Two residents voiced their concerns regarding the planning application for the following reasons:-

- The building dominates their garden due to its close proximity to their boundary.
- The size of the building is overbearing, unsightly and due to the materials used to construct it, does not sit well within neighbouring properties.
- The planning application was retrospective and was only submitted after the residents raised a planning enforcement enquiry.
- A mature willow tree has been partly removed in order for the building to be sited.
- The building is very close to the boundary hedge and may therefore be difficult to maintain.

The Committee support the residents objections and requested that the Clerk write to the Head of Planning at Sheffield City Council to this effect.

Clerk to write to HOP at SCC

14/03837/FUL . Stables near Sycamore Shooting Group, Little Intake Farm, Woodhead Road, Grenoside . The Chairman asked that this item be added to the agenda for mid-month planning in November for further consideration in order to ascertain further information from the City Council about the planning application before a response is sent back to the Sheffield City Council Planning Department.

Agenda item for 18 November

15/66. Licence Applications

There were none received.

Cllr Hooper informed the Committee that he had attended the Licensing Hearing meeting with regard to the Chapeltown Grill. Following questions from Board Councillors and the legal people the licence was granted with some additional conditions imposed. The Grill will not be allowed to sell alcohol unless food is purchased and the Chairman was assured that test purchases would be made to ascertain that Chapeltown Grill were correctly managing the sale of alcohol.

15/67. To receive a report on the progress of the Archive project

The Clerk reported that the Archive project is going well, the Archive Co-ordinator has attended the website company for training this week. Meetings are due to take place next week and this will be reported on further at a future meeting of the Planning Committee.

15/68. To consider the Draft Recommendations of the Electoral Review of Sheffield

The Chairman and other members of the Committee had read the recommendations and said that it would not affect the Ecclesfield Parish.

15/69. Correspondence

To consider items requiring a reply or response

Members noted the correspondence received which is also on the secure area of the website for them to view.

Item 10 . Yorkshire Water . How sewage pumping station ownership is changing . The Chairman requested that this correspondence be placed on the agenda for the next Planning meeting for further discussion.

Agenda item for 18 November

Cllr Oxley stated that a resident had been in contact with him regarding the removal of grit bins from Larch Grove, Chapeltown and asked that the office endeavour to get the grit bin reinstated due to the 1 in 5 gradient of the road which will cause problems for car users. It was agreed that the office would contact Sheffield City Council to ask whether the grit bin could be reinstated.

Clerk to write to SCC

APPENDIX A

PLANNING LIST – 6 NOVEMBER 2014						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM DATE
14/03623 29-Oct-14	FUL	M PEWSEY Rec. 8.10.14	461 BURNCROSS ROAD, SHEFFIELD S35 1SE PROVISION OF VEHICULAR ACCESS	N/CONSULTED	NO OBJECTION	06-Nov-14
14/03456 30-Oct-14	FUL	F KHALIL KHAN Rec. 9.10.14	82 BLACKBURN DRIVE, SHEFFIELD S35 2ZP DEMOLITION OF EXISTING GARAGE AND ERECTION OF SINGLE STOREY SIDE EXTENSION TO DWELLINGHOUSE INCLUDING GARAGE	N/CONSULTED	NO OBJECTION	06-Nov-14
14/03221 30-Oct-14	FUL	J ATHERTON Rec. 10.10.14	143 ECCLESFIELD ROAD, CHAPELTOWN, SHEFFIELD S35 1TD SINGLE STOREY EXTENSION TO REAR OF BUNGALOW	N/CONSULTED	NO OBJECTION	06-Nov-14
14/03671 31-Oct-14	FUL	J ATHERTON Rec. 10.10.14	53, 53A, 55 AND 55A WORTLEY ROAD, HIGH GREEN, SHEFFIELD S35 4LS REPLACEMENT WINDOWS TO APARTMENTS	N/CONSULTED	APPLICATION INVALIDATED BY SCC	06-Nov-14
14/03783 05-Nov-14	FUL	S HEAVISIDE Rec 16.10.14	186 BLACKBURN DRIVE, CHAPELTOWN DEMOLITION OF EXISTING GARAGE & ERECT OF 2 STOREY SIDE EXTN (RESUB OF 14/02758/FUL TO ALLOW AMENDED ROOF DESIGN)	N/CONSULTED	NO OBJECTION	06-Nov-14
14/03775 10-Nov-14	FUL	F KHALIL KHAN Rec. 21.10.14	25 BRACKEN HILL, SHEFFIELD, S35 1RS RETENTION OF A GARDEN BUILDING	N/CONSULTED ONE OBJ REC.	SUPPORT OBS TO SIZE AND MATERIALS	06-Nov-14
14/03904 12-Nov-14	FUL	M YOUNG Rec. 23.10.14	7 MIDDLE LANE, GRENOSE, SHEFFIELD, S35 8PS DEMOLITION OF EXISTING SIDE EXTENSION AND ERECTION OF A TWO STOREY SIDE EXTENSION	N/CONSULTED	NO OBJECTION	06-Nov-14

APPENDIX A

14/03889	FUL	F KHALIL KHAN	3 NETHER LEY COURT, SHEFFIELD S35 1AF	N/CONSULTED	NO OBJECTION	06-Nov-14
19-Nov-14		Rec. 29.10.14	DEMOLITION OF EXISTING GARAGE AND ERECTION OF A TWO STOREY/ SINGLE STOREY SIDE/REAR			
			EXTENSION TO DWELLINGHOUSE			
			INCLUDING A GARAGE			
14/03837	LU1	B TURNER	STABLES NEAR SYCAMORE SHOOTING GROUND, LITTLE INTAKE FARMWOODHEAD ROAD, GRENOSIDE, SHEFFIELD S35 8RS	NEIGHBOURS NOT CONSULTED BY SCC OR EPC	REQUEST TO BE DEFERRED UNTIL AFTER 18 NOVEMBER	06-Nov-14
20-Nov-14		Rec. 30.10.14	APPLICATION TO ESTABLISH THE LAWFUL USE OF THE BUILDING AS AGRICULTURAL			

APPENDIX B

PLANNING CORRESPONDENCE 6 NOVEMBER 2014							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
04-Nov-14	Residents	Objection re 25 Bracken Hill	e-mail		06-Nov-14		1
30-Oct-14	Resident	Letter re 176-178 Main Street, Grenoside	letter		06-Nov-14		2
31-Oct-14	Resident	Planning application 176-178 Main Street	e-mail		06-Nov-14		3
16-Oct-14	Recycoal	Update on Hesley Wood project	email		06-Nov-14		4
17-Oct-14	SYPTTE	Bus service changes	email		06-Nov-14		5
17-Oct-14	Cllr Hooper	Update on licensing application for Chapeltown Grill	email		06-Nov-14		6
17-Oct-14	Aone	A61 Westwood roundabout scheme	email		06-Nov-14		7
22-Oct-14	Local Government Boundary Csn.	Electoral Review of Sheffield	e-mail		06-Nov-14		8
22-Oct-14	Licensing Department	Licence application - Co-op Ecclesfield - change to layout	e-mail		06-Nov-14		9
31-Oct-14	Yorkshire Water	Pumping station ownership is changing	e-mail		06-Nov-14		10

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE
MEETING HELD 18TH NOVEMBER 2014

Present were Councillors A Hooper (Chairman), Mrs D Fearnley, Dr J Bowden, Mrs K Granger, B Granger, A Bainbridge

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllrs House & Oxley and the reasons for absence were approved by the committee.

Two members of the public were present at the meeting, one being the agent for the applicant at 176-178 Main Street who wished to clarify certain items regarding his clients planning applications. The Chairman invited to him to speak on this item at the beginning of the meeting. The agent stated that the application for the refrigeration unit was a unit for the shop and not the café.

The original application stated that the refrigeration unit would be situated to the side elevation but on subsequent correspondence from the City Council this was changed to repositioning of existing refrigeration unit to rear elevation and encasement in sound reduction enclosure. This was following the objection letter from the Parish Council in which it stated ~~the~~ Committee believe that the Environmental Protection Service should be engaged in the planning process on this occasion+due to the unacceptable noise levels experienced by residents of neighbouring properties. The Environmental Protection Service had been out to the property and made recommendations which they were now happy with.

The agent stated that the delay in moving the refrigeration unit to the rear of the property is because planning approval has not yet been given by the City Council. The Chairman stated that the Parish Council would write to the City Council Planning Department to say that since subsequent changes have been made to the application and that the unit is merely an upgrade of the earlier unit in place for the shop the Parish Council have no objection to this part of the planning applications.

15/70. Declarations of personal and/or pecuniary interest

There were none received.

15/71. Exclusion of the press and public

There were none identified.

15/72. Planning Proposals for consideration

Four plans had been received for consideration as per the attached schedule. One objection had been received by the Committee with regard to 14/03956/FUL . 21 Park Avenue, Chapeltown, Sheffield, S35 1WH. The Committee noted that this application is to enable disabled access and improvements at the property and therefore felt that they could not object to the application. They also considered the comments from the resident of a neighbouring property. The Committee asked that the Clerk write to the Head of Planning requesting that a site visit be made in order to assess the impact of the proposed development on the residents of the

neighbouring properties and to accommodate any changes that may alleviate their concerns.

Clerk to write to HOP at SCC

There were no objections to any of the other plans and the Clerk was requested to write to the Head of Planning to this effect.

Clerk to write to HOP at SCC

15/73. Licence Applications

There were none received.

15/74. To receive a report on the progress of the Archive project

Cllr Bowden updated members on the progress to date of the Archive Project. Two meetings were held last week and the Archive Co-ordinator spoke well at the meeting and informed members of the local history groups how she intends to manage the project. She has also been to Townsweb Archiving for training and the Committee asked that she be invited to attend the meeting of Full Council in December to update members.

15/75. To consider correspondence received from Yorkshire Water re ~~the~~ low sewage pumping station ownership is changing+

Members considered the documentation received from Yorkshire Water and asked the Clerk to contact them to see how the Parish Council could assist them in informing residents of the changes. It was also agreed that this be placed on the Parish Council website for information for residents.

Clerk to contact Yorkshire Water

15/76. Correspondence

To consider items requiring a reply or response

Members noted the correspondence received which is also on the secure area of the website for them to view.

Item 5 . Grenoside Road safety . Cllr Hooper informed members that several residents had spoken to him about the traffic issues on Norfolk Hill and the safety of pedestrians and wondered if safety barriers could be erected where the road narrows in order to provide some protection to pedestrians. An e-mail had also been received from the residents and Cllr Hooper asked that this e-mail be forwarded to local City Councillors, the MP Angela Smith and also Vince Varnam at Amey to see if anything can be done to accommodate their requests.

E-mail local Cllrs, MP and Amey

APPENDIX A

PLANNING LIST – 18 NOVEMBER 2014						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
14/03837 20-Nov-14	LU1	B TURNER Rec. 30.10.14	STABLES NEAR SYCAMORE SHOOTING GROUND, LITTLE INTAKE FARM WOODHEAD ROAD, GRENSIDE, SHEFFIELD S35 8RS APPLICATION TO ESTABLISH THE LAWFUL USE OF THE BUILDING AS AGRICULTURAL	NEIGHBOURS NOT CONSULTED BY SCC OR EPC	REQUEST TO BE DEFERRED UNTIL AFTER 18 NOVEMBER	06-Nov-14
14/03941 24-Nov-14	FUL	J ATHERTON Rec. 3.11.14	114 DOWLAND AVENUE, SHEFFIELD S35 4LA SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	18-Nov-14
14/03894 25-Nov-14	FUL	B TURNER Rec. 5.11.14	LAND BETWEEN 13 AND 15 GREENWOOD ROAD, HIGH GREEN SHEFFIELD S35 3GU ERECTION OF 2 X TWO STOREY SEMI DETACHED DWELLINGHOUSES WITH OFF STREET PARKING	N/CONSULTED	NO OBJECTION	18-Nov-14
14/03956 25-Nov-14	FUL	F KHALIL KHAN Rec. 5.11.14	21 PARK AVENUE, CHAPELTOWN, SHEFFIELD S35 1WH ERECTION OF SINGLE STOREY REAR AND TWO STOREY SIDE EXTENSION TO DWELLINGHOUSE INCLUDING DEMOLITION OF GARAGE AND ALTERATIONS TO DRIVEWAY	N/CONSULTED	NO OBJECTION	18-Nov-14

APPENDIX B

PLANNING CORRESPONDENCE 18 NOVEMBER 2014							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
10-Nov-14	Sheffield City Council	Response re grit bins	e-mail		18-Nov-14		1
10-Nov-14	Friends of the Peak District	Newsletter	e-mail		18-Nov-14		2
12-Nov-14	Vince Varnam - Amey	North LAP members update	e-mail		18-Nov-14		3
13-Nov-14	Lisa Casey South Yorks Police	Mocam Ownership	e-mail		18-Nov-14	20-Nov-14	4
14-Nov-14	Cllr Hooper	Grenoside road safety	e-mail		18-Nov-14		5
14-Nov-14	Voluntary Action Sheffield	Invitation to AGM	e-mail		18-Nov-14	20-Nov-14	6
18-Nov-14	Residents (19)	Objection re 21 Park Avenue	Letter		18-Nov-14		7

MINUTES OF THE FINANCE/PREMISES COMMITTEE MEETING
HELD 20th NOVEMBER 2014

Present were Councillors D Pepper (Chairman), B Edley, Ms V Bowden, Mrs K Granger as substitute for S Constance, G Weatherall, Mrs D Fearnley

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllrs Jones, Housley, Oxley, Ms Constance, and Dr J Bowden and the reasons for absence were approved by the Committee

15/64. Declarations of Interest

The Administration Officer declared an interest in agenda item 9.

15/65. Exclusion of the Press and Public

There were no items which required the exclusion of the press and public.

15/66. To confirm, for the period ending 31ST October 2014 (a) receipts schedule (b) payments schedule (c) account/bank reconciliation and (d) budget and management accounts

RECOMMENDED: That all the schedules listed for the period ending 31st October 2014, as now presented by the Clerk be confirmed.

15/67. Applications for Financial Assistance

15/67.1. Ecclesfield Conservation & Local History Group

Mr Ian Deans the Chairman of the Group attended the meeting to inform the Committee of their need for financial assistance. They previously had the leaflets printed following the formation of the Ecclesfield Village Plan which have proved to be very popular. They receive requests for the leaflets from all over the UK and also overseas, they therefore need to have them reprinted.

RECOMMENDED: That a grant of £1,000 be given towards the purchase of the new heritage leaflets.

15/67.2. High Green Development Trust

Two members of the High Green Development Trust attended the meeting to inform the Committee of their need for financial assistance. Mr Bellamy explained that they employ six staff with six volunteers to run the café which is now very busy and they are providing food for lunch clubs at Kinsey Road and Newgate Close. They require a grant towards the purchase of a reconditioned oven, for which they have obtained quotes.

RECOMMENDED: That a grant of £ 1,000 be given towards the purchase of the oven . the Clerk was requested to liaise with Mr Bellamy regarding the invoicing in order that the Parish Council can legally reclaim the VAT aspect of the purchase.

15/67.3. Gatty Memorial Hall

Two members of the Management Committee attended the meeting to inform the

Committee of their need for financial assistance. Various works have been completed out of their own funds but there are still some essential works that are required to the hall such as new toilets at an approximate cost of £13,000 and also new heaters for the hall at a cost of approximately £3,000. They have decided that the refurbishment of the toilets is the most essential work needed and therefore wish to carry this out prior to the heating system. They have obtained one quote for the works to the toilets and one quote for the heating system.

RECOMMENDED: That the Clerk speak to the members of the Management Committee to request that they obtain a breakdown of the price for the refurbishment work on the toilets in order that the Parish Council could perhaps be invoiced for a particular item to be purchased.

15/68. Examination of Financial Transactions

The Clerk informed the Committee of the payments made during the month of November, cheques were duly signed by two Councillors and payments by BACS and direct debits were noted and authorised.

15/69. To receive an update from the Clerk regarding the North Active Project and to agree a course of action as necessary

The Clerk gave a general update on progress in respect of the North Active project. The Clerk reported that he is pressing on with the Funding Agreement and coming towards the end of negotiations and will be in a position to make a firm recommendation to Council in December.

15/70. Chapeltown Toilets . to receive an update from the Clerk

The Clerk gave a general update on progress with regard to this matter.

15/71. To consider quotations received for the internal improvement works to the Community Room

The Administration Officer declared an interest in this item and left the room while discussion took place.

The Chairman opened three quotations in respect of the internal improvements works at the Community Room.

RECOMMENDED:- That the Clerk and Financial Officer make an assessment of the quotations and make a report to a future meeting of this Committee which proposes a course of action.

15/72. SYPA . Ill Health Retirement Funding - to consider documentation received regarding an additional 1/1% of pensionable payroll to cover the costs

The Committee noted correspondence received from South Yorkshire Pensions with regard to the costs of Ill Health Retirement Funding. South Yorkshire Pensions have agreed to the proposal of a Captive Fund which means that out of the 371 employers in total covered by South Yorkshire Pensions 210 are included in the Captive Fund, the criteria for inclusion in the Captive Fund is based solely on the type of employer such as:-

Academies/Former Grant Maintained Schools
Community Admission Bodies

Resolution Bodies (Parish/Town Councils)
Small scheduled Bodies (SYPA)

This would mean that the Parish Council would be required to start paying an additional 1.1% of pensionable payroll from 1 April 2015. Members agreed that this would be the safest financial option for the Parish Council and:-

RECOMMENDED: That South Yorkshire Pensions be informed that Ecclesfield Parish Council wish to be included in the Captive Fund at the rate of 1.1% of pensionable payroll.

15/73. To consider the purchase of promotional materials

Cllr Ms V Bowden had requested that the Parish Council purchase a pull up banner similar to the sample provided by Cllr Hooper, to advertise the work of the Parish Council. A small Committee of cross party Councillors have already met to discuss what should be included on the banner. It was therefore:-

RECOMMENDED: That a budget of £200 be set aside to purchase the banners once the wording and style has been agreed upon. The Clerk will then be able to place the order.

15/74. Correspondence

Items requiring a decision or response

Members noted correspondence received which is also on the secure area for them to view.

APPENDIX A

FINANCE CORRESPONDENCE 20 NOVEMBER 2014

DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
02-Oct-14	Ecclesfield Conservation and Local History Group	Application for financial assistance	Application			20-Nov-14	Agenda
10-Oct-14	High Green Development Trust	Application for financial assistance	Application				Agenda
24-Oct-14	Gatty Memorial Hall	Application for financial assistance	application			20-Nov-14	Agenda
30-Oct-14	SYPA	Ill Health Retirement costs	e-mail			20-Nov-14	Agenda
28-Oct-14	M&G Investments	Quarterly Charifund statement	letter			20-Nov-14	1
18-Nov-14	Friends of Ecclesfield Library	Application for financial assistance	application			20-Nov-14	2
20-Nov-14	Friends of Ecclesfield Library	Amended application for financial assistance	application			20-Nov-14	3
11-Nov-14	Black Rock Investments	Investment statement	statement			20-Nov-14	4
11-Nov-14	High Green in Bloom	Thank you for grant	letter			20-Nov-14	5
12-Nov-14	South Yorkshire Pensions Authority	Pension matters	e-mail			20-Nov-14	6
13-Nov-14	Black Rock Investments	Confirmation of further investment	letter			20-Nov-14	7
13-Nov-14	M&G Investments	Confirmation of further investment	letter			20-Nov-14	8
13-Nov-14	Lisa Casey South Yorks Police	Mocam Ownership	e-mail		18-Nov-14	20-Nov-14	9
17-Nov-14	Voluntary Action Sheffield	Invitation to AGM	e-mail		18-Nov-14	20-Nov-14	10
17-Nov-14	Ecclesfield Priory Players	Thank you for grant	e-mail			20-Nov-14	11
20-Nov-14	High Green Community Action Team	Christmas Fair 29 November 2014	e-mail			20-Nov-14	12